



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

Department of Public Works- Water Division

Telephone (413) 569-6772 Fax (413) 569-5001

Water Commissioners Meeting Minutes Thursday, February 15, 2018

Members in Attendance: Edward Johnson, Chairman
Dave Meczywor
Luther Hosmer

Others Present: Randy Brown, DPW Director
Christie Myette, Office Manager

Guests: N/A

The meeting was recorded.

Sign in attendance sheet was provided for guests.

The meeting of the Water Commissioners was called to order at 6:00pm in Conference Room 2.

Review of the January 24th, 2018 Minutes

A MOTION was made by Dave Meczywor to accept January 24th, 2018 minutes with the correction of the abatement amount of \$28.44 which was stated as \$27.08. This was seconded by Luther Hosmer. Motion passed.

The Commitment for November was signed by The Commissioners.

One Elderly Rate Applications were approved for the following address: 4 Wynnfield Circle.

DPW DIRECTORS REPORT:

1. Tighe & Bond is continuing to design the College Highway Water Main and the Pump Station improvements.
2. DPW is meeting with MassDEP regarding the impacts of the Springfield Water & Sewer Commission proposed modifications to their treatment process which would result in raw, untreated water being delivered to Southwick as opposed to the current treated water. This may require the Town to provide treatment at the College Highway and North Longyard Rd stations. The meeting will be held on February 27th at 10am in Springfield.

3. FY19 Budget Reports were sent to the Town Accountant. The Water Department budget will be reviewed by the Finance Committee and Select Board on 2/24/2018 at 9:55am.
4. Christie and Keven prepared the annual Consumer Confidence Report. This will be advertised in the Westfield Evening News on Thursday February 22, 2018. A copy was also provided to the Commissioners.
5. Christie and Keven prepared the Annual Statistical Report. This will be reviewed in more detail with the Water Commissioners at next meeting.
6. A water leak was repaired at 150 Berkshire Ave on the town side of the curb stop. The Water Department was assisted by Crestview Construction.
7. In December, DPW submitted a Gap Grant Application for energy-efficient upgrades for the water pump stations. MassDEP is currently reviewing the application.

A work order summary was presented to Commissioners.

APPOINTMENT

NONE

OLD BUSINESS

FY2019 BUDGET

This was discussed under the DPW Directors Report.

192 SOUTH LONGYARD RD ABATEMENT REQUEST

At our last meeting Mr. & Mrs. Allen requested to have their meter tested. On January 29, 2018 we went and replaced their meter and took the old one to be tested. The meter was tested a total of 7 times. During all of the tests the meter was within the AWWA Standard of +/- 1.5%. Once testing was complete a letter was sent with the results to the homeowners and they were encouraged to attend this meeting. The Allen's had filled out an abatement request form asking for \$218.00 off the total bill of \$503.14 due to this bill being the most ever they had paid and there must be something wrong with the new meter.

A MOTION was made by Dave Meczywor to deny the requested abatement for 192 South Longyard Road. Luther Hosmer seconded the motion. Motion passes.

NEW BUSINESS

NORTH LONGYARD FILL PIPE

Chairman Edward Johnson asked what happened to the water fill pipe on North Longyard Road that was used to fill all the tobacco equipment. He was advised that it had fallen down due to old age and the owner was contacted that water was shut off to the service and would not be restored until the service was brought up to current standards. This happened about a year or two ago.

HYDRANT UPGRADES & PAINTING

Commissioner Luther Hosmer was asking if this summer the fire hydrants will be painted and or replaced. Randy said that the Water Department and Crestview will be replacing some hydrants around town and we should have some summer help to paint some hydrants.

*Dave Meczywor made a **MOTION TO ADJOURN** this was seconded by Luther Hosmer the meeting was adjourned at 6:20 pm.*

Respectfully Submitted By,

Christie Myette
DPW Office Manager

Ed Johnson, Chairman

David Meczywor

Luther Hosmer