



COMMONWEALTH OF MASSACHUSETTS

# Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

## Department of Public Works- Water Division

Telephone (413) 569-6772 Fax (413) 569-5001

### Water Commissioners Meeting Minutes Thursday, September 21, 2017

Members in Attendance: Edward Johnson, Chairman  
Dave Meczywor

Others Present: Randy Brown, DPW Director  
Christie Myette, Office Manager

Guests: None  
Absent: Luther Hosmer

The meeting was recorded.

The meeting of the Water Commissioners was called to order at 6:10pm in Conference Room 2.

Review of the July 6<sup>th</sup>, 2017 Minutes a motion was made by Dave Meczywor and seconded by Edward Johnson and the motion passed unanimously.

Review of the August 3<sup>rd</sup>, 2017 Minutes  
*This was tabled until next meeting.*

Commitment for August was signed and one Elderly Rate Application was signed.

#### **DPW DIRECTORS REPORT:**

1. Water Meter Replacement Project there are 3 contracts that are in different stages.  
Contract 1-The communication system is up and running. EJP is helping troubleshoot some of the issues with the meter installations.  
Contract 2- We have been ordering meters and accessories on an as needed basis from TI-Sales and EJ Prescott.  
Contract 3- East National Water started installing water meter in November 2016 and are currently working in all the regions. The Town-wide completion rate is at about 85%. The appointments have slowed so supplemental notices to homeowners requesting to make an appointment will be sent out.
2. Prowler Water conducted a Town-Wide leak detection in early May in accordance with Mass DEP policy. The results and final report have been presented to the Water Commissioners.

3. Bills were sent out in late June and were due August 1<sup>st</sup>. Demands were sent out and were due August 27<sup>th</sup>. The shutoff process has begun and shutoffs will begin in late September.
4. Lead & Copper Testing is underway. A total of 20 residential and businesses and 1 school and 1 daycare will be sampled.
5. On August 5<sup>th</sup> a water leak occurred near the intersection of Feeding Hills Rd and Hudson Drive. The break was caused from construction of the Feeding Hills project. DPW crews assisted Baltazar to make the repair. On August 8<sup>th</sup>, crews had to fix the repair due to a faulty connection initially installed.
6. Tighe & Bond is starting the design efforts for the College Highway Water Main and Pump Station improvement project. The first task will be to initiate the application for financial assistance through USDA Rural Development.
7. DPW has not heard from the proponents of the North Pond property whether they would like to discuss additional funding support from the Water Commissioners.
8. The Board of Health hosted a meeting with a local dentist to inquire about adding fluoride to drinking water. The DPW nor Water Commissioners were notified about this meeting in advance.
9. DPW received a call from the new owner of 15 Southwick Hill Rd with a complaint of low water pressure. Low pressure is typical of this neighborhood as it's the highest elevation in Town. Most of the properties have individual booster pumps.
10. The new one-ton water truck was appropriated at the last Town Meeting was delivered.
11. Water Department crews started painting hydrants.
12. Water Department crews started flushing water mains. The following locations have been done: Feeding Hills (From the wells to Agawam Town line), North Longyard Rd and Veteran St. Crews plan to continue following the flushing plan. The next locations will be on Foster Rd and South Longyard Rd.

**A work order summary was presented to Commissioners.**

#### **APPOINTMENT**

6:15 to 6:30 Gerry Porter- Water Commissioners tabled this until next meeting because Mr. Porter was not in attendance.

**OLD BUSINESS**

**COLLEGE HIGHWAY WATER MAIN PROPOSAL**

This was discussed under the DPW Directors Report.

**COLLEGE HIGHWAY & NORTH LONGYARD PUMP STATIONS**

This was discussed under the DPW Directors Report.

**NEW BUSINESS**

NONE

*Dave Meczywor made a **MOTION TO ADJOURN** this was seconded by Edward Johnson the meeting was adjourned at 6:30 pm.*

Respectfully Submitted By,

Christie Myette  
DPW Office Manager

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Ed Johnson, Chairman

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David Meczywor

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Luther Hosmer