



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

Department of Public Works- Water Division

Telephone (413) 569-6772 Fax (413) 569-5001

Water Commissioners Meeting Minutes Thursday, August 15, 2019

Members in Attendance: Edward Johnson, Chairman
Dave Meczywor
Luther Hosmer

Others Present: Randy Brown, DPW Director
Christie Myette, Office Manager

Guests: N/A
Absent: N/A

The meeting was recorded.

The meeting of the Water Commissioners was called to order at 6:00pm in Conference Room 2.

Review of the June 6, 2019 Minutes

A MOTION was made by Dave Meczywor to accept the June 6, 2019 minutes. This was seconded by Edward Johnson. Motion Passed.

The Commitments for June & July were signed by The Commissioners.

The Elderly Rate Applications submitted were approved and signed.

DPW DIRECTORS REPORT:

1. Ludlow Construction started work on the water main and pump station project in early July. About one half of the pipeline has been installed and the pump station foundation will be poured next week. Two water services were damaged during construction, including the Hash House. Otherwise, construction is moving at a good pace.

2. Christie is working with MUNIS to finalize the upgrade to their UBCIS software package.

3. Randy met with Springfield Water & Sewer on 6/11 for an update on SWSC's upcoming capital plan. SWSC does not have plans for any capital projects that would impact rates for the next 4 years.

4. Water/Sewer bills are getting a new layout. Samples were shown to The Commissioners.

5. The shut-off process for delinquent customers started in early August.
6. The daily mean flow in the Westfield River has dropped below 174 cubic feet per second, which triggers an automatic mandatory water use restrictions, similar to prior years. Public notices will be sent out tomorrow 8/16.

A work order summary was presented to Commissioners.

APPOINTMENTS

6:15pm- 6:30pm: Dennis Beltis- 73 Summer Drive- Elderly Rate

Mr. Beltis was not in attendance to the meeting. Multiple attempts were made to contact him and there was no response to the messages left.

OLD BUSINESS

NONE

NEW BUSINESS

HYDRANTS LARO RD & NORTH LONGYARD RD

Luther Hosmer brought up the conditions of the hydrants on Laro Rd & North Longyard Rd not being seen because of tall grass around them. Randy will put this on the list for the summer help to take care of.

*Luther Hosmer made a **MOTION TO ADJOURN** this was seconded by Dave Meczywor the meeting was adjourned at 6:18 pm.*

Respectfully Submitted By,

Christie Myette
DPW Office Manager

Ed Johnson, Chairman

David Meczywor

Luther Hosmer