COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

*454 COLLEGE HIGHWAY SOUTHWICK, MA 01077*

**Department of Public Works- Water Division**

**Telephone (413) 569-6772 Fax (413) 569-5001**

**Water Commissioners Meeting Minutes**

**Thursday, July 6, 2017**

Members in Attendance: Edward Johnson, Chairman

 Dave Meczywor

Others Present: Randy Brown, DPW Director

 Christie Myette, Office Manager

Guests: None

Absent: Luther Hosmer

The meeting was recorded.

The meeting of the Water Commissioners was called to order at 6pm in Conference Room 2.

Review of the April 6, 2017 Minutes:

*A* ***MOTION*** *was made by David Meczywor to accept the May 18, 2017 Minutes. This was seconded by Edward Johnson and motion passed unanimously.*

Two Elderly Rate Application were approved and the May & June 2017 Commitments were signed. One Abatement for 7 Jered Lane requested by a Mr. Victor Carra was denied because there was no evidence that support a decrease in the water bill.

**DPW DIRECTORS REPORT:**

1. Water Meter Replacement Project there are 3 contracts that are in different stages.

Contract 1-The communication system is up and running. EJP is helping troubleshoot some of the issues with the meter installations.

Contract 2- We have been ordering meters and accessories on an as needed basis from TI-Sales and EJ Prescott.

Contract 3- East National Water started installing water meter in November 2016 and are currently working in all the regions. The Town-wide completion rate is at about 70%. The appointments have slowed so DPW has plans to send another notice for homeowners to schedule appointments.

2. Prowler Water conducted a Town-Wide leak detection in early May in accordance with Mass DEP policy. We are waiting for the final report.

3. At this time it is not known if a Water Use Restriction will be in effect for the upcoming summer. Per the Town’s Water Withdrawal Permit through Mass DEP a Water Use Restriction must be implemented if the following conditions are met:

 -During May & June the mean daily stream flow at the USGS gauge #0118350 (Westfield River) falls below 502 cubic feet per second for three consecutive days.

 - During July, August & September the mean stream flow at the USGS gauge #0118350 (Westfield River) falls below 174 cubic feet per second for three consecutive days.

4. Water bills were sent out in later June and are due August 1st, 2017.

5. On July 3rd, Pioneer Valley Construction from West Suffield, CT. was digging for a water service installation on Robin Road. During excavation the water main was hit. The contractor did not call in a Digsafe or notify DPW in advance of the work. DPW is prepared to send the contractor to cover our time and expenses to assist with the repair.

**A work order summary was presented to Commissioners.**

**OLD BUSINESS**

**North Pond Property**

Alain with the Franklin Land Trust sent an email asking to meet with The Water Commissioners to discuss the project to purchase of the North Pond Property. They are about 1.9 Million short for the asking price. The deadline is end of the calendar year. The Water Commissioners asked Randy to invite them to the next meeting in August.

**South View Estates**

 The payment plan was signed and the first payment plan was made on the past Due South View Estates Water Bill. An article was written in the Westfield Evening News about this issue and a copy was provided to the Commissioners.

**NEW BUSINESS**

*David Meczywor made a* ***MOTION TO ADJOURN*** *this was seconded by Edward Johnson the meeting was adjourned at 6:15 pm.*

Respectfully Submitted By,

Christie Myette

DPW Office Manager

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Ed Johnson, Chairman

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David Meczywor

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Luther Hosmer