



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

Department of Public Works- Water Division

Telephone (413) 569-6772 Fax (413) 569-5001

Water Commissioners Meeting Minutes Thursday, August 3, 2017

Members in Attendance: Dave Meczywor, Acting Chairman
Luther Hosmer

Others Present: Randy Brown, DPW Director
Christie Myette, Office Manager

Guests: None
Absent: Edward Johnson

The meeting was recorded.

The meeting of the Water Commissioners was called to order at 6pm in Conference Room 2.

Review of the July 6th, 2017 Minutes:
This was tabled until next meeting.

Commitment for July was signed. No Elderly Rate Applications were signed.

DPW DIRECTORS REPORT:

1. Water Meter Replacement Project there are 3 contracts that are in different stages.
Contract 1-The communication system is up and running. EJP is helping troubleshoot some of the issues with the meter installations.
Contract 2- We have been ordering meters and accessories on an as needed basis from TI-Sales and EJ Prescott.
Contract 3- East National Water started installing water meter in November 2016 and are currently working in all the regions. The Town-wide completion rate is at about 75%. The appointments have slowed so DPW has plans to send supplemental notices for homeowners to schedule appointments.
2. Prowler Water conducted a Town-Wide leak detection in early May in accordance with Mass DEP policy. The results and final report have not been delivered to the Town.

3. At this time it is not known if a Water Use Restriction will be in effect for the upcoming summer. Per the Town's Water Withdrawal Permit through Mass DEP a Water Use Restriction must be implemented if the following conditions are met:

- During May & June the mean daily stream flow at the USGS gauge #0118350 (Westfield River) falls below 502 cubic feet per second for three consecutive days.

- During July, August & September the mean stream flow at the USGS gauge #0118350 (Westfield River) falls below 174 cubic feet per second for three consecutive days.

4. Water bills were sent out in later June and are due August 1st, 2017.

5. On July 22nd, a water break occurred at the Point Grove Road/ Babb Road intersection. About 130 residents were without water service for about 3 hours for the repair.

6. Illia Ollbrys is no longer the backflow inspector. The position is currently open for applications.

A work order summary was presented to Commissioners.

APPOINTMENT

FRANKLIN LAND TRUST- North Pond Property

The Franklin Land Trust canceled their appointment after agenda was posted for the meeting.

OLD BUSINESS

NONE

NEW BUSINESS

COLLEGE HIGHWAY WATER MAIN PROPOSAL

The proposal is from the replacement of the 10" water line from Westfield Town line to Tannery Road. This is our emergency connection to Springfield Water. This line a weak point of the system and is deteriorating. The fee that Tighe & Bond has proposed that gets us through the bidding process is about \$156,300.00. The total project is estimated at \$3 Million.

COLLEGE HIGHWAY & NORTH LONGYARD PUMP STATIONS

This proposal is for the replacement of the pumps, motors and controls for both pump stations. The buildings will be kept but the original equipment from the early 90's will be replaced. Randy Brown went into some detail as to what type of motors that are looking into being installed. The fee that Tighe & Bond has proposed that will bring us through the bidding process is \$48,200.00. The total estimated project cost is \$386,000.00.

*A **MOTION** was made by Luther Hosmer to accept the College Highway Water Main Proposal. This was seconded by Dave Meczywor and the motion passes unanimously.*

*A **MOTION** was made by Luther Hosmer to accept the College Highway & North Longyard Pump Stations. This was seconded by Dave Meczywor and the motion passes unanimously.*

*Luther Hosmer made a **MOTION TO ADJOURN** this was seconded by Dave Meczywor the meeting was adjourned at 6:15 pm.*

Respectfully Submitted By,

Christie Myette
DPW Office Manager

Ed Johnson, Chairman

David Meczywor

Luther Hosmer