



COMMONWEALTH OF MASSACHUSETTS

# Town of Southwick

454 COLLEGE HIGHWAY SOUTHWICK, MA 01077

## Department of Public Works- Water Division

Telephone (413) 569-6772 Fax (413) 569-5001

### Water Commissioners Meeting Minutes Thursday, January 17, 2019

Members in Attendance: Edward Johnson, Chairman  
Luther Hosmer  
Dave Meczywor

Others Present: Randy Brown, DPW Director  
Christie Myette, Office Manager

Guests: None  
Absent: N/A

The meeting was recorded.

The meeting of the Water Commissioners was called to order at 6:00pm in Conference Room 2.

Review of the December 20, 2018 Minutes

*A MOTION was made by Dave Meczywor to accept the September 6, 2018 minutes as written. This was seconded by Luther Hosmer. Motion Passed.*

The Commitments for December was signed by The Commissioners.

The Elderly Rate Applications submitted were approved and signed.

#### **DPW DIRECTORS REPORT:**

1. Tighe & Bond is continuing the design efforts for the College Highway Water Main & Pump Station improvement project. Mass DOT issued an access permit for the work to be done on College Highway. Randy met with ZBA on 1/14 to request a setback variance for the pump station. ZBA hearing continued to 1/28

2. Mass DEP conducted a Sanitary Survey of the drinking water system on 12/20. This inspection is performed every 3 years. The report should be sent to the Town by the end of the month.

3. Randy is working with Springfield Water & Sewer to develop a new Water Supply Agreement. The current agreement expires on June 30, 2019.

4. The Water Department is working with the Fire Department to evaluate a hydrant marking system which will provide a visual determination of the anticipated fire flows for each hydrant.

**A work order summary was presented to Commissioners.**

## APPOINTMENTS

NONE

## OLD BUSINESS

### FY20 BUDGET

The Water Commissioners budget hearing will take place on Saturday March 2<sup>nd</sup> at 10:15am.

### WATER RATE STUDY

At the last meeting the water rates were discussed and it was determined that in order to fund the new water main and pump station project we must adjust the rates to cover these costs. A report was provided to the Commissioners showing the past budget from FY16 thru the projected budget of FY24. The budgets range from 1 million dollars to 1.4 million dollars. This fluctuation has to do with the debt service for this new project.

Randy Brown provided the commissioners with 12 scenarios of rate increases by different frequencies and by different percentages. The Commissioners discussed the different options and made the following determinations.

*A **MOTION** was made by Dave Meczywor to change the billing rate to the tiered rate option number 12, which would increase the water rates by 7% each year for FY20, FY21 and FY22. This motion was seconded by Luther Hosmer and the motion passed unanimously.*

*A **MOTION** was made by Dave Meczywor to retain the lowest tiered rate for the elderly rate holders no matter how much usage in conjunction with renewing all elderly rate applications for all current elderly rate holders. This motion was seconded by Luther Hosmer and the motion passed unanimously.*

## NEW BUSINESS

NONE

*Luther Hosmer made a **MOTION TO ADJOURN** this was seconded by Dave Meczywor the meeting was adjourned at 6:24 pm.*

Respectfully Submitted By,

Christie Myette  
DPW Office Manager

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Ed Johnson, Chairman

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Luther Hosmer

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David Meczywor