

Town of Southwick

Annual Report

2011



Front Cover:

It's been said that the snowstorm that hit the east coast, which started on Saturday, October 29, 2011, was deemed by weather forecasters as extremely rare and might only happen once in a 100 years. The storm dumped approximately 14½ inches of heavy, wet, snow in the Town of Southwick. Initially all roads were un-passable with the main road, College Highway (Rt. 10/20), being the first road cleared for passage. Approximately 98% of the Town was without electricity for anywhere between 3 to 8 days, gas shortages were reported and 40 or so utility poles needed replacement. The second day of the storm Southwick opened a satellite storm working office for Western Mass Electric Company, in conjunction with the Emergency Operations Center. The Town Hall offered a warming center, with water distribution for residents. Many volunteers and town employees spent countless hours of unpaid time to make sure residents were as comfortable as possible during the duration. Neighbors helped neighbors as residents were seen out in the roads shortly after the storm concluded with chain saws, shovels and any other means needed to make roads passable. Unity between residents was a great thing to witness and once again proved Southwick is a wonderful place to reside whether the sun is shining or unforeseen weather conditions happen to take the Town by surprise. Many thanks to all residents, volunteers, public safety responders, public works crews and town staff for gathering together during a difficult time and for making the 4 month clean up from this storm go as smooth as possible.

*Special thanks to:
Cindy Pendleton
for preparing this report*

*(who would also like to thank all the Departments,
Boards, Committees, Commissions, Dennis Clark,
Jim Middleton and Greg Scibelli for their
help with the photography)*

Town of Southwick Website is:

www.southwickma.org

ANNUAL TOWN REPORT

of the

TOWN OFFICERS

of the Town of



SOUTHWICK Massachusetts

for the year

2011

INDEX

Town Accountant	66
Agricultural Commission	
Animal Control	30
Animal Inspector	
Appeals, Board of	33
Appointed Officials	9
Assessors, Board of	22
Auxiliary Police.....	36
Building Department	22
Capital Expenditures Committee.....	51
Cable Channel 15	43
Cemetery	23
Chief Administrative Officer.....	21
Comm. Emer. Response Team.....	40
Community Preservation Comm.	49
Conservation Commission	35
Council on Aging.....	23
Cultural Council.....	33
Department of Public Works	28
-Highway Div.....	29
-Sewer Division	30
-Solid Waste.....	29
-Transfer Station	4,29
-Water Department	29
Economic Development	
Emergency Management Agency	38
Finance Committee.....	51
Fire Department	45
Glossary.....	19
Health, Board of.....	25
Historical Commission	
Housing Authority.....	46
Lake Management Committee.....	48
Local Emer. Planning Committee.....	36
Memoriams	6
Moderators Appointments	
Open Space Committee.....	42
Park and Recreation Commission.....	52
Planning Board	49
Police Department	43
Public Library	31
Radio Amateur Civil Emer. Service.....	37
Registrars, Board of.....	101
Selectmen, Board of	20
Sewer Implementation Committee	30
Southwick Tolland Regional.....	56
-High School	62
-Powder Mill Middle School.....	62
-Secretary to School Committee	60
-Student Services, Director of	58
-Superintendent of Schools.....	59
-Woodland Elementary School.....	61
Town Directory.....	4
Town Meetings and Elections	102
Veterans Services.....	41

Business Hours: Monday – Friday
8:30 a.m. – 4:30 p.m.

Accounting
Assessors
 Research Hours - 9:00 a.m. to 12:00 noon
Board of Selectmen
Building Department
Conservation Commission (P/T Hours)
Department of Public Works
Park and Rec. Commission (P/T Hours)
Planning Board (P/T Hours)
Town Clerk Treasurer & Collector
Health Department

All Town Business Offices are closed on the following holidays:

New Years Day	Martin Luther King Day
President’s Day	Patriots Day
Memorial Day	Fourth of July
Labor Day	Columbus Day
Veterans Day	Thanksgiving Day
Christmas Day	

Fire Department:
Monday – Friday
8:00 a.m. – 4:00 p.m.

Senior Center:
Monday – Friday
9:00 a.m. – 2:00 p.m.

Board of Assessors:
Monday Nights
7:00 p.m. – 9:00 p.m.

TOWN DIRECTORY

Animal Control.....	569-5348
Assessors.....	569-0565
Births, Deaths, Marriages	569-5504
Building Inspector.....	569-1211
Chief Administrative Officer	569-5995
Community Center	569-5701
Community Development.....	569-6944
Conservation Commission.....	569-6907
Council on Aging.....	569-5498
Dog Licenses.....	569-5504
Economic Development.....	569-5995
Electrical Inspector.....	569-1211
Emergency Management.....	569-0308
Fire Department	569-6363
Fishing & Hunting Licenses	569-5504
Board of Health	569-1212
Historical Commission	569-5995
Southwick Highway Department.....	569-3375
Southwick Housing Authority	569-3161
Lake Management	569-0515
North Pond Boat Ramp.....	569-0513
Park & Recreation	569-5701
Planning Board.....	569-6056
Plumbing Inspector	569-1211
Powder Mill Middle School.....	569-5951
Police Department.....	569-5348
Department of Public Works	569-6102
Southwick Public Library.....	569-1221
School Bus Garage.....	569-6896
Board of Selectmen.....	569-5995
South Pond Boat Ramp	569-0514
South Pond Beach	569-1213
Southwick/Tolland Reg. High School ..	569-1723
Superintendent of Schools.....	569-5391
Taxes.....	569-5504
Tree Warden	569-3375
Town Accountant	569-5286
Town Treasurer.....	569-5504
Veterans Services	786-0400
Visiting Nurses Association.....	781-5070
Water Division	569-6772
Wiring Inspector	592-2275
Woodland Elementary School	569-6598
Zoning Information	569-1211

TRANSFER STATION 569-0160

Transfer stickers can be purchased at the Town Hall/Collectors Office:

Annual Sticker = \$90.00
Prorated Half Year Sticker = \$45.00
Sr. Citizen 60 and Older Sticker = \$45.00
Sr. Citizen Prorated Half year Sticker = \$22.00
Second Sticker = \$25.00
Replacement Sticker = \$25.00
One Day Pass = \$20.00
Recycling Only Sticker = \$10.00

Separate Fees for Depositing of:
Appliances
Mattresses
Car Tires
Propane Tanks, etc.

Waste Oil, Oil Filters, and
Used Antifreeze Accepted Free of Charge

HOURS OF OPERATION

Sunday – Closed
Monday – Closed
Tuesday 11:30 a.m. – 7:20 p.m.
Wednesday 8:00 a.m. – 4:20 p.m.
Thursday Closed
Friday – 8:00 a.m. – 4:20 p.m.
Saturday 8:00 a.m. – 3:50 p.m.

CHURCH DIRECTORY

Christ Lutheran Church..... 569-5151
Pastor Jeffrey King
Southwick Congregational Church..... 569-6362
Reverend Valerie Roberts
Christ Church United Methodist..... 569-5206
Pastor Ron Jackson, Prentice Toler
Our Lady of the Lake Church..... 569-0161
Roman Catholic Pastor Henry L. Dorsch
Southwick Assembly of God Church..... 569-1882
Pastor Earl Quirk
Southwick Community Episcopal Church . 569-9650
Pastor Taylor Albright
Southwick Baptist Church..... 569-4187
Pastor Alexander Brover

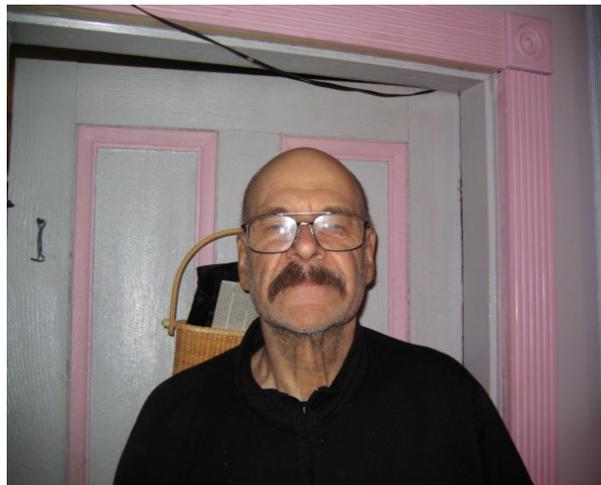
RETIREES

Doris Seymour



Doris Seymour retired from the Town of Southwick after close to 30 years of dedicated service. She started part time in March of 1982 and went full time in July of 1985. She has a sense of humor and smile that could brighten anyone's day. For many years you could see Doris in the Assessor's Office.

Randy Traska



Randy Traska retired after working for plant maintenance doing janitorial at the Police and Fire Department. He began working part time in June of 2003 and turned full time in September of 2004.

May they enjoy their retirement to the fullest...

Memoriams

Armando Da Silva

1921 – 2011

Everyone at the Senior Center will miss Armand. He volunteered his time at the center for many years, was a true gentleman and always a great help with the brown bag and bread distribution.



Mina Ashford

1922 - 2011

Mina passed away on December 2, 2011. She was responsible for knitting and donating many beautiful lap robes which were distributed to the seniors. Her kindness was appreciated by all.

Photo Unavailable

Fannie Gelgut

*Fannie passed away in 2011.
She was always ready to lend
a helping hand in the Senior Center,
always had a smile even when she was
feeling a little under the weather,
and made and donated many lap robes
to our seniors.*



George A. Hankin

1916 - 2011

George passed away on September 7, 2011.

*A Southwick resident since 1946, he
served on the Southwick Housing Authority.*



Nicholas F. Daniele

1942 - 2011

Nick passed away on December 8, 2011.

A Southwick resident, he was a member of the Southwick Sewer Implementation Committee for 14 years. Nick's shining personality could light up a room. He will be missed by many.



Once again, I would like to thank any and all individuals who provided me with pictures and any other miscellaneous information on the aforementioned, without your help it would have been difficult to pay tribute to these individuals.

**Respectfully submitted,
Cindy Pendleton**

APPOINTED AND ELECTED TOWN OFFICIALS

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
Board of Assessors	<i>Elected Officials</i>					
David Recoulle		3 Years	2014	May 10, 2011		
Robert K. Johnson		3 Years	2013	May 8, 2007		
Paul Connolly		3 Years	2012	May 12, 2009		
Cemetery Commission	<i>Elected Officials</i>					
Roy Benson		3 Years	2014	May 10, 2011		
Diane L. Mason		3 Years	2012	May 12, 2009		
Sharon Horacek		3 Years	2013	May 11, 2010		
Constables	<i>Elected Officials</i>					
Kelly Magni		3 Years	2014	May 10, 2011		
T. J. Welch		3 Years	2014	May 10, 2011		
Dickinson School Trustees	<i>Elected Officials</i>					
Gene Theroux		3 Years	2014	May 10, 2011		
Dean Rankin		3 Years	2012	May 12, 2009		
Kenneth R. Haar		3 Years	2013	May 11, 2010		
Board of Health	<i>Elected Officials</i>					
Susan Brzoska		3 Years	2014	May 10, 2011		
Dr. Jerome Azia		3 Years	2012	May 12, 2009		
Casimir Tryba		3 Years	2013	May 11, 2010		
Southwick Housing Authority	<i>Elected Officials</i>					
Joan M. Hagan		5 Years	2013	May 13, 2008		
J. Patrick Ayotte		5 Years	2012	May 11, 2010	replaced Sylvain	
Elizabeth G. Malone		5 Years	2014	May 12, 2009		
Karen F. Reed		5 Years	2015	May 11, 2010		
Kenneth R. Haar		3 Years	2013	MAY 2010		
Library Trustees	<i>Elected Officials</i>					
Michael J. McMahon		3 Years	2014	May 10, 2011		
Suzanne Davis		3 Years	2012	May 12, 2009		
Tammy L. Ciak		3 Years	2014	May 10, 2011		
Nancy Zdun		3 Years	2013	May 11, 2010		
Carol A. Geryk		3 Years	2013	May 11, 2010		
Richard R Hauff		3 Years	2012	May 12, 2009		
Moderator	<i>Elected Official</i>					
James Putnam II		3 Years	2014	May 20, 2008		
Park & Rec.	<i>Elected Officials</i>					
Kelly Magni		3 Years	2014	May 10, 2011		
Susan Grabowski		3 Years	2014	May 10, 2011		
Daniel D Call		3 Years	2012	May 12, 2009		
Michelle Ackerman		3 Years	2013	May 11, 2010		
Li-Ling Waller		3 Years	2012	May 12, 2009		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/Reelection	Date Appointed/Reappointed/Reelected	Date of Resignation	Replaced By
Planning Board	<i>Elected Officials</i>		MGL 41 S81A			
Richard Utzinger		5 Years	2014	May 10, 2011		
Rosalyn Terry		5 Years	2012	May 8, 2007		
Doug Moglin		5 Years	2013	May 10, 2011		
Robert M. Johnson		5 Years	2015	May 11, 2010		
Calvin Chunglo		5 Years	2014	May 12, 2009	2011	Joseph Deedy
Joseph Deedy		5 Years	2012	May 12, 2009		
Marcus Phelps	Town Planner	1 Year	2011	Sept. 8, 2008		
T J Welch	Appointed Associate Member	1 Year	2012			
Board of Selectmen	<i>Elected Officials</i>					
Arthur Pinell		3 Years	2013	May 11, 2010		
Russell Fox		3 Years	2014	May 10, 2011		
Fred Arnold		3 Years	2012	May 10, 2011		
STRSD School Committee	<i>Elected Officials</i>					
James L. Vincent		3 Years	2012	May 12, 2009		
George A. Leblanc Jr		3 Years	2012	May 12, 2009		
Charles R. Condron		3 Years	2013	May 11, 2010		
Jeffrey T. Houle		3 Years	2014	May 10, 2011		
Elizabeth Magni		3 Years	2014	May 10, 2011		
Jean McGiveny-Burelle		3 Years	2013	May 11, 2010		
Water Commissioners	<i>Elected Officials</i>					
Luther Hosmer		3 Years	2014	May 10, 2011		
Peter Jakobowski		3 Years	2012	May 12, 2009		
Edward Johnson		3 Years	2013	May 11, 2010		
Town Accountant	<i>Appointed Official</i>					
Linda Carr		3 Years	2013	July 12, 2010		
Animal Inspector	<i>Nominated Officials</i>					
Charles B. Colson		1 Year	2012	July 11, 2011		
Board of Appeals	<i>Appointed Officials</i>					
Paul A. Gregoire		3 Years	2013	July 12, 2010		
David Methe		1 Year	2012	July 11, 2011		
Thomas Stapleton		3 Years	2014	July 11, 2011		
Judith Bernath	Alternate Member	3 Years	2014	July 11, 2011		
William Lis	Alternate Member	1 Year	2012	July 11, 2011		
Director of Assessment	<i>Appointed Official</i>					
Sue Gore		1 Year	2012	July 11, 2011		
Building Inspector	<i>Appointed Official</i>					
Denis Gaido	Feb. 15, 2006	3 Year	2012	Sept. 21, 2009		
Sealer Weights & Measures	<i>Appointed Official</i>					
Dennis Clark		1 Year	2012	July 11, 2011		
Deputy Building Inspector	<i>Appointed Official</i>					
Robert Sullivan		1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
Gas & Plumbing Inspector	<i>Appointed Official</i>					
Saverio Santaniello		1 Year	2012	July 11, 2011		
Robert Maioni	Asst. Plumbing Inspector	1 Year	2011	July 12, 2010	Mar. 7, 2011	Michael Day
Michael Day	Asst. Plumbing Inspector	1 Year	2012	July 11, 2011		
Wiring Inspector	<i>Appointed Officials</i>					
Lester Smith	Head Inspector	1 Year	2012	July 11, 2011		
Robert Johnson	Assistant	1 Year	2012	July 11, 2011		
Joseph Filiault	Assistant	1 Year	2012	July 11, 2011		
Chief Administrative Officer	<i>Appointed Official</i>					
Karl J. Stinehart		3 Year	2013	July 12, 2010		
Town Clerk, Treasurer & Collector	<i>Appointed Official</i>					
Michelle L. Hill		3 Year	2012	Sept. 21, 2009		
Department of Public Works Director	<i>Appointed Official</i>					
Jeffrey Neece		1 Year	2012	July 11, 2011		
Tree Warden & Moth Inspector						
Jeffrey Neece		1 Year	2011	July 12, 2010		
Special Assistant DPW	<i>Appointed Official</i>					
Richard Grannells		1 Year	2012	July 11, 2011		
Economic Development	<i>Appointed Officials</i>					
Fred Hanks		1 Year	2012	July 11, 2011		
Craig Samuelsen		1 Year	2012	July 11, 2011		
David Recoulle		1 Year	2011	July 12, 2010	June 17, 2011	Brenda LeDuc
Kenneth Haar		1 Year	2012	July 11, 2011		
Michael McMahon		1 Year	2012	July 11, 2011		
Janice LaFrance		1 Year	2012	July 11, 2011		
Brenda LeDuc		1 Year	2012	Aug. 1, 2011		
Election & Registration	<i>Appointed Officials</i>					
Shirley Morris		3 Year	2012	Sept. 21, 2009		
John "Jack" Sinico		3 Year	2013	July 12, 2010		
Capital Projects Expend Committee	<i>Appointed Officials</i>					
Arthur Pinell	BOS Appt.	3 Year	2012	June 26, 2011		
Cal Chunglo	Moderator Appt.	3 Year	2013	Oct. 26, 2010		
Robert Horacek	FinCom Appt.	3 Year	2013	Oct. 26, 2010		
Karl J. Stinehart, CAO	Permanent Member					
Richard Condon	School Committee	3 Year	2013	Oct. 26, 2010		
Fred Hanks	BOS Appt.	3 Year	2013	July 12, 2010		
Linda Bathel	FinCom Appt.	3 Year	2013	Oct. 26, 2010		
William H Baildon	FinCom Appt.	3 Year	2015	Mar. 14, 2012		
Conservation Commission	<i>Appointed Officials</i>					
Dennis Clark, Coordinator		1 Year	2012	July 11, 2011		
Mehmet Mizanoglu		1 Year	2012	July 11, 2011		
Christopher Pratt		3 Year	2012	Sept. 21, 2009		
Seth Kellogg		3 Year	2012	Sept. 21, 2009		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
David Stansbury		3 Year	2012	Sept. 21, 2009		
Jeremy Cigal		3 Year	2012	July 11, 2011		
James A. Parent		1 Year	2012	July 11, 2011		
Robert R Baribeau		1 Year	2012	July 11, 2011		
Community Preservation Commission	Appointed Officials					
John Whalley	BOS Appt.	3 Year	2012	Sept. 21, 2009		
Barbara MacEwen	Historical Comm.	3 Year	2013	July 12, 2010		
Bettye Bradley	BOS Appt.	3 Year	2012	July 12, 2010		
Dennis Clark	Conservation Commission	3 Year	2012	Sept. 21, 2009		
Doug Moglin	Planning Board	3 Year	2014	June 7, 2011		
Christopher J Pratt	Conservation Commission	3 Year	2012	Jan. 5, 2009		
Robert K Johnson	BOS Appt.	3 Year	2014	August 1, 2011		
J Patrick Ayotte	Housing Authority	3 Year	2014	August 16, 2011		
Cultural Council	Appointed Officials					
Marilyn Girace		3 Year	2013	July 12, 2010		
Patricia McMahon		3 Year	2012	Nov. 9, 2009		
Joan Perkins-Smith		3 Year	2012	Jan. 5, 2009		
Marcia E. Capuano		3 Year	2013	Jan. 11, 2010		
Frank B. Quirk		3 Year	2013	Jan. 11, 2010		
Karen Deyo		3 Year	2014	July 11, 2011		
Joyce Bannish		3 Year	2012	Nov. 9, 2009		
Susan Kochanski		3 Year	2013	May 24, 2010		
Ellen C. Miles		3 Year	2013	June 28, 2010		
Lisa Pentz		3 Year	2013	Nov. 8, 2010		
Jennifer Bruno		3 Year	2014	Apr 20 2011		
Council on Aging	Appointed Officials					
Lorraine Lawrence		3 Years	2014	July 11, 2011		
Mary Alice Martin		3 Years	2013	July 12, 2010		
Harriet Fischer		3 Years	2013	July 12, 2010		
Joan Plancon		3 Years	2012	Sept. 21, 2009		
Herbert Pace		3 Years	2012	Sept. 21, 2009		
Roy Benson		3 Years	2012	Sept. 21, 2009		
Frank B. Quirk		3 Years	2013	Jan. 11, 2010		
Mary Jane Connolly		2 Years	2013	July 12, 2010		
Rebecca Perron	Associate Member	3 Years	2014	July 11, 2011		
Animal Control	Appointed Officials					
Tracy Root	FULL TIME	1 Year	2012	July 11, 2011		
Charles Brett Colson		1 Year	2012	July 12, 2010		
Donald W Gane	Assistant Animal Control	1 Year	2012	July 11, 2011		
Krisanne L Quinne Keene	Assistant Animal Control	1 Year	2012	Aug. 15, 2011		
James Skop		1 Year	2012	Aug. 15, 2011		
Fence Viewer	Appointed Officials					
Herbert Pace		1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
Fire Department	Appointed Officials					
Richard Anderson	Acting Chief	1 Year	2012	July 11, 2011		
Scott Bradbury	Lt, EMT	1 Year	2012	July 11, 2011		
William K Frazer	Lt, EMT	1 Year	2012	July 11, 2011		
Keith A Parent	Lt.	1 Year	2012	July 11, 2011		
Michael Demko, Jr	Acting Deputy Chief	90 days	2012	July 11, 2011		
Marco Andrade	FF	1 Year	2012	July 11, 2011		
Jessica Bishop	FF	1 Year	2012	July 18, 2011		
Carrie Bradbury	FF, EMT	1 Year	2012	July 11, 2011		
Timothy Bridges	FF	1 Year	2012	July 11, 2011		
Eric M Brogan	FF, EMT	1 Year	2012	July 11, 2011		
Christopher Brown	FF, EMT	1 Year	2012	July 11, 2011		
John F Cain	FF	1 Year	2012	July 11, 2011		
Dennis Day	FF	1 Year	2012	July 11, 2011		
Michael Demko, III	FF	1 Year	2012	July 11, 2011		
Michael J Dennis	FF	1 Year	2012	July 11, 2011		
Michael Ferraccio	FF	1 Year	2012	July 11, 2011		
Matthew A Gaugh	FF	1 Year	2012	July 11, 2011		
Christopher J Gibbs	FF, EMT	1 Year	2012	July 11, 2011		
Darren Goddard	FF, EMT	1 Year	2012	July 11, 2011		
Frederick J Gore	Support Personnel	1 Year	2012	July 11, 2011		
Judson Graham	FF	1 Year	2011	May 23, 2011		
Adam Hart	FF, EMT	1 Year	2012	July 11, 2011		
David Humphrey	FF	1 Year	2012	July 11, 2011		
Brandon P Johnson	FF	1 Year	2012	July 11, 2011		
Paul A Johnson	LT	1 Year	2012	July 11, 2011		
William Kelly	FF, EMT	1 Year	2012	July 11, 2011		
Beverly LaBombard	EMT	1 Year	2012	July 11, 2011		
Sean Leahy	FF	1 Year	2012	July 11, 2011		
Timothy Mannion	FF	1 Year	2012	July 11, 2011		
John McKay	FF	1 Year	2012	July 11, 2011		
Timothy Nehmer	FF	1 Year	2012	July 11, 2011		
Brian Schneider	Lt/Emt	1 Year	2012	July 11, 2011		
Matthew Schultze	FF, EMT	1 Year	2012	July 11, 2011		
Gregory Skop	FF, EMT	1 Year	2012	July 11, 2011		
David R Smith	FF	1 Year	2012	July 11, 2011		
Saverio Santaniello	EMT	1 Year	2012	July 11, 2011	Aug. 15, 2011	
Kathleen S Sobczyk	EMT	1 Year	2012	July 11, 2011		
Keith Stromgren	EMT	1 Year	2012	July 11, 2011		
John Symmons	FF	1 Year	2011			
Edward Thibault	FF	1 Year	2012	July 11, 2011		
Ralph Vecchio	FF, INSPECTOR	1 Year	2012	July 11, 2011		
John Wackerbarth	FF	1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/Reelection	Date Appointed/Reappointed/Reelected	Date of Resignation	Replaced By
Michael A Westcott	FF/EMT	1 Year	2012	July 11, 2011		
Gregory Small	EMT	1 Year	2012	Sept. 13, 2011		
Bryan Westcott	FF	1 Year	2012	Oct. 6, 2011		
Michael Kennedy	FF	1 Year	2012	Oct. 17, 2011		
Katie O'Meara	EMT	1 Year	2012	Dec. 6, 2011		
Christine Shore	EMT	1 Year	2012	Dec. 6, 2011		
Adam Ambrose	FF/EMT	1 Year	2012	Oct. 17, 2011		
Gregg Condon	FF	1 Year	2012	Feb. 27, 2012		
Forest Fire Warden	<i>Appointed Official</i>					
Richard Anderson		1 Year	2012	July 11, 2011		
Graves Officer	<i>Appointed Official</i>					
John H. Andrews		1 Year	2012	July 11, 2011		
Health Inspector	<i>Appointed Official</i>					
Thomas FitzGerald						
Historical Commission	<i>Appointed Officials</i>					
Karen Brzezinski		3 Year	2013	July 12, 2010	Jan. 23, 2012	
Barbara MacEwan		3 Year	2013	July 12, 2010	Jan. 9, 2012	
Todd Shiveley		3 Year	2013	July 12, 2010	Dec. 19, 2011	
Ellen C. Miles		2 Year	2014	Feb. 13, 2012		
John Bannish		1 Year	2013	Feb. 13, 2012		
Patricia McMahon		3 Year	2015	Feb. 13, 2012		
Susan Kochanski		2 Year	2014	Feb. 13, 2012		
Lake Management	<i>Appointed Officials</i>					
Sue Hepburn	Assoc Member	1 Year	2012	July 11, 2011		
Tom Fabian	Assoc. Member	1 Year	2012	July 11, 2011		
Richard Grannells		1 Year	2012	July 11, 2011		
Scott Graves		1 Year	2012	July 11, 2011		
Ray Reardon		1 Year	2012	July 11, 2011		
Norman Stolzenberg	Assoc. Member	1 Year	2012	July 11, 2011		
Gerald Crane		1 Year	2012	July 11, 2011		
Chris Sears		1 Year	2012	July 11, 2011		
W.K. Phillips Jr		1 Year	2012	July 11, 2011		
Malcolm DeBay		1 Year	2012	July 11, 2011		
Steven Legault		1 Year	2012	July 11, 2011		
Dispatch	<i>Appointed Officials</i>					
Keith N. Stromgren		1 Year	2012	July 11, 2011		
Peter W. Coe		1 Year	2012	July 11, 2011		
James R. Frenette		1 Year	2012	July 11, 2011		
Robert Eak		1 Year	2012	July 11, 2011		
Dispatch Part Time	<i>Appointed Officials</i>					
Wendy Cordeiro		1 Year	2012	July 11, 2011		
Steven Menard		1 Year	2011	July 12, 2010	Jan.10, 2011	
Andrea Rowley		1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
David LaBombard		1 Year	2012	July 11, 2011		
Police Department	<i>Appointed Official</i>					
Mark J. Krynicki, Chief		1 Year	2012	July 11, 2011		
Police Officers	<i>Appointed Officials</i>					
Lt. David Ricardi		1 Year	2012	July 11, 2011		
Sgt. Kevin Bishop		1 Year	2012	July 11, 2011		
Sgt./Detective Robert Landis		1 Year	2012	July 11, 2011		
Sgt Kirk Sanders		1 Year	2012	July 11, 2011		
Sgt. Richard Cross		1 Year	2012	July 11, 2011		
Roger P. Arduini		1 Year	2012	July 11, 2011		
Rhett Bannish		1 Year	2012	July 11, 2011		
Donald Day		1 Year	2012	July 11, 2011		
Bradford Fisk		1 Year	2012	July 11, 2011		
Thomas Krutka K-9 Officer		1 Year	2012	July 11, 2011		
Paul Miles		1 Year	2012	July 11, 2011		
Jax (K-9)		1 Year	2012	July 11, 2011		
Michael Taggart		1 Year	2012	July 11, 2011		
Gregory L Burt		1 Year	2012	July 11, 2011		
Marc S. Siegel		1 Year	2012	July 11, 2011		
Michael Westcott		1 Year	2012	July 11, 2011		
Daniel Ryan		1 Year	2012	Feb. 2012		
Reserve Police Officers	<i>Appointed Officials</i>					
Christopher Carr		1 Year	2012	July 11, 2011		
Robert DeLuca		1 Year	2012	July 11, 2011		
Jessie Rizzo		1 Year	2012	July 11, 2011		
Daniel Scibelli		1 Year	2012	July 11, 2011		
Keith Stromgren		1 Year	2012	July 11, 2011		
Jeremiah Cain		1 Year	2012	July 11, 2011		
Michael A. Girard		1 Year	2012	July 11, 2011		
Paul A Laflamme		1 Year	2012	July 11, 2011		
Kenneth Laxton		1 Year	2012	July 11, 2011		
Katherine Lopez		1 Year	2012	July 11, 2011		
Ernest Malone		1 Year	2012	July 11, 2011		
Gregory Priest		1 Year	2012	July 11, 2011		
School Crossing Guard	<i>Appointed Officials</i>					
Lisa Fiore		1 Year	2011	Feb. 7, 2011		
JoAnne Browne		1 Year	2011	July 12, 2010		
Sewer Implementation Committee	<i>Appointed Officials</i>					
Nicholas Daniele		1 Year	2012	July 11, 2011	Deceased	
Gerald Patria		1 Year	2012	July 11, 2011		
Freda Brown		1 Year	2012	July 11, 2011		
Brian J. Pranka		1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
Veterans Services	<i>Appointed Official</i>					
Richard Girard, Director	WHVD	1 year	2011			
Southwick Emergency Mgt Agency (SEMA)	<i>Appointed Officials</i>					
Charles H. Dunlap, Director		1 Year	2012	July 11, 2011		
Keith N. Stromgren, Asst. Director		1 Year	2012	July 11, 2011		
Charles E. Housner, Asst. Director		1 Year	2012	July 11, 2011		
Robert Miller		1 Year	2012	July 11, 2011		
Howard Pohlman		1 Year	2012	July 11, 2011		
Pauline Dunlap		1 Year	2012	July 11, 2011		
Eric Carroll		1 Year	2012	July 11, 2011		
David Houle		1 Year	2012	July 11, 2011		
John Cashman		1 Year	2012	July 11, 2011		
Aaron DeWinkleer		1 Year	2012	July 11, 2011		
Jeffrey Stenberg		1 Year	2012	July 11, 2011		
Peter F Jakobowski Jr		1 Year	2012	Aug. 30, 2011		
Daniel Vierno		1 Year	2012	Dec. 12, 2011		
Charles F Darling		1 year	2013	Feb. 27, 2012		
Local Emergency Planning Committee	<i>Appointed Officials</i>					
Russell Fox		1 Year	2012	June 6, 2011		
Karl J. Stinehart, Chairperson		1 Year	2012	July 11, 2011		
Charles H. Dunlap		1 Year	2012	July 11, 2011		
Richard Anderson		1 Year	2012	July 11, 2011		
Thomas FitzGerald		1 Year	2012	July 11, 2011		
David Ricardi		1 Year	2012	July 11, 2011		
Jeffrey Neece		1 Year	2012	July 11, 2011		
Roy Benson		1 Year	2012	July 11, 2011		
Arthur Boissonnault		1 Year	2012	July 11, 2011		
John Barry		1 Year	2012	July 11, 2011		
Stephen Presnal		1 Year	2012	July 11, 2011		
Dennis Clark		1 Year	2012	July 11, 2011		
Brian Houlihan		1 Year	2012	July 11, 2011		
Bruce Bussiere	Noble Hospital Rep	1 Year	2012	July 11, 2011		
Karen Wzorek		1 Year	2012	Jan. 24, 2012		
Community Emergency Response Team	<i>Appointed Officials</i>					
Charles H. Dunlap, Coordinator		1 Year	2012	July 11, 2011		
Robert Miller		1 Year	2012	July 11, 2011		
Howard Pohlman		1 Year	2012	July 11, 2011		
Pauline Dunlap		1 Year	2012	July 11, 2011		
Eric Carroll		1 Year	2012	July 11, 2011		
Charles Housner		1 Year	2012	July 11, 2011		
David Houle		1 Year	2012	July 11, 2011		
John Cashman		1 Year	2012	July 11, 2011		
Aaron DeWinkleer		1 Year	2012	July 11, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation	Replaced By
Keith Stromgren		1 Year	2012	July 11, 2011		
Peter F Jakobowski Jr		1 Year	2012	Aug. 30, 2011		
Daniel Vierno		1 Year	2012	Dec. 12, 2011		
Charles F Darling		1 year	2013	Feb. 27, 2012		
Radio Amateur Civil Emergency Service	Appointed Officials					
Charles H. Dunlap, Director		1 Year	2012	July 11, 2011		
Keith N. Stromgren		1 Year	2012	July 11, 2011		
Charles E. Housner		1 Year	2012	July 11, 2011		
Pauline Dunlap		1 Year	2012	July 11, 2011		
Eric Carroll, Radio Officer		1 Year	2012	July 11, 2011		
David Houle		1 Year	2012	July 11, 2011		
John Cashman		1 Year	2012	July 11, 2011		
Daniel Vierno		1 Year	2012	Dec. 12, 2011		
Charles F Darling		1 Year	2013	Feb. 27, 2012		
Auxillary Civil Defense Police	Appointed Officials					
Charles H. Dunlap, Director		1 Year	2012	July 11, 2011		
Charles E. Housner, Supervisor Non Activation		1 Year	2012	July 11, 2011		
Keith Stromgren, Supervisor Non Activation		1 Year	2012	July 11, 2011		
David Houle		1 Year	2012	July 11, 2011		
Peter F Jakobowski Jr		1 Year	2012	Aug. 30, 2011		
Finance Committee	Appointed Officials					
Richard Buley	Moderator Appt.	3 Year	2012	Sept. 1, 2009		
Patricia Dunn-O'Connell	Associate Member	1 Year	2013	Oct. 24, 2011		
Robert Horacek	Moderator Appt.	3 Year	2014	Oct 12, 2011		
Linda Bathel	Moderator Appt.	3 Year	2013	Sept 2010		
Sheila T. Chamberlin	Moderator Appt.	3 Year	2012	July 27, 2009		
Terrence D Mish	Moderator Appt.	3 Year	2014	Aug. 30, 2011		
Thomas Witham	Moderator Appt.	3 Year	2013	May 2010		
Nancy Beaman	Moderator Appt.	1 Year	2014	Oct. 12, 2011		
Agricultural Committee						
Michael Demko		2 Years	2013	July 11, 2011		
Ana Demko	Alternate Member	1 Year	2012	July 11, 2011		
Stanley Brzoska		3 Years	2012	Sept. 21, 2009		
Tracy Root		1 Year	2012	July 11, 2011		
Jocelyn Linnkedin		2 Years	2012	Oct. 31, 2011		
Frank T Larson		1 Year	2012	Nov. 21, 2011		
Ch. 148A Municipal Hearing Officer	Appointed Official					
Karl J. Stinehart		1 Year	2011	July 12, 2010		
Trail Stewardship Council						
Dan Call		1 Year	2012	July 11, 2011		
Stephen Bernath		1 Year	2011	July 12, 2010	Mar. 3, 2011	
Adhoc Cable Advisory Committee						
Arthur Boissonnault		1 Year	2012	June 27, 2011		

NAME	Appointed/Elected	Length of Term	Year/Date Due for Reappointment/Reelection	Date Appointed/Reappointed/Reelected	Date of Resignation	Replaced By
Carol Baribeau		1 Year	2012	June 27, 2011		
Michael McMahon		1 Year	2012	June 27, 2011		
Ellen Miles		1 Year	2012	June 27, 2011		
Eunice Recoulle		1 Year	2012	June 27, 2011		
Pioneer Valley Planning Commission						
Robert Johnson		1 Year	2011		APPT BY PB	
Marcus Phelps		1 Year	2011		APPT BY PB	

GLOSSARY

Available Funds: Free cash reserves and unexpected balance for appropriation.

Budget: A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget may be “preliminary” the Financial plan presented to the town meeting or “final” the plan approved by that body.

Estimated Receipts: Estimated money to be received by the town from various sources such as licenses state reimbursement etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxation when the tax rate is set.

Excess and Deficiency: Same as Surplus Revenue.

Free Cash: Surplus revenue less outstanding taxes of prior year.

Overlay: Amount of money raised by Assessors for purpose of creating a fund to cover abatements and uncollected taxes.

Overlay Surplus: Unused accumulated amount of the Overlay from various years which may be voted for extraordinary or unforeseen purposes.

Reserve Fund: Amount transferred from Overlay Surplus and/or appropriated for unforeseen or emergency purposes controlled exclusively the Finance Committee.

Road Machinery Fund: A fund which the accumulated town charge for certain uses for the town equipment and which maybe appropriated for maintenance and repair of that equipment.

Stabilization Fund: A special reserve account created to provide for capital improvements, which is invested until used. Towns may appropriate into this fund in any year an amount no more than ten percent of the prior year’s tax levy. The outstanding balance in the account cannot exceed 10% of the town’s equalized valuation. Generally it requires a 2/3 vote of town meeting to appropriate money from the Stabilization Fund.

Surplus Revenue: The amount by which the cash accounts receivable and other floating assets exceed the liabilities and reserves.

Special Town Meeting: A meeting of the registered voters of a town called by the Board of Selectmen at their discretion or by written request of one hundred registered voters.

Tax Rates: The amount of tax slated in terms of a unit of the tax base, for example \$15.01 per \$1000 of assessed valuation of taxable property.

Town Meeting Warrant: A written order calling an annual or a special town meeting and containing a list of the subjects to be acted upon. The SELECTMEN shall insert in the warrant for the annual meeting all subjects which are requested in writing by ten or more registered voters and in the warrant for the special town meeting all subjects requested by one hundred voters.

TOWN INCORPORATED

November 7, 1770

Population: (2011 Federal Census): 9,502

FY2011 Tax Rate: \$13.44 per \$1,000.00 of Valuation

BOARD OF SELECTMEN

Economic challenges were front and center on the Selectmen's agenda in 2011. Revenues slowed from a lagging recession and painfully slow recovery, while expenditures were up substantially as a result of the October 29th snowstorm which left most area homes without electricity for a week or more and severely damaged landscapes.

The Selectmen are diligently working with FEMA to recover 75% or more of the storm related cleanup costs. Overall the Selectmen believe that Town emergency services responded very well to the widespread storm damage. Many of our citizens did an outstanding role as well, helping friends and neighbors with supplies of food and water and debris cleanup.

Once again Selectmen worked with the Finance Committee, Department Heads and the School District to develop budgets which reflect the economic times while still delivering necessary services to the Town's people and our children.

Phase II of the Rail/Trail was opened and on any weekend over 400 users may be seen cycling and walking the Trail. The Park and Recreation Commission have played a key role in the overwhelming success of the Rail/Trail.

Progress was notable at Whalley Park as the Selectmen hope to bring the project to Town Meeting for acceptance in the late summer of 2012. Town Meeting approval would provide much needed additional ballfields for our children. Funds for the Senior Center Expansion Project were approved the State Department of Housing and Community Development (DHCD). Construction will begin in the spring of 2012.

Our Department of Public Works moved into their new facility as renovations to the former dealership were concluded. An open house is tentatively scheduled in 2012 so residents can see for themselves the benefits of an adequately sized and equipped facility.

A second and third Full-Time EMT (Emergency medical Technician) was added to our Emergency Medical Services in response to the consistently high daytime demand for ambulance services.

Deputy Chief Richard W. Anderson was promoted to Chief and is continuing efforts to modernize our volunteer fire department.

The Selectmen continued with their commitment to improving lake safety and overall enjoyment of the Congamond waters by working with Lake Management, Citizen's Restoring Congamond, the Conservation Commission, Harbormaster and other support groups.

History enthusiasts saw the opening of the newly renovated Cigar Factory/Museum thanks to efforts of the Historical Commission and Southwick Historical Society as well as others.

With the contribution of State and Federal Aid less predictable all the time, the Selectmen remain committed to always improving our quality of life and helping our citizens achieve their goals and aspiration.

The Selectmen remain committed to listening to citizen input and concerns and welcome participation at all levels. We look forward to working with the many citizen boards, committees, commissions and groups.

Our sincere thanks to many volunteers and staff who contribute in so many ways making Southwick a great place to live.

A special thanks to Karl, Cindy, Robin and Gail.

Respectfully submitted,

Fred B. Arnold, II, Chairman
Arthur G. Pinell, Vice-Chairman
Russell S. Fox, Clerk



BOARD OF SELECTMEN

Bottom Row: Vice-Chairman-Arthur G. Pinell,
Chairman-Fred B. Arnold, II, Clerk-Russell S. Fox
Second Row: Administrative Assistant-Cindy Pendleton,
Chief Administrative Officer, Karl J. Stinehart
Missing from Picture: P/T Selectmen's Secretary, Robin Solek

CHIEF ADMINISTRATIVE OFFICER

The year 2011 was a challenging time meeting the needs facing town government in addressing many continuing capital needs and maintaining service levels within limited resources. A considerable amount of effort was expended by dedicated volunteers on town boards as well as the staff throughout the town.

- First and foremost, the August 27, 2011 Tropical Storm Irene and October 29, 2011 snow storm placed significant demands on our Public Safety and DPW Departments. Those staff as well as the other Department Heads, employees, local vendors and volunteers did an admirable job in helping to maintain town government operations, getting roads open and aiding in the restoration of power by WMECO. The Townspeople were extremely helpful during these events with neighbor helping neighbor as well as other folks in need. The Town has finished submission of reimbursement paperwork to FEMA for the August storm and is working to complete the October 29, 2011 removal of storm debris on the Rail/Trail and at the Transfer Station at the time of this writing. Reimbursement paperwork to FEMA on that storm is being submitted to FEMA on an ongoing basis. The Town is pursuing 75% from FEMA and the balance from the Commonwealth.
- The DPW Garage Renovation Project was awarded to Inglewood Development Corporation and work began in the spring. The project was substantially completed in early winter and the DPW Staff began the process of relocating stock materials, equipment and vehicles to the new location by year's end. Further outfitting and punch list items will be addressed in the spring. The renovated quarters will enhance delivery of public work services to the community.
- The Town Hall auditorium and stage project funded with a small state grant, donations, and Community Preservation Funds was completed. The project encompassed structural, ABBA, and stage lighting components. It is now up to modern codes and will serve the Town needs for meeting space and Cultural Council needs for theatrical productions.

- Two major projects under Mass DOT jurisdiction and awarded contracts commenced on Route 10/202 College Highway. The first one is a bridge replacement at Johnson Brook near the Notch Travel Center. It should be completed by late spring. The other major project is the reconstruction of the 2 mile center section of College Highway from Town Hall north to Tannery Road. The project valued at over \$500,000.00 was initiated last fall and will be completed by the summer of 2012. It will encompass sidewalks, turning lanes, new signalization, new drainage basins, decorative street lights, curbing, paving, widening, and pole relocation.
- The Selectmen, as Sewer Commissioners, continue to work with the Federal Rural Development Administration, Sewer Implementation Committee and DPW on the Sewer Parallel Interceptor completion in Westfield. Currently, the Town is using a portion of the City's sewer pipe to transport Southwick sewage to the Waste Water Treatment Plant. The objective is to secure a favorable loan and grant to subsidize this expenses which would be later on allocated to the future Phase II sewer users. The Town's Agreement with the City triggers this need when the average daily effluent reaches 175,000 gallons per day. The Town is currently sending in the low to mid 160,000 gpd range.
- A new CDBG grant application for \$900,000.00 was approved by Mass DHCD to pursue construction a 1,800 square foot of addition on the Senior Center and subsidize housing rehab projects at income eligible homes.
- The lakes received an annual evaluation and chemical treatment to keep non-native invasive plant life in check. The program is paid for in equal thirds by Southwick, Suffield, CT and CRC which continues to be a successful venture.

Aside from regular funds to the town received from the state through its cherry sheet aid, other sources of grants and monies were pursued in order to offset the costs of projects and services.

- An estimated \$58,360.35 in interest was collected from overdue tax bills.

- There was approximately \$366,324.00 received from the State Highway Department to help pay for eligible improvements to the Town's road network.

- State government problems continue to make planning a town budget somewhat difficult due to the uncertainty of local aid/school aid dollars. The Town received reductions in aid levels. The STRSD increased its assessment to the Town by \$105,902.00

- The Town Tax Rate was set at \$14.23 per thousand dollars of valuation under a single tax rate for all classes of property and it was approved by Mass D.O.R.

- Insurance rebates totaling more than \$55,000.00 were obtained from Massachusetts Interlocal Insurance Association (MIIA) for instituting insurance related cost containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at seminars all of which were free to the Town.

- Sewer Rate Relief Grants were phased out due to state budget problems. The City of Westfield increased its sewer rate by \$.30 per thousand gallons. There had not been a rate increase for over 6 years on the Town rate but increased costs for out of town treatment at the Westfield Wastewater Treatment Plant and growing in-town costs necessitated an increase in Town rates by \$.60.

Personnel related activities for the year encompassed:

- Doris Seymour retired from the Assessor's Office and Victoria Hickey was promoted to that position.
- Custodian Randolph Traska retired from the Maintenance Department.
- Chris Brown and Brian Schneider were hired as Full-Time Firefighters/EMT's to improve response times for medical calls.
- Part-Time Dispatcher Brenda Richter and Andrea Crowley were hired.

A word of thanks is due for many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Board of Selectmen for sorting out priorities and projects to best reflect the townspeople's needs; The Finance Committee for helping to fund and develop a balanced budget that maintains adequate services levels; The legislative delegation of Congressman John W. Olver, Senator Michael Knapik and Representative Nicholas Boldyga, their staff who strongly advocated for the Town's needs while at the statehouse or Congress and our volunteer

board and commission members, department heads and staff who performed the many services that town government provides for its people. Special thanks to Cindy Pendleton, Robin Solek, Jeff Neece, Dick Grannells and Gail Cigal.

Respectfully submitted,

Karl J. Stinehart
Chief Administrative Officer

BOARD OF ASSESSORS

The Board of Assessors would first and foremost like to recognize the accomplishments and professionalism of the office staff. Doris Seymour, Victoria Hickey, Patricia St. Pierre and Director of Assessment Sue Gore.

Doris Seymour retired in October 2011 with over 25 years of service as a clerk in the Assessors' Office. Doris was always helpful with her knowledge and comforting with her sense of humor. The Board of Assessors, office staff, and all who had the pleasure to work with Doris wish her all the best!

Fiscal Year 2012, the total value for the Town of Southwick was \$1,018,499,595.00. This value represents a town wide value increase of \$7,862,902.00.

A classification hearing was held on October 17, 2011 and the Board of Selectmen decided that the Town would have one tax rate for Residential, Commercial, Industrial and Personal Property.

The tax rate for Fiscal Year 2012 was set at \$14.23. The Fiscal Year 2012 Tax Rate was approved by the Bureau of Accounts of the Department of Revenue on October 28, 2011. The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Town Collector, Clerk, Treasurer Office, Accounting and Board of Selectmen.

Respectfully submitted,

Paul M. Connolly, Chairman
Robert K. Johnson, Vice Chairman
Dave Recoulle, Clerk

BUILDING DEPARTMENT

2011 was the first full year using the new ICC Building Code. The base code consist of the 2009 International Building Code, 2009

International Energy Code, 2009 International Mechanical Code, 2009 Existing Building Code. All code books can be purchased from the International Code Council at www.iccsafe.org. Contractors should have the new code book on hand for all inspections.

Home owners doing their work should be aware of the new codes before applying for a permit.

The first full year went fairly smooth with the new code books, but improvement is needed with some of the contractors.

Building Commissioner: Denis J Gaido
Electrical Inspector: Lester Smith
 (Joseph Filiault is back-up).
Plumbing Inspector: Saverio P. Santaniello
 (Mike Day is back-up).
Sealer of Weights & Measures: Dennis Clark
Secretary: Kathleen Carlson

Number of Permits Issued

11	New Dwellings.....	\$12,279.00
4	Commercial	\$ 4,806.00
38	Additions	\$ 7,813.10
6	Demolitions	\$ 270.00
3	Sunroom	\$ 201.00
32	Pellet/Wood Stoves.....	\$ 800.00
5	Alterations	\$ 994.00
60	Roofs/Windows/Siding	\$ 2,075.00
3	Solar panels	\$ 633.60
14	Insulation permits	\$ 700.00
5	Perm. Signs.....	\$ 1,008.00
8	Temp. Signs.....	\$ 200.00
11	Decks	\$ 988.50
9	In-Ground Pools.....	\$ 1,350.00
12	Above-Ground Pools.....	\$ 600.00
5	Chimney & Fireplace.....	\$ 300.00
10	Shed.....	\$ 565.80
3	Garage	\$ 899.40
6	Sheet Metal Permits.....	\$ 150.00
1	Trench Permits.....	\$ 2.00
2	Barns.....	\$ 100.00
21	Home Occupations.....	\$ 525.00
186	Electrical Permits	\$10,325.00
103	Plumbing Permits	\$ 7,300.00
21	Gas Permits	\$ 3,910.00
63	Certificate of Inspection.....	\$ 1,600.00
16	Weights & Measures	\$ 3,260.00

\$63,655.40

Respectfully submitted,

Denis J. Gaido
 Building Inspector & Zoning Officer

CEMETERY COMMISSION

Our Sexton, Bud Phillips and his crew did a great job of maintaining the Cemetery grounds this year. The weather allowed us to open early and get started with spring cleanup.

We wish to extend a special 'Thank You' to the following: the VFW for placing the Veteran grave flags in the Cemetery and collecting them in the fall, the Historical Society for the beautiful flowers planted at the entrance of the Old Cemetery and the Southwick Funeral Home for the new flags on the poles in the Old and New Cemeteries.

This year we are planning on planting some new trees and to do some more work on the road into the Old Cemetery.

We are continually updating our Pontem computer software program with new and old information. An upgrade to the program was done January 2012.

We appreciate all your fine comments about the upkeep of the Cemetery, we like to hear all comments good and bad.

Respectfully submitted,

Roy Benson, Chairman
 Diane Mason, Commissioner
 Sharon Horacek, Commissioner
 Bud Phillips, Sexton
 Victoria Hickey, Secretary

SENIOR CENTER/COUNCIL ON AGING

The Senior Center is located at 454 College Highway.

The center is a wonderful meeting place for the elderly population to socialize and interact with their peers.

Director: Jeanne Margarites
 Office Staff: Denise Seibert, Andrea Holmes

Monday – Thursday8:00 AM - 2:00 PM
 Friday.....8:00 AM - 1:00 PM
 COA Office 413 569-5498
 Fax..... 413 569-5327
 E-Mail councilonaging@southwickma.net

Dining Center: Mon.–Fri. 9:00 AM–1:00 PM
 Nancy Cortesi 569-0410

We are all looking forward to the addition to the center in the coming year.

Board of Selectmen
 Council on Aging Board
 Senior Citizen's Club Inc.
 Park & Recreation
 Executive Office of Elder Affairs
 Highland Valley Elder Services, Inc.

Respectfully submitted,

Jeanne Margarites

BOARD OF HEALTH

The Board of Health meets on the first and third Thursdays of the month at 7 p.m. in the Land Use Boards workroom 202, 2nd floor of Town Hall.

Development Trends

Percolation tests for new construction increased (127%) from 11 tests in 2010 to 25. Repair percolation tests decreased (30%) from 43 in 2010 to 30. New septic system disposal permits increased (11.2%) from 8 in 2010 to 9. Repair septic system disposal permits decreased (21.8%) from 46 in 2010 to 36.

2011 Licenses and Permits

9	New Septic	\$900.00
36	Repair Septic	\$0.00
25	New Percs	\$2,500.00
30	Repair Perc	\$3,000.00
7	Wells Permits	\$350.00
33	Installer's Permits	\$2,550.00
7	Hauler Permits	\$975.00
1	Rendering Permit	\$100.00
15	Tobacco Permits	\$920.00
43	Victualler Permits	\$440.00
8	Food Permits	\$5,190.00
66	Milk & Cream Permits	\$108.00
1	Medical Clinics	\$10.00
2	Tanning Permits	\$100.00
30	Burial Permits	\$300.00
1	Funeral Director	\$50.00
6	Pool Permits	\$240.00
2	Campgrounds	\$100.00
2	Day Camps	\$50.00
6	Frozen Foods	\$125.00
4	Mobil Units	\$95.00

29	Temp Permits	\$250.00
6	Bakery Permits	\$240.00
4	Catering Permits	<u>\$175.00</u>
		\$18,768.00

Household Hazardous Waste Collection Day

Southwick's annual household hazardous waste Collection day was cancelled this year as result of budgetary considerations.

Environmental Pathogens

2010 Surveillance Highlights

- 73 confirmed cases of babesiosis were reported in Massachusetts in 2010, representing a 6% decrease from the number of cases reported in 2009.
- Counties with the highest incidence included Barnstable, Dukes, and Nantucket.
- The majority of confirmed cases occurred in June, July and August.
- 73% of confirmed cases were over the age of 55 years. The average age for a confirmed babesiosis case was 62 years, and 62% were male.
- 56% of confirmed cases were hospitalized. The symptoms most commonly reported in confirmed cases included fever (88%), fatigue (79%) and chills (74%).
- Three confirmed cases (5%) reported receiving a blood transfusion, tissue products or organ transplant in the year prior to becoming ill.

WEST NILE VIRUS (WNV)

Birds

The MDPH Arbovirus Surveillance Program discontinued routine dead bird reporting in 2009. Information related to bird die offs should be reported to the Massachusetts Division of Fisheries and Wildlife (MDFW) and poultry flocks experiencing sudden mortality or illness should be reported to the Massachusetts Department of Agricultural Resources (MDAR).

Mosquito Samples

One-hundred and twenty-one of the 3558 mosquito samples collected in Massachusetts were positive for WNV in 2010. Positive samples were identified in 42 towns in 7 counties. Positive mosquito samples included 90 *Culex pipiens/restuans* complex, 13 *Culex*

pipiens, 11 *Culex* species, six *Culiseta melanura*, and one *Coquillettidia perturbans*.

Mosquitoes in the *Culex* genus feed mainly on birds and occasionally on mammals, including humans. *Culex pipiens* and *Culex restuans* are primarily responsible for WNV transmission in birds in Massachusetts. *Culiseta melanura* feeds almost exclusively on birds and is the primary enzootic vector of **eastern equine encephalitis** (EEE) virus although it can also carry WNV. *Coquillettidia perturbans* is an aggressive mammal biting mosquito and can be involved in the transmission of both WNV and eastern equine encephalitis (EEE) virus to humans in Massachusetts. For a complete list of positive mosquito samples by city/town, please see the annual [Cumulative Mosquito Summary by County and Municipality report](#).

Animals

One horse tested positive for WNV in 2010 (most recent data). The horse was stabled in Hudson, Middlesex County, and had an illness onset of 9/15/2010.

Humans

There were seven human cases of WNV infection identified in Massachusetts

LYME DISEASE

2,593 confirmed Lyme disease cases were reported in Massachusetts in 2010, representing a 35.6% decrease statewide over the number of cases reported in 2009 (4,028). Last summer's unusually hot, dry weather was not favorable for ticks. These weather conditions also may have prevented people from spending as much time outside, resulting in fewer people being exposed to Lyme disease.

Incidence rates of Lyme disease in 2010 were dramatically lower for many counties, compared with 2009. This was especially true in Nantucket County, where the incidence rate dropped from 452 per 100,000 in 2009 to 265 per 100,000 in 2010.

The majority of confirmed cases had onsets in June, July and August.

The highest incidence rates were among children aged 5-9 years and adults aged 65-69 years.

64% of confirmed cases reported an erythema migrans ("bull's-eye") rash.

Executive Summary

The 2011 MDPH Massachusetts Arbovirus Surveillance and Response plan provides surveillance and phased response guidance for both West Nile virus (WNV) and eastern equine encephalitis virus (EEE).

In the past six years there have been sixteen cases of WNV infection reported in Massachusetts and fourteen human cases of EEE resulting in seven deaths. This plan reflects a comprehensive review of surveillance activities, mosquito control efforts, public information and risk communication related to arbovirus control in Massachusetts.

The purpose of the plan is to provide guidance on operational aspects of surveillance and response by state and local agencies responsible for the prevention of mosquito-borne disease in the 2011 season.

The Department of Public Health will continue to seek advice from its partners and collaborators and modify the plan, as appropriate. This document is open to continual review and evaluation. Information is provided to guide planning and actions to reduce the risk of human disease from EEE and WNV.

Key objectives contained in this plan provide for:

- Monitoring of trends in EEE and WNV activity in Massachusetts;
- timely collection and dissemination of information on the distribution and intensity of WNV and EEE in the environment;
- laboratory diagnosis of WNV and EEE cases in humans, horses and other animals;
- effective communication, advice and support of activities that may reduce risk of infection;
- phased response to provide measures to suppress the risk of infection.

This document provides information about EEE and WNV disease and program goals, and specific guidelines for mosquito, equine and human surveillance. Additionally, this document provides guidance for the dissemination of information, including routine information; media advisories of positive EEE and WNV findings in mosquitoes, as well as public health alerts related to positive EEE and WNV human cases.

This plan describes MDPH's public outreach efforts to provide helpful and accurate communication with Massachusetts' residents about their risk from arboviral diseases and specific actions that individuals and communities can take to reduce this risk.

Public Health Emergency Preparedness Planning

This is the Medical After Action Report which summarizes the Medical Summary of the Shelter Operation at Westfield State University which was in operation from Sunday October 30, 2011 through November 6, 2011. We operated shelters at the Juniper Park Elementary School and Scanlon Hall located at Westfield State University. The reason for the shelter was a massive winter storm swept through Massachusetts and left 527,000 people without power.

The first priority before, during and after a disaster is the health, safety and welfare of all people in the area affected by the event. The most vulnerable are people who cannot care for themselves because of pre-existing health conditions. These medically fragile individuals are dependent upon the existence of a controlled environment that includes the ongoing medical care by family members or medical professionals. The needs of this medically fragile population must be ensured in a disaster. We had to take into consideration the following meal preparations, sheltering, and medical care. Juniper Park Elementary School was the main shelter for medical walk in patients. This location housed patients who needed assistance with basic Activities of Daily Living and assistance with medication administration. This shelter was manned with medical staff from Westfield State University Campus EMS and Nursing Staff from the Westfield Public Health Department and the Southwick Board Scanlon Hall located at Westfield State University housed the non-medical patients, or small families without need for continued medical treatment.

Westfield State University donated medical supplies from Health Services and the EMT Program/ Campus EMS.

Our Health Agent Mr. FitzGerald has remained active with the Hampden County Health Coalition (HCHC) and had previously served as co-chair. Federal funds are used to support various planning activities. Pioneer Valley Planning Commission is our fiscal agent and conduit for funds received to each of the 19 towns in our coalition.

Public Health Nursing Report

The full implementation of MAVEN, the statewide electronic database for communicable disease reporting was completed in January. This has improved the communication

processes and timeliness of case reporting between the MDPH and our department. The Board of Health nurse, Kate Johnson presented an OSHA program for employees at the American Inn in September. Ms. Johnson also provided five TB tests for residents.

Below is a list of reportable diseases for last year:

- 2 - Giardiasis
- 3 - Hepatitis B (1 confirmed, 2 contact)
- 3 - Hepatitis C (2 confirmed, 1 contact)
- 1 - Influenza(confirmed)
- 12 - Lyme Disease (2 confirmed, 10 suspect)
- 4 - Pertussis (1 confirmed, 2 suspect, 1 contact)
- 1 -Salmonellosis (confirmed)
- 1 -Strep pneumoniae (confirmed)
- 2 -Varicella (2 probable)

Drug take back day

On October 28, the Southwick Board of Health, in conjunction with the Southwick Police Department and the US Drug Enforcement Agency, sponsored a drug take day by which residents could dispose of unused medications with no questions asked. This popular national program has several benefits which includes removal drugs from potentially ending up in our aquifer, septic systems and keeping narcotics off the streets.

South Pond Beach

The South Pond beach operated during the swimming season (July-August). There were no beach closures though we did encounter an algae bloom in September.

Continuing Education/Training

Mr. FitzGerald regularly participates in a variety of seminars, committees, and training programs. He attended the annual Massachusetts Health Officers Association in November in Springfield. The MHOA/DEP seminar held in Hadley during March. He is secretary and executive board member of the Western Mass Public Health Association (WMPHA). The WMPHA provides educational programs in the fields of public health practice and sanitary engineering training for onsite septic systems. Mr. FitzGerald also is vice chairman of the Southwick Emergency Planning Committee (LEPC). He serves on the Executive Board of the Hampden County Health Coalition and attends the quarterly meetings of

the Massachusetts Food Establishment Advisory Committee (FEAC) as the representative of the Western Mass Public Health Association.

Respectively submitted,

Jerry Azia, D.D.S., Chairman
Susan Brzoska, BS, MS, MT
Casimir M. Tryba
Thomas J. FitzGerald, RS, MS, Director
Kate Johnson, RN, MPH Public Health Nurse
Kathleen Carlson, Clerk
Jean Nilsson, Meeting Secretary

DEPARTMENT OF PUBLIC WORKS

PROJECTS:

The Department of Public Works (DPW), in conjunction with the Conservation Commission and Lake Management Committee applied for and received a DEP S319 grant for \$257,700 towards stormwater management projects with a total value of \$505,100. Work was completed on 7 outfalls and the associated stormwater infrastructure on North Lake Avenue, Summer Drive, North Pond Road, Veteran Street, Castle Street, Eagle Street, Berkshire Avenue, Oak Street and White Street. Nineteen deep-sump catch basins, 2 infiltration systems, 5 BaySeparators, several manhole structures, hundreds of feet of drainage pipe and three grassed swales were installed as part of the project.

As part of the Board of Selectmen's gravel road upgrade program, Nicholson Hill Road (Scenic Road) was next on the list for total rehab using Chapter 90 Funds. The DPW oversaw the project that used contracted heavy equipment services to clear and grade the site and install a new stormwater system from the high point easterly to College Highway. About 2/3 of that length was paved with the base coat and the balance plus top coat is planned for the spring when the asphalt plants open. The Selectmen have not yet committed Chapter 90 funds to complete the remaining section from the high point to Mort Vining Road. Chapter 90 funds were also used to pave the 1.4 mile of Feeding Hills Road. Several roads were crack-sealed and all roads were line-stripped.

Chapter 90 funds are also being used to design and permit the Phase 1 Feeding Hills Road Project that includes the widening for left turns and signals along the section from Powder Mill Road to Hudson Drive and widening for left turns and new signals at the North Longyard Road / Foster Road intersection. MassDOT is

reviewing the 25% Design that was submitted by the consultant.

MassDOT is also reviewing the 25% Design that was submitted by a second consultant for the Phase 2 reconstruction of Congamond Road that currently includes new drainage, widening, horizontal and vertical curve adjustments to improve safety from College Highway to the Connecticut line. The current project also includes the installation of a dry sanitary sewer line from Miller Road to College Highway. The dry line would be used for future sewer expansion along Congamond Road and the adjacent sections of College Highway and Vining Hill Road.

The DPW is supporting MassDOT and its two general contractors the reconstruction of College Highway Center Section (Town Hall to Tannery Road) and replacement of the Johnson Brook Bridge projects. The College Highway Center Section project includes a center turning lane, sidewalks on both sides, all new drainage, new traffic controls, signalized left-turns and decorative street lighting is well underway and scheduled to be completed by mid-August 2012. The new culverts that replaced the 1922 Johnson Brook Bridge have been installed and temporary lanes have been installed on the eastern side of the culvert until spring when construction will be completed and the travel lanes will be centered over the new structure.

The former Suburban Chevrolet dealership was purchased by the Town in 2010 to become the new DPW building. Renovation of the facility was completed by the general contractor in October and DPW workers have been busy moving materials and equipment into the building which will now be home for the equipment and personnel from the Highway, Water and Sewer Departments. Space was also allocated to house Southwick Emergency Management Agency (SEMA) equipment and alternate emergency communications center.

The DPW worked with the Planning Board to obtain Town voter acceptance of Pine Knoll II subdivision roads (Deer Run Road, Falcon Crest, Lauren Lane, Pine Knoll Road) which occurred at the 5/17/11 Annual Town Meeting. The DPW is working with the Planning Board on accepting other subdivision roads in town.

All DPW staff worked countless hours clearing roads, cleaning up storm debris and assisting other agencies like WMECO, Verizon and Comcast.

After the October 29th snow storm the Town was littered with broken tree limbs and dangerous trees that required a monumental task to clean up. Working with local in town contractors, the

Board of Selectmen, Western Mass Electric, and State contracted debris management companies, the DPW managed the cleanup of the debris amounting to 55,000 cubic yards. We are currently working with the Emergency Management Director, Board of Selectmen and Accounting office to recover up to 75% of the total cleanup cost from the Federal Emergency Management Agency (FEMA)

HIGHWAY DIVISION:

The Highway Division currently consists of 4 employees who service the 85+ miles of town roadways. Services include plowing and sanding for winter storms, replacing, rebuilding, clearing & cleaning catch basins to help prevent flooding, patching potholes, grading dirt roads, removing trees, roadside mowing, cleaning up roadside litter and illegally dumped materials, assisting in street sweeping and replacing damaged or vandalized signs. The DPW replaced over 100 signs this past year due to vandalism, theft and winter conditions damage. The DPW asks that any theft or vandalism of street signs be reported to the Southwick Police or DPW, as it represents an unnecessary annual expense of at least \$10,000. The highway division also provides services to many other town departments, like answering emergency calls for vehicle accidents, oil spills, downed trees, washouts and flooding.

WATER DIVISION:

The Water Division consists of 3 employees who service and maintain 51 miles of water lines, two wells, four pumping stations and 2300 services that serve 5500 customers. They also perform daily inspections of the Town wells and pump stations, install new water services and meters, repair water breaks and assist with winter snow plowing. The goal of the Water Division is to provide our users with excellent service and an ample quantity of clean, pure, safe drinking water. The water is regularly tested for numerous contaminants and bacteria. The test results are summarized in our Water Quality Report that is published annually in the Westfield Evening News. Southwick also purchases water from the Springfield Water System to supplement water from the town well, during periods of high usage or when repairs are being made to the pump. Monies collected from water revenue are also used to fund system maintenance and improvements.

Construction of the second 1 million gallon water storage tank was completed and construction was initiated on replacing the 50+ year old booster pump stations located on

Granville Road and Coes Hill Road and are scheduled to be on line by spring. The original 1 million gallon steel tank was scheduled for refurbishing during 2012. However, the refurbishment costs were estimated to be 75% of a new concrete tank identical to the one just constructed. Accordingly, funding is being sought for replacing the 35 year old steel tank.



WATER COMMISSIONERS

*Bottom Row: Luther Hosmer, Edward Johnson, Pete Jakobowski (missing from photo)
Top Row: DPW Director, Jeff Neece, DPW Office Manager, Gail Cigal*

SOLID WASTE DIVISION:

Southwick Solid Waste Division continues to promote recycling in order to reduce costs, and achieve the Massachusetts DEP goal of recycling at least 47% of our total waste stream. Those communities not meeting the 46% DEP recycling of the waste stream could ultimately be penalized to the extent that the DEP feels appropriate when trying to qualify for grants. To that end, the DPW has continued a program of education and increased enforcement of mandatory recycling during 2011. In 2011 there was a decrease in recycling of close to 2% to a percentage of 47%, while the total trash to ECO increased by 119 tons. The DPW made some improvements to the facility to improve accessibility to improve organic recycling access. Pending funding, long term plans include reconfiguring the transfer station to improve traffic flow and accessibility to various drop-off stations and organic recycling areas.

2011 TRASH & RECYCABLES DATA – TONS

Trash to ECO/Springfield	2456
Ferrous Metals Recycled at ECO	30
Electronics & Appliances	20
Lamps/Batteries	2
Bottles & Cans to MRF	143
Paper & Cardboard to MRF	273

Tires	4
Waste Oil & Antifreeze (800 gal)	5.8
Metals & White Goods	104
Finished Compost	1000
Wood Chips	600
Total Tonnage	4638
Recyclable Tonnage*	2182
Recyclables to total waste stream*	47.00%

*% Recyclables to total waste stream = 47.00%
(4638 - 2456)/4638 x 100 = 47.00%

SEWER DIVISION:

Phase 1 of the sewer project is essentially complete, with only a very few commercial and residential properties remaining to be connected in the current service area. Depot Square Condominiums are now connected to the system. The total flow to the Westfield Treatment Plant is now averaging 165,000 gallons per day. The design and permitting has been completed and application re-filed for USDA funding to construct the parallel interceptor extension to the Westfield Wastewater Treatment Plant, which is a pre-requisite for any further sewer system expansion. The funding request to USDA was denied for federal fiscal year 2011.

ENGINEERING:

DPW Engineering plans continuing support of the two MassDOT projects noted above and overseeing the following projects during 2012:

- Feeding Hills Road widening, turning lanes & signalization design & permitting
- Congamond Road widening, drainage, sewer & safety improvements design & permitting
- Construction of two water booster pump stations
- Funding, design, permitting & bidding the replacement of the steel water storage tank
- Completion of Nicholson Hill Road project
- Implement traffic sign management process as mandated by Federal Highway Administration/MassDOT
- Procure and implement tracking system for new EPA/DEP NPDES Phase IV stormwater regulations

Respectfully Submitted,

*Jeffrey A. Neece – DPW Director
Richard Grannells – Special Assistant to DPW
Luther Hosmer – Water Commission Chairman*

SEWER IMPLEMENTATION COMMITTEE

The members of the Sewer Implementation Committee lost one of their long standing members in 2011. Nicholas Daniele, Chairman, had been with the Committee since their inception. Nick was an integral part of the initial design and construction of Phase I of the public sewer line. His dedication and insight was an inspiration to the other SIC members that came and went over the years. Though the project was a very serious matter, Nick always had a smile on his face that was infectious to all those he came in contact with. Nick's knowledge, intelligence, dedication, slide rule and compassion will be greatly missed. The focus for the past year was on getting the interceptor to the Westfield Treatment Plant constructed. Once Phase I was completed, the plan was to increase the size of the pipe to allow more capacity and the possibility of constructing a Phase II. Estimates for the parallel interceptor began at approximately 1.3 million dollars, and are now currently estimated at 2.2 million. The Town of Southwick did submit an application in 2011 and was placed on a fundable list to construct the parallel inteceptor, but declined funding. The interceptor line is basically "shovel ready". Each year the project does not go forward or the Town does not appropriate funding, will be another year of increased pricing and additional engineer and application costs. The Town of Southwick is fortunate that most of their soils are adaptable to private residential septic systems, but to grow a community business needs to provide the Town residents with a means to prosper. Large septic systems are costly to construct and maintain. The residents of Southwick will also need to consider the possible enlargement of the school system and the potential for connecting them to a public sewer line.

Respectfully submitted,

Jerry Patria, Chairman
Freda Brown
Bryan Pranka
Jean Nilsson, Secretary

ANIMAL CONTROL OFFICER

It's hard to believe that its 2012 already. It's been a wonderful year here at the shelter with many different things happening. I was out of work and Brett Colson stepped in without batting an eye, thank you Brett.

We received a wonderful donation from last year and bought the cats two wonderful outside kennels for them to be in when the weather is nice. The kennels were erected in June. The same wonderful company donated money this year that will hopefully add a play area for the shelter dogs. We'd like to see them get more room to run around while they are here. We continue to try and make both the dog shelter and the cat shelter a happy and less stressful environment while the animals are with us. There is no way we could do this without the generosity of you the donors. I continue to be amazed by how wonderful everyone is when it comes to helping the animals. We will continue to keep upgrading the facility as long as possible.

This year we had 418 calls with many of them being wild life calls. There has been a confirmed case of rabies in town and with that it is so important that your pets, both dogs and cats be vaccinated. We picked up and returned to owners 47 dogs, 15 other dogs never found their original owners but did find forever homes. We are pleased to see dog owners are being so diligent to keep their dogs safe. We adopted out 32 cats and kittens and still have a wonderful crew of cats looking for their forever homes.

We went over the 1500 mark for dog licenses this year. I appreciate the dog owners that keep diligent about keeping their dogs licensed and vaccinated. There will always be a cat problem with numbers outnumbering dogs and again this year, we have had to turn cats away due to overcrowding at the shelter. We would like to thank Feed Warehouse for the large donation of dry cat food which really helped the shelter out.

We had a fundraiser this year that didn't get advertised as we had the tickets sold before they were even printed!! We called it "Racing for a Reason" and for a first time fundraiser, we were delighted with the outcome. I want to thank the VFW Post 872 for the space. Watch in the fall for the second annual Racing for a Reason!

All donations to the shelter are used for medical unless designated to be used for something special. Remember that all dogs and cats that are adoptable here are spay/neutered, vaccinated and tested before leaving the shelter. Our dogs are now microchipped also. When funds are a bit better, we will also microchip our cats. I want to thank Dr. Guidi for helping out with the injured goose this year. Poor guy got bopped on the head by a golf ball but because of her generosity and coming to the shelter to help the goose was able to go back to be with its mate within a week.

We continue to strive to keep the animals happy and healthy. Our staff still consists of four animal control officers so that we can continue with our 24/7 coverage. We have two great women that care and clean the animals seven days a week and spoil them rotten.

We will continue to provide a safe haven for the animals that are lost or are in need of new homes. We continue to work with other organizations to help place our animals. As always, foster homes are always needed and always very welcome. Please remember to spay and neuter your pets.

Remember in tough times, the Southwick Animal Shelter has a food bank for its town animals. If you find yourself in need of pet food, please call the shelter and we will do our best to help.

Thank you everyone for all that you have done for the Southwick Animal Shelter and for Animal Control.

Respectfully Submitted,

Tracy Root, Animal Control Officer

SOUTHWICK PUBLIC LIBRARY

The 16 members of the Teen Knitting Group of the Southwick Public Library worked diligently during the school year at several sessions at the library, and at home to support an American Red Cross project which supplies knitted blankets to children who are victims of home disasters.

Besides the teens, the work became a community effort as Carol Geryk and Patricia Mc Mahon, both of Southwick, became knitting instructors, and three other local adults made the teen-constructed rectangles into blankets. Other community members donated yarn, and completed rectangles towards the project.

Seven of these completed blankets were then presented to Mary Nathan, Director of Disaster Services for the Pioneer Valley Chapter.

A total of 694 YAs (Young Adults), also known as teens, participated in 23 programs during 2011. These varied from the 16 who took part in the April poetry contest; to the 436 that were addressed at the Powder Mill Middle School on the whys and wherefores of the travel themed Suntime Reading Program; to the 14 who took the "Picture It" Challenge. Also worthy of note, the library had 13 teens who

volunteered here shelving materials, and helping librarians prepare for children's craft times.

Children up to the 6th grade also showed impressive involvement in library activities tallying 3880 children participating in 68 programs throughout 2011. These ranged from the over 60 who attended monthly and Saturday storytimes for two to five-year-olds; the 405 at Woodland School who attended informative sessions there on the Sunshine Reading Program; the 113 who attended the family program "Drumming Away the Blues"; the 348 children who signed up for the Suntime program; the 96 kindergarteners who were initiated into the library with a Magic Show; and the 497 who took part in the Trivia Questions contests that were part of the "One World, Many Stories" Suntime program. Also included were the 490 who took part in the sixteen craft sessions held which involved the holidays and seasons, and saw the creation of everything from zipper fob craft to Japanese lanterns.

Six baby Kits were given out to new Moms in 2011, and eight birthday pencils commemorated children's special day.

We attracted 373 adults to eight programs during 2011. These ranged from the 30 who were entertained by the "History of Jazz" program in March, to the summer computer classes (taught by Frank B. Quirk) for 26 adults, to the 20 who sat enthralled as Patricia Odiorne described trips she took that traced the Lewis and Clark Expedition. This was part of the Friends of the Library annual meeting celebration. Friends also made possible the June acquisition of the online platform "Ancestry Library Edition" which is available through the library's computers to all card holders. And, their support of children, teen and adult programming has proved invaluable this year.

Also, a record breaking 207 adults participated in their version of the travel themed Suntime Reading Program vying for prizes over its the six week duration. In addition, 52 persons participated in the library's Adult Book Discussion which encompassed seven sessions. (An eighth session was cancelled due to the Halloween snow storm).

The library was proud of its participation in Our Community Food Pantry efforts. A Food Drive was held April 4-15, and library personnel

and patrons were also able to donate \$285, the largest sum they've collected for the cause. That sum came from the staff's monthly dress down day where they pay for the privilege of dressing down and invite patrons to also contribute.

The library's outreach to the community efforts also included its participation on informational tables in February at Berkshire Bank, and at town Fine Art and Business Showcases, both held in the spring.

The library's annual survey conducted in April as part of National Library Week had 64 adult responses from which the Board of Trustees were rewarded with many complements on the library's material selections and staff, and some suggestions for improvements going forward.

Nancy Zdun, a board member, shared her Scrapbooking and Card Making expertise from January through March with a showing in the Display Case in the Reading Nook.

We are also indebted to the Sarah Gillett Services for the elderly and the Shurtleff Children's Services for their generous grants. The first, made possible the purchase of new books and DVDs dealing with Alzheimer's Disease; and the second allowed the purchase of a keyboard to enhance our storytimes, and a musical program to reinforce beats and music.

In 2011 the library was able to increase programming options for children, young adults, and adults affording us greater opportunities for community outreach—a direction the library intends to expand upon in 2012.

The library has been blessed in 2011 with patrons using its resources to the max. Besides those borrowing its materials for educational and entertainment purposes, our reference and other types of material have been used for consultation on all sorts of issues involving our patrons. It has also provided a Wi-Fi connection through patrons' laptops for their use, and the staff has processed the materials they sought through patron placed holds.

The library has also enjoyed the generous support of many. Besides those already noted, Trustee Chair Michael McMahon should be cited for his continued gifts of serials as well as Trustees Tammy Ciak, Suzanne Davis, Carol Geryk, Richard Hauff and Nancy Zdun whose support of the library is greatly appreciated.

Besides the Town of Southwick, we also enjoy the support of the Massachusetts Library System, the Massachusetts Board of Library Trustees, and the many local businesses that support the library's activities. The library would be remiss if it did not thank its teen and adult volunteers who generously donate countless hours on behalf of the library each year.

Respectfully submitted,

Anne M. Murray, Director



Children's Relief Effort--The Teen Knitting Group of the Southwick Public Library present blankets to the Red Cross for children who are victims of home disasters. Pictured above, left to right are: Mary Nathan, Director of Disaster Services; Allyson McCorison, from the library's teen group; Diane Caruso, YA (Young Adult) Specialist; Carol Geryk and Patricia McMahan, knitting instructors.

BOARD OF APPEALS

The Zoning Board of Appeals is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning.

The slow economy in 2010 and 2011 influenced many people to delay projects such as home additions, garages, decks and porches. This was reflected in the small number of applications received and acted upon by the Board. The Board acted upon thirteen (13) variance requests for the year.

The Board of Appeals is comprised of three (3) permanent members and two (2) alternates appointed by the Board of Selectmen. The

Board must vote unanimously in favor of granting a variance in order for it to be approved. The Board meets on the second (2nd) and fourth (4th) Monday's of each month at 7:00pm in the Land Use Conference Room.

The Board wishes to recognize its' secretary, Wendy Cordeiro, for her service and dedication to the Board. She is an invaluable asset to the team.

Respectfully submitted,

Paul A. Grégoire, Chairman
 Thomas Stapleton
 William Lis
 Judith Bernath
 David Methe
 Wendy Cordeiro, Board Secretary



BOARD OF APPEALS

*Bottom Row: Wendy Cordeiro, Paul Gregoire, David Methe, Judith Bernath
 Top Row: Thomas, Stapleton, William Lis*

CULTURAL COUNCIL

The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Board of Selectmen. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the **Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on town census.

Grant Administration

In 2011, the **SCC** allocated \$4,095.00 to the following:

- **Henry the Juggler,**
- Henry Lappen \$ 425
- **History of Brass Musical Instruments,**
- Premier Brass Quintet, \$ 510
- **Drum Away the Multicultural Blues**
- Southwick Public Library \$ 250
- **One World Caring for Each Other Concert**
- Southwick Public Library \$ 460
- **Rotary BBQ Challenge**
- Rotary Club of Southwick \$ 500
- **Historic Re-Creation of Original Stenciling**
- Southwick Historical Society \$ 700
- **Motoko and Eshu Bumpus**
- Southwick Public Library \$ 500
- **Life, Language & Pursuit of Happiness**
- **Ernest Hemingway,** Richard Clark \$ 350
- **The Lean Green Cleanup Machine**
- Jay Mankita \$ 400

Fine Art Exhibition

The 12th annual juried fine art exhibition was held in April of 2011, a two-day event with attendance of over 1000 people. Over 40 local artists displayed their creative art in the form of oils, photography, watercolors, pastels, acrylic, wood, pottery, soapstone carving, and many others. In addition to art, Dean Sleeper displayed his scenic garden train. A nonjuried student art (K-12) was also on display. Poster art selected was an acrylic entitled “*Flowers for Mom,*” by Laranie M. Percoski, of Westfield, Massachusetts.

The show also offered historical crafts including basket weaving, woodworking, pottery, and fabric art.

Southwick-On-Stage (SOS)

The community-based theater group dedicated to bringing live theater to Southwick hosted the following performances:

The Big Five-Oh! – A hilarious touching account of a grown man coming to terms with his age.

Dearly Departed – A comedy about the beleaguered Turpin family who prove that living and dying in the South are seldom tidy and always hilarious.

Death and Taxes – A murder mystery in a small town where everybody knows everybody – so they say!

Celebrate The Season – A second annual family – oriented holiday celebration that included a staged reading of ***A Christmas Carol,*** a holiday sing-along, and a children’s coloring contest.

Stage Project

In 2010, the Town of Southwick approved the use of \$150,000 from the Community Preservation funds for the stage renovation

within the Southwick Town Hall Auditorium. The work was completed in the fall of 2011. The stage now has a fully accessible venue for community theaters, meetings, social events, and other activities. The last phase of the project includes a full sound system which **SCC** continues to work on with fundraising and is confident the last phase will be completed during the first half of 2012. An official dedication of the stage project was held in December thanking members of the community for their support and contributions. The official name of the stage is now **Town Hall Stage.**

Jigsaw Puzzle Contest, a competition whereby teams compete and assemble a 1000 piece jigsaw puzzle in three hours was held in support of the stage renovation.

Have a Seat in Southwick (A public Chair-art-able project)

A new art project was introduced to provide an opportunity for area residents to enjoy the visual arts and to promote the regional artisans from Western Massachusetts and Northern Connecticut. Fifteen (15) Pioneer Chairs painted by local artists will be displayed at various town venues during the spring of 2012. Chairs will be auctioned at a gala event to be hosted in the summer of 2012.

Looking forward

The **SCC** hosted its initial Travelogue in January of 2012, a program intended for travel and arts. It is designed for a 60-minute presentation including questions and answers about interesting places around the world describing art, music, architecture, culture and history. The intention of the program is to open the world for people of all ages, enhance student classroom experiences, and enable local people to relive or plan for vacations and business trips around the world.

In Summary

With regard to visibility, the **SCC** has and will continue to be visible in the community. The **SCC** supports local venues such as the Firemen’s Parade, the Rotary Grill’n Daze competition, Southwick Home and Business Show, Granville Harvest Festival, the Colonial Harvest Fair, and other settings that become before the council.

The members of the **SCC** are encouraged by the positive support and favorable response from the community. The **SCC** strives to bring a variety of interesting and educational programs that appeal to all segments of our community.

Respectfully submitted,

Susan Kochanski, Chair

Members of **SCC** are Joyce Bannish, Jennifer Bruno, Marcia Capuano, Karen Deyo, Marilyn Girace, Patricia McMahon, Ellen Miles, Lisa Pentz, Joan Perkins-Smith, Frank Quirk, and Laura Zides-Lucier



CULTURAL COUNCIL

Lisa Pentz, Joyce Bannish, Patricia McMahon, Joan Perkins-Smith, Susan Kochanski, Ellen Miles

CONSERVATION COMMISSION

The Southwick Conservation Commission's mission continues to serve as the conservation conscience for the Town of Southwick, providing leadership for natural resources planning and preservation. The Commission works to protect and, where possible, enhance plant and wildlife habitat to maintain and improve the character of Southwick's natural resources. The Commission is comprised of seven dedicated individuals. **Christopher J. Pratt**, and **Seth Kellogg**, served for their eighth year as Chair and Vice-chair, respectively. The 2011 Commission roster remained unchanged from 2010: **James Parent**, an advanced degreed civil engineer, provides significant relevant construction experience. **Robert Baribeau**, a forty-year Southwick resident, is also an advanced degreed engineer, with years of extensive experience in environmental and engineering management. **Jeremy Cigal**, raised in Southwick, is a Registered Professional Engineer knowledgeable in aspects of Civil Engineering relevant to Committee purview. Also serving are: **Mehmet Mizanoglu**, PHD, who consistently provides solid input and guidance on all matters. **David Stansbury**, a professional photographer, provides photo services and objective appraisal of Commission considerations. The longest serving member, **Seth Kellogg**, continues to enlighten using his vast knowledge of wildlife and practical field experience. **Christopher J. Pratt**, an environmental science teacher, encourages a scientific approach to proceedings while

efficiently running meetings. The year of 2011 has been a busy year. Since losing administrative support in 2010, the Commission Coordinator, Dennis Clark, has acquired alternative clerical services. Despite these limitations, the Commission worked diligently to implement the LPP, which achieved nearly universal compliance from Southwick lakefront residents in its roll-out year. Further, the boat sticker process was implemented during 2011. Nine Orders of Conditions, and five Determinations of Applicability were issued for projects in 2011. The Commission continues to work closely with the Lake Management Committee in monitoring the successful perennial treatment of Congamond Lakes as a way of controlling invasive exotic plant species. During 2011, chemical treatment for weeds continued; and, an occurrence of algae bloom, *cyanobacteria*, was identified and documented in South Pond. In 2011 the Commission approved a Conservation Restriction for the proposed Whalley Park. The Commission is collaborating with the Community Preservation Committee in an effort to secure Community Preservation Act funds for the town's acceptance and completion of the park. The Commission worked with the Town Officials during the October Nor'easter Snowstorm and assisted with the debris management in the aftermath. The October storm arrived shortly after Hurricane/Tropical Storm Irene passed through town. During 2011, the 20 Depot Square Condominium project continued. The Commission continued to work intimately with the developer, contractor, MA DEP, and US EPA to move this project site into regulatory compliance. Concurrent with the Depot Square development, the newly adopted Stormwater Bylaw was being implemented with cooperation from Town Departments and Boards. The Commission continued to oversee a seven member Open Space Planning Committee (SOSPC). The SOSPC, under the Chair of John Stadnicki, continues to apply for grant monies to manage Conservation Commission properties. The Commission assisted the Community Preservation Committee in acquiring Agricultural Preservation Restrictions (APR) used to preserve farmland in Southwick. In 2011, An APR for the *Wolf Farm* on Coes Hill Road was approved at Town Meeting, ensuring that this parcel remain as farmland in perpetuity.

Respectfully submitted,

Christopher J. Pratt, Chairman
Seth Kellogg, Vice Chair
Dennis Clark, Coordinator

Mehmet Mizanoglu
David Stansbury
James Parent
Robert Baribeau
Jeremy Cigal



CONSERVATION COMMISSION
James Parent, Seth Kellogg, Jeremy Cigal, Mehmet Mizanoglu, Christopher Pratt, Robert Baribeau, David Stansbury, Dennis Clark

LOCAL EMERGENCY PLANNING COMMITTEE

The Emergency Planning and Community Right to Know Act established Local Emergency Planning Committees and require them to evaluate hazardous chemicals in storage, use or transportation in the community and to develop plans to respond to emergencies involving these hazardous materials. This is a result of October 17, 1986 when the Super-fund Amendments and Reauthorization Act of 1986 (SARA) Title III were enacted into law regarding emergency planning and community right-to-know reporting on hazardous and toxic chemicals.

The Southwick Local Emergency Planning Committee (LEPC) is composed from a represented number of interest groups with the mission:

1. To write and review annually a plan for responding to a hazardous material incident within Southwick.
2. To train emergency responders: Police, Fire, Emergency Medical Services, Public Works, Emergency Management, Health Officers, etc. to levels indicated in the plan with a minimum of the Awareness Level for first responders.
3. To exercise the Emergency Response Plan at least once a year.
4. To create a system to collect, store, and respond to public requests for Tier II data and Emergency Plan information.

Southwick LEPC received Full Certification on October 11, 2007. The LEPC meets five

times a year on the fourth Thursday at 9:30 a.m. in the Emergency Operations Center.

For Haz-Mat requests under SARA Title III, contact the Right to Know Officer at 569-5995 or 569-0308.

LEPC Officers are:

Chairman: Karl J. Stinehart
Vice Chairman: Thomas FitzGerald
Secretary: Charles H. Dunlap
Treasurer: Dennis Clark
Other Members:
Russell Fox
David Ricardi
Richard Anderson
Jeff Neece,
Art Boissonnault
Jay Barry
Stephen Presnal
Karen Wzorek
Brian Houlihan
Bruce Bussiere
Roy Benson

Respectfully submitted,

Charles H. Dunlap
LEPC Secretary

AUXILIARY POLICE

The Auxiliary Police report to the Director of Emergency Management for training and monthly meetings. The Southwick Chief of Police is the authority activating and assigning the Auxiliary Police for duty.

Members receive training in first aid, CPR, HAZ-MAT Awareness, weapons, range qualification, FBI Task Force orientation training through the Western Massachusetts Auxiliary Police Association, and the Massachusetts Criminal Justice Academy Reserve Police Officer's Intermittent Training Course. Formal training is received from Federal Emergency Management and Massachusetts Emergency Management Agencies in National Incident Management System, Incident Command System, Emergency Operations Center, WMD Terrorism and Disaster Response, along with Emergency Radio Communications. Electric Power Utility Safety-Damage Assessment, National Weather Service SKYWARN Severe Weather Training are also included in the training program. Pipeline Emergency Response, Nuclear Radiation monitoring and response, and hazardous material accidents were also included in this year's training.

Auxiliary Police members assisted with traffic and runner safety for the Southwick portion of

the Westfield Boys and Girls Club April 3rd road race. They were also deployed for the August National MOTO-CROSS for crowd control and parking.. The Auxiliary Police assisted during the Emergency Management R.A.C.E.S. - A.R.E.S. national twenty four hour disaster communications exercise, and Massachusetts Emergency Management, National Weather Service, American Red Cross State Hurricane Exercise. They participated in the Fireman's Parade and Fireworks security and also during the Powder Mill Middle School community outreach open house September 13th and 15th. Members assisted the Emergency Operations Center and Town Offices warming center during the October 29th week long snow event.

Members:

Director Charles Dunlap
 Supervisor / Assistant Director Keith Stromgren
 Supervisor / Assistant Director Charles Housner
 Officer Peter F. Jakobowski Jr.
 Officer Dave Houle
 Officer Aaron Dewinkeleer

The Auxiliary Police are ready to serve the Town of Southwick in time of need. For more information visit www.southwick-ema.org contact a member or call the Auxiliary Police Director at 569-0308.

Respectfully submitted,

Charles H. Dunlap, Director



Auxiliary Police Officer Aaron Dewinkeleer

**RADIO AMATEUR CIVIL
 EMERGENCY SERVICE**

The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission

regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications facet of the Town's Emergency Operations Center with members required to be licensed FCC amateur radio communication operators appointed by the Town of Southwick.

These volunteer members provide government emergency public safety communications linking the Emergency Operations Center within Southwick and with adjacent community's Emergency Operations Centers during severe weather and critical emergency incidents and disasters. Emergency communication liaison is also established and maintained with the Massachusetts Emergency Management Agency, Taunton office of the National Weather Service, the American Red Cross and to the Amateur Radio Emergency Service representing other Public Service Agencies during times of emergency activation and need.

Monthly radio communication drills are conducted with Southwick and adjacent communities, to regional communities, and to the Massachusetts Emergency Management Agency on the first Monday of every month. RACES members participate in weekly radio drills every Sunday on 75 meters High Frequency with Western Massachusetts communities and on 2 meters VHF using simplex and repeaters for local and regional communication.

During the last weekend of June, Southwick R.A.C.E.S. with the Emergency Management, C.E.R.T. and Auxiliary Police members, participated in a national annual twenty-four hour disaster communications exercise hosted by Southwick Emergency Management Agency. The Granville, and East Longmeadow Emergency Management RACES licensed operators also assisted and participated in this event held in Prifty Park and grounds behind the Town Offices. During this exercise, while operating under field disaster conditions on emergency generator power, simulated emergency messages were sent and received to areas throughout the United States and Canada. Local, regional and national communications were established using SSB, digital packet, FM, and CW on the 160, 75, 40, 20, 15, 10, 6 and 2 meter frequency bands with the assigned **WC1SW** FCC call sign.

RACES participants were:

Director Charles Dunlap K1II
 Assistant Director Keith Stromgren N1MOC
 Radio Officer Eric Carroll N1HVM

Pauline Dunlap N1EVE
Dan Vierno KB1VWQ
Chuck Darling KA1HJK
Kevin Stromgren WA1JUU, Granville RACES
Frank Morrisino K1LMY E.Longmeadow RACES
Other Southwick participants:
Bill Ferry K1BZM, ARES
Ed Faits KB1TPL, ARES
Aaron DeWinkleer, Emergency Management
Joan Boissonnault, Emergency Management
Robert Miller, Emergency Management
Howard Pohlman, Emergency Management

Activations this past year were: State Declaration of Emergency for Hurricane/tropical Storm Irene, the June 1st Westfield Tornado deployment to MEMA Region III, and four EOC activations for severe weather. Members also provided services during a WMECO emergency power grid failure exercise on June 29th, the Fireman's Carnival-Fireworks, a State August 8th Earthquake Exercise, the August 27th National Moto-Cross, and Southwick Firemen's Parade / Carnival. Four members attended the National Weather Service SKYWARN certification training. The communications services provided by the Radio Amateur Civil Emergency Service and our other Southwick volunteer FCC licensed operators was crucial to Public Safety and the Emergency Operations Center communications with total loss of cell, landline, cable-TV and internet. The Town had initially at the onset a 98% power failure duration for up to eight days during the October 29th snow storm which the RACES members provided back up communications and other assistance.

FCC Licensed RACES Members are:

Director Charles Dunlap, K1II
Radio Officer Eric Carroll, N1HVM
Assistant Director Keith Stromgren, N1MOC
Assistant Director Charles Housner, KB1FLI
Pauline Dunlap, N1EVE
David Houle, KB1NCK
John Cashman, KB1TVY
Dan Vierno KB1VWQ
Charles Darling KA1HKJ

Anyone interested in R.A.C.E.S. membership should contact a member or call 569-0308. Additional information is on the SEMA web site: www.southwick-ema.org

Respectfully submitted,

Charles H. Dunlap, Director

SOUTHWICK EMERGENCY MANAGEMENT AGENCY

Southwick Emergency Management Agency (SEMA) has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of emergency crisis or disaster. S.E.M.A. is the local government liaison to the Massachusetts Emergency Management Agency and to the Federal Emergency Management Agency in emergency disaster mitigation, preparation, response and recovery. This department oversees that our local government is able to function during times of fragmentation and also during times of "Declaration of Emergency". This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government / Continuity of Operations Planning, and providing an Emergency Operations Center to be used by our elected officials and critical key department chiefs and directors during times of emergency and disaster.

This past year was very unusual with three Declarations of Emergency and a destructive October 29th snowstorm of possibly a 100 year event. Power outages extended town wide with 98% of electric customers with outages and lasting for eight days before restoration. The Emergency Operations Center was activated for the duration of the event along with a warming center in the Council of Aging part of the Town Offices. Bottled drinking water was distributed to residents having well pumps. Fourteen inches of heavy wet snow brought down trees and power lines making travel impassible. All communications: internet, landline and cell telephone and cable TV were out of service for the first several days. Gasoline and food were scarce with long lines for the initial storm impact. A local, State, and Federal State of Emergency was declared with a heavy dollar cost for storm debris removal and restoration.

Many volunteers assisted from residents, town workers, Public Safety employees of whom made this large scale emergency event bearable with a faster recovery possible. There are so many to name individually, but a deep heartfelt sincere thank you to each and all for your assistance during the week following October 29th.

SEMA Members:

Director: Charles H. Dunlap
Assistant Director: Keith Stromgren

Assistant Director: Charles Housner
 Communications Officer: Eric Carroll
 John Cashman
 Aaron DeWinkleer
 Pauline Dunlap
 David Houle
 Peter F. Jakobowski, Jr.
 Robert Miller
 Howard Pohlman
 Jeff Stenberg
 Dan Vierno
 Charles Darling

Changes of membership during the past year were the retirement of both Joan Boissonault and Howard Pohlman. A sincere thank you for the volunteer time and services given to our Town of Southwick by both volunteer members.

Under the all-hazards concept during times of warnings and emergency crisis situations, members are on standby or activated for response to the Emergency Operations Center or Mobile Emergency Communications Command Vehicle. The following serious events and warnings were encountered during the past year from January 1st to December 31st:

Electric Power Failures	28
Water Breaks	2
Closures of Highway/Roads	
MA Route 57	4
US Route 202	5
MA Route 168	3
Other secondary	31
Structure Fires, Large illegal burns	3
Red Flag fire warnings (high temperature.dry windy conditions)	3
NWS Freeze Warning 19 April and 29 Oct.	
Solar Flare Warning	1
Winter storm warning	5
High Wind Warning	3
Tornado Watch	2
Tornado Warning	2
Flood warning	4
Severe thunder storm warnings	8
Snow Mobile / ATV Accident.....	1
Terrorism Warnings Federal	2
Federal-National Warnings for: food contamination, cyber, tax scams, web scams, IPOD personal information theft, suspicious letters- packages, travel-public places, and hotels....	8
Massachusetts Governor Emergency Declaration for: Flood, Wind, Hurricane, Snow Storm Event	4
Emergency Operations Center activations.....	7
Local Declaration of Emergency	2

Emergency Management Members receive training in Weapons of Mass Destruction Response, NWS SKYWARN Severe Weather Awareness, Western Massachusetts Electric Company-Northeast Utilities and ISO New England Power line Safety- Damage Assessment and Power Restoration coordination program, emergency communications (Federal, State and Local) interoperability training, Incident Command System for 100/200/300/400 levels, CPR, First Aid and Bioterrorism Weapons of Mass Destruction. Members attended a Pipeline Emergency Safety conference, Advanced

Emergency Communications workshop, DOT Nuclear Transportation Accident Response, and Hazardous Material Transportation Accident orientation.

Five members assisted with the Vermont Yankee Nuclear training drills and exercise at the Greenfield Community College evacuation reception area. Members assisted in Homeland Security grant applications, Boy and Girl Scout Emergency Preparedness merit badge training, hosting a multi-community twenty-four hour disaster communications exercise placing 16th with U.S. and Canadian participants. Members assisted at the Powder Mill Middle School Open House, with the National Moto-Cross, Emergency Operations Center, and a statewide simulated Hurricane, Earthquake, and Electric Power Grid Loss exercises.

A military Deuce and Half cargo truck and a converted military trailer has been setup for deployment for emergency generator power and lighting at emergency incidents, public events and shelter needs. The Emergency Management Agency also has a Mobile EOC Communications Command vehicle that is also available for public safety and event use.

Ten Emergency Operations Center Orientation tours were given to Emergency Management Directors and visiting State, Local and private individuals. The Comprehensive Emergency Operations Management Plan has been revised and Continuity of Operations Planning – Continuity of Government departmental plans developed, and assistance given to town departments for a federally mandated training program of Incident Command System and National Incident Management. A new MEMA State radio system is operational for public safety communications interoperability. Southwick missed devastation on June 1st by a tornado touching down just over the north border of Westfield. Four SEMA members were deployed to MEMA Region III

HQ to assist. That same evening a super cell thunderstorm caused lightning damage to Public Safety communications at the Police Department. On June 9th a micro burst of straight line winds caused 16 roads to be closed with a 41% power outage throughout the town. FEMA visited Southwick for damage assessment for the August 26th Hurricane Irene and the October 29th heavy Snow Event which caused flood damage and extensive debris and cleanup expense during the recovery process.

Southwick Emergency Management goal is to have each resident and business have an all hazards emergency plan able to prepare and be able to cope with all hazard emergencies. Family basic needs should include for a minimum of at least three days of: water, food, medical, heat and communications provisions, including the special needs of the elderly, infants and disabled. There are two emergency shelters at the Town Offices Building and the Southwick-Tolland Regional High School that would be available and managed by the American Red Cross if required.

In closing, the hard work, hours and dedication of the appointed volunteer members of Southwick Emergency Management continue to maintain high standards among the other three hundred and fifty one Massachusetts Emergency Management Communities. Information and more in-depth activity, photos and details of SEMA is on our website: www.southwick-ema.org. Further information on volunteering or hazard emergency preparedness may be obtained from any Emergency Management member or by calling the Director at 569-0308.

Respectfully submitted,

Charles H. Dunlap, Director



Emergency Management Eric Carroll, Dan Vierno, Jeff Stenberg, Director, Charles Dunlap

COMMUNITY EMERGENCY RESPONSE TEAM

The Community Emergency Response Team under Home Land Security - Citizen Corps sponsored by the Southwick Emergency Management Agency and the Local Emergency Planning Committee. The mission is to support a community emergency response team with trained volunteers to aid in shelter operations, emergency communications and provide assistance to public safety during major emergencies and large events in Southwick.

Members:

- Charles Dunlap, Coordinator
- Charles Housner, Assist. Coordinator
- Keith Stromgren, Assistant Coordinator
- Eric Carroll
- John Cashman
- Charles Darling
- Aaron Dewinkeleer
- Pauline Dunlap
- David Houle
- Peter F. Jakobowski, Jr.
- Robert Miller
- Jeff Stenberg
- Dan Vierno

CERT members were deployed to MEMA Region III during the June 1ST Westfield – Springfield tornado, a microburst on June 8th, National Moto-Cross, and the snow storm – Southwick eight day power outage starting October 29th for EOC and warming center assistance. Emergency Management assistance was provided during both local declarations of Emergency and four other severe weather events during this past year. CERT members participated during two evening Powder Mill Middle School open house presentations in September. Members helped host Local Emergency Planning meetings held in the Emergency Operations Center. Four members assisted at the Vermont Yankee Nuclear training exercise at the Greenfield Community College evacuation reception center. Some members participated in the Emergency Management annual multi-community Disaster Communications Exercise on June 25 -26th and

for the Firemen's Carnival Fire Works and Parade. CERT Members participated in a state-wide simulated hurricane and an earthquake exercise.

Members are trained in Incident Command System, Haz-Mat awareness, severe weather reporting, radiation monitoring, Incident Command, National Incident Management System, and CPR / First Aid with additional training by the Federal and State Emergency Management Agencies and Home-Land Security.

Additional information is available at www.southwick-ema.org and by calling the Southwick Emergency Management Agency at 569-0308.

Respectfully submitted,

Charles Dunlap, Coordinator

DEPARTMENT OF VETERANS SERVICES

The following is a list of duties and activities that were performed by the Department of Veterans Services for the Western Hampden District during the past year. The District includes the Town of Agawam (Mayor Cohen), The Town of Southwick (Karl Stinehart), The Town of Granville (Kathy Martin), the Town of Tolland (Eric Munson), and the Town of Russell (Nancy Boersig):

- Administer and maintain the M.G.L. Chapter 115 program to all qualified applicants
- Investigate all claims for people applying for this benefit. Dismiss any and all fraudulent claims.
- Represent the Western Hampden District in all appeals of applicants to the Commonwealth.
- Complete and submit claims with the Department of Veterans Affairs for disability compensation, pensions, and death benefits for veterans and spouses from all four towns. This includes the Aid & Attendance pension for people in Assisted Living.
- Work with Congressman Neal's office on behalf of these people for all cases that are not decided upon in a reasonable amount of time.
- Work with all Assisted Living facilities in the area to be sure qualified Veterans and their spouses are receiving this pension.
- Maintain an outreach program throughout the District on a regular basis.

- Attend local health fairs to offer federal and state benefits.
- Speak at many local events and veterans' events.
- Investigate fraudulent groups on behalf of the citizens of all five towns. This includes reporting telephone scams and groups speaking in the area that have misled people.
- Worked with the Veterans Memorial Cemetery on Veteran related events. This includes putting up and taking down all flags for Memorial Day.
- Attend funerals for Veterans and their spouses. This can include getting all required documents for proper burial into the Veterans Memorial Cemetery, working with local funeral homes to ensure proper services are rendered, and even duties of pallbearer.
- Maintain the Street of Flags for Agawam. This is funded by private donations and includes approximately 350 flags, poles, and hardware.
- Flag six private cemeteries for Memorial Day and Veterans Day. This includes approximately 2000 flags and all grave markers that need to be replaced.
- Create all activities for local Memorial Day Parade.
- Create all activities for local Veterans Day events.
- Maintain a Veterans Council, and establish list of priorities.
- Appointed to Board of Directors for Military Friends Foundation
- Created a holiday gift giveaway for military families
- E-Board member of Massachusetts Veterans Service Officers Association.
- Member of Advisory Board that meets with Department of Veterans Services Secretary Coleman Nee.
- Worked on creating new budgets for the M.G.L. Chapter 115 program.
- Assisted in Homecoming ceremonies for local troops
- Mailed packages to local troops stationed overseas.
- Assisted local veterans seek employment as well as schooling.

Respectfully submitted,

Richard J. Girard Jr.
Director of Veterans Services
Western Hampden District

SOUTHWICK OPEN SPACE PLANNING COMMITTEE

The committee was established by the Conservation Commission in 2003 to assist in managing Southwick's open space lands and act as a catalyst for public participation in planning for future conservation and passive recreation opportunities in our town.

There are currently 11 active members on the committee. Meetings are held on the 2nd Wednesday of each month in the Land Use Meeting Room on the 2nd floor of Town Hall. Additional meetings during the summer months are held on location to conduct field work at the properties. The public is encouraged to attend and participate on a volunteer basis throughout the year. For more information about the SOSPC, contact the Conservation Commission office at 569-6907

Land management and conservation activities continued throughout 2011. A very dedicated group of volunteers, led by Jean Cass, spent numerous hours removing invasive plant species from areas around ponds and at the edges of fields at the Sofinowski Preserve on Mort Vining Road. Funds from a Baystate Gas Ni-Source Grant enabled several native shrubs and small trees to be hand planted by committee members and other community members in the vicinity of the small pond.

The fields at the Preserve are maintained by a local farming family as part of a long term property management plan. This plan was written, and funded by Natural Resources Conservation Services (NRCS), a division of the US Department of Agriculture.

The Fish and Wildlife Management Area on South Longyard Road was the site of a Mother's Day bird walk, hosted by Seth Kellogg. The event began with an overview of bird watching techniques and methods before entering the property. The former tobacco fields have now developed into a pristine successional-growth field habitat that is ideal for a multitude of birds. Blessed by perfect weather, more than 20 birds were identified and enjoyed, with Seth taking time to assist and teach attendees on an individual basis.

The October snowstorm caused widespread and extensive damage across Southwick's

forests. The Sofinowski Preserve was hit particularly hard, with numerous hardwoods strewn across all trails. The trails were closed following the event, as the committee assembled to execute a recovery plan. Within days of the storm, we were joined by a group of local hikers, led by Ruth Preston. This army of civic saints remained mobilized until the entire main trail was cleared by Thanksgiving. The awards given to them only scratch the surface of the deep gratitude felt by the committee.

Ongoing maintenance plans at the Granville Gorge, Loupinski Preserve, and other lands continued through 2011. Signage at the Loupinski Preserve was repaired and reinstalled following the Honey Pot Road paving project. Unfortunately, vandalism and other irresponsible acts persist at most SOSPC lands. Substantial committee time is used removing graffiti and picking up trash. Focused elsewhere, this level of effort would drive even greater civic benefit.

2012 promises to be a busy year for the Committee. Continuation of long term management plans and completion of planting plans will further enhance the Sofinowski Preserve. A second wave of Halloween Storm cleanup is also planned for the late spring. Maintenance duties at Goose Pond, Loupinski Preserve and the Granville Gorge will continue. The Mothers Day Bird Walk and other planned events will also keep the Southwick Open Space Planning Committee in the public eye for another year.

Respectfully submitted,

John Stadnicki-Chair, Dennis Clark-Vice Chair, Jean Cass-Secretary, Gary Hoover, Craig Samuelson, Bettye Bradley, Mehmet Mizanoglu, Chris Pratt, Marian Duggan-Markos, Tom Lane, Pat Ayotte, Barbara MacEwan



Open Space Planning Committee

Christopher Pratt, Bettye Bradley, Pat Ayotte, Gary Hoover, Jean Cass, Dennis Clark, Craig Samuelson, John Stadnicki

CHANNEL 15

You can now place your ad on Channel 15 using email to: Channel15@southwickma.net. There is no form to fill out. Using e-mail, I can drag and drop the message to the new system with editing. As in past years Southwick Citizen's are invited to visit the office/studio at the Town Hall.

Sample :

Line #1 : Is in color and should be the function

Line #2: Is the location

Line #3: Is the function address

Line #4: Is the cost if any

Line #5: Is the date and time

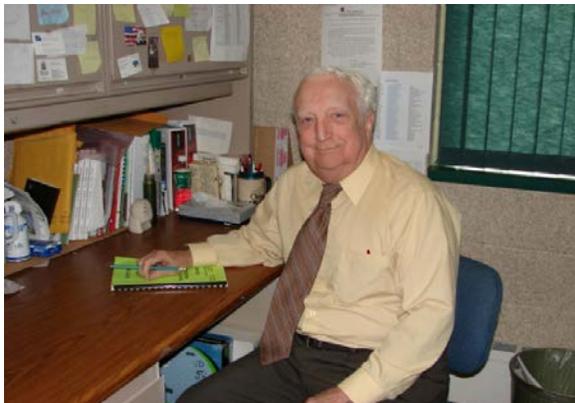
Line #6, 7, & 8: Is information about the function

Line #9: Is the contact or reservation information

Maximum characters per line is 36 - 38 including counting spaces.

Respectfully submitted,

Arthur L. Boissonnault



CHANNEL 15

Arthur L. Boissonnault

ANIMAL INSPECTIONS

- 97 - Farm/Barn Visits
- 96 - Cattle
- 2 - Steers/Oxen
- 221 - Horses and Ponies
- 19 - Burros and Donkeys
- 79 - Goats
- 52 - Sheep
- 148 - Swine
- 10 - Llamas/Alpacas
- 841 - Poultry

- 25 - Water Fowl
- 110 - Game Birds/Guinea Hens
- 71 - Rabbits
- 18 - Turkeys
- 1 - Peacock
- 25 - Quarantines of domestic animals for bites or scratches of unknown origin (animal fights, etc.)
- 25 - Quarantines of animals for bites to humans
- 18 - Animal bites to other domestic animals
- 3 - Canine exposure to confirmed rabid animal

Respectfully submitted,

C. Brett Colson

POLICE DEPARTMENT

The year 2011 will be forever immortalized as the year of severe weather. It seemed that our responses throughout the year always related to weather events. The year brought many challenges. The winter storms at the beginning of the year produced record snow fall. This created response issues and unique situations for our officers.

Spring floods from record snowmelt lead into a summer of severe weather and events. Though the tornado did not strike Southwick directly, mutual aid was provided to surrounding communities that were. Several of our officers lived in communities that were struck by the tornado.

Severe thunderstorms rolled through the area creating havoc. The police department was struck by lightning resulting in tens of thousands of dollars in damage to the radio system and other electronics.

Hurricane Irene then came to Town. Flooding caused by excessive rain created many problems.

The boating/recreational season on the Congamond Lakes added to the demands placed upon the police department. Three people drown during the boating season. It had been more than eleven years since the previous drowning had occurred.

We no sooner recovered from these events when the October snowstorm struck. The storm left most of the Town without power for a week. One officer was seriously injured during this storm. We hope for a speedy and full recovery.

The police officers continue to provide a high level of professional service to the residents of Southwick. Their diligence in patrolling the roads, waterway, and rail trail provide a safe and secure environment. I commend the officers for displaying high standards of professionalism;

their willingness to take on new challenges; and their dedication to the mission of the Southwick Police Department. I thank them for a job well done.

One Reserve Police Officer left in 2011. Reserve Officer Dan Ryan was appointed to fill this vacancy. Reserve Officer Ryan is full-time academy trained and his unique training and experience will be a great asset to our department.

The Emergency Telecommunications Dispatchers once again provide professional and reliable service to the Town of Southwick. They work in a position whose duties are evolving and increasing dramatically. They face these changes head on and provide quality service that the Town has come to expect.

There were two dispatch vacancies. Andrea Rowley and Brenda Richter were appointed to fill these two part-time positions. Their training continues as they develop their talents for this demanding position.

Each situation in 2011 presented its own unique demands. The men and women of the Southwick Police Department handled them head on with determination and commitment. I am proud of the police officers, emergency dispatchers, and reserve police officers of this department. Once again they provided a high level of service that this community has come to expect and deserves. I thank each and everyone for their dedication to this department.

The Police Department appreciates the support and recognition it receives from the Board of Selectmen and the Finance Committee. I also thank the Citizens of Southwick for their continued support; without it we cannot make Southwick a safe and desirable place to work and live.

Police Officers

Chief Mark Krynicki
 Lieutenant David Ricardi
 Sergeant Kevin Bishop
 Sergeant Robert Landis
 Sergeant Kirk Sanders
 Sergeant Richard Cross
 Patrolman Donald Day
 Patrolman Bradford Fisk
 Patrolman Paul Miles
 Patrolman Rhett Bannish
 Patrolman Roger Arduini
 Patrolman Thomas Krutka
 Patrolman Michael Taggart
 Patrolman Gregory Burt
 Patrolman Marc Siegel
 Patrolman Michael Westcott

Reserve Officers

Reserve Officer Kenneth Laxton
 Reserve Officer Keith Stromgren
 Reserve Officer Daniel Scibelli
 Reserve Officer Jesse Rizzo
 Reserve Officer Robert Deluca
 Reserve Officer Christopher Carr
 Reserve Officer Jeremiah Cain
 Reserve Officer Michael Girard
 Reserve Officer Paul Laflamme
 Reserve Officer Greg Priest
 Reserve Officer Ernest Malone
 Reserve Officer Daniel Ryan

Emergency Telecommunications

Dispatchers

Dispatcher Keith Stromgren
 Dispatcher Peter Coe
 Dispatcher James Frenette
 Dispatcher Robert Eak
 Wendy Cordiero
 David Labombard
 Andrea Rowley
 Brenda Richter

Chief's Confidential Assistant

Suzann Anderson

Records Clerk

Wendy Cordiero

POLICE DEPARTMENT 2011 STATISTICS

Calls for Service Logged	10,977
Motor Vehicle Accidents Investigated	257
Incidents Investigated	684
Restraining Orders	74
Arrests	276
Juvenile Arrests	22
Forcible Rape	5
Robbery	4
Aggravated Assault	11
Simple Assault	65
Arson	8
Burglary/Breaking and Entering	116
Shoplifting	4
Theft from Building	6
Theft from a Motor Vehicle	38
Theft of Motor Vehicle Parts	8
All Other Larceny	81
Motor Vehicle Theft	5
Counterfeiting/Forgery	11
Credit Card/Automatic Teller	7
Stolen Property Offenses	3
Destruction/Damage/Vandalism	110
Drug/Narcotics Violations	13
Bad Checks	6
Disorderly Conduct	12
Driving While Under the Influence	17
Liquor Law Violations	13
Runaway	12
Trespass of Real property	12

Traffic/Town By-Law Offenses	246
Violation of Restraining Order	18
Warrant Arrests	28

Respectfully submitted,

Chief Mark J Krynicki

FIRE DEPARTMENT

2011 was a year of transitions and changes for The Southwick Fire Department. Richard Anderson was appointed the sixth Chief of the Southwick Fire Department by The Southwick Board of Selectmen. Together with Newly appointed Deputy Chief Michael Demko Jr. they led the department through a year of change and challenge.

During 2011 the Fire Department promoted Lieutenants William Frazer and Keith Parent to Captain. Firefighters Paul Johnson, Darren Goddard, Timothy Bridges, and Dave Humphrey joined Scott Bradbury as Lieutenants. EMT Kathy Sobczyk joined the Fire Department officer corps as the EMS Officer.

The Fire Departments' Paid Career Firefighter/EMT numbers grew to 3 with the appointments of Brian Schneider and Chris Brown, This full time staffing increase significantly contributes to the reduction in daytime emergency response times.

A Committee of Department volunteers placed the department's new ambulance in service, replacing one that had served the town since 1995. The purchasing committee is confident that their diligence will ensure that this state of the art emergency response vehicle will serve the town for many years.

Also during 2011 The Fire Department supported the Towns' of West Springfield and Monson by supplying rescue and EMS personnel and equipment in support of search and recovery efforts following a catastrophic tornado. The experience gained by SFD personnel during the tornado proved invaluable during the October snow storm that crippled our community. The combination paid and volunteer force of the Southwick Fire Department provided seamless coverage and support during the height of the storm and continuously until all power was restored in the town.

The Southwick Volunteer Fire Department would like to thank the Board of Selectmen, all Town Departments, the Police Department, the Department of Public Works, Emergency Telecommunication Dispatchers, Emergency Management and especially the People of the Town of Southwick for their continued support.

Summary Fire Department

3	Fire, Other
7	Building Fire
2	Fire in structures other than a building
8	Cooking fire, confined to container
4	Chimney or flue fire, confined
2	Fuel burner/boiler malfunction
1	Trash or rubbish fire, contained
3	Passenger vehicle fire
2	Mobile property (vehicle) fire, other
1	Off-road vehicle or heavy equipment fire
1	Natural vegetation fire, other
2	Brush, or brush and grass mixture fire
1	Grass fire
2	Outside rubbish fire, other
2	Outside rubbish, trash or waste fire
1	Dumpster or other outside trash fire
1	Explosion (no fire), other
3	Rescue, emergency medical call (EMS)
9	Medical assist, assist EMS crew
5	EMS excludes vehicle accident w/injury
14	Vehicle accident with injuries
6	Motor vehicle accident with no injuries
2	Search for person on land
3	Search for person in water
2	Extrication of victim(s) from bldg./structure
1	Extrication of victim(s) from vehicle
2	Water & ice related rescue, other
3	Ice rescue
1	Swift water rescue
1	Electrocution or potential electrocution
1	Trapped by power lines
1	Hazardous condition, other
7	Gasoline or other flammable liquid spill
8	Gas leak (natural gas or LPG)
1	Oil or other combustible liquid spill
2	Chemical spill or leak
10	Carbon monoxide incident
17	Electrical wiring/equipment problem
22	Power lines down
10	Arcing, shorted electrical equipment
11	Accident, potential accident, other
6	Service Call, other
6	Water problem, other
3	Water evacuation
1	Water or steam leak
1	Smoke or odor removal
1	Animal rescue
5	Public service assistance, other
3	Assist police or other government agency
3	Public service
1	Assist invalid
26	Unauthorized burning
2	Cover assignment, standby, move up
11	Good intent call, other
1	Dispatched & cancelled en route
6	No incident found on arrival at address

- 1 Authorized controlled burning
- 33 Smoke scare, odor of smoke
- 1 Hazmat release investigation w/no hazmat
- 4 False alarm or false call, other
- 1 Municipal alarm system, malicious false alarm
- 1 Central station, malicious false alarm
- 2 System malfunction, other
- 1 Sprinkler activation due to malfunction
- 3 Smoke detector activation due to malfunction
- 27 Alarm system sound: malfunction
- 7 CO detector activation: malfunction
- 1 Unintentional transmission of alarm, other
- 6 Smoke detector activation: unintentional
- 4 Detector activation, no fire - unintentional
- 20 Alarm system sounded: unintentional
- 20 Carbon monoxide detector: no CO
- 1 Wind storm, tornado/hurricane assessment
- 2 Lightning strike (no fire)
- 1 Special type of incident

398 Fire Calls

917 Emergency Ambulance Runs

1315 Total Response

434 Burning Permits – January 15 to May 1

269 Other Permits
(Smoke Detector, Burner Inspections)

Members of the Southwick Fire Department

Officers:

- Chief: Richard W. Anderson, EMT
- Deputy Chief: Michael S. Demko, Jr.
- Captain: William K. Frazer, EMT
- Captain: Keith A. Parent
- Lieutenant: Scott T. Bradbury, EMT
- Lieutenant: Timothy Bridges
- Lieutenant: David B. Humphrey
- Lieutenant: Darren F. Goddard, EMT
- Lieutenant: Paul A. Johnson, EMT
- EMS Officer: Kathy Sobczyk, EMT

Privates:

- Adam Ambrose
- Marco Andrade
- Carrie Peterson-Bradbury, EMT
- Jessica Bishop, EMT
- Eric Brogan, EMT
- Christopher Brown, EMT
- John F. Cain
- Dennis E. Day
- Michael S. Demko, III
- Michael J. Dennis
- Ian C. Dudek

- Michael F. Ferraraccio
- Michael J. Fortier
- Matthew Gaugh
- Christopher Gibbs, EMT
- Judson Graham
- Adam Hart, EMT
- Kendall Hill, EMT
- Brandon P. Johnson
- William Kelly, EMT
- Michael T. Kennedy
- Sean Leahy
- Beverly LaBombard, EMT
- Timothy Mannion
- John McKay
- Timothy Nehmer
- Katie A. O'Meara, EMT
- Brian Schneider, EMT
- Matthew Schultze, EMT
- Christine L. Shore, EMT
- Gregory Skop, EMT
- David Smith
- Keith Stromgren, EMT
- John "Jack" Symmons
- Edward Thibault
- Ralph "Buddy" Vecchio
- John F. Wackerbarth
- John Westcott, EMT
- Bryan Westcott
- Michael Westcott, EMT

Fire Chief's Secretary: Stella Durfey

Respectfully submitted,

Richard W. Anderson, Fire Chief



SOUTHWICK FIRE DEPARTMENT

SOUTHWICK HOUSING AUTHORITY

BOARD MEMBERS:

- Name & Position
- Karen Reed, Chair,
- Beth Malone, Vice Chair

Joan Hagan, Treasurer
Ken Harr, State Appointee
Pat Ayotte, Member

Office Phone - 569-3161
Office Hours - Monday 8:00 – 5:00
Friday 8:00 – 5:00

The purpose of the Southwick Housing Authority is to determine public housing needs for persons of low income, to develop such housing, and to manage public housing programs under its jurisdiction within the Town of Southwick. In the absence of a redevelopment agency in Southwick, the Authority shall also act as the town's redevelopment authority when there is a specific need for redevelopment activity. The Authority consists of a board of 5 members – four elected in town elections and one appointed by the Commonwealth of Massachusetts.

The Southwick Housing Authority was established at the annual town meeting on 16 March 1970. The Commonwealth of Massachusetts issued the charter for the Authority on 24 July 1970. It is a separate corporation from the Town of Southwick, similar to the Regional School District. The Authority and its tenants receive services from the town in the same manner as other businesses and town residents. In recognition of those services the Authority pays to the Town payments in lieu of property taxes and water and sewage fees at the standard rates.

The Authority is funded by the rents it receives and by grants received from the Commonwealth. Rents cover day-to-day operations, and grants are used to fund major repairs and renovations. By state law, 10% of Southwick's Community Preservation Act (CPA) funds must be used to help provide affordable community housing. Such funds are used by the Authority on a project-by-project basis when approved by the town meeting.

MEETINGS:

Regular meetings are normally held at 5:30 PM on the third Tuesday of each month in the activity room of the Depot Court project, 12 Depot Street, Southwick, MA. The regular meeting for the month of May is normally the annual meeting of the Authority. Special meetings are held as required. All meetings are posted at least 48 hours in advance on the town bulletin board at the Town Clerk's Office.

ADMINISTRATION:

Executive Director - Darlene Cohen
Office Address - 12 Depot Street
Southwick, MA 01077

REPORT

The authority manages the following housing programs:

Chapter 667-I - This state-aided public housing program provides 48 apartments for elderly and handicapped persons at 12-16 Depot Street. The project has 44 apartments for the elderly and 4 apartments for the handicapped. To be eligible for this program, the household of the applicant must have no more than two members, have one or more members who is at least 60 years of age or handicapped, and have a net income not greater than \$50,050.00 for two members per year. The rent charged is 30% of the net household income, and utilities are included in the rent.

Chapter 689-1 - This state-aided public housing program provides group living for 6 mentally retarded persons at 212 Sheep Pasture Road, Southwick, MA. The median age of residents is 50 years. Full-time care for the residents is provided by the Berkshire County Association for Retarded Citizens, Inc. under the supervision of the state Department of Developmental Services. To be eligible for this program, the applicant must be mentally retarded, be at least 18 years of age.. You may direct inquiries concerning eligibility and selection for this housing/educational program to the Berkshire County Association for Retarded Citizens, Inc., 395 South Street, PO Box 2, Pittsfield, MA 01202 or call (413) 499-4241.

Chapter 689-2 - This state-aided public housing program provides group living for 8 mentally ill and mentally retarded elderly persons at 18 Depot Street, Southwick, MA. Full-time care for the residents is provided by the Center for Human Development, Inc. under the supervision of the state Department of Mental Health. To be eligible for this program, the applicant must be mentally ill, be at least 60 years of age. You may direct inquiries concerning eligibility and selection for this housing and educational program to the Carson Center for Human Services, 20 Broad Street, Westfield, MA 01085. Telephone: (413) 572-4108 or FAX: (413) 572-4137.

Chapter 705 - This state-aided public housing program provides 6 units of rental housing for low-income families. To be eligible for this program, the household of the applicant must have no more than eight members, and have a net income not greater than \$82,600.00. The

rent charged is 27% of the net household income. Water is included in the rent, but tenants pay all other utilities.

Respectfully submitted,

Darlene Cohen
Executive Director

LAKE MANAGEMENT COMMITTEE

The Lake Management Committee (LMC) consists of 7 regular members and 4 associate members appointed annually by the Selectman. The LMC's charter includes promotion of lake safety, management of the two Massachusetts Office of Fishing & Boating Access (OFBA) owned boat ramps, the public fishing pier and parking areas on Middle Pond. The LMC also works with Citizens Restoring Congamond (CRC), Conservation Commission, Department of Public Works (DPW), OFBA and the Pioneer Valley Planning Commission (PVPC) on lake improvement projects.

In accordance with the Town's agreement with the FBA, a \$5.00 per boat launch fee is charged at both boat ramps. There were 4751 paid launches during the 2011 boating season that generated \$23,755, which was significantly down from the 6309 paid launches in 2011 due to the many storms, and lake closure to all boating during flood. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, attendants, and improvements. The thousands of visitors to these facilities patronize many area businesses. In addition, several bass tournaments benefit local organizations like DARE, Town Library, Food Shelf, Family Coalition and Disabled American Veterans. As part of the LMC's continuing lake safety initiatives, the LMC sponsored another Massachusetts Environmental Police Boating Safety Course in 2011 in Town Hall and plans to request another one in 2012.

The FBA design consultant has completed the design and permitting for replacement pad systems for both the North and South Ramps and the FBA hopes to put the projects out for bid during 2012, pending release of state bond money.

The LMC and Conservation Commission continued to work together to implement the Local Permitting Program (LPP) for water structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the

DEP Chapter 91 as approved by the Board of Selectmen and the DEP in 2010. All LPP fees received are required to go into a fund for lake patrols and residents again noted a marked increase in lake patrols during 2011.

The LMC also seasonally installs, maintains and removes the handicap-accessible boarding docks at the North Ramp and the 24 navigational buoys for the Harbormaster. The LMC has now replaced 16 of the older style buoys by attrition in accordance with US Coast Guard recommendations. The Southwick Police Dive Team and the Conservation Commission also use the LMC's service boat for diver training, rescue, recovery and LPP/waterfront inspections.

While LMC members continue to volunteer many hundreds of hours annually, we would also like to thank the following people and organizations for donations of labor and/or materials during 2011 that have made many of these improvements possible:

- Rick Cross & Bruce Delton for their efforts to modify the new pontoon boat that will serve LMC, SPD and Con Com.
- Kurt Saunders for his efforts to have the new pontoon boat essentially donated by the manufacturer to the Town.
- Southwick DPW for plowing of the two boat ramps and public parking areas during winter storms so that the public has parking for ice fishing, skating, etc.
- CRC for donation of \$400 to help pay the cost of trash pickup from the 24 trash receptacles located around the lakes and beautification of the North Ramp facility during Annual Lake Cleanup Day.

The Lake Management Committee meets on the 2nd and 4th Thursday of each month at 7:00 p.m. in the Land Use Boards Meeting Room at Town Hall. The meetings are open the public and anyone with interest in lake safety, ramp operations, or any of the LMC's various lake and ramp betterment projects is encouraged to attend. Also, volunteers are always welcomed to assist in implementing projects.

Respectfully submitted,

Dick Grannells, Chairman
Scotty Graves, Vice-Chairman
Sue Hepburn, Associate - Secretary
Jerry Crane, Member
Malcolm DeBay, Member
Tom Fabian, Associate
Steve Legault, Associate

Ken Phillips, Member
Ray Reardon, Member
Chris Sears, Member
Norm Stolzenberg, Associate

PLANNING BOARD

The Planning Board consists of five volunteer members, who are elected to a five-year term. They are responsible for long range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this through the review of plans for the division of land and both residential and commercial developments. Additionally, they grant Special Permits for land uses including estate lots, business and industrial uses, flexible residential developments, projects located over the Wellhead Protection District and wireless communication facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2011, Richard Utzinger was elected to a full 5 year term on the Board after being the Associate Member for several years. Cal Chunglo resigned from the Board when he and his wife moved out of the area. Joe Deedy was appointed to the Board to fill Cal's seat until the next election. Terrance Welch was appointed to be the Associate Member. Doug Moglin was re-elected as the Board's Chairperson, and Roz Terry was Re-elected as Vice Chairperson. Robert Johnson is our other elected member. Marcus Phelps is the Town Planner and Ruth Preston continues to serve as the Planning Board Secretary.

In the past year, the Board held many public hearings. The Planning Board proposed a new Parking Bylaw which was approved by Town Meeting this past year. The Planning Board is continuing its comprehensive review of Southwick's zoning, by dedicating the first meeting of each month to focus on issues that require zoning bylaw or regulation changes.

Marcus Phelps, our Town Planner, serves as an Alternate Commissioner on the Pioneer Valley Planning Commission and is a member of the Valley Development Council. He is also a member of the Town's Green Energy Committee. He provides technical support to the Planning Board in processing land use applications, zone changes and bylaw revisions

and drafts Special Permit and Definitive Subdivision Plan decisions.

The Planning Board continues to close out previously approved subdivisions, to ensure that all bonded improvements have been completed, and to move the projects along to road acceptance. Road acceptance is the final step in the subdivision approval process, and allows for the road mileage to be counted in the towns Chapter 90 allocations. In 2011, the Board recommended to the Board of Selectmen road acceptances for Glen Bluff, Whispering Pines, Liberty Meadows Hunter's Ridge estates, Pine Knoll II and Pine Knoll III. All of the subdivisions are completed, and the roads will be added to a future Town Meeting warranty to have the Town take ownership of the infrastructure.

The Planning Board's Sign Sub-Committee continues to work on the Town's sign bylaw. The bylaw is in its final stages before being sent to a future Town Meeting. This new bylaw will address signage in Town, including electronic signs, sign height, and be much easier to understand than the existing bylaw. There has been a large quantity of public input on this new bylaw, which will balance the needs of businesses to promote themselves, while reducing overall signage clutter.

The Planning Board meets Tuesday evenings at 7 p.m. at Town Hall, in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings are always welcome. The meeting schedule and office hours can be obtained by calling 569-6056. Minutes and agendas are posted to the Town web site at www.southwickma.org.

Respectfully submitted,

Doug Moglin, Chairperson
Roz Terry, Vice Chairperson
Robert Johnson
Joe Deedy
TJ Welch
Marcus Phelps, Town Planner
Ruth Preston, Secretary

COMMUNITY PRESERVATION COMMITTEE

This is the ninth annual report of the Community Preservation Committee (CPC). Southwick's Community Preservation Fund (CPF) was established through acceptance by the town of the Community Preservation Act (CPA) in 2002. Monies in the fund come from a surcharge of 3% on local property taxes and annual state matching funds. The CPA is

designed to enhance the Town of Southwick, preserve community character, and help Southwick citizens achieve their goals in shaping Southwick's future.

CPF monies allow Southwick citizens to create, acquire, and preserve open space and land for recreational uses (passive and active).

Since its inception in 2002 the Town of Southwick has preserved a total of 543.04 acres of farmlands with a combination of locally raised CPF funds used to leverage CPA state matching funds. The Town of Southwick has spent \$959,500 of CPC funds for preservation of open space and the state has provided matching funds of \$3,223,000.

CPF monies allow Southwick Citizens to acquire, preserve, and rehabilitate historic resources and heritage landscapes.

Since its inception in 2002 the Town of Southwick has spent a total of \$587,793 in funds from its CPF for historic preservation projects. This year the CPF provided funds to Preserve/Archive and restore Town historic documents. CPF funds used for this project were \$72,793.

Since its inception in 2002, the Town of Southwick has used \$137,000 in CPF monies for affordable housing projects.

Finally, CPF monies allow Southwick Citizens to acquire, create, preserve, and support affordable housing.

This year the Housing Authority affordable housing projects included replacing furnaces and installed insulation.

The Community Preservation Committee welcomes project proposals. The committee accepts applications throughout the year from individuals or groups interested in presenting their projects for consideration for the use of CPF funds. The committee relies on established criteria for balanced decision-making on the various projects that come before them for review. Project application packets are available through the CPC website that can be accessed through the Town of Southwick's website.

The Community Preservation Committee is required to hold a minimum of one annual public informational hearing; this meeting was held on - May 17, 2011. All residents of Southwick are invited to participate in helping to shape the future of our community. It is through input at these public hearings and the CPC meetings that the concerns and wishes of Southwick residents are brought to the attention of the Committee.

As designated in the bylaw adopted in November 2002, the Southwick Community Preservation Committee is a nine-person board.

The committee must include the following five designees: one member of the Conservation Commission; one member of the Historical Commission; one member of the Planning Board; one member of the Park & Recreation Board; and one member of the Housing Authority. The remaining four members are at-large and consist of interested Southwick citizens appointed by the Board of Selectmen.

John Whalley III, a Selectmen's appointee to the committee, serves as the committee chairman. Barbara MacEwan continues to represent the Historical Commission. Kelly Magni has remained as the representative of the Park and Recreation Department. Chris Pratt joined the CPC as the Conservation Commission representative. Pat Ayotte is the Housing Authority representative. Doug Moglin is the Planning Board representative. Robert M Johnson, Bettye Bradley and Dennis Clark are the Selectmen's Appointees to complete the nine person committee. Ruth Preston is the part-time Secretary. Dennis Clark was voted the vice chairman.

Through the Community Preservation Act the town of Southwick received on October 31st from the state a 58.43 match for its locally raised CPA funds, amounting to an award of \$139,344.

Respectfully submitted,

John Whalley III, Chairman
Board of Selectmen Appointment
Dennis Clark, Vice-Chair
Historical Commission Representative
Christopher Pratt
Conservation Commission Representative
Pat Ayotte
Housing Authority Representative
Kelly Magni
Park & Recreation Commission Representative
Doug Moglin
Planning Board Representative
Bettye Bradley
Board of Selectmen Appointment
Dennis Clark
Board of Selectmen Appointment
Robert K Johnson
Board of Selectmen Appointment
Ruth Preston
Secretary



Community Preservation Committee

*John Whalley, Pat Ayotte, Ruth Preston, Christopher Pratt,
Doug Moglin, Bettye Bradley, Pat McMahon, Kelly Magni,
Dennis Clark*

FINANCE COMMITTEE

The primary functions of the Southwick Finance Committee are to review departmental budgets and submit a balanced budget to the Town meeting. We must also maintain a reserve fund to make transfers for urgent or unforeseen expenditures before the Town meeting. Additionally, we have been charged to consider and make recommendations regarding the financial business of the Town.

Developing a balanced budget has been challenging for the last few years. We have been able to do it only through the extraordinary efforts of our Town Department Managers in controlling their expenses. On behalf of the Town of Southwick, we thank them for their cooperation.

The States' fiscal situation has further deteriorated this year and improvement is highly unlikely for the coming year. We also still have some major financial issues facing the Town, primarily related to our capital expenditure needs and a costly infrastructure repairs. Substantial construction for a new Town DPW Garage and extensive renovations of existing School District structures are on the horizon. Considering the struggling economy, finding the means to pay for these projects will be challenging. More than ever before, the community will need to work together to successfully solve the problems facing us, now and in the future.

Respectively submitted,

Richard Buley, Chairman
Robert Horacek, Vice-Chairman
Linda Bathel
Nancy Beaman
Sheila Chamberlin
Joe Ricco
Tom Witham
Robin Solek, Secretary

CAPITAL EXPENDITURES COMMITTEE

The Capital Expenditures Committee (“CapCom”) is dedicated to ensuring that the Town of Southwick has the infrastructure necessary to provide quality services to its residents with minimal impact to the property tax rate. The Committee is also working to preserve Southwick’s strong financial position and higher-than average bond rating while maintaining our assets at a level which is adequate to protect the Town’s capital investment and minimize future maintenance and replacement costs.

Fiscal year 2010 brought reductions in State aid and revenues, which left limited funding available for capital projects. CapCom worked carefully to prioritize each capital request with the understanding the many projects would need to be deferred until funding is available. The committee faces similar budget challenges each year and works diligently to approve the projects with the greatest benefit to the health and welfare of Southwick’s residents.

The Capital Expenditures Committee (“CapCom”) was formed by Town Meeting vote on May 2, 1998. The Committee reviews all capital outlays defined as the acquisition, construction or repair to real or personal property or public improvement of the Town, whose useful life is greater than three years and whose anticipated cost is \$25,000 or greater and for which the town may incur debt under MGL.Chapter 44, Section 7 or 8, but not including projects to be paid for by state or federal funds. Recommendations are then made to the Finance Committee.

The mission of the Capital Expenditures Committee is to provide a centralized, cross sectional representation of the Town dedicated to the thorough study, evaluation, and recommendation of financially sound, adequately funded, and logically prioritized capital expenditures both to the Board of Selectmen and Finance Committee pursuant to Chapter 13 of the Southwick Town Code.

On November 3, 2003, the Board of Selectmen voted to adopt new *Comprehensive Capital and Debt Policies* for the Town of Southwick.

This document incorporates several separate but related policies: the Capital Budget Policy, the Debt Management Policy, and the Capital Asset Policy.

- The Capital Budget Policy establishes the methodology for including a program or project in the five-year Capital Plan.

- The Debt Management Policy establishes the strategy for financing the Capital Plan.
- The Capital Asset Policy establishes a guideline for capitalizing assets and estimating useful lives of those assets.

The Comprehensive Capital and Debt Polices also establish a more refined method for ranking each capital project submitted for approval. In addition, the newly revised Capital Budget Request form will require the identification of the source(s) of funding for each capital project; information that will assist in the creation of long-term debt management plan.

The Committee meets several times in January, February, and March to review capital budget request. CapCom is composed of seven appointed members as follows:

- One member of the Board of Selectmen.
- The Chief Administrative Officer (permanent member)
- One member of the Southwick-Tolland Regional School District Committee or its designee
- Two members of the Finance Committee
- One registered voter appointed by the Moderator
- One registered voter appointed by the Board of Selectmen

The members serve for a term of three years. Of the two registered voter members, one will represent the community business interest.

Longtime member, Cal Chunglo will be retiring at the end of March 2011. A sincere thank you for his time and dedication to the Town of Southwick.



CAPITAL EXPENDITURES COMMITTEE

*Bottom Row: Secretary, Robin Solek, Vice-Chairman, Robert Horacek, Chairman, Arthur G. Pinell, Cal Chunglo
Top Row: Richard Condron, Fred Hanks, Linda Bathel, Karl J. Stinehart*

PARK AND RECREATION

The Southwick Park and Recreation Commission experienced a challenging yet successful year, working hard to provide the residents of Southwick with numerous organized events throughout the year.

The Rails to Trails project again was a big success story for 2011. Phase 2, running from Point Grove Road going north to the Southwick / Westfield line was officially opened with a Grand Dedication on Friday September 23rd. Those in attendance at this ceremony included local officials, state officials and area residents. In partnership with the Southwick Powder Mill Middle School and with the help of student and adult artists, we celebrated the successful completion of the mural in the rails to trails tunnel that goes under Point Grove Road.

The students who organized this project entered into a contest and won states and from there went to the national competition in Wisconsin. Another positive for Park and Recreation during 2011 was the aggressive approach to properly maintaining this new rail trail. As a result of our efforts we were able to significantly improve trail maintenance this past season with the addition of a seasonal part time summer employee to help with scheduled mowing and other tasks that kept the rail trail looking nice throughout the entire season. Official counts were conducted throughout the summer and fall seasons. The numbers recorded were amazing as the summer months quickly passed by. Just from the 2010 season to the 2011 season the usage of the trails went up 36%. The Southwick Rail Trail known by locals as the "JOG" has and will continue to be one of the great "ICON,s" for the town of Southwick.

In light of the tourist attraction the Rails to Trails has brought to Southwick, area residents thought it would be great to form a group to support the trails in which the goals established are to maximize the trail's usage and potential. Beth Malone founded the **Friends of the Trails** and has a wonderful success story to share. "The Friends of the Southwick Rail Trail became a non-profit corporation in October 2011. The group is in the process of applying for federal tax exempt status. The group organized a Spring clean up of the trail which attracted many volunteers from Southwick and surrounding communities. They also held a Children's Bike Parade on the Trail on July 4th which the group hopes to make an annual event."

The Southwick town beach opened July 1, 2011. Many residents thoroughly enjoyed our town beach and we were successful in offering

swim lessons to local residents this year. The kids loved learning how to swim with certified instructors in their home town and in the familiar lakes. The Senior Sizzler was a great success again this year. The Commissioners along with Tracy Cesan, Officer Cross and Officer Taggart helped cook a great lunch for the gang. The seniors listened to the music provided by Jack Yourous and played bingo until all the prizes were won. A great day had by all. The total attendance for this beach season was 3,531 people. We are looking to expand that number as the beach expands its recreational activities. A state audit in the spring of 2011 mandated that the Southwick town beach be brought up to ADA standards and all necessary work be completed over the next five years. Town maintenance has over the past 4 months continued in making strides toward bringing the beach area up to ADA standards. The Park and Recreation Commission working with the town has put together a five year plan which when all work is completed will bring the town beach into state ADA compliance.

The Park and Rec sponsored an Easter party, Halloween party and Christmas party for the kids of Southwick. There was a great turnout for all the parties with the Halloween party hitting record attendance once again.

The Park and Recreation has taken over the sponsorship of the **Mommy and Me Program** from the closing Collation. It is a free program offered to all residents of Southwick with young children who want to get out and network with other families with young children; while simultaneously offering an opportunity for the children to meet before kindergarten starts. It has been a successful self-supporting addition to our department

Two bus trips were sponsored by the Park and Rec. this year. One to Mohegan Sun, where our largest winner won \$1,000.00, and a trip to New York City over the holiday season. Both Trips were met with great enthusiasm and were a lot of fun.

The Park and Rec. Sponsored Fireworks were also a great success this year. The event brought out many Southwick residents and continues to attract people from surrounding towns.

The Old Town Beach is starting to see vast improvements. The Park and Rec. has had the beach mowed and has also cleared away all debris. The bridge was reconditioned, the picnic table refurbished and painted and a new ADA complaint picnic table bought for residence use. Nicole Davis dedicated her gold star project to renovating the old beach and surveying town's

people for it best possible use. The statistical data she provided to the Park and Rec. Commission will be used as a guide for possible uses the beach can provide to the Southwick Community. The up keep will be an annual project so the community can count on that Beach being available for Recreational use.

The Park and Recreation Commission is dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. The Park and Rec. is striving to improve, enhance and add additional recreational opportunities for Southwick Residence to enjoy, throughout all four seasons. We thank everyone who has supported us in the past and we look forward to another successful year.

Respectfully submitted,

Kelly Magni, Chairman
Michelle Ackerman, Commissioner
Li-Ling Waller, Commissioner
Susan Grabowski, Commissioner
Dan Call, Commissioner
Tracy Cesan, Secretary

TOWN CLERK, TREASURER, COLLECTOR

Calendar year 2011 was the year for the Town Clerk.

Historical Records top the list of active items on the Town Clerk's agenda in 2011. The Town Clerk's Office has been busy over the course of the last few years reviewing every document kept in the vault. In early 2011, a presentation of damaged books from the 1776 through the late 1800's was presented to the Community Preservation Committee (CPC). The presentation gave visual to the need to preserve the history before it is too late. Without preservation of these records, history was hanging from thread only to disappear. The proposed project for all preservation and digital imaging was estimated at \$300,000 broken down in 4 phases. The CPC had granted \$72k moving it to town meeting for final approval with future phases forthcoming.

The results of the 2010 census were published in March 2011 with a final population for Southwick of 9502. The focus then became the Re-Precincting Plan for the Town of Southwick. The state gave a proposed map for the town but the Town Clerk's Office felt the lines needed adjusting. After conducting the research, a new proposed map was presented by the Town Clerk to the Board of Selectmen. With their approval, the plans headed to the

state level for final approval. The new precinct lines became affected December 31, 2011.

The Town Clerk's Office conducted the annual town election on May 10, 2011. A special town meeting and the annual town meeting were held on May 17, 2011 ending the year with another special town meeting on October 4, 2011. As the year comes to an end, the Town Clerk's Office is preparing for a special election on the school project proposal.

The Treasurer/Collector/Clerk's Team has enjoyed serving the residents of Southwick and look forward to 2012.

Respectively submitted,

Michelle L. Hill
Town Clerk, Treasurer, Collector



TREASURER, COLLECTOR, CLERK'S OFFICE
Left to Right: Michelle Hill - Treasurer, Collector, Clerk,
Pauline Cebula - Asst. Treasurer, Collector, Clerk,
Melinda Wingate, Jessica Menzone

***The following Annual Town Reports
were not submitted for
Calendar Year 2011:***

- Agricultural Committee
- Dickenson School Committee Trust
- Economic Development Committee
- Historical Commission
- Moderator

Town Clerk
July 1, 2010 – June 30, 2011

	<u>No. Issued</u>	<u>Amount Collected</u>
Births *	64	
Deaths *	81	
Marriages Certificates *	56	\$1,120
Dog Licenses	1121	\$15,113
Dog Licenses – Late & Boarding Fees		\$4,075
Raffle Permits	3	\$30
Business Certificates	54	\$1,350
Vitals Copies Sold	558	\$4,464
Division of Fish & Wildlife Licenses		
Fishing & Trapping *	257	
Stamps *	227	
Hunting & Sporting *	240	
Transfer Station Stickers		\$134,416
Transfer Station Permits		\$6,105
Town Flags	3	\$75
Non-Criminal bylaw violations	43	\$5,855

Tax Collector
July 1, 2010 – June 30, 2011

	<u>No. Issued</u>	<u>Amount Collected</u>
Municipal Lien Certificates	360	\$9,000
Real Estate Taxes Collected		
To include Tax Liens		
Principal		\$12,096,404
Interest		\$44,393
Personal Property Taxes Collected		
Principal		\$343,315
Interest		\$22
Motor Vehicle Excise Taxes Collected		
Principal		\$965,475
Interest		\$49,400
Water/Sewer Bills Collected		
Principal		\$1,285,431
Interest		\$4,285

**SOUTHWICK-TOLLAND REGIONAL
SCHOOL DISTRICT
REPORT OF THE SCHOOL COMMITTEE**

Southwick-Tolland Regional High (9-12)
Pamela Hunter, Principal
Andrew Charko, Assistant Principal
93 Feeding Hills Road
Telephone: 569-6171 or 569-1722

SCHOOL COMMITTEE:

James Vincent, Chair.....2012
Jeffrey Houle, Vice Chair.....2014
Elizabeth Magni, Secretary.....2014
Charles Condron.....2013
George LeBlanc.....2012
Theodore Locke, Tolland.....2012
Jean McGivney-Burelle2013

OFFICE OF THE SUPERINTENDENT OF SCHOOLS:

John D. Barry, Ed.D. Superintendent
Stephen Presnal, School Business Manager
Kathleen Lynch, Administrative Assistant
Cynthia Lamoureux, District Accountant
Maureen Wilson, Director of Instructional Programs & Grants
Patricia Benoit, Financial Clerk
Ellen Doody, Financial Clerk
Elaine Kenworthy, Financial Clerk
Catherine Lapointe, Receptionist/Secretary

**SUPERINTENDENT'S OFFICE
(STRSD & GRANVILLE PUBLIC SCHOOLS)**

Address: 86 Powder Mill Road, Southwick, MA 01077
Telephone: (413) 569-5391 FAX: (413) 569-1711
E-mail: superintendent@strsd.southwick.ma.us

School Days:8:00-4:00
Non-School Days:8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

ADMINISTRATIVE STAFF BY SCHOOL:

Woodland Elementary School (K-4)
Kimberley Saso, Principal
Jonathan Rodgers, Assistant Principal
80 Powder Mill Road
Telephone: 569-6598 or 569-1721

Powder Mill Middle School (5-8)
Ronald Peloquin Principal
Charles Joyal, Assistant Principal
94 Powder Mill Road
Telephone: 569-5951 or 569-1713

Student Services:
Noell Somers, Director
63 Feeding Hills Road
Telephone: 569-0111

**SCHOOL CALENDAR
2011/2012**

August	29	Staff Opening Day
	30	Staff Prof. Development
	31	Staff Prof. Development
September	1	Schools Open (Gr. 1-12)
	2	First Day – Pre-K
	5	NO SCHOOL – Labor Day
	6	First Day – Kindergarten
October	10	NO SCHOOL – Columbus Day
November	1	NO SCHOOL – Prof. Development
	11	NO SCHOOL – Veterans' Day
	23	Half-Day
	24-25	Thanksgiving Holiday
December	23	Half-Day
	26-30	Holiday Vacation
January	2	NO SCHOOL – Offices Closed
	3	SCHOOLS REOPEN
	16	NO SCHOOL – Martin Luther King Day
February	20	NO SCHOOL – Presidents' Day
	20-24	Winter Vacation
April	6	NO SCHOOL – Good Friday
	16	NO SCHOOL – Patriots' Day
	16-20	Spring Vacation
May	28	NO SCHOOL – Memorial Day
June	13	LAST DAY OF SCHOOL
	20	Last Day with 5 snow days

Schools Close June 13 or whenever 180 days have been completed.

ANNOUNCEMENT OF NO SCHOOL:

Closing school because of weather conditions or other emergencies will be broadcast over radio stations WTIC-1080 am; WAQY-102;; WPKX-97.9 fm; WHYN 560 am, 93.1 fm; and TV stations WWLP (22); WGGB (40) and CBS(3). Messages will also be sent via phone to all households via the ConnectEd system.

DELAYED OPENING:

When the School Opening is being delayed it will be announced over the local radio and TV stations and via the ConnectEd phone system.

1. Buses will run two hours later, depending on the announcement.
2. Classes will start later.
3. Lunch will be served at the usual time.
4. Dismissal will be at the usual time.
5. Morning Pre-school classes will not be held.

If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

ATTENDANCE:

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If your son/daughter is ill, it would be appreciated if you would notify the school by calling the school office.

SCHOOL DIRECTORY**WOODLAND ELEMENTARY SCHOOL**

Kimberley Saso, Principal, M

Jonathan Rodgers, Assistant Principal, CAGS

Lynn Adzima, M45	Lori LeClair, M30
Lauri Aliengena, B	Laura Markiewicz, B15
Lenora Anderson, M	Valerie Maslauskas, M45
Lois Baetens, M45	Mary McGarr, B15
Patricia Bessette, M	Michelle Munday, M
Tracy Calvanese, B	Joanna Navone, B
Kimberly Christenson, M	Jeanne O'Donnell, B
Tracy DeMarco, LTS	Shawn Ostertfund, CAGS
Charlene Diaz, METCO	Debra Patryn, M45
Erica DiNapoli-Lumb, M	Michelle Pelletier, M
Lauren Dion, M	Mary Portenstein, M
Julie Dolan, M	Katherine Regan, B
Timothy Donohue, B	Cherie Rousseau, M
Cynthia Drapeau, M45	Darcy Saltmarsh, B15
Noelle Duquette, B15	Ann Marie Scherpa, M
Julie Ethier, CAGS	Kristen Schindel, M
Jaclyn Gallagher, B	Pennie Sibley, M
Robin Gordon, LOA	Chantalle Sole, B15
Rachel Garvey, B	Judith Spytek, CAGS
Gina Gorzlczyk, M	Judith Stearns, B15
Kathleen Irwin, M2	Emily Tampone, M
Susan Jurgenson, M45	Bonnie Whalley, M45
Jaclyn Kearny, B15	Kerry Wheeler, M
Aslyne Kellogg, B	Chelsea Wilgus, B
Christine Lalli, M	Stephanie Woodard, M

PRESCHOOL:

Laurie Hogan, B
Kristin Joyal, M, .5

TEACHER ASSISTANTS:

Heather Allen	Brenda Kaputa*
Susan Boudreau	Brenda Kay
Heather Bourbonnais	Laura Kinney
Bethany Criscio	Lorena Kononitz*
Bethany David	Dawn Labarre*
Mary Drummond*	Kimberly Lynch*
Linda Faust*	Karen McKinney
Wendy Favreau*	Shelly Motsko*
Melissa Fitzsimmons, Tech	Karen O'Connor
Judith Frenette*	Kimberly O'Connor*
Cynthia Grannells*	Apryl Penland*
Susan Hosmer-Pitts*	Heather Ramsey*
Dianne Houle, .5fte	Susan Quinn*
Diane Humphrey	Nadine Ward
Bonnie Jones*	Carol Winters

*Denotes Special Education Funded

POWDER MILL MIDDLE SCHOOL

Ronald Peloquin, Principal, M

Charles Joyal, Assistant Principal, M

David Adler, M	Michelle Meczywor, M
Mark Archambeault, B15	Pamela Melo, M
Fred Baker, M	Olga Michael, M
Susan Barnett, M	Shannon Naumowicz, B
Marisa Blais, B15	Kirsten Neale, M
Janice Brouillette, B	Susan Pac, CAGS
Wendy Caranchini, B15	Aaron Pearsons, M
Donna Colson, M	Rachel Pearsons, B15
Megan Cusick, M	James Pickering, M
Terrance Day, M	Vanessa Radke-Yam, M
Ramona Dumont, B	Marsha Ramah, M45
Charles Emery, M	Katherine Ross, M
Heather Ferguson, M	Anja Saj, M
Laura Fitzgerald, M	Katherine Schlichtig, M
Pamela Gentile, M,	Louis Schoenthal, B
Beth Grady, M	Jeremy Smith, B
Caren Harrington, M	Eileen Sullivan, B
Laura Hendrickson, M	Jenny Sullivan, B15
Emma Hynes, M	Amadou Talla, B
Megan Kelley, M	Sara Temple, M
Christopher Kennedy, B15	Janice Tingley, B15
Kelly Kiltonic, CAGS	Jessica Torone, M
Patricia Labulis, M	John Vershon, M/2
Joanne Mahoney, M45	Andrea Wood, M
Isabel Marshall, B15	

PMMS TEACHER ASSISTANTS:

Nancy Beausoleil, Technology	Paula King*
Susan Boudreau	Sandra Matroni*
Crystal Brooks*	Mary Beth Mickalay*
Irene Colvin*	Katelyn Pisano*

Patricia Davis*
Lois Dittrich
Jen Dzioba*
Eva Gray

Cynthia Rackliffe*
Christine Reidy*
Barbara Tatro*
Elizabeth Taylor*

*Denotes Special Education Funded

SOUTHWICK-TOLLAND REGIONAL HIGH

Pamela Hunter, Principal, CAGS
Andrew Charko, Assistant Principal, M

Allison Anderson, B	Janet Grunwald, M
James Ash, B15	Tracy Hartshorn, M
Diane Bazyk, M45	David Hendrickson, B15
Judi Bean, B15	David Jones, CAGS
Sandra Blackak, B	Joanne Krawczyk, M45
Geraldine Bliven, M30	Matthew LaBlanc, M
Harriet Boake, M/2	Paula LeBlanc, M45
LauraLee Bothwell, B	Wayne Lis, B15
Melanie Brochu, M/2	Allyson Machado, B
Ann Marie Briggs, B15	Pamela Mahoney, M
Adam Call, B	Maryanne Margiotta, M
Joseph Carvalho, B	Terry McManamy, M
Kathryn Chandler, B15	Frank Montagna, B
Faye Clymer, M	Desiree Moriarty, B15
Cristin Cossman, M	Ann Murphy, M
Jennifer Coughlin, M	Stephanie Nault, M
Marcy Coviello, CAGS	Carol O'Donnell, M45
Erin Daugherty, B	Marsha Owczarski, M30
Peter DeMello, B15	Susan Pelligrinelli, B
Mary Downie, M	George Romeo, M
Todd Downie, CAGS	Constance Rota, M
Daniel Eplite, B15	Frank Rucki, B15
Peter Follet, M	Rachel Salvidio, M
Marie Galanek, M30	Kristen Tetrault, B15
Jane Glushik, CAGS	Alexander Trzasko, B15
Christine Granfield, CAGS	David Wallis, B
Janis Grimaldi-Ogden, M	

TEACHER ASSISTANTS:

Donna Beaudoin*	Dana Parenzo*
Linda Bodman, Media	Apyl Penland*
Judy Dansereau	Anne Poulo*
Kathryn Ezeuwu*	Ruth Ramah
Eileen Kleis	Heather Ramsey
Christopher Norton	Jodi Wynglarz*
Maurice O'Connor*	

*Denotes Special Education Funded

ALTERNATIVE PROGRAM:

Morgan Gall, M30
Luann Savva, T.A*.

DIRECTOR OF STUDENT SERVICES:

Noell Somers, Director, M
Janet Caruso, School Psychologist, CAGS
Robin Bennett, Speech, M
Robin Berube, .8 fte School Psychologist, CAGS
Mary Patricia Cullen, M, Autism Specialist
Melanie Guillemette, OT, M
Diane Surreira, Speech Pathologist, M30

HEALTH:

Debra Carellas, R.N., WES
Catherine Caruso-Draghetti, R.N., PMMS
Krista Daly, LPN, WES
Dawn Turgeon, R.N., STRHS

SECRETARIES:

Kelly Arsenault, STRHS
Michelle Bannish, WES
Phyllis Cain, WES
Michelle Case, PMMS Guidance
Shelly DellaQuilla, Special Needs
Carol Drapeau, Special Needs
Mary Jackson, PMMS
Gail Johnson, PMMS
Sharon Messenger, WES
Marcia Pickard, STRHS
Joanne Sico, STRHS
Karen Stubbs, PMMS
Kimberley Wundt, STRHS Guidance

TECHNOLOGY, MAINTENANCE & CUSTODIAL:

Eric Morgan, Supervisor

Edmund Benoit, Maint.	Craig McLaughlin, PMMS
Charles Colson, PMMS	Candace Most, STRHS
Robert Descant, WES	Kenneth Phillips, Maint.
Edwin Enoch, PT, Tech.	Joseph Pohlman, PT, WES
George Favreau, Maint.	Melanie Roberts, STRHS
Daniel Kelly, WES	Lorie Tencati, Technology
Diane Labombard, PMMS	Robert White, STRHS

BUS DRIVERS:

Karen Wzorek, Supervisor and Head of Bus Maintenance
 Dennis Hennihan, Mechanic/Driver

Michael Bannish, Van Lynn Holmes
 Linda Bathel Mary Kibby
 Lisa Berard Wanda LaFogg
 Avola Berndt Joseph Lamoureux, Van
 Laurie Berry, Van Dawn Lepak
 Roger Cataldo Lola Long-Hall, Monitor
 Laurie Crepeau Judith Marsche
 Margaret Creswell Carolyn Martin
 Christine Davidson, Monitor Jennifer Ryan
 Theresa Davidson Cynthia Saulenas
 Raymond Davignon, Cindy Scott-Smith, Van
 Colleen Favreau Joseph Smith, Van
 Susan Filipiak, Monitor Julianne Sponberg
 William Fors Susanne St. Sauveur
 Renee Gonnello, Van Laurie Straut

CAFETERIA:

Kathleen Jorgensen, Director
 Deborah Dunn, Secretary

Barbara Hall, STRHS Mgr. Jean Despard, PMMS Mgr.
 Christina Moccio, STRHS Linda Pepper, PMMS
 Colleen Smith, WES Mgr. JoAnne Ferris, WES

PART-TIME HELPERS:

Diane Boisjolie, WES Lynn LaFrance, PMMS
 Kimberly Bombard, STRHS Gloria Penney, PMMS
 Susan Case, WES Carrie Slaimen, PMMS
 Rebecca Emerson, WES Denise Sudol, STRHS
 Carolea Hayden, WES Dorcas Zomek, STRHS

**SOUTHWICK-TOLLAND R.S.D.
 PER PUPIL TUITION CHARGES**

The tuition charges between the Granville School District and the Southwick-Tolland Regional School District for students that attend each other’s school district is calculated by a formula delineated in an agreement dated March 9, 2004.

The agreement utilizes a five-year average student enrollment coupled with a three-year average tuition. This averaging helps to stabilize the tuition costs from year to year. The per pupil tuition charges, therefore, can be looked at in two different ways – either as an average tuition or as the actual by taking the current year’s charges divided by the actual number of students enrolled.

The per pupil tuition charge for Granville students going to Southwick-Tolland Regional High School is as follows:

Actual Per Pupil Tuition

Granville Students at
 Southwick-Tolland Reg. High **\$7,593**

FUNDED PROGRAMS 2011-2012

IDEA	Expanding Special Education	\$418,206	Noell Somers
TITLE I	Emphasis on Intensifying Instruction of Reading	\$152,216	Maureen Wilson
METCO	Racial Imbalance Program	\$105,949	Maureen Wilson
TITLE II	Formerly Eisenhower	\$46,956	Maureen Wilson
ACADEMIC SUPPORT SERVICES	MCAS Tutoring & Summer School	\$10,900	Maureen Wilson

REPORT OF THE SUPERINTENDENT

During the course of this school year, the District completed its work with the Data Assessment and Strategic Planning Project regarding district organizational issues. This organization is affiliated with the School of Education at Boston College and two years ago, with input from the member communities, the district developed a new strategic plan. The following year, the district revised its school and district improvement plans so that they were consistent with the strategic goals. This past year, we revised the structure of the Instructional Improvement Committee, making this the group that assessed and revised the district and school improvement plans.

The District also made a new commitment to hiring instructional specialists to help provide professional development to teachers on an on-going basis. David Adler has maintained a focus on Powder Mill and Lynn Adzima has focused on Woodland. As we get further into this model, we imagine that instructional specialists will be involved across grade levels and that they will work at the High School. One of the primary points of emphasis will be using student achievement data to inform and revise classroom instruction.

The school district was also successful in applying for a state grant to streamline the transmission of school related data to the state level. The breadth and depth of data reporting for public schools has rapidly expanded under No Child Left Behind and under the second stage of the State’s Education Reform Law.

Another district initiative this year was working toward compliance with the state requirement for a Bullying Policy.

We met at the district level, at the school level, and at the community level to gather input, explain the requirement and then eventually brought a policy forward for adoption by the School Committee.

Another policy initiative included the mandatory and timely licensure of all district professional staff. This is another instance of how data reporting is driving prompt compliance with educational regulations. We also worked toward compliance regarding the ethics law. All staff members were required to participate in a computer workshop and verify that they had completed the training and understood the new rules. This requirement is now in place for all state and local employees.

Work continued on the development of a school facility improvement proposal for the community. Related to this work is the exploration of whether or not Granville will become part of the Regional District. In terms of the regionalization work, a planning committee was formed to develop a new regional agreement that would include Granville. This document will eventually be voted on at Town Meetings if the Regional School Committee endorses the plan. This work was fully covered by grants that the district secured, and by extensive volunteer work on the part of the School Committee members and others. The new regional agreement needs to be approved by all three communities and by the Commissioner of Education. If regionalization were to be implemented, it is hoped that the MSBA will financially incentivize the proposed capital project bringing significant benefit to Southwick and Tolland. Town Meetings are tentatively planned for the fall of 2011.

At the high school, the staff continues to prepare for the NEASC evaluation in FY '14. They completed work on a renovated storage closet for science chemicals, eliminated the use of the cafeteria for wrestling practices by sharing the Powder Mill gym, further developed the use of school wide rubrics for the assessment of student work, completed a pilot schedule in Spanish and Math using traditionally timed teaching periods, and continued to meet Adequate Yearly Progress expectations in the state law. The Athletic Department added girls' volleyball as a new varsity sport, boys' soccer won the Western Mass Division II Championship and there is on-going preparation for implementing a freshmen advisory program next year. Enrollment was 553 students this year.

Powder Mill placed a high priority on further scrutinizing and analyzing the practice of teaching. They implemented a new computer based informal assessment system. This system can be used to periodically assess student learning and results can be returned to the classroom teacher within days. The middle school continues to be a high performing school in terms of state tests, but under the last few cycles of No Child Left Behind, achievement expectations for student sub-groups are becoming increasingly difficult to reach. Enrollment was 572.

Goals at the Woodland Elementary School included the

adoption of the "Being a Writer" program which is intended to further reinforce a coherent approach to teaching literacy skills throughout the school. In addition, the staff began training in the Responsive Classroom program. This program is focused on creating a learning community in each classroom; a community that also promotes respect and civility between and among students. Woodland also began implementing the same computer based formative assessments that are in use at the middle school. Another major focus for the school was working toward accreditation of early childhood programs under the auspices of the National Association for the Education of Young Children (NAEYC). An accreditation visit is expected in the fall of next year. Enrollment was 606 students.

This year, the district saw an unusual number of teachers move into retirement after many years of dedicated service. At Woodland: Candis Bloomrose – 23 years, Mary Lou Chunglo – 22 years, and Dianne Graham – 35 years. At Powder Mill: Donna Phillips – 36 years. At the High School: Linda Jacobs – 37 years, and Larry O'Connor - 12 years. At the central office, Paul Petit, who served as the Assistant Superintendent for Business for 18 years retired. Paul was an extraordinarily dedicated administrator who guided district finances through both good times and bad. He brought an unparalleled level of knowledge regarding regional school finance to the district and he will be missed. In the spring, the School Committee conducted a search for a successor and Mr. Stephen Presnal was appointed to the position of Business Manager just prior to the end of the year.

The School Committee members have worked many extra volunteer hours on the initiatives described above and continue to support public education in the member communities in a balanced and thoughtful manner. I continue to appreciate the opportunity to work with them as we continue to work toward district and school based improvement efforts.

Respectfully submitted,

John D. Barry, Ed.D.
Superintendent of Schools

REPORT OF THE SECRETARY OF THE SCHOOL COMMITTEE

FY11 has been a challenging year. The school district has been focused on realignment of core curriculum to state frameworks as well as adding assessment tools to our educational programs. These actions have been taken to ensure that our young learners are prepared and progressing to meet or exceed state standards. Without any increase in funding the district has had to refocus resources to aid young learners to meet expectations. The budget was supplemented using American Recovery and Reinvesting Act (ARRA) funds. The definition of the Woodland Elementary School building project has begun to take shape. The regional

building committee, working jointly with the Massachusetts School Building Authority and the district's owner's project manager (Strategic Building Solutions, LLC), selected an Architectural firm. JCJ Architects was contracted to conduct a feasibility study of the entire school campus and provide potential solutions to overcrowding issues at the elementary school. The committee is interested in approaching the towns with a holistic plan that will address campus infrastructure needs as well as population issues in all the school buildings. Lastly the committee appointed three school committee members to participate in a regionalization study. This study is focused on determining the benefits to adding Granville to the region forming a 3-town partnership. The committee hopes to bring both the building project and potential regional expansion proposals to member towns in FY12.

Respectfully submitted,

Elizabeth Magni

WOODLAND ELEMENTARY SCHOOL ANNUAL REPORT

Each year, Woodland's School Council, made up of parents, community members, and staff create Woodland's School Improvement Plan with input from faculty and parents. This plan provides guidance and direction in how we will focus our efforts for continual improvement in the current school year, while supporting the district's Core Values.

The Southwick-Tolland Regional School District's Core Values are what guide the creation of Woodland School's annual School Improvement Plan. These Core Values are:

1. Student Achievement: Through the establishment of high academic standards, all students will be challenged to excel and become confident and engaged learners.
2. Personal Growth: Our schools will promote the academic, emotional, social, and physical growth of students while encouraging responsible citizenship.
3. Collaboration and Partnership: It is vital that families, schools, and community work together to actively promote quality education.
4. School Climate: Our schools will provide a safe environment fostering a culture of civility, creativity, and respect for diversity.
5. Resources and Facilities: All students will be provided with quality facilities, materials, and instruction in order to promote excellence in education

The school's goals are the same as the district's goals, however, the focus for the school lies within the objectives for each goal. During the school year, the goals and objectives of this document guide administration and staff efforts.

Certainly, the Student Achievement Core Value was our number one priority. *Being A Writer*, which was piloted by the third grade the year before, was then implemented by all other grade levels. Coaching support by our ELA Specialist

continued to focus on Guided Reading and Writer's Workshop. We identified when the standards for ELA and math would be introduced, supported and mastered in first through fourth grade. Furthermore, all teachers at each grade level created identical schedules and the staff coordinated intervention and enrichment opportunities on a weekly basis based on collected data. Another huge endeavor was the creation of standards based report cards in all grades but preschool.

The remaining goals focused on initial training of staff in Responsive Classroom, fostering a positive school climate, maintaining transition activities, increasing extra-curricular offerings, and involvement in the various stages of the building project.

School Council members for the 2010-2011 school year include:

Kimberley Saso, Principal, Co-Chair
MaryLou Chunglo, Teacher, Co-Chair
Emily Tampone, Teacher, Secretary
Pennie Sibley, Adjustment Counselor
Kimberly Hannah, Parent
Dianne Houle, Parent
Jennifer Kavrakis, Parent
John Wackerbarth, Parent
Maureen Girard, Community Representative

After years of preparation and many hours of compiling documentation, I am proud to report that Woodland's Preschool has been reaccruited and our Kindergarten programs have received accreditation by the National Association for the Education Of Young Children (NAEYC). This was a tremendous undertaking for the staff involved.

Woodland parents are great supporters of the school. Every year, PTO parents step up to organize various fundraisers in an effort to raise money to provide the children with opportunities they would not receive otherwise. The PTO supports school assemblies, author visits, subsidizes the fourth grade Bronx Zoo fieldtrip, creates the yearbook, adorns the dining room for special lunches, organizes special days during Teacher Appreciation Week, organizes the Box Tops Store, plans Books For Bingo and Movie Night, and supports larger scale efforts that the children benefit from. We truly appreciate all that they do!

Finally, the students were posed with yet another reading challenge and on March 1st, the children met the challenge by reading 10,000 books. As a result, Mr. Rodgers and I got to show off our agility and balance in a jousting competition. We weren't the only ones to don our knightly armor though.

With the children reading over the challenge amount, several other pairs of staff participated in the dueling fun.

Respectfully submitted,

Kimberley J. Saso
Principal

POWDER MILL MIDDLE SCHOOL ANNUAL REPORT

As reported in previous years, Powder Mill Middle School maintains a similar student enrollment from year to year. During the 2010/2011 academic year, we opened with 577 students and closed with a total enrollment of 570. The largest population of students resided in grade seven with a grade level enrollment of 157. At the conclusion of the academic year, Powder Mill Middle School successfully promoted 145 grade eight students to the high school level.

As referenced within the 2009/2010 Annual Report, the administration and staff at Powder Mill Middle School continued to emphasize the importance of data driven instruction during the 2010/2011 academic year. We have now completed the implementation of Interim Assessments in the areas of English Language Arts, Mathematics and Science across all grade levels within the building. Through instructional coaching and professional development in the areas of data analysis and instructional pedagogy, teachers are designing and implementing instructional plans that built on “real time” performance data of students. We continue to further refine our ability to organize and utilize a steady stream of assessment data into the operation of our classrooms and the building at large. Teachers, with ongoing support, are making progress in their ability to “center” instruction based upon the needs of students. Instruction, while guided by curriculum maps within all content areas, has moved to new levels with embedded opportunity for teachers to base pacing and decisions on tangible data retrieved through structured student assessment.

The art of teaching includes a reasonable effort on our part to base what we do on a science based approach. While we are able to interpret a great deal from our day to day experience with children, we must support our decisions on structured forms of group and individualized data. Students will tell us what they do and do not understand through a well developed process of collecting that information. From that point, we become far more able to effectively target their needs and improve the instruction that we provide.

Respectfully submitted,

Ronald Peloquin
Principal

SOUTHWICK-TOLLAND REGIONAL HIGH SCHOOL ANNUAL REPORT

The 2010-2011 school year continued to be dedicated to the mission of Southwick-Tolland Regional High School: “Southwick-Tolland Regional High School strives to provide a safe, supportive, respectful environment dedicated to the academic, personal, and cultural evolution of every student.”

Our 553 students access a wide variety of academic programs, including eight Advanced Placement courses, vocational opportunities at the Lower Pioneer Valley Educational Collaborative, significant arts and technology

electives, and solid core academics aligned with the Massachusetts Curriculum Frameworks.

On February 1, 2011 we submitted Pre-Self Study Report to the Commission on Secondary Schools of the New England Association of School and Colleges (NEASC). This report addressed the steps the high school will take to prepare for the accreditation visit in 2014, including developing programs and practices in keeping with the new NEASC Standards. In response, the Commission noted that we need to keep on track with reporting out student progress on achieving our Student Learning Expectations, as well as keeping them informed on the proposed building renovation.

The faculty also developed and approved our Core Values and Beliefs as part of the ongoing NEASC process. In the spring of 2012 we will begin our self-study process for the next accreditation cycle.

The School Council was active in overseeing the school’s needs and budgetary recommendations. The Council was comprised of the following students, staff, and parents/community members: Pamela Hunter, Principal; Staff members Stephanie Nault and Desiree Moriarty; Parent and community members Richard Bowe, Ruthann Harper, Belinda Behnava, and Deborah Rosenthal; Students Ellen Contois, Jenna Dadmun, Marina Smith.

The Council reviewed the School Improvement Plan Goals and submitted to the School Committee an update of the 2010-2012 School Improvement Plan. Our plan’s goals, in concert with the district’s Strategic Plan are: Student Achievement, Personal Growth, Collaboration and Partnership, School Climate, Resources and Facilities. Under each of these goals we have specific objectives and plans in order to strengthen the overall program at the high school. Areas of continued focus for the 2011-12 school year include continued work on department-wide assessments based on our 21st Century Learning Expectations for Student Learning; implementing our Freshman Academy and Freshman Advisory programs; continuing the pilot of a split-block algebra and Spanish class; supporting the efforts to improve our building through the district-wide proposed Building Project; further work on using data from MCAS to improve instruction; promoting and strengthening our Advanced Placement classes; and sustaining opportunities for student extracurricular activities and including 7th and 8th graders in some sports. During the year the Council also supported the district’s sessions for parents on the new Anti-bullying legislation, as well as MCAS prep workshops for student and parents.

Teachers worked to update curriculum in English Language Arts. Our 21st Century Learning Expectations have been integrated into all of our courses as curriculum is updated in all areas. Specific assessments based on the Expectations and graded on the rubrics have been developed by each department. Professional development continued to incorporate Critical Friends Groups, inter-departmental staff groups, as well as faculty meetings and dedicated professional days. Staff used these times to share ‘best

practices' for instruction and presentation of academic strategies. Professional workshops included curriculum development reflecting the incorporation of 21st Century Skills, targeted technology workshops.

Student performance on the Massachusetts Comprehensive Assessment System (MCAS) continues to be very high. The Summary of Spring 2011 performance for the Class of 2013:

English Language Arts	Mathematics	Science /Technology
Advanced 31%	Advanced 44%	Advanced 20%
Proficient 56%	Proficient 31%	Proficient 55%
Needs Improvement 11%	Needs Improvement 21%	Needs Improvement 21%
Failing 2%	Failing 4%	Failing 5%

While we did not make Adequate Yearly Progress (AYP) in Mathematics in the 2011 test cycle, a critical benchmark under the federal No Child Left Behind Act, plans are in place in 2011-12 to target areas of the MCAS where students need to improve. Our Student Growth Percentile scores, however, improved in all categories. Our high school continues to have an excellent reputation for the work we do on remediation for the few students who require it to pass the MCAS. In fact, for the last several years no student has failed to pass the MCAS and earn Competency Determination from the State. We monitored the course work of students on the required Educational Proficiency Plans for the members of the Classes of 2011 and 2012 who did not score proficient or above on the ELA and Math MCAS tests, as well as providing tutoring for these students.

Co-curricular activities continue to play an important role in the life of the school. The many groups such as Student Council, Interact, Diversity Club, Math Team, Debate, Anabasis Chapter of the National Honor Society, *Scanner* (yearbook), *Probe* (literary magazine), Chess Club, Spanish Club, and French Club provide an outlet for creativity and responsibility in areas of interest to individual students. The clubs also sponsor events at the school including volleyball tournaments, Spirit Week, and dances. Students were again able to participate in an international field trip, this year to England, including visits to the Tower of London, Stonehenge, and Stratford Upon Avon to see a Shakespeare play. Fundraisers for needy families during holidays and other service opportunities also show our students' concern for the wider world. Students ably represent S.T.R.H.S. academically in venues such as Debate League, Mock Trial, Model Congress, As Schools Match Wits, Student Government Day, and State Student Advisory Council.

The Renaissance Program, the Principal's Awards for Academic Excellence, the Anabasis Chapter of the National Honor Society, the Richard Atkinson Scholarship, the Teachers' Scholarship Fund, and Teacher Commendations for Excellence encourage and promote academic, civic, and

cultural excellence, and provide a way to publicly recognize the accomplishments of our students. In the Fall we also honored our 39 seniors who received the prestigious John and Abigail Adams Scholarship, good at all public colleges and universities in Massachusetts. In the Spring we recognized students who had been on Honor Roll for three consecutive terms, and presented prestigious Book Awards to 11 deserving juniors. At the June Graduation Awards Assembly a great many seniors were honored with scholarship awards and prizes.

The Diversified Learning Experience program continued to succeed in placing students in a variety of relevant and substantial learning experiences. The students who participated in "D.L.E.'s" during 2010-2011 were in placements such as Westfield Bank, the Majestic Theater, Mercy Hospital, Steinmetz Photography, Noble Sports and Rehabilitation, Mass Mutual Center, Southwick Police Department, Westfield District Court, International Container, Big Y Foods, and Fitness First. The DLE program is strongly supported by the Business Education Alliance to bridge the school community with the world of work. The school also participates in the statewide Tech Prep program through the Lower Pioneer Valley Educational Collaborative. Over 60 of our students accessed quality vocational training opportunities through the half-day Career Tech program at LPVEC during 2010-2011. A number of seniors received vocational certificates at the end of their program.

The Fine Arts Department hosted many events during the school year. Events included the annual Winter and Spring Concert/Arts Shows, a Fall production of the British mystery spoof "The Butler Did It," a Spring production of "Starmites!", a spring One-Act Play festival, and a number of performance by our popular Improvisational theater troupe. Additionally, several students were selected to participate in the Western Massachusetts District Festival and to audition for the All State Festival.

Athletics, another component in a comprehensive education, continues to play an important role in the lives of our student-athletes. Over 400 student-athletes participated on a total of 19 teams:

2010-2011 Sports Review

Fall 2010- (185 Athletes participated)

Boys Soccer team were the D2 Western Mass Champions; JT Martell voted MVP by the Pioneer Valley Soccer Officials Association. Stu Kinsman selected to the All State team. Coach Frank Montagna named Coach of the Year by the Massachusetts State Soccer Coaches Association. Golf Team was League Champions; Joe Kucienski qualified for the All State tournament.

Winter 2010-2011- (94 Athletes participated)

Wrestling- 2 Individual Western Mass Champions: Tyler

Dittrich and Stephen Thibault (7th grader who also won a State Championship)

Spring 2011- (126 Athletes participated)

Boys Track went 7-0 on their way to a League Championship for the third year in a row.

The Class of 2011 had 129 graduates. Of these, 86.1% went on to further education, 3.9% went into the military, 5.4% sought employment, and 4.64% were other/undecided at the time of graduation. Graduates attended a number of schools including: Boston College, Bay Path College, Westfield State College, Holyoke Community College, University of Massachusetts Amherst, Fitchburg State University, St. Lawrence University, Massachusetts Maritime Academy, Elms College, Ohio State University, Suffolk University, Northeastern University, Stonehill College, University of Arizona, University of North Carolina, and Worcester State University. We are very proud of our solid track record in college acceptances and our personalized approach to college and career advising.

In closing, I am proud to be the principal of a strong academic community that strives to both challenge and support our students academically, personally, and in arts and athletics. We are dedicated to providing an excellent and comprehensive education for our graduates. The staff's collaborative efforts with parents and the community will provide a strong basis for the future growth and achievement of all our students.

Respectfully submitted,

Pamela C. Hunter
Principal

Student Activity Fund Accounting		
Balance July 1, 2010		\$97,550.87
Received	\$167,488.72	
Expended	\$176,303.00	
Balance June 30, 2011		\$88,736.59

REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

The Southwick Tolland School District (STRSD) continues to support approximately 275 students with special education needs. Students are eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory, hearing, vision, deaf-blind, neurological, emotional, communication, physical, specific learning and health. The percentage of student with disabilities as compared to total public school enrollment is 15%.

As part of its accountability system, the Massachusetts Department of Elementary and Secondary Education oversees local compliance with special education

requirements through the Coordinated Program Review (CPR). Each school district in the Commonwealth is scheduled to receive a Coordinated Program Review every six years and a mid-cycle special education follow-up visit three years after the Coordinated Program Review. The STRSD Special Education Coordinated Program Review was completed in January 2011. Methods used in reviewing STRSD Special Education programs included; review of documentation about the operation of the district's programs, interviews with administrative, instructional, and support staff across grade levels, interviews of parent advisory council (PAC), surveys of parents of students with disabilities and observations of classrooms and other facilities. The Southwick Tolland Regional School District Final Report was issued on September 6, 2011. The report examined 59 areas to determine compliance with state and federal mandates. Of the 59 areas evaluated, 5 areas received a "Commendable" rating, 51 areas received an "Implemented" rating, and 3 areas received a "Partially Implemented" rating. The STRSD programs that were found to be exemplary included, age three and early intervention procedures, IEP implementation and availability, parent advisory council for special education, continuum of alternative services and placements, and behavioral interventions. The areas where requirements were not entirely met include, elements of eligibility determination, IEP development and content, and notice to parent to initiate or change the identification, evaluation or educational placement. The district has completed a plan that will demonstrate complete implementation for these 3 areas within 1 year.

The STRSD Special Education programs include Inclusion, Pull-Out and Substantially Separate classes. Inclusion brings the supports and services to the child (rather than moving the child to the services). These classes are co-taught by General Education and Special Education teachers. They co-plan lessons and activities that are monitored and modified to enable children of all abilities to participate with typical peers. Pull-out support is provided in classes taught by Special Education teachers. Within this model students may receive instruction outside the regular education class up to 60% of the school day. Substantially Separate classes provide instruction to students outside the regular education class over 80% of the school day. Southwick Tolland offers two program models. One model addresses the social, emotional and behavioral needs of special education students and the other provides support to students with developmental delays.

Each school has a Special Education Coordinator who is responsible for setting up IEP meetings and serving as a liaison to the Director. Referrals to Special Education are made through the student assistance teams (SAT) in each of the schools or by parent request. The STRSD continues to operate an integrated preschool program. The preschool has three half-day programs serving children with special needs and typical peers. The typical peers act as role models and are accepted into the program on a tuition basis.

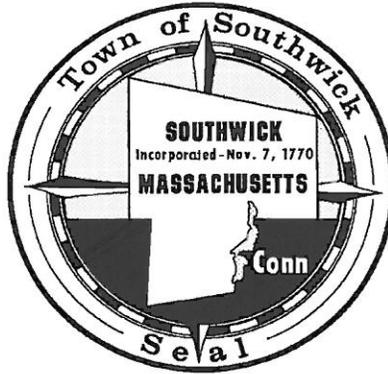
The predominant goal of special education is to assure all children have an appropriate educational experience. Students that experience challenges in the learning process are provided with services to address the factors adversely impacting a student's performance. Supports and services are available to students in grades Pre-school through 12. There is a special education teacher at each grade level to provide the needed instruction so as each student receives a free, appropriate, public education (FAPE). In order to provide FAPE for students, the District offers a continuum of services. These services are provided through teaching staff that include, Special Education Teachers, Paraprofessionals, Autism/Behavior Specialists, Speech and Language Pathologists, School Psychologists, Occupational Therapists, Physical Therapist, Teachers of the Hearing and Visually Impaired, and Adjustment Counselors.

The STRSD Special Education teachers, therapists and paraprofessionals are highly qualified and dedicated staff working cooperatively to ensure success for students.

As always, it remains the goal of the STRSD Special Education department to work together with students, parents, teachers and administrators to provide quality instructional supports and services from preschool through high school graduation.

Respectfully submitted,

Noell Somers
Director of Special Education



Fiscal 2011 Annual Report Of the Town Accountant

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2011. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Linda D. Carr, C. G. A., Town Accountant

Carol DellaGiustina, Assistant Town Accountant

Sandy Robertson, Accounting Clerk

James Middleton, Accounting Clerk

**TOWN OF SOUTHWICK, MASSACHUSETTS
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2011**

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$ 4,320,490	\$ 1,039,524	\$ 5,360,014
Investments	3,069,435	2,058,630	5,128,065
Receivables, net of allowance for uncollectibles:			
Property Taxes	198,777	3,858	202,635
Tax Liens	75,497	-	75,497
Excise Taxes	92,946	-	92,946
Departmental	-	84,850	84,850
Due from Other Governments	59,310	506,501	565,811
Total Assets	\$ 7,816,455	\$ 3,693,363	\$ 11,509,818
LIABILITIES AND FUND BALANCE:			
Liabilities:			
Warrants Payable	\$ 184,761	\$ -	\$ 184,761
Accrued Payroll	137,107	-	137,107
Payroll Withholdings	7,262	-	7,262
Tax Refund Payable	18,000	-	18,000
Deferred Revenue:			
Property Taxes	125,777	3,858	129,635
Other	216,772	384,454	601,226
Total Liabilities	689,679	388,312	1,077,991
Fund Balance:			
Nonspendable	-	255,534	255,534
Restricted	-	2,494,481	2,494,481
Assigned	1,483,606	555,036	2,038,642
Unassigned	5,643,170	-	5,643,170
Total Fund Balance	7,126,776	3,305,051	10,431,827
Total Liabilities and Fund Balance	\$ 7,816,455	\$ 3,693,363	\$ 11,509,818

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011**

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property Taxes	\$ 13,489,808	\$ 242,996	\$ 13,732,804
Intergovernmental	1,212,311	547,499	1,759,810
Excise and Other Taxes	1,038,803	-	1,038,803
Licenses, Permits, Fees	598,899	-	598,899
Charges for Services	-	446,476	446,476
Interest on Taxes	53,131	759	53,890
Investment Income	59,569	13,686	73,255
Intergovernmental - "On-behalf" Payments	94,074	-	94,074
Gifts and Donations	-	126,384	126,384
Other	-	69,033	69,033
Total Revenues	16,546,595	1,446,833	17,993,428
Expenditures:			
Current:			
General Government	1,753,025	911,950	2,664,975
Public Safety	2,601,777	205,123	2,806,900
Public Works	1,583,782	194,397	1,778,179
Education	8,047,446	-	8,047,446
Health and Human Services	245,843	156,300	402,143
Culture and Recreation	411,926	69,493	481,419
Employee Benefits and Insurance	1,403,463	3,857	1,407,320
State Assessments	34,741	-	34,741
Debt Service:			
Principal	520,000	3,193	523,193
Interest	157,049	1,821	158,870
Total Expenditures	16,759,052	1,546,134	18,305,186
Excess of Revenues Over (Under) Expenditures	(212,457)	(99,301)	(311,758)
Other Financing Sources (Uses):			
Operating Transfers In	239,494	-	239,494
Operating Transfers Out	(150,000)	(232,419)	(382,419)
Proceeds from Issuance of Bonds	-	3,090,000	3,090,000
Total Other Financing Sources (Uses)	89,494	2,857,581	2,947,075
Net Change in Fund Balances	(122,963)	2,758,280	2,635,317
Fund Balances, Beginning of Year	\$ 7,249,739	\$ 546,771	7,796,510
Fund Balances, End of Year	\$ 7,126,776	\$ 3,305,051	\$ 10,431,827

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF NET ASSETS
 JUNE 30, 2011**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
ASSETS			
CURRENT:			
Cash and Cash Equivalents	\$ 2,119,246	\$ 3,470,738	\$ 5,589,984
User Charges, net of allowance for uncollectibles	33,470	36,036	69,506
Special Assessments	-	191,240	191,240
Total current assets	2,152,716	3,698,014	5,850,730
NONCURRENT:			
Special Assessments	-	4,758,084	4,758,084
Capital Assets, net of accumulated Depreciation			
Non-depreciable	708,621	8,263	716,884
Depreciable	3,321,210	16,355,176	19,676,386
Total noncurrent assets	4,029,831	21,121,523	25,151,354
Total Assets	6,182,547	24,819,537	31,002,084
LIABILITIES			
CURRENT:			
Warrants Payable	34,475	69,975	104,450
Accrued Payroll	9,864	3,450	13,314
Accrued Interest	6,677	162,565	169,242
Deposits	14,550	-	14,550
Compensated Absences	9,120	2,727	11,847
Intergovernmental Agreement	-	216,634	216,634
Bonds Payable	255,000	188,988	443,988
Total current liabilities	329,686	644,339	974,025
NONCURRENT:			
Compensated Absences	36,481	10,907	47,388
OPEB Obligation Payable	81,792	-	81,792
Intergovernmental Agreement	-	2,421,418	2,421,418
Bonds Payable	1,765,000	7,994,255	9,759,255
Total noncurrent liabilities	1,883,273	10,426,580	12,309,853
Total Liabilities	2,212,959	11,070,919	13,283,878
NET ASSETS:			
Invested in Capital Assets, net of related debt	2,009,831	5,542,144	7,551,975
Restricted for Capital	299,947	557,487	857,434
Restricted for Betterments	-	7,318,761	7,318,761
Unrestricted	1,659,810	330,226	1,990,036
Total Net Assets	\$ 3,969,588	\$ 13,748,618	\$ 17,718,206

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
 FOR THE YEAR ENDED JUNE 30, 2011**

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
Operating Revenues:			
Charges for Services	\$ 1,002,934	\$ 276,319	\$ 1,279,253
Other	15,747	45,342	61,089
Total Operating Revenues	1,018,681	321,661	1,340,342
Operating Expenses:			
Salaries & Wages	251,524	91,096	342,620
Operating Expenses	410,396	366,313	776,709
Depreciation	122,471	535,770	658,241
Total Operating Expenses	784,391	993,179	1,777,570
Operating Income (Loss)	234,290	(671,518)	(437,228)
Non-Operating Revenues (Expenses):			
Special Assessments	-	252,215	252,215
Interest Expense	(62,194)	(393,687)	(455,881)
Total Non-Operating Revenues (Expenses)	(62,194)	(141,472)	(203,666)
Income (Loss) Before Operating Transfers	172,096	(812,990)	(640,894)
Operating Transfers:			
Transfer In (Out)	(7,075)	150,000	142,925
Total Operating Transfers	(7,075)	150,000	142,925
Change in Net Assets	165,021	(662,990)	(497,969)
Net Assets at Beginning of Year	3,804,567	14,411,608	18,216,175
Net Assets at End of Year	\$ 3,969,588	\$ 13,748,618	\$ 17,718,206

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011**

	Fund Balances July 1, 2010	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2011
Special Revenue:					
Federal and State Grants:					
Arts Lottery	\$ 4,056	\$ 3,870	\$ 4,250	\$ -	3,676
Animal Control Spay Grant	963	-	-	-	963
Community Development Block Grant	6,800	87,000	87,000	-	6,800
Conservation Grants	9,462	-	561	-	8,901
Elderly Grants	19,444	22,862	24,263	-	18,043
Emergency Management Grants	6,684	-	-	-	6,684
Extended Polling Hours	1,067	1,604	889	-	1,782
Highway Funds	-	165,285	165,285	-	-
Library Grants	18,369	10,665	7,744	-	21,290
Public Safety Grants	46,235	35,556	26,645	-	55,146
Other Programs and Grants	10,566	5,967	4,981	(4,997)	6,555
Southwick Support Coalition Grants - Social Services	12,471	73,270	77,267	-	8,474
Departmental:					
Boat Ramp Detail	10,229	28,175	29,217	-	9,187
Off Duty Emergency Management	-	3,870	3,870	-	-
Off Duty Fire	5,593	5,773	5,248	-	6,118
Off Duty Police	1,173	90,438	91,611	-	-
Parks and Recreation Programs	12,499	7,917	7,029	-	13,387
Other:					
Ambulance Fund	405,101	248,141	19,754	(212,031)	421,457
Arts Council Local Funds	7,236	3,499	4,209	-	6,526
Community Preservation Fund	1,895,429	390,786	784,371	-	1,501,844
Conservation Wetlands	39,771	1,381	12,479	-	28,673
Guardrails and Signs Revolving	-	2,450	2,450	-	-
Drug Forfeiture	14,876	587	1,085	-	14,378
Gifts and Donations	211,830	108,380	91,011	4,997	234,196
Insurance Claims	62,130	26,004	1,915	(8,000)	78,219
Inspectors Revolving	65,339	30,309	21,453	-	74,195
Insurance Consolidated	5,508	-	-	-	5,508
Lake Overflow Fund	1,457	150	271	-	1,336
Property Acquisition	2,002	-	-	-	2,002
Recycling Revolving Fund	29,300	18,409	-	(10,000)	37,709
Lake Permitting Revolving Fund	2,343	18,170	4,644	-	15,869
Total Page 51 Special Revenue Funds	\$ 2,907,933	\$ 1,390,518	\$ 1,479,502	\$ (230,031)	\$ 2,588,918

TOWN OF SOUTHWICK, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011

	Fund Balances July 1, 2010	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2011
Continued From Page 51					
Other (continued):					
Sale of Cemetery Lots	35,828	4,175	-	-	37,615
Other Funds	494	14,504	13,273	(2,388)	1,725
Sale of Real Estate	15,200	-	-	-	15,200
Septic Repair Revolving Fund	64,597	7,097	5,014	-	66,680
Small Cities Loan Repayment	21,083	-	-	-	21,083
Stormwater Management	-	250	-	-	250
Conservation Commission Fund	14,457	260	500	-	14,217
Police Photography Lab Fund	35	1	-	-	36
Unemployment Fund	56,671	2,546	3,857	-	55,360
Total Nonmajor Special Revenue Funds	3,116,298	1,419,351	1,502,146	(232,419)	2,801,084
Capital Projects:					
Ambulance	-	-	-	200,000	200,000
Consolidated Building	(206,698)	17,148	-	190,000	450
Culvert Construction Projects	(771,338)	-	23,562	825,000	30,100
Department of Public Works Site and Garage	(1,400,000)	-	-	1,400,000	-
Dispatch Console	57	-	-	-	57
Fire Truck Projects	(469,890)	-	-	475,000	5,110
Police Computer	768	-	-	-	768
Police Department Renovation	1,465	-	-	-	1,465
Total Capital Projects	(2,845,636)	17,148	23,562	3,090,000	237,950
Perpetual Permanent Funds:					
Cemetery Funds	239,968	5,425	-	-	245,393
Library Funds	9,141	-	-	-	9,141
Other Funds:					
Bernardara Flag Fund	1,000	-	-	-	1,000
Total Perpetual Permanent Funds	\$ 250,109	\$ 5,425	\$ -	\$ -	\$ 255,534

**TOWN OF SOUTHWICK, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011**

	Fund Balances July 1, 2010	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2011
Permanent Funds:					
Cemetery Funds	\$ 18,285	\$ 4,596	\$ 19,723	\$ -	\$ 3,158
Library Funds	5,607	261	703	-	5,165
Other Funds:					
Bernardara Flag Fund	2,108	52	-	-	2,160
Total Permanent Funds	<u>26,000</u>	<u>4,909</u>	<u>20,426</u>	<u>-</u>	<u>10,483</u>
Total - Non-Major Governmental Funds	<u>\$ 546,771</u>	<u>\$ 1,446,833</u>	<u>\$ 1,546,134</u>	<u>\$ 2,857,581</u>	<u>\$ 3,305,051</u>

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01114 - MODERATOR SALARY										
ELECTED SALARY	150.00					150.00	0.00	150.00		150.00
TOTAL	150.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
01114 - MODERATOR OPERATIONS										
CONFERENCE & TRAVEL	40.00					40.00	0.00	40.00	0.00	40.00
SUPPLIES	41.00					41.00	20.00	21.00		21.00
TOTAL	81.00	0.00	0.00	0.00	0.00	81.00	20.00	61.00	0.00	61.00
01122 - SELECTMEN ELECTED SALARY										
ELECTED SALARIES	15,000.00					15,000.00	15,000.00	0.00		0.00
TOTAL	15,000.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
01122 - SELECTMEN SALARIES										
ADMINISTRATIVE ASSISTANT	44,170.00					44,170.00	42,646.95	1,523.05	1,523.12	(0.07)
PART TIME SALARIES	23,860.00					23,860.00	23,714.37	145.63	69.19	76.44
FIELD DRIVER SALARY	1.00					1.00	0.00	1.00		1.00
LONGEVITY	600.00					600.00	581.61	18.39	46.16	(27.77)
TOTAL	68,631.00	0.00	0.00	0.00	0.00	68,631.00	66,942.93	1,688.07	1,638.47	49.60
01122 - SELECTMEN OPERATIONS										
DUES	1,500.00					1,500.00	1,330.00	170.00		170.00
HIRED SERVICE	5,000.00					5,000.00	0.00	5,000.00	5,000.00	0.00
CONFERENCE & TRAVEL	2,400.00					2,400.00	2,157.41	242.59		242.59
MINOR EQUIPMENT	650.00					650.00	0.00	650.00		650.00
SUPPLIES	1,325.00					1,325.00	816.65	508.35	1,000.00	(491.65)
EMPLOYEE/VOLUNTEER RECOGNITION	1,613.00					1,613.00	1,535.98	77.02		77.02
TOTAL	12,488.00	0.00	0.00	0.00	0.00	12,488.00	5,840.04	6,647.96	6,000.00	647.96
01129 - CHIEF ADMIN OFFICER SALARY										
CHIEF ADMINISTRATION OFFICER SALARY	89,258.00					89,258.00	86,179.17	3,078.83	3,077.83	1.00
LONGEVITY	600.00					600.00	581.62	18.38		18.38
TOTAL	89,858.00	0.00	0.00	0.00	0.00	89,858.00	86,760.79	3,097.21	3,077.83	19.38
01129 - CHIEF ADMIN OFFICER OPERATIONS										
DUES	783.00					783.00	847.93	(64.93)		(64.93)
CONFERENCE & TRAVEL	700.00					700.00	800.19	(100.19)		(100.19)
SUPPLIES	200.00					200.00	0.00	200.00		200.00
AUTO ALLOWANCE	1,800.00					1,800.00	1,800.00	0.00		0.00
TOTAL	3,483.00	0.00	0.00	0.00	0.00	3,483.00	3,448.12	34.88	0.00	34.88
01130 - RESERVE FUND										
RESERVE FUND ACCT	143,000.00				(66,925.30)	76,074.70	0.00	76,074.70		76,074.70
TOTAL	143,000.00	0.00	0.00	0.00	(66,925.30)	76,074.70	0.00	76,074.70	0.00	76,074.70
01131 - FINANCE COMMITTEE SALARY										
CLERICAL PART TIME	3,800.00					3,800.00	3,498.60	301.40	148.25	153.15
TOTAL	3,800.00	0.00	0.00	0.00	0.00	3,800.00	3,498.60	301.40	148.25	153.15
01131 - FINANCE COMMITTEE OPERATIONS										
DUES	200.00					200.00	173.00	27.00		27.00
CONFERENCE & TRAVEL	3,065.00				600.00	3,665.00	3,643.49	21.51		21.51
SUPPLIES	200.00					200.00	135.48	64.52		64.52
CAPITAL EXPEND COMMITTEE	515.00					515.00	513.91	1.09		1.09
TOTAL	3,980.00	0.00	0.00	0.00	600.00	4,580.00	4,465.88	114.12	0.00	114.12
01132 - RESERVE FOR WAGE NEGOTIATIONS										
RESERVE FOR WAGE NEGOTIATIONS	29,300.00	(1,200.00)				28,100.00	0.00	28,100.00		28,100.00
TOTAL	29,300.00	(1,200.00)	0.00	0.00	0.00	28,100.00	0.00	28,100.00	0.00	28,100.00

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01135 - ACCOUNTING SALARIES										
TOWN ACCOUNTANT SALARY	66,510.00					66,510.00	64,216.41	2,293.59	2,293.44	0.15
ASSISTANT ACCOUNTANT	44,170.00					44,170.00	42,646.88	1,523.12	1,523.10	0.02
CLERICAL SALARIES	54,951.00					54,951.00	53,055.83	1,895.17	1,894.85	0.32
OVERTIME	400.00					400.00	107.43	292.57		292.57
LONGEVITY	1,650.00					1,650.00	1,599.45	50.55	63.47	(12.92)
TOTAL	167,681.00	0.00	0.00	0.00	0.00	167,681.00	161,626.00	6,055.00	5,774.86	280.14
01135 - ACCOUNTING OPERATIONS										
DUES	300.00					300.00	330.00	(30.00)		(30.00)
STAFF DEVELOPMENT	100.00					100.00	0.00	100.00		100.00
CONFERENCE & TRAVEL	3,000.00					3,000.00	95.00	2,905.00		2,905.00
MINOR EQUIPMENT	900.00					900.00	900.00	0.00		0.00
SUPPLIES	2,300.00					2,300.00	1,595.84	704.16	40.00	664.16
MICROFICHE SERVICES	60.00					60.00	0.00	60.00		60.00
TOTAL	6,660.00	0.00	0.00	0.00	0.00	6,660.00	2,920.84	3,739.16	40.00	3,699.16
01136 - MUNIC AUDIT										
GASB 45	1,500.00					1,500.00	0.00	1,500.00	1,500.00	0.00
AUDIT OF ACCTS	25,000.00					25,000.00	24,000.00	1,000.00	1,000.00	0.00
TOTAL	26,500.00	0.00	0.00	0.00	0.00	26,500.00	24,000.00	2,500.00	2,500.00	0.00
01141 - ASSESSOR ELECTED SALARIES										
ELECTED SALARIES	1,900.00					1,900.00	1,900.00	0.00		0.00
TOTAL	1,900.00	0.00	0.00	0.00	0.00	1,900.00	1,900.00	0.00	0.00	0.00
01141 - ASSESSOR SALARIES										
DIRECTOR OF ASSESSMENTS	54,800.00					54,800.00	50,525.86	4,274.14	1,800.00	2,474.14
CLERICAL FULL TIME	74,726.00					74,726.00	72,886.96	1,839.04	2,616.21	(777.17)
CLERICAL PART TIME	19,970.00					19,970.00	19,445.48	524.52	688.62	(164.10)
CLERICAL OVERTIME	500.00					500.00	198.54	301.46		301.46
LONGEVITY	1,050.00					1,050.00	1,157.46	(107.46)	69.24	(176.70)
TOTAL	151,046.00	0.00	0.00	0.00	0.00	151,046.00	144,214.30	6,831.70	5,174.07	1,657.63
01141 - ASSESSOR OPERATIONS										
DUES	400.00					400.00	145.00	255.00		255.00
STAFF DEVELOPMENT	1,200.00					1,200.00	545.00	655.00		655.00
INTERIM REVAL ADJUSTMENT	1,000.00					1,000.00	0.00	1,000.00	1,000.00	0.00
PHOTO COPY	700.00					700.00	254.00	446.00	20.00	426.00
REVAL CONSULTANT	2,000.00					2,000.00	1,600.00	400.00		400.00
CONFERENCE & TRAVEL	600.00					600.00	184.50	415.50	400.00	15.50
MINOR EQUIPMENT	900.00					900.00	798.53	101.47		101.47
SUPPLIES	1,260.00					1,260.00	1,200.86	59.14		59.14
MAPPING MAINTENANCE	5,800.00					5,800.00	3,964.50	1,835.50		1,835.50
CARTOGRAPHIC GIS-ASSESSOR SHARE	500.00					500.00	0.00	500.00		500.00
TOTAL	14,360.00	0.00	0.00	0.00	0.00	14,360.00	8,692.39	5,667.61	1,420.00	4,247.61
01145 - TOWN CLERK SALARIES										
TOWN CLERK/TREAS/COLL SALARY	66,510.00					66,510.00	64,216.43	2,293.57	2,293.44	0.13
ASSISTANT TREASURER SALARY	44,170.00					44,170.00	42,646.94	1,523.06	1,523.11	(0.05)
CLERICAL SALARIES	73,127.00					73,127.00	70,180.35	2,946.65	2,459.36	487.29
PART TIME CLERICAL	1,400.00					1,400.00	91.00	1,309.00		1,309.00
OVERTIME	1,800.00					1,800.00	1,368.46	431.54	128.86	302.68
TOWN MEETINGS	1,000.00					1,000.00	799.78	200.22		200.22
CERTIFICATION- TOWN CLERK/TREASURER	2,000.00					2,000.00	2,000.00	0.00		0.00
LONGEVITY	750.00					750.00	768.56	(18.56)	5.77	(24.33)
TOTAL	190,757.00	0.00	0.00	0.00	0.00	190,757.00	182,071.52	8,685.48	6,410.54	2,274.94

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01145 - TOWN CLERK OPERATIONS										
DUES	450.00					450.00	425.00	25.00		25.00
FIN ADVISOR FEE	1,500.00					1,500.00	250.00	1,250.00		1,250.00
PRINTING	7,375.00					7,375.00	8,173.60	(798.60)	1,405.00	(2,203.60)
STREET LIST/CENSUS	1,750.00					1,750.00	880.93	869.07		869.07
CONFERENCE & TRAVEL & EDUCATION	4,500.00					4,500.00	3,401.52	1,098.48	266.59	831.89
MINOR EQUIPMENT	1,000.00					1,000.00	0.00	1,000.00		1,000.00
SUPPLIES	3,000.00					3,000.00	1,559.22	1,440.78	1,342.22	98.56
TOTAL	19,575.00	0.00	0.00	0.00	0.00	19,575.00	14,690.27	4,884.73	3,013.81	1,870.92
145 - TOWN CLERK CAPITAL										
DESK	1,000.00					1,000.00	980.00	20.00		20.00
COPIER	15,000.00					15,000.00	14,968.10	31.90		31.90
TOTAL	16,000.00	0.00	0.00	0.00	0.00	16,000.00	15,948.10	51.90	0.00	51.90
01150 - LEGAL ADS										
ADVERTISEMENTS	7,290.00					7,290.00	3,790.80	3,499.20	2,013.00	1,486.20
TOTAL	7,290.00	0.00	0.00	0.00	0.00	7,290.00	3,790.80	3,499.20	2,013.00	1,486.20
01151-LEGAL OPERATIONS										
ATTORNEY FEES/RETAINER	71,732.00					71,732.00	41,785.78	29,946.22	25,073.46	4,872.76
CONSULTANT	500.00					500.00	500.04	(0.04)		(0.04)
RECORDING FEES	400.00					400.00	0.00	400.00		400.00
LAW BOOKS	2,000.00					2,000.00	0.00	2,000.00		2,000.00
TOTAL	74,632.00	0.00	0.00	0.00	0.00	74,632.00	42,285.82	32,346.18	25,073.46	7,272.72
01151-LABOR NEGOTIATOR OPERATIONS										
TELEPHONE	100.00					100.00	0.00	100.00		100.00
NEGOTIATOR FEE	6,439.00					6,439.00	6,438.96	0.04		0.04
TOTAL	6,539.00	0.00	0.00	0.00	0.00	6,539.00	6,438.96	100.04	0.00	100.04
01158 - TAX TITLE OPERATIONS										
TAX TITLE OPERATION	28,800.00					28,800.00	26,257.88	2,542.12	1,623.26	918.86
TOTAL	28,800.00	0.00	0.00	0.00	0.00	28,800.00	26,257.88	2,542.12	1,623.26	918.86
01162 - ELECTION/REGISTRATION SALARIES										
CLERK	150.00					150.00	150.00	0.00		0.00
REGISTRARS	500.00					500.00	500.00	0.00		0.00
POLL WORKERS	5,335.00					5,335.00	5,335.00	0.00		0.00
TOTAL	5,985.00	0.00	0.00	0.00	0.00	5,985.00	5,985.00	0.00	0.00	0.00
01162 - ELECTION/REGISTRATION OPERATIONS										
POLICE	5,000.00					5,000.00	3,134.30	1,865.70		1,865.70
JANITORS	300.00					300.00	0.00	300.00		300.00
BALLOT PROGRAMMING	3,000.00					3,000.00	3,422.94	(422.94)		(422.94)
PRINTING BALLOTS	2,000.00					2,000.00	692.85	1,307.15		1,307.15
CONFERENCE & TRAVEL	100.00					100.00	25.00	75.00		75.00
SUPPLIES	650.00					650.00	94.96	555.04		555.04
TOTAL	11,050.00	0.00	0.00	0.00	0.00	11,050.00	7,370.05	3,679.95	0.00	3,679.95
01171 - CONSERVATION SALARIES										
CONSERVATION CO-ORDINATOR	24,125.00					24,125.00	23,273.82	851.18	844.85	6.33
LONGEVITY	96.00					96.00	92.25	3.75	3.69	0.06
TOTAL	24,221.00	0.00	0.00	0.00	0.00	24,221.00	23,366.81	854.19	848.54	5.65

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01171 - CONSERVATION OPERATIONS										
LAND MAINTENANCE	5,645.00					5,645.00	2,988.64	2,656.36	2,259.62	396.74
DUES	350.00					350.00	350.00	0.00		0.00
CONFERENCE & TRAVEL	700.00					700.00	705.00	(5.00)		(5.00)
WESTFIELD WATER SHED	200.00					200.00	200.00	0.00		0.00
CONSULTANT	1,500.00					1,500.00	1,484.98	15.02		15.02
SUPPLIES	900.00					900.00	695.57	204.43	431.08	(226.65)
RECORDING FEES	200.00					200.00	223.00	(23.00)		(23.00)
TOTAL	9,495.00	0.00	0.00	0.00	0.00	9,495.00	6,647.19	2,847.81	2,690.70	157.11
01175 - PLANNING BOARD SALARIES										
PLANNING BOARD PLANNER	38,502.00					38,502.00	35,330.87	3,171.13	1,278.50	1,892.63
CLERICAL PART TIME	12,946.00					12,946.00	12,497.57	448.43	444.32	4.11
TOTAL	51,448.00	0.00	0.00	0.00	0.00	51,448.00	47,828.44	3,619.56	1,722.82	1,896.74
01175 - PLANNING BOARD OPERATIONS										
DUES	200.00					200.00	0.00	200.00		200.00
PROFESSIONAL FEES	1,000.00					1,000.00	292.90	707.10	75.00	632.10
CONFERENCE & TRAVEL	100.00					100.00	0.00	100.00		100.00
MINOR EQUIPMENT	200.00					200.00	195.40	4.60		4.60
SUPPLIES	800.00					800.00	309.35	490.65	19.90	470.75
PUBLICATIONS	150.00					150.00	173.38	(23.38)		(23.38)
TOTAL	2,450.00	0.00	0.00	0.00	0.00	2,450.00	971.03	1,478.97	94.90	1,384.07
01176 - BOARD OF APPEALS SALARIES										
CLERICAL PART TIME	4,070.00					4,070.00	3,703.77	366.23	148.15	218.08
TOTAL	4,070.00	0.00	0.00	0.00	0.00	4,070.00	3,703.77	366.23	148.15	218.08
01176 -BOARD OF APPEALS OPERATIONS										
DUES	90.00					90.00	0.00	90.00		90.00
CONFERENCE & TRAVEL	320.00					320.00	0.00	320.00		320.00
SUPPLIES	400.00					400.00	0.00	400.00		400.00
TOTAL	810.00	0.00	0.00	0.00	0.00	810.00	0.00	810.00	0.00	810.00
01182 - ECONOMIC DEVELOPMENT OPERATIONS										
SUPPLIES	855.00					855.00	0.00	855.00		855.00
TOTAL	855.00	0.00	0.00	0.00	0.00	855.00	0.00	855.00	0.00	855.00
01191-COMPUTER OPERATIONS										
HARD/SOFT MAINTENANCE	105,000.00					105,000.00	93,135.18	11,864.82		11,864.82
COMPUTER SYSTEM ADMIN	25,545.00					25,545.00	18,682.48	6,862.52	689.04	6,173.48
COMPUTER TRAINING	500.00					500.00	0.00	500.00		500.00
MUNIS TRAINING	5,400.00					5,400.00	2,550.00	2,850.00		2,850.00
SUPPLIES	500.00					500.00	409.55	90.45		90.45
MINOR EQUIPMENT	500.00					500.00	500.00	0.00		0.00
TOTAL	137,445.00	0.00	0.00	0.00	0.00	137,445.00	115,277.21	22,167.79	689.04	21,478.75
01191-COMPUTER-CAPITAL										
PD COMPUTER EQUIPMENT	10,000.00					10,000.00	9,663.01	336.99		336.99
ENGINEERING SOFTWARE	1,000.00					1,000.00	0.00	1,000.00		1,000.00
FD COMPUTERS & ACCESSORIES FOR STATION					3,060.00	3,060.00	3,011.86	48.14		48.14
SEMA PRINTER/COMPUTER/SOFTWARE	400.00					400.00	0.00	400.00		400.00
NETWORK PRINTER	2,000.00					2,000.00	2,000.00	0.00		0.00
NEW PC'S TOWN HALL	5,500.00					5,500.00	3,345.00	2,155.00	2,155.00	0.00
TOTAL	18,900.00	0.00	0.00	0.00	3,060.00	21,960.00	18,019.87	3,940.13	2,155.00	1,785.13

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01192 - TOWN HALL SALARIES										
SECRETARY OF INSPECTIONAL SERVICES	37,467.00					37,467.00	36,174.36	1,292.64	1,291.94	0.70
BUILDING & GROUNDS SUPERVISOR	49,720.00					49,720.00	48,005.56	1,714.44	1,714.48	(0.04)
CUSTODIAL SALARY	65,170.00					65,170.00	62,922.77	2,247.23	2,247.25	(0.02)
OVERTIME	5,457.00				2,000.00	7,457.00	7,370.10	86.90	506.06	(419.16)
PART TIME SALARY	83,900.00				1,200.00	85,100.00	76,813.83	8,286.17	2,842.40	5,443.77
LONGEVITY	1,920.00					1,920.00	1,920.36	(0.36)	73.86	(74.22)
TOTAL	243,634.00	0.00	0.00	0.00	3,200.00	246,834.00	233,206.98	13,627.02	8,675.99	4,951.03
01192 - TOWN HALL OPERATIONS										
MAINTENANCE ACTIVITIES	40,500.00					40,500.00	37,805.26	2,694.74	2,573.84	120.90
LIBRARY MAINTENANCE	10,530.00					10,530.00	8,791.53	1,738.47	1,738.47	0.00
OLD LIBRARY MAINTENANCE	450.00					450.00	452.70	(2.70)		(2.70)
VEHICLE MAINTENANCE	3,000.00					3,000.00	4,916.65	(1,916.65)		(1,916.65)
OFFICE EQUIPMENT REPLACE	500.00					500.00	346.76	153.24		153.24
CONTRACTS/AGREEMENT	66,000.00					66,000.00	39,204.75	26,795.25	21,883.27	4,911.98
POSTAGE METER	4,120.00					4,120.00	3,722.54	397.46		397.46
ELECTRICITY	83,000.00					83,000.00	72,138.99	10,861.01	12,996.01	(2,135.00)
FUEL	37,000.00					37,000.00	22,987.27	14,012.73	14,012.73	0.00
TELEPHONE	33,000.00					33,000.00	23,520.36	9,479.64	9,479.64	0.00
CODIFICATION UPDATES	2,000.00					2,000.00	0.00	2,000.00	1,500.00	500.00
POSTAGE	34,000.00					34,000.00	28,298.41	5,701.59	5,664.75	36.84
PRINTING & BINDING	2,500.00					2,500.00	1,070.10	1,429.90		1,429.90
GROUND CONTRACTED SERVICES	19,035.00					19,035.00	17,406.39	1,628.61	1,663.94	(35.33)
MINOR EQUIPMENT	1,500.00					1,500.00	332.63	1,167.37	1,160.00	7.37
GROUNDS SUPPLIES	1,600.00					1,600.00	1,656.80	(56.80)		(56.80)
COPIER SUPPLIES	7,000.00					7,000.00	4,114.94	2,885.06	2,000.00	885.06
STATIONERY SUPPLIES	2,700.00					2,700.00	3,241.42	(541.42)		(541.42)
MAINTENANCE SUPPLIES	8,000.00					8,000.00	6,436.56	1,563.44	1,558.90	4.54
TOTAL	356,435.00	0.00	0.00	0.00	0.00	356,435.00	276,444.06	79,990.94	76,231.55	3,759.39
192 - TOWN HALL CAPITAL										
HANDI-CAP ACCESSIBILITY	5,000.00					5,000.00	2,700.00	2,300.00	2,300.00	0.00
COUNCIL ON AGING SENIOR CENTER ADDITION	30,000.00					30,000.00	0.00	30,000.00	30,000.00	0.00
TOTAL	35,000.00	0.00	0.00	0.00	0.00	35,000.00	2,700.00	32,300.00	32,300.00	0.00
01195-ANNUAL TOWN REPORT										
TOWN REPORT/FINCOM HANDBOOK	6,075.00					6,075.00	5,286.49	788.51		788.51
TOTAL	6,075.00	0.00	0.00	0.00	0.00	6,075.00	5,286.49	788.51	0.00	788.51
TOTAL GENERAL GOVERNMENT	1,989,384.00	(1,200.00)	0.00	0.00	(60,065.30)	1,928,118.70	1,567,620.14	360,498.56	189,464.24	171,034.32
01210 - POLICE SALARIES										
POLICE CHIEF	89,730.00	1,200.00				90,930.00	87,806.32	3,123.68	3,135.95	(12.27)
SECRETARY	41,120.00					41,120.00	39,701.24	1,418.76	1,417.90	0.86
FULL TIME OFFICERS	857,400.00					857,400.00	821,119.32	36,280.68	28,316.44	7,964.24
PART TIME RECORDS CLERK	14,622.00					14,622.00	12,867.48	1,754.52	533.35	1,221.17
OVERTIME	91,000.00					91,000.00	110,628.34	(19,628.34)	7,167.61	(26,795.95)
INSERVICE TRAINING	20,000.00					20,000.00	20,363.25	(363.25)		(363.25)
RECREATIONAL PATROL	9,000.00					9,000.00	10,424.71	(1,424.71)	356.45	(1,781.16)
RESERVE TRAINING	14,000.00					14,000.00	4,938.61	9,061.39	449.00	8,612.39
HOLIDAY STRAIGHT TIME	13,400.00					13,400.00	11,218.16	2,181.84		2,181.84
HOLIDAY PAY	29,500.00					29,500.00	35,316.52	(5,816.52)		(5,816.52)
COURT	13,500.00					13,500.00	7,013.96	6,486.04	304.11	6,181.93
RESERVES	33,990.00					33,990.00	15,442.84	18,547.16	2,691.67	15,855.49
CROSSING GUARDS	3,750.00					3,750.00	3,513.49	236.51	43.71	192.80
LONGEVITY	6,450.00					6,450.00	6,250.11	199.89	248.11	(48.22)
INCENTIVE	117,600.00					117,600.00	114,209.74	3,390.26	4,532.22	(1,141.96)
TOTAL	1,355,062.00	1,200.00	0.00	0.00	0.00	1,356,262.00	1,300,814.09	55,447.91	49,196.52	6,251.39

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01210 - POLICE OPERATIONS										
CONTRACTS	26,950.00					26,950.00	23,346.35	3,603.65	1,649.40	1,954.25
DUES	2,900.00					2,900.00	2,210.00	690.00	690.00	0.00
CHIEF DEV TRAINING	1,000.00					1,000.00	897.21	102.79		102.79
SCHOOL EXPENSE	7,500.00					7,500.00	6,105.04	1,394.96	225.00	1,169.96
UNIFORMS	19,400.00					19,400.00	15,575.82	3,824.18	2,158.16	1,666.02
CONFERENCE & TRAVEL	1,000.00					1,000.00	785.15	214.85		214.85
BOAT	1,200.00					1,200.00	1,200.00	0.00		0.00
CRUISER MAINT	18,500.00					18,500.00	17,532.38	967.62	965.00	2.62
MINOR EQUIPMENT	1,550.00					1,550.00	1,490.90	59.10		59.10
OFFICE SUPPLIES	7,000.00					7,000.00	4,272.98	2,727.02	2,325.55	401.47
COMPUTER SUPPLIES	5,000.00					5,000.00	4,990.22	9.78		9.78
CRIME SUPPLIES	7,250.00					7,250.00	4,947.34	2,302.66	1,653.74	648.92
MEDICAL SUPPLIES	6,500.00					6,500.00	4,828.72	1,671.28	1,408.32	262.96
HARBORMASTER EXP	1,350.00					1,350.00	448.23	901.77	901.77	0.00
PETTY CASH	1,170.00					1,170.00	958.04	211.96	211.96	0.00
AMMUNITION	5,650.00					5,650.00	5,630.55	19.45	465.00	(445.55)
K-9 SUPPLIES/TRAINING	1,800.00					1,800.00	1,787.31	12.69		12.69
SECURITY/COMMUNICATONS SYSTEM	1,250.00					1,250.00	662.00	588.00	3,800.00	(3,212.00)
MEDICAL REQUIREMENTS	750.00					750.00	717.47	32.53	32.43	0.10
TOTAL	117,720.00	0.00	0.00	0.00	0.00	117,720.00	98,385.71	19,334.29	16,486.33	2,847.96
01210 - POLICE CAPITAL										
CRUISER	51,900.00					51,900.00	51,844.90	55.10		55.10
PATROL BOAT	7,000.00					7,000.00	6,748.00	252.00		252.00
TOTAL	58,900.00	0.00	0.00	0.00	0.00	58,900.00	58,592.90	307.10	0.00	307.10
01215 - DISPATCHER SALARIES										
FULL TIME SALARY	149,255.00					149,255.00	142,599.73	6,655.27	4,945.60	1,709.67
OVERTIME	20,000.00					20,000.00	19,513.74	486.26	1,316.78	(830.52)
HOLIDAY STRAIGHT TIME	3,140.00					3,140.00	2,514.82	625.18		625.18
HOLIDAY	6,600.00					6,600.00	4,011.21	2,588.79		2,588.79
PART TIME	24,180.00					24,180.00	26,599.63	(2,419.63)	1,240.75	(3,660.38)
LONGEVITY	1,650.00					1,650.00	1,697.54	(47.54)	69.24	(116.78)
SHIFT OVERLAP	7,500.00					7,500.00	6,385.00	1,115.00	173.77	941.23
TRAINING	3,000.00					3,000.00	2,678.89	321.11	348.00	(26.89)
TOTAL	215,325.00	0.00	0.00	0.00	0.00	215,325.00	206,000.56	9,324.44	8,094.14	1,230.30
01215-DISPATCH OPERATIONS										
UNIFORM ALLOWANCE	3,300.00					3,300.00	2,470.08	829.92		829.92
MEDICAL REQUIREMENTS	300.00					300.00	345.43	(45.43)		(45.43)
MINOR EQUIPMENT	1,500.00					1,500.00	235.41	1,264.59	594.51	670.08
CONFERENCE AND TRAVEL	100.00					100.00	81.64	18.36		18.36
TRAINING	1,000.00					1,000.00	1,000.00	0.00		0.00
TOTAL	6,200.00	0.00	0.00	0.00	0.00	6,200.00	4,132.56	2,067.44	594.51	1,472.93
01217 - CONSTABLES SALARIES										
SALARIES	100.00					100.00	100.00	0.00		0.00
TOTAL	100.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
01220 - FIRE SALARIES										
FIRE CHIEF SALARY	67,885.00					67,885.00	55,942.44	11,942.56	2,596.11	9,346.45
CLERICAL SALARY	27,301.00					27,301.00	25,775.41	1,525.59	1,391.55	134.04
VOLUNTEER STIPENDS	69,088.00					69,088.00	68,588.12	499.88		499.88
PART TIME CLERICAL	3,605.00					3,605.00	3,158.33	446.67	384.48	62.19
MANDATED AWAY TRAINING	2,400.00					2,400.00	0.00	2,400.00		2,400.00
LONGEVITY	600.00					600.00	581.62	18.38	23.08	(4.70)
TOTAL	170,879.00	0.00	0.00	0.00	0.00	170,879.00	154,045.92	16,833.08	4,395.22	12,437.86

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01220 - FIRE OPERATIONS										
RADIO MAINT SUPPLY	2,250.00					2,250.00	1,981.00	269.00	269.00	0.00
INSPECTIONS & REPAIRS	22,500.00				13,422.07	35,922.07	29,700.89	6,221.18	6,005.00	216.18
DUES	900.00					900.00	1,523.00	(623.00)		(623.00)
EDUCATION & TRAINING	10,145.00					10,145.00	4,976.64	5,168.36	896.52	4,271.84
MEDICAL REQUIREMENT	900.00					900.00	500.00	400.00	400.00	0.00
FOOD EXPENSE	450.00					450.00	14.78	435.22		435.22
MINOR EQUIPMENT	2,700.00					2,700.00	1,496.08	1,203.92	200.00	1,003.92
SUPPLIES	3,600.00					3,600.00	2,596.37	1,003.63	702.90	300.73
OXYGEN & EXTINGUISHER REFILLS	900.00					900.00	1,016.65	(116.65)		(116.65)
INVESTIGATIONS	675.00					675.00	0.00	675.00		675.00
ASSOCIATION BUILDING MAINT	720.00					720.00	0.00	720.00		720.00
CLOTHING ALLOTMENT	4,500.00					4,500.00	1,383.10	3,116.90		3,116.90
VERIZON WIRELESS ACCOUNT	600.00					600.00	0.00	600.00		600.00
TURN-OUT GEAR	10,145.00					10,145.00	5,848.64	4,296.36	10,580.00	(6,283.64)
COMMUNITY OUTREACH	4,500.00					4,500.00	4,243.18	256.82		256.82
TOTAL	65,485.00	0.00	0.00	0.00	13,422.07	78,907.07	55,280.33	23,626.74	19,053.42	4,573.32
01220 - FIRE CAPITAL										
AIR PACKS	10,000.00					10,000.00	0.00	10,000.00	9,972.00	28.00
HOSE	2,500.00					2,500.00	1,120.00	1,380.00	1,380.00	0.00
RADIO EQUIPMENT	5,000.00					5,000.00	622.50	4,377.50	4,376.94	0.56
PPV FAN. LARGE	4,500.00					4,500.00	0.00	4,500.00	2,800.00	1,700.00
CUT QUICK SAW	1,100.00					1,100.00	1,119.96	(19.96)		(19.96)
RESCUE CHAIN SAW	1,500.00					1,500.00	1,458.99	41.01		41.01
PPV FAN	2,900.00					2,900.00	0.00	2,900.00	2,700.00	200.00
SPEAKERS FOR APPARATUS FLOOR	1,000.00					1,000.00	0.00	1,000.00	263.22	736.78
FORD EXPEDITION	30,000.00					30,000.00	30,000.00	0.00		0.00
PORTABLE EMERGENCY PUMPING EQUIPMENT	5,000.00					5,000.00	3,686.72	1,313.28		1,313.28
TOTAL	63,500.00	0.00	0.00	0.00	0.00	63,500.00	38,008.17	25,491.83	21,492.16	3,999.67
01225-EMS SALARIES										
CLERICAL SALARY	13,275.00					13,275.00	13,275.00	0.00		0.00
DAYTIME EMT/FF	96,820.00	(5,000.00)				91,820.00	54,216.74	37,603.26	5,296.88	32,306.38
MANDATED AWAY TRAINING	1,200.00					1,200.00	0.00	1,200.00		1,200.00
VOLUNTEER STIPENDS	82,776.00					82,776.00	74,345.15	8,430.85	2,076.00	6,354.85
TOTAL	194,071.00	(5,000.00)	0.00	0.00	0.00	189,071.00	141,836.89	47,234.11	7,372.88	39,861.23
01225-EMS OPERATIONS										
RADIO MAINTENANCE SUPPLY	1,800.00					1,800.00	1,745.11	54.89		54.89
INSPECTIONS & REPAIRS	8,450.00					8,450.00	6,910.80	1,539.20	1,300.00	239.20
RECERTIFICATIONS/SUBSCRIPTIONS	1,800.00					1,800.00	1,255.00	545.00		545.00
EDUCATION & TRAINING	6,570.00					6,570.00	5,752.62	817.38	31.50	785.88
MEDICAL REQUIREMENT	900.00					900.00	789.53	110.47	275.00	(164.53)
AMBULANCE BILLING	12,000.00					12,000.00	9,982.86	2,017.14	1,017.14	1,000.00
MINOR EQUIPMENT	250.00					250.00	59.98	190.02	600.00	(409.98)
SUPPLIES	2,250.00					2,250.00	1,241.18	1,008.82	86.29	922.53
OXYGEN & EXTINGUISHER REFILLS	1,800.00					1,800.00	1,156.35	643.65		643.65
INSURANCE PREMIUM	11,000.00					11,000.00	10,490.81	509.19		509.19
MEDICAL SUPPLIES	4,950.00					4,950.00	4,497.55	452.45		452.45
PERSONAL PROTECTIVE EQUIPMENT	2,700.00					2,700.00	787.55	1,912.45	1,842.44	70.01
TOTAL	54,470.00	0.00	0.00	0.00	0.00	54,470.00	44,669.34	9,800.66	5,152.37	4,648.29
225-EMS CAPITAL										
RADIO REPLACEMENT	5,000.00					5,000.00	622.50	4,377.50	4,376.92	0.58
FIRE EMS COMPUTER HARDWARE	0.00	5,000.00				5,000.00	0.00	5,000.00	5,000.00	0.00
TOTAL	5,000.00	5,000.00	0.00	0.00	0.00	10,000.00	622.50	9,377.50	9,376.92	0.58

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
225- EMS SALARY RESERVE										
SALARY RESERVE	1,700.00					1,700.00	0.00	1,700.00		1,700.00
TOTAL	1,700.00	0.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00	0.00	1,700.00
225-PRINCIPLE										
AMBULANCE	40,000.00					40,000.00	0.00	40,000.00		40,000.00
TOTAL	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00	40,000.00	0.00	40,000.00
225-INTEREST										
AMBULANCE	8,000.00					8,000.00	3,000.00	5,000.00		5,000.00
TOTAL	8,000.00	0.00	0.00	0.00	0.00	8,000.00	3,000.00	5,000.00	0.00	5,000.00
01230-PUB SAF BLD-OPERATION										
MAINTENANCE ACTIVITIES	23,850.00					23,850.00	20,250.28	3,599.72	8,507.25	(4,907.53)
CONTRACTS & AGREEMENTS	52,000.00					52,000.00	35,768.14	16,231.86	3,119.82	13,112.04
ELECTRICITY	82,000.00					82,000.00	67,534.19	14,465.81	14,465.81	0.00
FUEL	42,000.00					42,000.00	26,306.42	15,693.58	15,693.58	0.00
TELEPHONE	24,000.00					24,000.00	21,809.56	2,190.44	2,898.44	(708.00)
MAINTENANCE SUPPLIES	6,300.00					6,300.00	6,203.63	96.37	94.00	2.37
MINOR EQUIPMENT	1,800.00					1,800.00	104.31	1,695.69	9,000.00	(7,304.31)
TOTAL	231,950.00	0.00	0.00	0.00	0.00	231,950.00	177,976.53	53,973.47	53,778.90	194.57
230-PUB SAF BLD-CAPITAL										
PD JAIL CELL CODE REQUIREMENTS	6,500.00					6,500.00	6,460.00	40.00		40.00
BOOKING ROOM FLOOR / GARAGE	7,500.00					7,500.00	7,447.50	52.50		52.50
TOTAL	14,000.00	0.00	0.00	0.00	0.00	14,000.00	13,907.50	92.50	0.00	92.50
01241 - BUILDING INSPECT SALARIES										
BUILDING INSPECTOR SALARY	55,650.00					55,650.00	53,730.94	1,919.06	1,918.96	0.10
WEIGHTS & MEASURES SALARY	3,000.00					3,000.00	3,000.00	0.00		0.00
OVERTIME	300.00					300.00	150.00	150.00		150.00
LONGEVITY	150.00					150.00	145.40	4.60	5.77	(1.17)
TOTAL	59,100.00	0.00	0.00	0.00	0.00	59,100.00	57,026.34	2,073.66	1,924.73	148.93
01241 - BUILDING INSPECT OPERATIONS										
VEHICLE MAINTENANCE	1,000.00					1,000.00	453.68	546.32		546.32
DUES	250.00					250.00	0.00	250.00		250.00
CONFERENCE & TRAVEL	900.00					900.00	135.00	765.00		765.00
SEALER CONFERENCE & TRAVEL	400.00					400.00	100.00	300.00		300.00
SUPPLIES	1,750.00					1,750.00	1,686.78	63.22		63.22
SEALER SUPPLIES	681.00					681.00	0.00	681.00	210.00	471.00
TOTAL	4,981.00	0.00	0.00	0.00	0.00	4,981.00	2,375.46	2,605.54	210.00	2,395.54
01291 - EMERGENCY MANAGEMENT SALARIES										
ASSISTANT DIRECTOR SALARY	1,400.00					1,400.00	1,400.00	0.00		0.00
DIRECTOR SALARY	9,785.00					9,785.00	9,785.00	0.00		0.00
AUX STIPEND	900.00					900.00	550.00	350.00		350.00
TOTAL	12,085.00	0.00	0.00	0.00	0.00	12,085.00	11,735.00	350.00	0.00	350.00

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01291 - EMERGENCY MANAGEMENT OPERATIONS										
VEHICLE MAINTENANCE	4,500.00					4,500.00	1,038.75	3,461.25	3,461.25	0.00
INTERNET	720.00					720.00	586.86	133.14	132.54	0.60
CELL PHONE SERVICE	650.00					650.00	122.42	527.58	527.58	0.00
EDUCATION	300.00					300.00	89.26	210.74	150.00	60.74
INSURANCE & DUES	225.00					225.00	120.00	105.00		105.00
UNIFORMS	900.00					900.00	0.00	900.00	900.00	0.00
CONFERENCE & TRAVEL	200.00					200.00	0.00	200.00		200.00
RADIO MAINTENANCE	300.00					300.00	206.51	93.49		93.49
MINOR EQUIPMENT	800.00					800.00	542.50	257.50		257.50
AMMO SUPPLIES	300.00					300.00	312.55	(12.55)		(12.55)
TOTAL	8,895.00	0.00	0.00	0.00	0.00	8,895.00	3,018.85	5,876.15	5,171.37	704.78
01291 - EMERGENCY MANAGEMENT CAPITAL										
2 NARROW BAND RADIOS	1,000.00					1,000.00	999.85	0.15		0.15
TOTAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	999.85	0.15	0.00	0.15
01292 - ANIMAL CONTROL SALARIES										
ANIMAL CONTROL SALARY	30,619.00				6,000.00	36,619.00	34,269.72	2,349.28	1,292.88	1,056.40
ANIMAL INSPECTOR STIPEND	1,000.00					1,000.00	802.00	198.00		198.00
TOTAL	31,619.00	0.00	0.00	0.00	6,000.00	37,619.00	35,071.72	2,547.28	1,292.88	1,254.40
01292 - ANIMAL CONTROL OPERATIONS										
VEHICLE MAINTENANCE	700.00					700.00	60.70	639.30	580.00	59.30
ASSISTANT FEES	8,900.00					8,900.00	5,760.00	3,140.00	1,800.00	1,340.00
DOG DISPOSAL	500.00					500.00	218.54	281.46		281.46
MINOR EQUIPMENT	800.00					800.00	826.53	(26.53)		(26.53)
MAINT SUPPLIES	1,250.00					1,250.00	859.57	390.43		390.43
CLEANING SUPPLIES	1,300.00					1,300.00	1,357.30	(57.30)		(57.30)
OFFICE SUPPLIES	1,000.00					1,000.00	823.48	176.52	175.00	1.52
REPAIRS & MAINTENANCE	3,400.00					3,400.00	2,477.48	922.52	922.52	0.00
UNIFORM ALLOWANCE	800.00					800.00	802.88	(2.88)		(2.88)
CONFERENCE/TRAVEL/EDUCATION	800.00					800.00	304.00	496.00		496.00
TOTAL	19,450.00	0.00	0.00	0.00	0.00	19,450.00	13,490.48	5,959.52	3,477.52	2,482.00
01297-LAKE MANAGEMENT OPERATIONS										
MATERIALS/SUPPLIES/EQUIP.	3,240.00					3,240.00	2,843.36	396.64	396.64	0.00
TOTAL	3,240.00	0.00	0.00	0.00	0.00	3,240.00	2,843.36	396.64	396.64	0.00
01297-LAKE MANAGEMENT CAPITAL										
BUOYS & MOORINGS	2,100.00					2,100.00	2,100.00	0.00		0.00
REPLACE LMC BOAT PONTOONS	3,000.00					3,000.00	3,000.00	0.00		0.00
REPLACEMENT DIGITAL VIDEO RECORDER	0.00				1,900.00	1,900.00	1,490.01	409.99	409.99	0.00
TOTAL	5,100.00	0.00	0.00	0.00	1,900.00	7,000.00	6,590.01	409.99	409.99	0.00
01299 - LAKE RESTORATION OPERATIONS										
LAKE WEED CONTROL	9,000.00					9,000.00	5,834.40	3,165.60	3,165.60	0.00
TOTAL	9,000.00	0.00	0.00	0.00	0.00	9,000.00	5,834.40	3,165.60	3,165.60	0.00
TOTAL PUBLIC SAFETY	2,756,832.00	1,200.00	0.00	0.00	21,322.07	2,779,354.07	2,436,358.47	342,995.60	211,042.10	131,953.50
01420 - GAS & OIL										
GAS & OIL	140,000.00			15,000.00		155,000.00	135,451.95	19,548.05	19,548.05	0.00
TOTAL	140,000.00	0.00	0.00	15,000.00	0.00	155,000.00	135,451.95	19,548.05	19,548.05	0.00

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01422 - DPW - HIGHWAY DIV SALARIES										
DPW DIRECTOR SALARY	35,800.00					35,800.00	34,012.49	1,787.51	1,677.34	110.17
DPW SUPERVISOR SALARY	26,002.00					26,002.00	22,738.31	3,263.69	923.29	2,340.40
DPW SPECIAL ASSISTANT	15,010.00					15,010.00	14,450.53	559.47	516.16	43.31
FULL TIME SALARY	118,932.00					118,932.00	94,106.05	24,825.95	6,031.26	18,794.69
OVERTIME	8,500.00				1,500.00	10,000.00	8,397.62	1,602.38	54.00	1,548.38
LABORERS	9,500.00					9,500.00	6,234.40	3,265.60	1,648.00	1,617.60
LONGEVITY	2,690.00					2,690.00	2,502.43	187.57	89.05	98.52
TOTAL	216,434.00	0.00	0.00	0.00	1,500.00	217,934.00	182,441.83	35,492.17	10,939.10	24,553.07
01422 - DPW - HIGHWAY DIV OPERATIONS										
DUES	500.00					500.00	130.00	370.00	60.00	310.00
GARAGE REPAIRS AND MAINTENANCE	18,000.00					18,000.00	10,605.72	7,394.28	8,190.00	(795.72)
UTILITIES	20,000.00					20,000.00	11,883.39	8,116.61	8,016.61	100.00
CONTRACTS AND AGREEMENTS	10,000.00					10,000.00	4,665.21	5,334.79	314.48	5,020.31
STREET SWEEPING	24,000.00					24,000.00	13,530.00	10,470.00	10,470.00	0.00
PAVEMENT MARKING	22,000.00					22,000.00	21,822.79	177.21		177.21
FOOD EXPENSE	2,000.00					2,000.00	230.14	1,769.86		1,769.86
CONF/TRAVEL/EDUCATION	1,000.00					1,000.00	130.00	870.00	2,000.00	(1,130.00)
FORESTRY	5,000.00				15,000.00	20,000.00	4,773.36	15,226.64	15,226.64	0.00
MINOR EQUIPMENT	500.00					500.00	815.53	(315.53)		(315.53)
SUPPLIES	3,000.00					3,000.00	3,873.49	(873.49)	267.32	(1,140.81)
DRAINAGE SUP/PROJ	12,000.00					12,000.00	8,882.85	3,117.15	756.00	2,361.15
SIGNS/GUARD RAILS	9,000.00					9,000.00	4,329.51	4,670.49		4,670.49
HAND TOOLS & EQUIP	2,000.00					2,000.00	1,245.26	754.74	300.00	454.74
TRAP ROCK DUST	4,000.00					4,000.00	4,109.55	(109.55)		(109.55)
HOT/COLD PATCHING	5,900.00					5,900.00	13,535.18	(7,635.18)		(7,635.18)
MAINT MATERIAL AT GRAVEL ROADS/CONSTRUCTION	5,000.00					5,000.00	2,069.64	2,930.36	992.56	1,937.80
TOTAL	143,900.00	0.00	0.00	0.00	15,000.00	158,900.00	106,631.62	52,268.38	46,593.61	5,674.77
422 - DPW - HIGHWAY CAPITAL										
PAVING PROJECTS	50,000.00					50,000.00	38,863.08	11,136.92	9,543.96	1,592.96
CONSTRUCTION	47,500.00					47,500.00	32,268.08	15,231.92	16,809.85	(1,577.93)
FRED JACKSON BROOK CULVERT IMPROVEMENT	30,080.00		49,164.29			49,164.29	0.00	49,164.29	49,164.29	0.00
TOTAL	127,580.00	0.00	49,164.29	0.00	0.00	176,744.29	84,020.78	92,723.51	92,708.48	15.03
01423 - DPW - HWY WINTER RD SALARIES										
DPW DIRECTOR SALARY	12,953.00					12,953.00	12,953.00	0.00		0.00
DPW SUPERVISOR SALARY	6,908.00					6,908.00	6,908.00	0.00		0.00
FULL TIME	55,975.00					55,975.00	55,975.00	0.00		0.00
OVERTIME	30,000.00	7,183.80				37,183.80	37,183.80	0.00		0.00
TOTAL	105,836.00	7,183.80	0.00	0.00	0.00	113,019.80	113,019.80	0.00	0.00	0.00
01423 - DPW - HWY WINTER RD OPERATIONS										
HIREN EQUIPMENT	40,000.00	78,191.59				118,191.59	118,191.59	0.00		0.00
SALT	50,000.00					50,000.00	46,830.24	3,169.76		3,169.76
SAND	16,000.00	6,624.61			3,700.00	26,324.61	33,384.00	(7,059.39)		(7,059.39)
CALCIUM CHLORIDE	5,500.00					5,500.00	1,416.00	4,084.00		4,084.00
TOTAL	111,500.00	84,816.20	0.00	0.00	3,700.00	200,016.20	199,821.83	194.37	0.00	194.37
01424 - ST LIGHTING										
STREET LIGHTING	54,000.00				1,500.00	55,500.00	50,143.85	5,356.15	5,356.15	0.00
TOTAL	54,000.00	0.00	0.00	0.00	1,500.00	55,500.00	50,143.85	5,356.15	5,356.15	0.00

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01425 - DPW - ROAD MACHINERY OPERATIONS										
REPAIRS/INSPECTION	40,000.00					40,000.00	33,656.96	6,343.04	7,065.75	(722.71)
UNIFORMS	3,500.00					3,500.00	2,673.74	826.26	769.25	57.01
PHYSICALS	1,500.00					1,500.00	1,500.00	0.00		0.00
GARAGE SUPPLIES	7,000.00					7,000.00	3,109.63	3,890.37	548.24	3,342.13
PARTS	8,500.00					8,500.00	6,260.25	2,239.75		2,239.75
TIRES	8,500.00					8,500.00	1,848.49	6,651.51	1,651.51	5,000.00
SNOW PLOW/BLADES	4,000.00					4,000.00	0.00	4,000.00		4,000.00
SAND BLAST & PAINT HWY TRUCK BODIES	6,000.00					6,000.00	0.00	6,000.00		6,000.00
STREET/ROAD NAME SIGNS	8,000.00					8,000.00	0.00	8,000.00		8,000.00
TOTAL	87,000.00	0.00	0.00	0.00	0.00	87,000.00	49,049.07	37,950.93	10,034.75	27,916.18
428-DPW ENGINEERING DIV. OPERATIONS										
MINOR EQUIPMENT	1,700.00					1,700.00	45.72	1,654.28	1,281.12	373.16
ENGINEERING FILING FEES	1,000.00					1,000.00	300.00	700.00		700.00
TOTAL	2,700.00	0.00	0.00	0.00	0.00	2,700.00	345.72	2,354.28	1,281.12	1,073.16
428-DPW ENGINEERING DIVISION CAPITAL										
OFFICE EQUIPMENT	1,000.00					1,000.00	0.00	1,000.00	987.50	12.50
TOTAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	987.50	12.50
01429 - DPW - HWY CH 90 DIV										
CH 90 TOWN SHARE	20,000.00					20,000.00	0.00	20,000.00	20,000.00	0.00
TOTAL	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00	20,000.00	0.00
01433 - DPW - SOLID WASTE SALARIES										
FULL TIME SALARY	131,886.00					131,886.00	126,535.22	5,350.78	3,064.21	2,286.57
OVERTIME	10,000.00					10,000.00	10,000.00	0.00		0.00
LABORERS	2,500.00					2,500.00	2,500.00	0.00		0.00
LONGEVITY	300.00					300.00	294.27	5.73	5.77	(0.04)
TOTAL	144,686.00	0.00	0.00	0.00	0.00	144,686.00	139,329.49	5,356.51	3,069.98	2,286.53
01433 - DPW - SOLID WASTE OPERATIONS										
VEHICLE REPAIR	3,000.00					3,000.00	6,912.97	(3,912.97)	500.00	(4,412.97)
COMPACTOR REPAIR	4,000.00					4,000.00	1,797.69	2,202.31		2,202.31
ELECTRICITY	5,000.00					5,000.00	5,278.11	(278.11)	1,221.89	(1,500.00)
TELEPHONE	500.00					500.00	362.08	137.92	137.92	0.00
UNIFORMS	1,250.00					1,250.00	1,976.94	(726.94)		(726.94)
REFUSE FEES	242,000.00					242,000.00	189,033.45	52,966.55	36,556.62	16,409.93
HAUL TIRES	100.00					100.00	0.00	100.00		100.00
SUPPLIES	3,000.00					3,000.00	2,071.78	928.22	265.24	662.98
DEP MANIDATED INSPECTIONS	1,650.00					1,650.00	1,025.00	625.00		625.00
COMPOSTING	3,500.00					3,500.00	2,347.00	1,153.00		1,153.00
TOTAL	264,000.00	0.00	0.00	0.00	0.00	264,000.00	210,805.02	53,194.98	38,681.67	14,513.31
TOTAL PUBLIC WORKS	1,418,636.00	92,000.00	49,164.29	15,000.00	21,700.00	1,596,500.29	1,271,060.96	325,439.33	249,200.41	76,238.92
01439 - SEWER COMMITTEE										
SECRETARIAL SALARY	2,250.00					2,250.00	586.38	1,663.62	188.08	1,475.54
TOTAL	2,250.00	0.00	0.00	0.00	0.00	2,250.00	586.38	1,663.62	188.08	1,475.54
01439 - SEWER IMPLEMENTATION OPERATIONS										
MISC OPERATIONS	405.00					405.00	0.00	405.00	0.00	405.00
TOTAL	405.00	0.00	0.00	0.00	0.00	405.00	0.00	405.00	0.00	405.00
TOTAL OTHER ENVIRONMENTAL	2,655.00	0.00	0.00	0.00	0.00	2,655.00	586.38	2,068.62	188.08	1,880.54

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01491 - CEMETERY SALARIES										
SALARIES	16,000.00					16,000.00	12,400.79	3,599.21	1,650.95	1,948.26
TOTAL	16,000.00	0.00	0.00	0.00	0.00	16,000.00	12,400.79	3,599.21	1,650.95	1,948.26
01491 - CEMETERY OPERATIONS										
REPAIRS/MAINTENANCE	1,500.00					1,500.00	0.00	1,500.00	320.00	1,180.00
GRAVE OPENING	300.00					300.00	0.00	300.00		300.00
ELECTRICITY	700.00					700.00	492.36	207.64		207.64
COMMISSIONERS EXPENSES	600.00					600.00	600.00	0.00		0.00
OFFICE SUPPLIES	300.00					300.00	240.26	59.74		59.74
GROUND SUPPLIES	630.00					630.00	212.35	417.65		417.65
MINOR EQUIPMENT IMPROVEMENT	200.00					200.00	200.00	0.00		0.00
TOTAL	6,800.00					6,800.00	2,387.77	4,412.23		4,412.23
TOTAL	11,030.00	0.00	0.00	0.00	0.00	11,030.00	4,132.74	6,897.26	320.00	6,577.26
01510 - BOARD OF HEALTH SALARIES										
HEALTH INSPECTOR SALARY	40,850.00					40,850.00	39,441.52	1,408.48	1,565.14	(156.66)
NURSE SALARY	2,000.00					2,000.00	1,180.00	820.00		820.00
CLERICAL SALARY	1,990.00					1,990.00	1,818.88	171.12		171.12
LONGEVITY	208.00					208.00	201.60	6.40	8.00	(1.60)
TOTAL	45,048.00	0.00	0.00	0.00	0.00	45,048.00	42,642.00	2,406.00	1,573.14	832.86
01510 - BOARD OF HEALTH OPERATIONS										
EDUCATION/CONFERENCE/TRAVEL	2,442.00					2,442.00	2,486.37	(44.37)		(44.37)
IMMUNIZATION CLINICS	1,100.00					1,100.00	940.00	160.00		160.00
CONSULTANT	1,325.00					1,325.00	708.97	616.03		616.03
MINOR EQUIPMENT SUPPLIES	400.00					400.00	400.00	0.00		0.00
TOTAL	922.00					922.00	581.37	340.63	250.34	90.29
TOTAL	6,189.00	0.00	0.00	0.00	0.00	6,189.00	5,116.71	1,072.29	250.34	821.95
01541 - COUNCIL ON AGING SALARIES										
DIRECTOR SALARY	35,150.00					35,150.00	33,938.06	1,211.94	1,234.52	(22.58)
CLERICAL PART TIME	37,508.00					37,508.00	33,162.10	4,345.90	1,182.34	3,163.56
LONGEVITY	810.00					810.00	784.98	25.02	21.92	3.10
TOTAL	73,468.00	0.00	0.00	0.00	0.00	73,468.00	67,885.14	5,582.86	2,438.78	3,144.08
01541 - COUNCIL ON AGING OPERATIONS										
TELEPHONE	850.00					850.00	866.49	(16.49)		(16.49)
DUES	350.00					350.00	272.88	77.12		77.12
EDUCATION CLASSES	7,300.00					7,300.00	6,015.00	1,285.00		1,285.00
CLINICS	300.00					300.00	45.70	254.30		254.30
CONFERENCE & TRAVEL	250.00					250.00	263.21	(13.21)		(13.21)
MINOR EQUIPMENT SUPPLIES	250.00					250.00	0.00	250.00		250.00
TOTAL	542.00					542.00	580.18	(38.18)		(38.18)
TOTAL	9,842.00	0.00	0.00	0.00	0.00	9,842.00	8,043.46	1,798.54	0.00	1,798.54
01543 - VETERANS										
VETERANS CASH	48,200.00				3,360.00	51,560.00	64,401.99	(12,841.99)		(12,841.99)
BENEFITS	13,000.00					13,000.00	0.00	13,000.00		13,000.00
TOTAL	61,200.00	0.00	0.00	0.00	3,360.00	64,560.00	64,401.99	158.01	0.00	158.01
TOTAL HUMAN SERVICES	222,777.00	0.00	0.00	0.00	3,360.00	226,137.00	204,622.83	21,514.17	6,233.21	15,280.96
01610 - LIBRARY SALARIES										
LIBRARIAN SALARY	52,530.00					52,530.00	50,718.73	1,811.27	1,811.38	(0.11)
ASSISTANT LIBRARIAN SALARY	40,780.00					40,780.00	39,373.69	1,406.31	1,406.20	0.11
PART TIME SALARIES	122,647.00					122,647.00	112,663.78	9,983.22	4,400.30	5,582.92
LONGEVITY	1,284.00					1,284.00	1,279.41	4.59	50.77	(46.18)
TOTAL	217,241.00	0.00	0.00	0.00	0.00	217,241.00	204,035.61	13,205.39	7,668.65	5,536.74

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01610 - LIBRARY OPERATIONS										
MAINT CONTRACTS	1,511.00					1,511.00	1,241.60	269.40		269.40
COMPUTER LINE SUPPORT	2,872.00					2,872.00	2,816.00	56.00		56.00
ELECTRICITY	25,299.00				11,250.00	36,549.00	32,866.15	3,682.85	3,682.85	0.00
FUEL	12,626.00				2,433.23	15,059.23	13,269.21	1,790.02	621.67	1,168.35
TELEPHONE	3,533.00					3,533.00	3,406.68	126.32	351.32	(225.00)
DUES	256.00					256.00	256.00	0.00		0.00
BINDERY	100.00					100.00	100.00	0.00		0.00
CONFERENCE & TRAVEL	500.00					500.00	500.00	0.00		0.00
SUPPLIES	2,500.00					2,500.00	2,500.00	0.00		0.00
PROGRAMS	100.00					100.00	100.00	0.00		0.00
INFORMATIONAL MATERIAL	69,942.00					69,942.00	69,923.30	18.70	18.70	(0.00)
TOTAL	119,239.00	0.00	0.00	0.00	13,683.23	132,922.23	126,978.94	5,943.29	4,674.54	1,268.75
01630 - PARK & REC SALARIES										
ACTIVITIES DIRECTORS	13,560.00					13,560.00	11,564.30	1,995.70	787.89	1,207.81
BEACH SALARIES	12,900.00					12,900.00	13,080.00	(180.00)	360.00	(540.00)
TOTAL	26,460.00	0.00	0.00	0.00	0.00	26,460.00	24,644.30	1,815.70	1,147.89	667.81
01630 - PARK & REC OPERATIONS										
PARK MAINTENANCE	1,000.00					1,000.00	0.00	1,000.00	1,074.85	(74.85)
FIREWORKS	2,000.00					2,000.00	2,000.00	0.00		0.00
SUPPLIES	400.00					400.00	345.92	54.08	54.06	0.02
VARIOUS PROGRAMS	9,200.00					9,200.00	5,874.86	3,325.14	2,175.00	1,150.14
BEACH EXPENSES	4,900.00					4,900.00	4,126.29	773.71	609.94	163.77
OLD BEACH EXPENSES	2,300.00					2,300.00	2,049.08	250.92	250.00	0.92
INFORMATIONAL MATERIALS	400.00					400.00	0.00	400.00		400.00
RAILS TO TRAILS EXPENSES	8,200.00					8,200.00	7,676.61	523.39	427.39	96.00
TOTAL	28,400.00	0.00	0.00	0.00	0.00	28,400.00	22,072.76	6,327.24	4,591.24	1,736.00
01690-CULTURAL COUNCIL OPERATIONS										
CULTURAL PROJECTS	1,500.00					1,500.00	1,500.00	0.00		0.00
TOTAL	1,500.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
01691 - HISTORICAL OPERATIONS										
PRESERVATION OF TOWN RECORDS	540.00					540.00	0.00	540.00		540.00
MEMBERSHIPS	351.00					351.00	240.00	111.00		111.00
CONSULTANT	450.00					450.00	0.00	450.00		450.00
CONFERENCE & TRAVEL	360.00					360.00	0.00	360.00		360.00
FILE CABINET	0.00					0.00	0.00	0.00		0.00
SUPPLIES	392.00					392.00	0.00	392.00		392.00
TOTAL	2,093.00	0.00	0.00	0.00	0.00	2,093.00	240.00	1,853.00	0.00	1,853.00
TOTAL CULTURE & RECREATION	394,933.00	0.00	0.00	0.00	13,683.23	408,616.23	379,471.61	29,144.62	18,082.32	11,062.30
01710 - PRINCIPLE										
MUNICIPAL PROJECTS	425,610.00					425,610.00	425,610.00	0.00		0.00
POLICE STATION RENOVATION	49,390.00					49,390.00	49,390.00	0.00		0.00
TANKER	47,500.00					47,500.00	0.00	47,500.00		47,500.00
FIRE TRUCK	30,000.00					30,000.00	30,000.00	0.00		0.00
TOWN HALL HEATING SYSTEM	18,000.00					18,000.00	0.00	18,000.00		18,000.00
DPW SITE & GARAGE	46,650.00					46,650.00	0.00	46,650.00		46,650.00
SOUTH LONGYARD CULVERT	80,000.00					80,000.00	0.00	80,000.00		80,000.00
Basin Cleaner/Jet Rodder Unit	15,000.00					15,000.00	15,000.00	0.00		0.00
TOTAL	712,150.00	0.00	0.00	0.00	0.00	712,150.00	520,000.00	192,150.00	0.00	192,150.00

FY11 BUDGET REPORT ----- ACCOUNT NAME	FY 2011 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	AMENDMENTS	RESERVE FUND TRANSFER	TOTAL FY11 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01751 - INTEREST										
ANTICIPATION	15,000.00					15,000.00	1,329.34	13,670.66		13,670.66
REAL ESTATE REFUND	500.00					500.00	0.00	500.00		500.00
MOTOR VEHICLE REFUND	500.00			(84.00)		416.00	0.00	416.00		416.00
1998 MUNICIPAL PROJECTS	85,700.00					85,700.00	66,624.81	19,075.19		19,075.19
BOND ANTICIPATION/LOCAL SHARE	30,000.00					30,000.00	0.00	30,000.00		30,000.00
POLICE STATION RENOVATION	14,771.00					14,771.00	33,845.19	(19,074.19)		(19,074.19)
FIRE TRUCK	6,775.00					6,775.00	13,337.50	(6,562.50)		(6,562.50)
TANKER	23,750.00					23,750.00	0.00	23,750.00		23,750.00
TOWN HALL HEATING SYSTEM	9,000.00					9,000.00	0.00	9,000.00		9,000.00
DPW SITE & GARAGE	40,000.00					40,000.00	16,916.50	23,083.50		23,083.50
SOUTH LONGYARD CULVERT	40,000.00					40,000.00	11,362.50	28,637.50		28,637.50
Basin Cleaner/JET RODDER UNIT	3,488.00					3,488.00	3,487.50	0.50		0.50
TOTAL	269,484.00	0.00	0.00	(84.00)	0.00	269,400.00	146,903.34	122,496.66	0.00	122,496.66
01914-01916 - EMPLOYEE BENEFITS										
MEDICARE	63,000.00					63,000.00	52,545.91	10,454.09		10,454.09
LIFE	15,500.00					15,500.00	6,925.85	8,574.15		8,574.15
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	497,200.00			(14,916.00)		482,284.00	405,118.23	77,165.77	3,443.52	73,722.25
DISABILITY BENEFITS	250.00					250.00	0.00	250.00		250.00
TOTAL	575,950.00	0.00	0.00	(14,916.00)	0.00	561,034.00	464,589.99	96,444.01	3,443.52	93,000.49
01945 - CASUALTY INSURANCE										
WORKERS COMP	30,000.00					30,000.00	30,000.00	0.00		0.00
PROPERTY & CASUALTY	115,000.00					115,000.00	115,905.00	(905.00)		(905.00)
POLICE ACCIDENT	16,500.00					16,500.00	16,500.00	0.00		0.00
FIRE ACCIDENT	11,000.00					11,000.00	8,926.19	2,073.81		2,073.81
BONDS	3,000.00					3,000.00	1,732.00	1,268.00		1,268.00
POLICE INDEMNITY	17,000.00					17,000.00	17,000.00	0.00		0.00
P.D. MARINE & RADIO	700.00					700.00	597.00	103.00		103.00
TOWN OFFICERS LIAB	20,000.00					20,000.00	17,037.40	2,962.60		2,962.60
TOTAL	213,200.00	0.00	0.00	0.00	0.00	213,200.00	207,697.59	5,502.41	0.00	5,502.41
TOTAL DEBT, INT, INS	1,770,784.00	0.00	0.00	(15,000.00)	0.00	1,755,784.00	1,339,190.92	416,593.08	3,443.52	413,149.56
GRAND TOTAL										
GENERAL GOVERNMENT	8,556,001.00	92,000.00	49,164.29	0.00	(0.00)	8,697,165.29	7,198,911.31	1,498,253.98	677,653.88	820,600.10
SCHOOL	8,109,414.00					8,109,414.00	8,047,446.00	61,968.00		61,968.00
TOTAL	16,665,415.00	92,000.00	49,164.29	0.00	(0.00)	16,806,579.29	15,246,357.31	1,560,221.98	677,653.88	882,568.10

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
002 - SELECTMEN							
CLERICAL	1,353.87		1,353.87	1,353.87	0.00		0.00
PART TIME	709.45		709.45	709.45	0.00		0.00
TOTAL	2,063.32	0.00	2,063.32	2,063.32	0.00	0.00	0.00
002 - SELECTMEN							
HIRED SERVICE	9,102.98		9,102.98	4,166.22	4,936.76	4,936.67	0.09
MINOR EQUIPMENT	400.00		400.00	326.50	73.50		73.50
SUPPLIES	181.27		181.27	181.27	0.00		0.00
TOTAL	9,684.25	0.00	9,684.25	4,673.99	5,010.26	4,936.67	73.59
003 - CHIEF ADMIN OFCR							
SALARY	2,735.84		2,735.84	2,735.84	0.00		0.00
TOTAL	2,735.84	0.00	2,735.84	2,735.84	0.00	0.00	0.00
005 - FINANCE COMMITTEE							
CLERICAL	39.53		39.53	39.53	0.00		0.00
TOTAL	39.53	0.00	39.53	39.53	0.00	0.00	0.00
005 - FINANCE COMMITTEE							
SUPPLIES	75.00		75.00	75.00	0.00		0.00
TOTAL	75.00	0.00	75.00	75.00	0.00	0.00	0.00
007 - ACCOUNTING							
TOWN ACCOUNTANT	2,038.62		2,038.62	2,038.62	0.00		0.00
ASSISTANT ACCT	1,353.87		1,353.87	1,353.87	0.00		0.00
PART TIME	1,659.42		1,659.42	1,659.42	0.00		0.00
TOTAL	5,051.91	0.00	5,051.91	5,051.91	0.00	0.00	0.00
007 - ACCOUNTING							
CONFERENCE & TRAVEL	326.32		326.32	38.60	287.72		287.72
MINOR EQUIPMENT	378.00		378.00	60.00	318.00		318.00
SUPPLIES	551.00		551.00	202.62	348.38		348.38
TOTAL	1,255.32	0.00	1,255.32	301.22	954.10	0.00	954.10
009 - ASSESSOR							
DIRECTOR OF ASSESSMENTS	1,452.17		1,452.17	1,452.17	0.00		0.00
CLERICAL FULL TIME	2,236.62		2,236.62	2,236.62	0.00		0.00
PART TIME	603.06		603.06	603.06	0.00		0.00
TOTAL	4,291.85	0.00	4,291.85	4,291.85	0.00	0.00	0.00
009 - ASSESSOR							
MAPPING MAINTENANCE	60.00		60.00	60.00	0.00		0.00
TOTAL	60.00	0.00	60.00	60.00	0.00	0.00	0.00
010 - TOWN CLERK							
TOWN CLERK/TREAS/COLL	2,038.62		2,038.62	2,038.62	0.00		0.00
ASST TREASURER	1,353.87		1,353.87	1,353.87	0.00		0.00
CLERICAL	1,784.04		1,784.04	1,784.04	0.00		0.00
OVERTIME	107.69		107.69	107.69	0.00		0.00
PART TIME	156.00		156.00	156.00	0.00		0.00
TOTAL	5,440.22	0.00	5,440.22	5,440.22	0.00	0.00	0.00
010 - TOWN CLERK							
PRINTING	5,184.94		5,184.94	2,891.77	2,293.17		2,293.17
SUPPLIES	1,500.00		1,500.00	1,439.56	60.44		60.44
TOTAL	6,684.94	0.00	6,684.94	4,331.33	2,353.61	0.00	2,353.61
010 - TOWN CLERK							
TC MESSAGE BOARD	3,000.00		3,000.00	1,415.34	1,584.66		1,584.66
TOTAL	3,000.00	0.00	3,000.00	1,415.34	1,584.66	0.00	1,584.66

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
011- LEGAL ADS							
ADVERTISEMENTS	139.93		139.93	0.00	139.93		139.93
TOTAL	139.93	0.00	139.93	0.00	139.93	0.00	139.93
012 - LEGAL							
ATTORNEY FEES	4,870.39		4,870.39	4,318.70	551.69		551.69
TELEPHONE	100.00		100.00	0.00	100.00		100.00
TOTAL	4,970.39	0.00	4,970.39	4,318.70	651.69	0.00	651.69
013 TAX TITLE							
TAX TITLE OPERATION	2,687.85		2,687.85	1,704.40	983.45		983.45
TOTAL	2,687.85	0.00	2,687.85	1,704.40	983.45	0.00	983.45
014 - ELECTION/REG							
SUPPLIES	400.00		400.00	209.54	190.46		190.46
TOTAL	400.00	0.00	400.00	209.54	190.46	0.00	190.46
015 - CONSERVATION							
CONSERVATION CO-ORDINATOR	737.33		737.33	737.33	0.00		0.00
TOTAL	737.33	0.00	737.33	737.33	0.00	0.00	0.00
015 - CONSERVATION							
LAND MAINTENANCE	1,659.82		1,659.82	1,554.80	105.02		105.02
TOTAL	1,659.82	0.00	1,659.82	1,554.80	105.02	0.00	105.02
016 - PLANNING BD SALARIES							
PLANNING BOARD PLANNER	1,136.44		1,136.44	1,136.44	0.00		0.00
CLERICAL	394.95		394.95	394.95	0.00		0.00
TOTAL	1,531.39	0.00	1,531.39	1,531.39	0.00	0.00	0.00
017 - APPEALS							
CLERICAL	148.15		148.15	148.15	0.00		0.00
TOTAL	148.15	0.00	148.15	148.15	0.00	0.00	0.00
018 - TOWN COMPLEX COMPUTER							
HARD/SOFT MAINT	200.00		200.00	0.00	200.00		200.00
COMPUTER ADMIN	603.43		603.43	603.43	0.00		0.00
SUPPLIES	655.00		655.00	651.58	3.42		3.42
TOTAL	1,458.43	0.00	1,458.43	1,255.01	203.42	0.00	203.42
018 - COMPUTER CAPITAL							
SOFTWARE UPGRADES	15,000.00		15,000.00	13,701.53	1,298.47		1,298.47
TOTAL	15,000.00	0.00	15,000.00	13,701.53	1,298.47	0.00	1,298.47
019 - TOWN COMPLEX							
SEC. OF INSPECTIONAL SERVICES	1,131.43		1,131.43	1,131.43	0.00		0.00
BLDG & GROUNDS SUPERVISOR	1,523.99		1,523.99	1,523.99	0.00		0.00
CUSTODIAL SALARY	1,997.55		1,997.55	1,997.55	0.00		0.00
OVERTIME	72.09		72.09	72.09	0.00		0.00
PART TIME SALARY	2,255.50		2,255.50	2,255.50	0.00		0.00
TOTAL	6,980.56	0.00	6,980.56	6,980.56	0.00	0.00	0.00

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
019 - TOWN COMPLEX							
LIBRARY MAINT.	6,484.14		6,484.14	4,194.75	2,289.39		2,289.39
DPW MAINTENANCE	38,223.78		38,223.78	6,985.34	31,238.44	29,452.78	1,785.66
REPAIRS & MAINT	9,727.30		9,727.30	8,305.73	1,421.57		1,421.57
OLD LIBRARY MAINT.	210.00		210.00	140.70	69.30		69.30
VEHICLE MAINT	650.00		650.00	0.00	650.00		650.00
CONTRACTS/AGREEMNT	9,335.02		9,335.02	6,742.09	2,592.93		2,592.93
ELECTRICITY	11,474.35		11,474.35	6,944.48	4,529.87		4,529.87
FUEL	15,191.59		15,191.59	420.69	14,770.90		14,770.90
TELEPHONE	5,106.92		5,106.92	2,789.91	2,317.01		2,317.01
POSTAGE	566.55		566.55	201.96	364.59		364.59
COPIER SUPPLIES	50.00		50.00	50.00	0.00		0.00
MINOR EQUIPMENT	1,390.00		1,390.00	1,390.00	0.00		0.00
GROUNDS SUPPLIES	100.00		100.00	0.00	100.00		100.00
STATIONERY SUPPLIES	600.00		600.00	598.85	1.15		1.15
MAINT SUPPLIES	1,180.00		1,180.00	1,132.86	47.14		47.14
TOTAL	100,289.65	0.00	100,289.65	39,897.36	60,392.29	29,452.78	30,939.51
019 - TOWN COMPLEX							
HANDICAP ACCESSIBILITY	909.66		909.66	828.53	81.13		81.13
BULKHEAD RENOVATION	70.00		70.00	70.00	0.00		0.00
TOTAL	979.66	0.00	979.66	898.53	81.13	0.00	81.13
TOTAL GENERAL GOVERNMENT	177,365.34	0.00	177,365.34	103,416.85	73,948.49	34,389.45	39,559.04
021 - POLICE							
POLICE CHIEF	2,750.34		2,750.34	2,750.34	0.00		0.00
SECRETARY	1,260.36		1,260.36	1,260.36	0.00		0.00
FULL TIME	42,825.89		42,825.89	25,701.25	17,124.64		17,124.64
PT RECORDS CLERK	466.69		466.69	466.69	0.00		0.00
OVERTIME	5,211.49		5,211.49	5,211.49	0.00		0.00
RESERVE TRAINING	559.92		559.92	559.92	0.00		0.00
RECREATIONAL PATROL	1,138.09		1,138.09	1,138.09	0.00		0.00
COURT	82.83		82.83	82.83	0.00		0.00
LONGEVITY	1,202.30		1,202.30	1,202.30	0.00		0.00
RESERVE	1,057.66		1,057.66	1,057.66	0.00		0.00
CROSSING GUARD	327.82		327.82	327.82	0.00		0.00
INCENTIVE	687.65		687.65	687.65	0.00		0.00
TOTAL	57,571.04	0.00	57,571.04	40,446.40	17,124.64	0.00	17,124.64
021 - POLICE							
CONTRACTS	2,498.31		2,498.31	1,383.10	1,115.21		1,115.21
DUES	110.70		110.70	0.00	110.70		110.70
SCHOOL EXPENSE	70.00		70.00	0.00	70.00		70.00
UNIFORMS	306.98		306.98	220.38	86.60		86.60
CRUISER MAINT	1,756.11		1,756.11	1,764.71	(8.60)		(8.60)
MINOR EQUIPMENT	519.00		519.00	458.94	60.06		60.06
OFFICE SUPPLIES	2,371.42		2,371.42	2,303.99	67.43		67.43
MEDICAL SUPPLIES	768.79		768.79	590.93	177.86		177.86
SECURITY/COMMUNICATION	519.00		519.00	123.75	395.25		395.25
SPECIAL ACCOUNT	365.08		365.08	171.55	193.53		193.53
TOTAL	9,285.39	0.00	9,285.39	7,017.35	2,268.04	0.00	2,268.04

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
022 - DISPATCHER							
DISPATCHER	4,184.26		4,184.26	4,184.26	0.00		0.00
OVERTIME	444.48		444.48	444.48	0.00		0.00
PART TIME	1,150.88		1,150.88	1,150.88	0.00		0.00
SHIFT OVERLAP	191.18		191.18	191.18	0.00		0.00
TOTAL	5,970.80		5,970.80	5,970.80	0.00	0.00	0.00
022-DISPATCHER							
UNIFORMS	220.29		220.29	65.91	154.38		154.38
CONFERENCE & TRAVEL	359.49		359.49	226.48	133.01		133.01
DISPATCH TRAINING	1,137.32		1,137.32	716.51	420.81		420.81
MINOR EQUIPMENT	390.00		390.00	390.00	0.00		0.00
TOTAL	2,107.10	0.00	2,107.10	1,398.90	708.20	0.00	708.20
023-PUB SAF BLD-OPERATION							
REPAIRS & MAINT	13,880.45		13,880.45	12,575.54	1,304.91		1,304.91
CONTRACTS & AGREEMENTS	3,620.07		3,620.07	0.00	3,620.07		3,620.07
ELECTRICITY	11,808.98		11,808.98	6,075.02	5,733.96		5,733.96
FUEL	8,039.86		8,039.86	605.83	7,434.03		7,434.03
TELEPHONE	3,435.28		3,435.28	1,734.50	1,700.78		1,700.78
GROUNDS SUPPLIES	222.00		222.00	214.31	7.69		7.69
MINOR EQUIPMENT	900.00		900.00	896.30	3.70		3.70
TOTAL	41,906.64	0.00	41,906.64	22,101.50	19,805.14	0.00	19,805.14
024 - FIRE							
FULL TIME FIRE CHIEF	2,072.93		2,072.93	2,072.93	0.00		0.00
CLERICAL SALARY	1,236.94		1,236.94	1,236.94	0.00		0.00
PART TIME CLERICAL	208.00		208.00	208.00	0.00		0.00
TOTAL	3,517.87	0.00	3,517.87	3,517.87	0.00	0.00	0.00
024 - FIRE							
RADIO MAINT	1,000.00		1,000.00	624.71	375.29		375.29
INSP & REPAIRS	2,919.98		2,919.98	3,014.58	(94.60)		(94.60)
MINOR EQUIPMENT	678.03		678.03	634.02	44.01		44.01
SUPPLIES	342.76		342.76	342.76	0.00		0.00
TURN-OUT GEAR	6,900.00		6,900.00	6,412.00	488.00		488.00
TOTAL	11,840.77	0.00	11,840.77	11,028.07	812.70	0.00	812.70
024 - FIRE							
PPV FAN LARGE	2,400.00		2,400.00	2,400.00	0.00		0.00
SCOTT AIR PACKS	39,339.00		39,339.00	39,275.00	64.00		64.00
HOSE	2,363.86		2,363.86	0.00	2,363.86		2,363.86
RADIO/PAGER	1,140.36		1,140.36	570.18	570.18		570.18
TOTAL	45,243.22	0.00	45,243.22	42,245.18	2,998.04	0.00	2,998.04
061-EMS							
FULL TIME SALARY EMT	1,946.14		1,946.14	1,946.14	0.00		0.00
SALARY	2,550.00		2,550.00	2,550.00	0.00		0.00
TOTAL	4,496.14	0.00	4,496.14	4,496.14	0.00		0.00
061-EMS OPERATIONS							
MEDICAL SUPPLIES	25.00		25.00	0.00	25.00		25.00
INSP. & REPAIR	1,757.00		1,757.00	1,141.00	616.00		616.00
AMBULANCE BILLING	3,250.00		3,250.00	859.70	2,390.30		2,390.30
OXYGEN & REFILLS	100.00		100.00	99.35	0.65		0.65
PERSONAL PROTECTIVE EQUIPMENT	124.95		124.95	124.95	0.00		0.00
TOTAL	5,256.95	0.00	5,256.95	2,225.00	3,031.95	0.00	3,031.95
061 - EMS-CAPITAL							
RADIO REPLACEMENT	1,140.36		1,140.36	570.18	570.18		570.18
TOTAL	1,140.36	0.00	1,140.36	570.18	570.18	0.00	570.18

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
025 - BLDG INSPECTOR-SALARIES							
BLDG INSPECTOR SALARIES	1,705.74		1,705.74	1,705.74	0.00		0.00
TOTAL	1,705.74	0.00	1,705.74	1,705.74	0.00	0.00	0.00
026 - EMERG MGMT AGENCY							
CELL PHONE	85.56		85.56	14.49	71.07		71.07
EDUCATION	145.00		145.00	132.30	12.70		12.70
AMMO SUPPLIES	275.00		275.00	0.00	275.00		275.00
CONFERENCE & TRAVEL	15.00		15.00	0.00	15.00		15.00
RADIO MAINTENANCE	360.00		360.00	354.30	5.70		5.70
MINOR EQUIPMENT	135.00		135.00	135.00	0.00		0.00
TOTAL	1,015.56	0.00	1,015.56	636.09	379.47	0.00	379.47
026 - EMERG MGMT AGENCY							
RADIO	963.90		963.90	963.90	0.00		
GENERATOR 120/240 VAC	1,500.00		1,500.00	1,500.00	0.00		0.00
TOTAL	2,463.90	0.00	2,463.90	2,463.90	0.00	0.00	0.00
027 - ANIMAL CONTROL							
ANIMAL CONTROL SALARY	953.32		953.32	953.32	0.00		0.00
TOTAL	953.32	0.00	953.32	953.32	0.00	0.00	0.00
027 - ANIMAL CONTROL							
REPAIRS & MAINTENANCE	1,163.44		1,163.44	1,017.86	145.58		145.58
ASSISTANT FEES	2,210.00		2,210.00	240.00	1,970.00		1,970.00
MAINTENANCE	1,035.57		1,035.57	1,036.94	(1.37)		(1.37)
CLEANING SUPPLIES	408.43		408.43	408.43	0.00		0.00
TOTAL	4,817.44	0.00	4,817.44	2,703.23	2,114.21	0.00	2,114.21
028- LAKE MANAGEMENT							
SUPPLIES	312.98		312.98	234.64	78.34		78.34
WEED CONTROL	2,369.00		2,369.00	2,369.00	0.00		0.00
BUOYS AND MOORING	18.55		18.55	14.48	4.07		4.07
TOTAL	2,700.53	0.00	2,700.53	2,618.12	82.41	0.00	82.41
TOTAL PUBLIC SAFETY	201,992.77	0.00	201,992.77	152,097.79	49,894.98	0.00	49,894.98
030 - GAS & OIL							
GAS & OIL	17,904.15		17,904.15	8,700.24	9,203.91		9,203.91
TOTAL	17,904.15	0.00	17,904.15	8,700.24	9,203.91	0.00	9,203.91
031 - DPW - HIGHWAY							
DIRECTOR	1,490.97		1,490.97	1,490.97	0.00		0.00
SUPERVISOR	781.28		781.28	781.28	0.00		0.00
FULL TIME	5,281.90		5,281.90	5,281.90	0.00		0.00
DPW SPECIAL ASSISTANT	458.65		458.65	458.65	0.00		0.00
LABORERS	1,527.86		1,527.86	1,527.86	0.00		0.00
TOTAL	9,540.66	0.00	9,540.66	9,540.66	0.00	0.00	0.00

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
031 - DPW - HIGHWAY							
FORESTRY	675.00		675.00	675.00	0.00		0.00
SUPPLIES	747.20		747.20	278.55	468.65	99.47	369.18
DRAINAGE SUP/PROJ	7,024.00		7,024.00	5,496.40	1,527.60		1,527.60
SIGNS/GUARD RAILS	10,000.00		10,000.00	0.00	10,000.00		10,000.00
TRAP ROCK DUST	1,831.67		1,831.67	10,794.51	(8,962.84)		(8,962.84)
TOTAL	20,277.87	0.00	20,277.87	17,244.46	3,033.41	99.47	2,933.94
031 - DPW - HIGHWAY CAPITAL							
DPW GARAGE/LAND/SITE	17,460.56		17,460.56	17,119.06	341.50	341.50	0.00
PAVING PROJECTS	15,942.00		15,942.00	15,942.00	0.00		0.00
CONSTRUCTION	15,420.66		15,420.66	14,595.78	824.88		824.88
IMPROVEMENTS	455.00		455.00	0.00	455.00		455.00
OUTFIT DPW BUILDING	200,092.82		200,092.82	0.00	200,092.82	200,000.00	92.82
DPW BLDG CODE/IMPROVEMENTS	150,000.00		150,000.00	59,095.40	90,904.60	90,904.60	0.00
TOTAL	399,371.04	0.00	399,371.04	106,752.24	292,618.80	291,246.10	1,372.70
032 - DPW - HWY CH 90							
CH 90 TOWN SHARE(95)	10,206.40		10,206.40	0.00	10,206.40		10,206.40
TOTAL	10,206.40	0.00	10,206.40	0.00	10,206.40	0.00	10,206.40
033 - ST LIGHTING							
STREET LIGHTING	5,525.10		5,525.10	4,137.97	1,387.13		1,387.13
TOTAL	5,525.10	0.00	5,525.10	4,137.97	1,387.13	0.00	1,387.13
034 - DPW - ROAD MACHINERY							
REPAIRS/INSPECTION	3,892.00		3,892.00	2,189.58	1,702.42		1,702.42
STREET SIGNS	7,850.00		7,850.00	7,972.75	(122.75)		(122.75)
PARTS	400.00		400.00	374.20	25.80		25.80
TIRES	998.66		998.66	0.00	998.66		998.66
SNOW PLOW/BLADES	4,000.00		4,000.00	498.20	3,501.80		3,501.80
SAND BLAST & PAINT HWY TRUCK	5,400.00		5,400.00	4,502.43	897.57		897.57
TOTAL	22,540.66	0.00	22,540.66	15,537.16	7,003.50	0.00	7,003.50
036 - DPW - SOLID WASTE							
FULL TIME	3,982.70		3,982.70	3,982.70	0.00		0.00
TOTAL	3,982.70	0.00	3,982.70	3,982.70	0.00	0.00	0.00
036 - DPW - SOLID WASTE							
VEHICLE REPAIR	1,400.00		1,400.00	0.00	1,400.00		1,400.00
COMPACTOR REPAIR	2,500.00		2,500.00	2,630.00	(130.00)		(130.00)
ELECTRICITY	751.13		751.13	254.90	496.23		496.23
TELEPHONE	131.75		131.75	31.73	100.02		100.02
UNIFORMS	62.00		62.00	73.50	(11.50)		(11.50)
REFUSE FEES	44,993.61		44,993.61	22,199.01	22,794.60	1,249.66	21,544.94
SUPPLIES	623.00		623.00	289.00	334.00		334.00
TOTAL	50,461.49	0.00	50,461.49	25,478.14	24,983.35	1,249.66	23,733.69
TOTAL PUBLIC WORKS	539,810.07	0.00	539,810.07	191,373.57	348,436.50	292,595.23	55,841.27
048-SEWER IMPLEMENTATION							
SECRETARIAL	409.36		409.36	409.36	0.00		0.00
TOTAL	409.36	0.00	409.36	409.36	0.00	0.00	0.00
038-CEMETERY-SALARY							
PART TIME	796.58		796.58	796.58	0.00		0.00
TOTAL	796.58	0.00	796.58	796.58	0.00	0.00	0.00
038 - CEM IMPROVEMENT							
OFFICE SUPPLIES	100.00		100.00	92.09	7.91		7.91
IMPROVEMENTS	600.00		600.00	600.00	0.00		0.00
TOTAL	700.00	0.00	700.00	692.09	7.91	0.00	7.91
TOTAL OTHER ENVIRONMENTAL	1,905.94	0.00	1,905.94	1,898.03	7.91	0.00	7.91

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
039 - BD OF HEALTH							
INSPECTOR	1,252.11		1,252.11	1,252.11	0.00		0.00
CLERICAL	508.93		508.93	508.93	0.00		0.00
TOTAL	1,761.04	0.00	1,761.04	1,761.04	0.00	0.00	0.00
039 - BD OF HEALTH							
SUPPLIES	390.00		390.00	384.95	5.05		5.05
TOTAL	390.00	0.00	390.00	384.95	5.05	0.00	5.05
040-ENGINEERING							
MINOR EQUIPMENT	343.75		343.75	343.75	0.00		0.00
ENGINEERING FILING FEE	280.34		280.34	280.34	0.00		0.00
SOFTWARE	500.00		500.00	500.00	0.00		0.00
TOTAL	1,124.09	0.00	1,124.09	1,124.09	0.00	0.00	0.00
041 - CNCL ON AGING							
DIRECTOR	1,077.40		1,077.40	1,077.40	0.00		0.00
CLERICAL	1,053.44		1,053.44	1,053.44	0.00		0.00
TOTAL	2,130.84	0.00	2,130.84	2,130.84	0.00	0.00	0.00
TOTAL HUMAN SERVICES	5,405.97	0.00	5,405.97	5,400.92	5.05	0.00	5.05
043 - LIBRARY							
LIBRARIAN SALARY	1,610.11		1,610.11	1,610.11	0.00		0.00
ASST LIBRARIAN SALARY	1,249.96		1,249.96	1,249.96	0.00		0.00
PART TIME SALARIES	3,863.38		3,863.38	3,863.38	0.00		0.00
TOTAL	6,723.45	0.00	6,723.45	6,723.45	0.00	0.00	0.00
043 - LIBRARY							
ELECTRICITY	4,685.46		4,685.46	2,447.18	2,238.28		2,238.28
FUEL	2,001.52		2,001.52	98.97	1,902.55		1,902.55
TELEPHONE	1,410.20		1,410.20	301.05	1,109.15		1,109.15
TOTAL	8,097.18	0.00	8,097.18	2,847.20	5,249.98	0.00	5,249.98
044 - PARK & REC							
ACTIVITIES SALARIES	630.88		630.88	630.88	0.00		0.00
BEACH SALARIES	1,232.08		1,232.08	1,232.08	0.00		0.00
TOTAL	1,862.96	0.00	1,862.96	1,862.96	0.00	0.00	0.00
044 - PARK & REC							
PARK MAINTENANCE	5,750.00		5,750.00	3,688.52	2,061.48		2,061.48
SUPPLIES	166.43		166.43	0.00	166.43		166.43
VARIOUS PROGRAMS	2,498.88		2,498.88	2,479.58	19.30		19.30
BEACH EXPENSES	10.50		10.50	11.00	(0.50)		(0.50)
INFO. MATERIAL	270.00		270.00	268.09	1.91		1.91
AFTER SCHOOL PROGRAM	9,850.00		9,850.00	9,548.06	301.94		301.94
RAILS TO TRAILS EXP-PHASE II	915.00		915.00	911.55	3.45		3.45
TOTAL	19,460.81	0.00	19,460.81	16,906.80	2,554.01	0.00	2,554.01
TOTAL CULTURE & RECREATION	36,144.40	0.00	36,144.40	28,340.41	7,803.99	0.00	7,803.99
047-INTEREST							
ANTICIPATION	9,000.00		9,000.00	21,088.00	(12,088.00)	0.00	(12,088.00)
TOWN HALL HEATING SYSTEM	23,000.00	0.00	23,000.00	9,000.00	14,000.00		14,000.00
TOTAL	32,000.00	0.00	32,000.00	30,088.00	1,912.00	0.00	1,912.00
051 - CASUALTY INS							
PROPERTY & CASUALTY INS	3,275.00		3,275.00	0.00	3,275.00		3,275.00
WORKERS COMP	92.00		92.00	92.00	0.00		0.00
TOTAL	3,367.00	0.00	3,367.00	92.00	3,275.00	0.00	3,275.00

PRIOR YEAR FISCAL 2011 ACCOUNT NAME	FY11 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY11 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
053-HEALTH INSURANCE							
HEALTH	481.50		481.50	110.50	371.00		371.00
TOTAL	481.50	0.00	481.50	110.50	371.00	0.00	371.00
TOTAL DEBT & INTEREST	35,848.50	0.00	35,848.50	30,290.50	5,558.00	0.00	5,558.00
GRAND TOTAL GENERAL GOVERNMENT	998,472.99	0.00	998,472.99	512,818.07	485,654.92	326,984.68	158,670.24
GENERAL GOVERNMENT	998,472.99	0.00	998,472.99	512,818.07	485,654.92	326,984.68	158,670.24
SCHOOL				0.00	0.00		0.00
TOTAL	998,472.99	0.00	998,472.99	512,818.07	485,654.92	326,984.68	158,670.24

FISCAL 2011 DPW - WATER DIV ACCOUNT NAME	TOTAL FY11	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL 2011 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
		40,680.00						
ELECTED SALARIES								
ELECTED SALARIES	1,500.00			1,500.00	1,500.00	0.00		0.00
TOTAL	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
SALARIES								
DIRECTOR	24,516.00			24,516.00	23,526.72	989.28	840.24	149.04
SUPERVISOR	13,213.00			13,213.00	12,700.06	512.94	516.16	(3.22)
DPW SPECIAL ASSISTANT	14,995.00			14,995.00	14,456.78	538.22		538.22
CLERICAL	38,404.00			38,404.00	37,079.24	1,324.76	1,785.90	(461.14)
FULL TIME	131,885.00			131,885.00	120,491.06	11,393.94	4,547.73	6,846.21
INSPECTOR	3,500.00			3,500.00	4,830.00	(1,330.00)		(1,330.00)
OVERTIME	11,000.00			11,000.00	8,151.73	2,848.27	1,220.68	1,627.59
PART TIME LABORERS	1,000.00			1,000.00	0.00	1,000.00		1,000.00
CLERICAL PART TIME	10,800.00			10,800.00	9,991.75	808.25	869.70	(61.45)
LONGEVITY	2,250.00			2,250.00	1,947.95	302.05	83.67	218.38
TOTAL	251,563.00	0.00	0.00	251,563.00	233,175.29	18,387.71	9,864.08	8,523.63
OPERATIONS								
ADVERTISEMENT	750.00			750.00	0.00	750.00	1,000.00	(250.00)
TRUCK & GEN REPAIR	4,000.00			4,000.00	1,023.44	2,976.56		2,976.56
CONTRACTED EQUIP	6,500.00			6,500.00	3,080.04	3,419.96		3,419.96
PUMP STATION	80,000.00			80,000.00	80,910.19	(910.19)	17,482.79	(18,392.98)
GAS & OIL	15,000.00			15,000.00	15,000.00	0.00		0.00
OFFICE TELEPHONE	1,200.00			1,200.00	1,200.00	0.00		0.00
DUES	900.00			900.00	994.00	(94.00)	445.00	(539.00)
CONSULTANT	2,000.00			2,000.00	1,900.00	100.00	8.40	91.60
TESTING OF WATER	13,000.00			13,000.00	3,693.87	9,306.13	1,138.00	8,168.13
FOOD EXPENSE	300.00			300.00	0.00	300.00		300.00
POSTAGE	6,500.00			6,500.00	6,500.00	0.00		0.00
UNIFORM ALLOW.	1,200.00			1,200.00	1,296.50	(96.50)	118.00	(214.50)
CONF/TRAVEL/EDUC.	2,500.00			2,500.00	862.20	1,637.80	670.00	967.80
D.E.P. PERMIT FEES	3,000.00			3,000.00	2,229.70	770.30		770.30
CITY OF SPRINGFIELD	45,000.00			45,000.00	47,796.85	(2,796.85)	4,000.00	(6,796.85)
OFFICE SUPPLIES	3,000.00			3,000.00	2,529.33	470.67	483.00	(12.33)
STOCK SUPPLIES	40,000.00			40,000.00	34,427.66	5,572.34	8,888.49	(3,316.15)
SURFACE MATERIAL	5,000.00			5,000.00	0.00	5,000.00	1,200.00	3,800.00
TOOLS & EQUIPMENT	2,000.00			2,000.00	514.48	1,485.52	5,084.50	(3,598.98)
SURGE RROJECT	8,000.00			8,000.00	0.00	8,000.00		8,000.00
DIG SAFE MEMBERSHIP	1,000.00			1,000.00	0.00	1,000.00		1,000.00
HEALTH INSURANCE	33,000.00			33,000.00	32,377.95	622.05		622.05
DEP PERMIT FILINGS FOR CAPITAL PROJECTS	20,000.00			20,000.00	0.00	20,000.00		20,000.00
ADMIN EXP TO TOWN	47,000.00			47,000.00	47,000.00	0.00		0.00
TOTAL	340,850.00	0.00	0.00	340,850.00	283,336.21	57,513.79	40,518.18	16,995.61

FISCAL 2011 DPW - WATER DIV ACCOUNT NAME	TOTAL FY11	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL 2011 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
		40,680.00						
CAPITAL								
REBUILD EXISTING TANK	0.00	30,000.00		30,000.00		30,000.00	30,000.00	0.00
TOTAL	0.00	30,000.00	0.00	30,000.00	0.00	30,000.00	30,000.00	0.00
PRINCIPLE								
PUMP STATION	35,000.00			35,000.00	0.00	35,000.00		35,000.00
WATER LINE REPLACE-COLLEGE HWY	115,000.00			115,000.00	115,000.00	0.00		0.00
WATER LINE REPLACE-CONGAMOND ROAD	70,000.00			70,000.00	70,000.00	0.00		0.00
DPW SITE & GARAGE	23,350.00			23,350.00	0.00	23,350.00		23,350.00
NEW TANK	55,000.00			55,000.00	0.00	55,000.00		55,000.00
NEW WELL	40,000.00			40,000.00	40,000.00	0.00		0.00
TOTAL	338,350.00	0.00	0.00	338,350.00	225,000.00	113,350.00	0.00	113,350.00
INTEREST								
PUMP STATION	30,000.00			30,000.00	10,871.88	19,128.12		19,128.12
WATER LINE PROJECT-CONGAMOND	16,060.00			16,060.00	19,152.50	(3,092.50)		(3,092.50)
WATER LINE REPLACE-COLLEGE HWY	19,153.00			19,153.00	16,060.00	3,093.00		3,093.00
DPW SITE & GARAGE	33,000.00			33,000.00	7,146.00	25,854.00		25,854.00
NEW TANK	20,000.00			20,000.00	0.00	20,000.00		20,000.00
BOND INSURANCE EXPENSES	20,000.00			20,000.00	0.00	20,000.00		20,000.00
NEW WELL	15,700.00			15,700.00	15,700.00	0.00		0.00
TOTAL	153,913.00	0.00	0.00	153,913.00	68,930.38	84,982.62	0.00	84,982.62
SALARY RESERVE								
SALARY RESERVE	2,000.00			2,000.00	0.00	2,000.00		2,000.00
TOTAL	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
EMPLOYEE BENEFITS								
MEDICARE	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00		0.00
TOTAL	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
GRAND TOTAL WATER DEPARTMENT	1,092,176.00	30,000.00	0.00	1,122,176.00	815,941.88	306,234.12	80,382.26	225,851.86

PRIOR YEAR DPW - WATER DIV ACCOUNT NAME	TOTAL FY11 CARRYOVER	SPECIAL TOWN MEETING	BUDGET FY 2011	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
SALARIES							
DIRECTOR	746.88		746.88	746.88	0.00		0.00
CLERICAL	1,159.73		1,159.73	1,159.73	0.00		0.00
FULL TIME	3,982.70		3,982.70	3,982.70	0.00		0.00
SUPERVISOR	849.53		849.53	849.53	0.00		0.00
CLERICAL PART TIME	592.98		592.98	592.98	0.00		0.00
LONGEVITY			0.00	0.00	0.00		0.00
TOTAL	7,331.82	0.00	7,331.82	7,331.82	0.00	0.00	0.00
OPERATIONS							
TRUCK & GEN REPAIR	800.00		800.00	810.40	(10.40)		(10.40)
CONTRACTED EQUIPMENT	4,640.00		4,640.00	4,065.65	574.35		574.35
PUMP STATION	9,488.55		9,488.55	8,258.11	1,230.44		1,230.44
TESTING OF WATER	7,295.46		7,295.46	2,290.08	5,005.38	5,128.66	(123.28)
DEP PERMITS	1,067.06		1,067.06	1,067.06	0.00		0.00
CITY OF SPRINGFIELD	8,428.11		8,428.11	3,299.44	5,128.67	5,128.67	0.00
OFFICE SUPPLIES	1,112.34		1,112.34	162.75	949.59		949.59
STOCK SUPPLIES	8,797.31		8,797.31	3,225.26	5,572.05	5,128.68	443.37
DEP FILINGS	1,304.97		1,304.97	1,304.97	0.00		0.00
TOTAL	42,933.80	0.00	42,933.80	24,483.72	18,450.08	15,386.01	3,064.07
CAPITAL							
REBUILD EX. WELL	50,000.00		50,000.00	0.00	50,000.00	50,000.00	0.00
SCADA SYSTEM	60,000.00		60,000.00	0.00	60,000.00	60,000.00	0.00
WELL BUILDING AND EQUIP.	77,850.78		77,850.78	18,537.54	59,313.24	59,313.24	0.00
TANK DESIGN	5,214.85		5,214.85	5,214.85	0.00		0.00
OUTFIT DPW BUILDING	99,907.18		99,907.18	0.00	99,907.18	99,907.18	0.00
REBUILD COES HILL ROAD	250,000.00		250,000.00	0.00	250,000.00		250,000.00
ENGINEERING ON WELL #2	398,826.68		398,826.68	13,200.00	385,626.68		385,626.68
TOTAL	941,799.49	0.00	941,799.49	36,952.39	904,847.10	269,220.42	635,626.68
DEBT							
DPW SITE & GARAGE	18,000.00		18,000.00	0.00	18,000.00		18,000.00
TOTAL	18,000.00	0.00	18,000.00	0.00	18,000.00	0.00	18,000.00
GRAND TOTAL WATER DEPARTMENT	1,010,065.11	0.00	1,010,065.11	68,767.93	941,297.18	284,606.43	656,690.75

60440 SEWER ACCOUNT NAME	FY11 BUDGET	SPECIAL TOWN MEETING	SPECIAL TOWN MEETING	TOTAL BUDGET FY 2010	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
SALARIES								
SEWER SUPERVISOR	13,233.00			13,233.00	12,720.06	512.94	461.64	51.30
DPW SPECIAL ASSISTANT	14,969.00			14,969.00	14,450.53	518.47	516.16	2.31
MAINTENANCE STAFF	43,022.00			43,022.00	41,538.70	1,483.30	1,483.52	(0.22)
OVERTIME	9,700.00		3,000.00	12,700.00	11,238.97	1,461.03	750.00	711.03
LONGEVITY	300.00			300.00	300.04	(0.04)	11.54	(11.58)
CLERICAL PART-TIME	4,750.00			4,750.00	4,496.79	253.21	247.08	6.13
TOTAL	85,974.00	0.00	3,000.00	88,974.00	84,745.09	4,228.91	3,469.94	758.97
OPERATIONS								
SEWAGE FLOW FEES	204,400.00		(1,500.00)	202,900.00	153,604.73	49,295.27	67,690.02	(18,394.75)
IMA-CITY OF WESTFIELD / LOCAL SHARE	267,920.00			267,920.00	254,969.26	12,950.74		12,950.74
STOCK SUPPLIES	10,000.00			10,000.00	9,189.96	810.04	75.00	735.04
TELEPHONE MONITORING	3,000.00			3,000.00	2,716.97	283.03	283.03	0.00
TESTING AND SAMPLING	1,000.00			1,000.00	1,000.00	1,000.00		1,000.00
PUMP STATIONS	37,000.00			37,000.00	31,933.18	5,066.82	7,758.74	(2,691.92)
UNIFORMS	1,000.00			1,000.00	890.00	110.00		110.00
CONTRACTED EQUIPMENT / SVCS	15,000.00			15,000.00	13,274.49	1,725.51	1,500.00	225.51
OFFICE SUPPLIES / SERVICES	200.00			200.00	200.00	200.00	129.56	70.44
CONFERENCE EDUCATION	1,500.00			1,500.00	8.40	1,491.60	20.00	1,471.60
SEWER MISC. EQUIP. REPLACEMENT	1,000.00			1,000.00	916.56	83.44		83.44
PART TIME SEWER HOOKUP / INSPECTOR	0.00			0.00	0.00	0.00	939.82	(939.82)
ODOR CONTROL PRODUCT	15,000.00			15,000.00	12,124.93	2,875.07		2,875.07
VEHICLE REPAIR	5,000.00		(1,500.00)	3,500.00	28.00	3,472.00	500.00	2,972.00
TOTAL	562,020.00	0.00	(3,000.00)	559,020.00	479,656.48	79,363.52	78,896.17	467.35
CAPITAL								
GRINDER PUMP MAINT. EQUIP.	15,000.00	5,000.00		20,000.00	14,561.92	5,438.08	438.08	5,000.00
TOTAL	15,000.00	5,000.00	0.00	20,000.00	14,561.92	5,438.08	438.08	5,000.00
SALARY RESERVE								
SALARY RESERVE	2,000.00			2,000.00	0.00	2,000.00		2,000.00
TOTAL	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
PRINCIPLE								
SEWER DEBT	183,800.00			183,800.00	183,799.54	0.46		0.46
TOTAL	183,800.00	0.00	0.00	183,800.00	183,799.54	0.46	0.00	0.46
INTEREST								
SEWER INTEREST	388,678.00			388,678.00	388,677.24	0.76		0.76
TOTAL	388,678.00	0.00	0.00	388,678.00	388,677.24	0.76	0.00	0.76
GRAND TOTAL SEWER DEPARTMENT	1,237,472.00	5,000.00	0.00	1,242,472.00	1,151,440.27	91,031.73	82,804.19	8,227.54

60401 SEWER ACCOUNT NAME	FY10 BUDGET	SPECIAL TOWN MEETING	AMENDMENTS	TOTAL BUDGET FY 2010	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
SALARIES								
SEWER SUPERVISOR	\$390.64			\$390.64	\$390.64	\$0.00		\$0.00
DPW SPECIAL ASSISTANT	\$458.65			\$458.65	\$458.65	\$0.00		\$0.00
MAINTENANCE STAFF	\$1,299.20			\$1,299.20	\$1,299.20	\$0.00		\$0.00
TOTAL	\$2,148.49	\$0.00	\$0.00	\$2,148.49	\$2,148.49	\$0.00	\$0.00	\$0.00
OPERATIONS								
SEWAGE FLOW FEES	\$67,923.20			\$67,923.20	\$42,972.80	\$24,950.40		\$24,950.40
STOCK SUPPLIES	\$3,655.58			\$3,655.58	\$3,423.16	\$232.42		\$232.42
TELEPHONE MONITORING	\$424.04			\$424.04	\$243.24	\$180.80		\$180.80
TESTING AND SAMPLING				\$0.00	\$0.00	\$0.00		\$0.00
PUMP STATIONS	\$7,220.71			\$7,220.71	\$2,732.70	\$4,488.01		\$4,488.01
UNIFORMS				\$0.00	\$0.00	\$0.00		\$0.00
CONTRACTED EQUIPMENT / SVCS	\$11,279.00			\$11,279.00	\$0.00	\$11,279.00	\$11,054.00	\$225.00
SEWER MISC. EQUIP. REPLACEMENT	\$261.57			\$261.57	\$0.00	\$261.57		\$261.57
PART TIME SEWER HOOKUP / INSPECTOR				\$0.00	\$0.00	\$0.00		\$0.00
ODOR CONTROL PRODUCT	\$2,350.00			\$2,350.00	\$223.83	\$2,126.17		\$2,126.17
GRINDER PUMP MAINT. EQUIP.				\$0.00	\$0.00	\$0.00		\$0.00
VEHICLE REPAIR	\$2,500.00			\$2,500.00	\$616.13	\$1,883.87		\$1,883.87
TOTAL	\$95,614.10	\$0.00	\$0.00	\$95,614.10	\$50,211.86	\$45,402.24	\$11,054.00	\$34,348.24
CAPITAL								
GRINDER PUMP MAINT. EQUIP.	\$4,000.00			\$4,000.00	\$3,345.00	\$655.00		\$655.00
TOTAL	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$3,345.00	\$655.00	\$0.00	\$655.00
GRAND TOTAL SEWER DEPARTMENT	\$101,762.59	\$0.00	\$0.00	\$101,762.59	\$55,705.35	\$46,057.24	\$11,054.00	\$35,003.24

BOARD OF REGISTRARS

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2011. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 5,198 registered voters, 1059 inactive voters, 2,048 non-voters for a total of 8,305 as of December 31, 2011.

Inactive Voter list is the name and address's of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours during the year for persons to register to vote prior to all primaries, elections, town meetings and special meetings. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2011 the town held one election, the Annual Town Election on May 10, 2011 with 746 participants. There were two Special Town Meetings, May 17, 2011 with 97 in attendance, October 4, 2011 with 263 in attendance and one Annual Town Meeting on May 17, 2011 with 121 in attendance.

In closing the Board of Registrars would like to thank all our election workers for the excellent job that they do at our elections and we look forward to working with them again in 2012.

Respectfully submitted,

Shirley Mae Morris, Chairperson

John "Jack" Sinico

Vacant position

Michelle L. Hill, Town Clerk

TOWN OF SOUTHWICK						
OFFICIAL RESULTS OF THE LOCAL ELECTION						
TUESDAY MAY 10, 2011						
OFFICIAL RESULTS						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
SELECTMAN						
3 YEARS VOTE FOR ONE						
BLANKS			51	27	29	107
RUSSELL S FOX	R	X	261	152	211	624
WRITE IN			8	4	3	15
TOTALS			320	183	243	746
SELECTMAN						
1 YEAR VOTE FOR ONE						
BLANKS			20	7	12	39
FRED B ARNOLD	R	X	218	111	146	475
CHARLES B COLSON II			82	64	84	230
WRITE IN			0	1	1	2
TOTALS			320	183	243	746
DISTRICT SCHOOL COMMITTEE						
3 YEARS VOTE FOR NOT MORE THAN TWO						
BLANKS			252	149	188	589
JEFFREY T HOULE	D	X	172	105	131	408
ELIZABETH A MAGNI	D	X	214	110	163	487
WRITE IN			2	2	4	8
TOTALS			640	366	486	1492
ASSESSOR						
3 YEARS VOTE FOR ONE						
BLANKS			4	6	6	16
J PATRICK AYOTTE	D		87	61	69	217
DAVID K RECOULLE	R	X	228	116	167	511
WRITE IN			1	0	1	2
TOTALS			320	183	243	746

TOWN OF SOUTHWICK						
OFFICIAL RESULTS OF THE LOCAL ELECTION						
TUESDAY MAY 10, 2011						
OFFICIAL RESULTS						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<u>CEMETERY COMMISSION</u>						
<u>3 YEARS VOTE FOR ONE</u>						
BLANKS			63	26	31	120
ROY M BENSON	R	X	256	156	212	624
WRITE IN			1	1	0	2
TOTALS			320	183	243	746
<u>DICKINSON SCHOOL TRUST</u>						
<u>3 YEARS VOTE FOR ONE</u>						
BLANKS			37	15	27	79
MARIAN R DUGGAN-MARKOS	D		97	63	68	228
GENE K THEROUX	R	X	186	104	148	438
OTHER WRITE INS			0	1	0	1
TOTALS			320	183	243	746
<u>WATER COMMISSION</u>						
<u>3 YEARS VOTE FOR ONE</u>						
BLANKS			70	38	37	145
LUTHER F HOSMER	R	X	248	141	204	593
WRITE IN			2	4	2	8
TOTALS			320	183	243	746
<u>LIBRARY TRUSTEE</u>						
<u>3 YEARS VOTE FOR NOT MORE THAN TWO</u>						
BLANKS			271	142	200	613
TAMMY L CIAK	D	X	182	116	142	440
MICHAEL J MCMAHON	D	X	185	107	142	434
WRITE IN			2	1	2	5
TOTALS			640	366	486	1492

TOWN OF SOUTHWICK						
OFFICIAL RESULTS OF THE LOCAL ELECTION						
TUESDAY MAY 10, 2011						
OFFICIAL RESULTS						
	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<u>PARK AND REC COMMISSION</u>						
<u>3 YEARS VOTE FOR NOT MORE THAN TWO</u>						
BLANKS			142	88	122	352
SUSAN E GRABOWSKI	R	X	221	101	153	475
KELLY MAGNI	D	X	211	127	152	490
NICHOLAS J MARKOS	D		65	50	59	174
WRITE IN			1	0	0	1
TOTALS			640	366	486	1492
<u>PLANNING BOARD</u>						
<u>5 YEARS VOTE FOR ONE</u>						
BLANKS			70	43	42	155
RICHARD W UTZINGER	R	X	249	139	201	589
WRITE IN			1	1	0	2
TOTALS			320	183	243	746
<u>BOARD OF HEALTH</u>						
<u>3 YEARS VOTE FOR ONE</u>						
BLANKS			76	42	47	165
EMILY "SUSAN" BRZOSKA	U	X	243	140	195	578
WRITE IN			1	1	1	3
TOTALS			320	183	243	746
<u>MODERATOR</u>						
<u>3 YEARS VOTE FOR ONE</u>						
BLANKS			60	33	31	124
JAMES PUTNAM II	R	X	257	148	211	616
OTHER WRITE INS			3	2	1	6
TOTALS			320	183	243	746
VOTER REGISTRATION 4/20/2011			2294	1647	2187	6128
TOTAL VOTED MAY 10, 2011			320	183	243	746
% VOTED MAY 10, 2011			13.95%	11.11%	11.11%	12.17%
A TRUE COPY ATTEST:						
Michelle L. Hill						

DOINGS AT THE SPECIAL TOWN MEETING COMMONWEALTH OF MASSACHUSETTS

Tuesday, May 17, 2011
6:30 p.m.

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:30 PM on Tuesday, May 17, 2011 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 97 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

ARTICLE 1. The Town of Southwick voted to appropriate and transfer from available funds the sum of \$1,200.00 for the following salary accounts.

Police Chief \$1,200.00

**PASSED
MAJORITY**

ARTICLE 2. The Town of Southwick voted to appropriate and transfer from available funds the sum of \$92,000.00 for the following operations accounts.

Snow/Ice Removal \$92,000.00

**PASSED
UNANIMOUS**

ARTICLE 3. The Town of Southwick voted to appropriate and transfer from Fire/EMS Salary Line Item the sum of \$5,000.00 for Fire EMS Computer Hardware Line Item.

Fire EMS Computer Hardware \$5,000.00

**PASSED
UNANIMOUS**

ARTICLE 4. The Town of Southwick voted to appropriate and transfer from Water Retained Earnings the sum of \$30,000.00 for construction contract contingency funds related to the New One Million Gallon Water Tank Project.

**PASSED
UNANIMOUS**

ARTICLE 5. The Town of Southwick voted to appropriate and transfer from Sewer Retained Earnings the sum of \$5,000.00 into the Sewer Department Grinder Pumps Capital Account for the repair of or take any other action related thereto.

**PASSED
UNANIMOUS**

ARTICLE 6. The Town of Southwick voted to re-appropriate the remaining bond funds from the repair of the culvert on South Longyard Road at Great Brook in the amount of \$49,164.29 to projects of a similar nature, specifically on Depot Street on the opposite side of the street from #20 at a storm drainage outfall and headwall, and at the culvert on Fred Jackson Road at the Shurtleff Brook Culvert.

**PASSED
UNANIMOUS**

ARTICLE 7. The Town of Southwick voted to rescind certain amounts authorized to be borrowed, but which amounts are no longer needed to accomplish the purposes for which they were approved.

MOTION:

That the following borrowing authorizations, which are no longer needed to accomplish the purposes for which they were approved, be and hereby are rescinded and of no further force or effect:

<u>Amount</u>	<u>Date of Approval</u>	<u>Warrant Article #</u>	<u>Purpose</u>
\$ 800,000	05/15/07	22	Land Purchase for Lake Front Parks for Park and Playground
\$ 94,000	05/20/08	3	Town Hall Heating Project
\$ 175,000	03/16/09	6	South Longyard Culvert Headwall Repair

**PASSED
UNANIMOUS**

A Motion was made and seconded to dissolve the Special Town Meeting at 6:51 PM.

UNANIMOUS

A TRUE COPY OF ATTEST:

Michelle L. Hill, Town Clerk
Doings STM 05.17.11

DOINGS AT THE ANNUAL TOWN MEETING
COMMONWEALTH OF MASSACHUSETTS
May 17, 2011

The Annual Town Meeting was called to order by the Moderator, James Putnam at 7:01 PM on Tuesday, May 17, 2011 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 121 registered voters in attendance.

The following registered voters were appointed as tellers for the meeting:

Paul Connolly Michael McMahon
Ken Haar

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since November 16, 2010)*

Armando da Silva- Volunteer at Senior Center

Mina Ashford & Fannie Gelgut- who made and donated many lap robes that were distributed to our seniors to keep them warm.

All US Servicemen and Women

Advancement Placement United States Government Class.
(Assistance with microphones and lighting)

Matt Bridges Alex Blackburn
Kayla Beman Courtney Carr
Ashlee Cordeiro Jessica Lamoureaux

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Jeff Neece, DPW Director
Denis Gaido, Building Inspector	Ben Coyle, Town Counsel Attorney
Linda Carr, Town Accountant	Dr. John Barry, Superintendent
Carol DellaGiustina, Assistant Town Accountant	

UNANIMOUS

ARTICLE 1. In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 10, 2011 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers: One Selectman for a three-year term, One Selectman for one term, Two Regional School District Committee members each for a three-year term. One Assessor for a three-year term. One Cemetery Commissioner for a three-year term. One Dickinson School Trustee for a three-year term. Two Library Trustees each for a three year term. Two Park and Recreation Commission members each for a three-year term. One Planning Board member for a five-year term. One Water Commissioner for a three year term. One Board of Health member for a three-year term. One Moderator for a three-year term.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

A motion was made and seconded to combine articles 2 through 5 under one vote as they are considered housekeeping articles.

ARTICLE 2. The Town of Southwick voted to accept the reports as published in the Annual Town Report of the Selectmen, Assessors, Town Accountant, Town Clerk, Water Commissioners and all others to be acted thereon or take any action relative thereon.

ARTICLE 3. The Town of Southwick voted to instruct the Selectmen to appoint minor officers or take any action relative thereon.

ARTICLE 4. The Town of Southwick voted to authorize the Board of Selectmen to sell or trade obsolete equipment or take any action relative thereon.

ARTICLE 5. The Town of Southwick voted to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

Articles 2-5

**PASSED
UNANIMOUS**

ARTICLE 6. The Town of Southwick voted to authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue bonds, notes, and certificates of indebtedness for a period of not more than two years in accordance with M.G.L. Chapter 44, Section 17 or take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 7. The Town of Southwick voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Public Safety Buildings, Computer, Town Hall, Library, Police, Fire, Lake Management, DPW (various divisions), and Emergency Management and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town including debt and interest for the ensuing FY July 1, 2011 to June 30, 2012 or to take any other action relative thereon.

Point of Order was called by Arthur Pinell to fix line 630 under the Culture & Recreation budget. Line 630 read as follows: "Capital Park & Rec Rails to Trails"

Should read: "Capital Park & Rec"

**PASSED
UNANIMOUS**

ARTICLE 8. The Town of Southwick voted to adopt the following vote or to take any other action thereon:

Voted: to re-authorize the Revolving Funds under M.G.L. Chapter 44 Section 53E ½ for FY2012 entitled "Inspector's Revolving Fund", the establishment of which is for the purpose of compensating various inspectors employed by the Town for services rendered and said fund shall not exceed \$40,000.00 limit on the funds on deposit, or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 9. The Town of Southwick voted to adopt the following vote or to take any other action thereon:

Voted: to re-establish a revolving fund pursuant to M.G.L. Chapter 44, Section 53E ½ for FY2012 entitled "Public Safety Departments Revolving Account" the use of which is for the Fire and Police Departments in the Town of Southwick to offset costs of training personnel; purchasing supplies and equipment; costs of maintenance and repairs of equipment and vehicles; and salaries paid to details, all related to HAZ-MAT response, and said fund shall not exceed \$40,000.00 limit on the funds on deposit, or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 10. The Town of Southwick voted to adopt the following vote or to take any other action thereon:

Voted: To reauthorize a revolving fund under M.G.L. Chapter 44, Section 53E ½ that may be spent by the Lake Management Committee without further appropriation, during FY 2012 to pay for salaries, expenses, operations, contractual service, and ramp repairs and improvements regarding the management of the lakes. The revolving fund entitled Revolving Boat Ramp Account is to be credited with all fees and charges received during FY 2012 from persons using the boat ramps. The Lake Management Committee may spend \$32,000.00 for Lake Management operations in revolving fund monies for the program during FY 2012. The unencumbered and unreserved balance in the revolving fund at the end of FY 2011 shall be carried over into FY 2012 or take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 11. The Town of Southwick voted to adopt the following vote or to take any other action thereon:

Voted: To reauthorize a revolving fund under M.G.L. Chapter 44, Section 53E ½ that may be spent by the Police Department without further appropriation, during FY 2012 to pay for salaries, expenses, operations and contractual services regarding Harbormaster Operations for the removal and storage of snowmobiles, boats, ATV's, etc., from lakes. The revolving fund entitled "Harbormaster Revolving Account" is to be credited with all fees and charges received during FY 2012 from person(s) requiring Harbormaster services for the removal and storage of snowmobiles, boats, ATV's, etc., from lakes. Expenditures for FY 2012 shall not exceed \$20,000.

**PASSED
UNANIMOUS**

ARTICLE 12. The Town of Southwick voted to adopt the following vote or to take any other action thereon:

Voted: To reauthorize a revolving fund under M.G.L. Chapter 44, Section 53E1/2 that may be spent by the Police Department and the Conservation Commission without further appropriation, during FY 2012 to pay for salaries, expenses, operations and contractual services regarding the Massachusetts Division of Environmental Protection Program authorized under Massachusetts General Laws Chapter 91, Local Permitting Program concerning lake water

structures. The revolving fund entitled "Local Lake Permitting Revolving Account" is to be credited with all fees and charges received during FY 2012 for the permitting of lake water structures. The Police Department and Conservation Commission may spend up to \$40,000.00 for lake patrol and lake structure inspection in this revolving fund for the program during FY 2012. The unencumbered and unreserved balance in the revolving fund at the end of FY 2011 shall be carried over into FY 2012 or take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 13. The Town of Southwick voted to raise and appropriate or transfer from available funds the sum of \$8,215,316 for the Southwick-Tolland Regional School District assessment for Fiscal Year 2012 commencing July 1, 2011 and ending on June 30, 2012, or take any other action thereon.

**PASSED
UNANIMOUS**

ARTICLE 14. The Town of Southwick voted to not to disapprove certain additional debt authorized by the Southwick-Tolland Regional School Committee under a vote dated April 5, 2011, which reads as follows:

"Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of \$600,000 for the purchase of all items specified in the attached School District's Fiscal Year 2012 Capital Improvement Plan," or take any other action relative thereon requested by the Southwick-Tolland

**PASSED
UNANIMOUS**

ARTICLE 15. The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2012 Community Preservation Fund, appropriation to be set aside as follows.

MOTION: To see if the town will vote to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2012 with each item to be considered a separate reserve.

Proposed Fiscal Year 2012 Community Preservation Reserves

- To reserve \$36,164 from FY2012 Community Preservation Fund revenues for Open Space.
- To reserve \$36,164 from FY2012 Community Preservation Fund revenues for Historic Resources.
- To reserve \$36,164 from FY2012 Community Preservation Fund revenues for Community Housing.

- To reserve \$298,334 from FY2012 Community Preservation Fund revenues for Community Preservation General Unreserved Fund.

Reserves	
Open Space.....	\$36,164
Historic Resources.....	\$36,164
Community Housing.....	\$36,164
General unreserved.....	<u>\$253,146</u>
Total.....	\$361,638

Estimated FY2012 revenues = State match to be received on 10/15/11	\$120,546
+ estimated new surcharge collections for FY2012	<u>\$241,092</u>
Total	\$361,638

State match = FY2011 CPA commitments minus abatements
 Estimated new surcharge collections for FY2012 = FY2011 collections
 10% of estimated FY2012 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.
 70% of estimated FY2012 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED
UNANIMOUS**

ARTICLE 16. The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation Budget and appropriate 4% (\$10,126), of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate from the Community Preservation General Unreserved Fund \$10,126 as recommended by the Community Preservation Committee.

**PASSED
UNANIMOUS**

ARTICLE 17. The Town of Southwick voted to appropriate and transfer the sum of \$72,793.00 from FY2012 Community Preservation Historical Reserves in order to Preserve/Archive the Town of Southwick Historical documents and take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate and transfer the sum of \$72,793.00 from FY2012 Community Preservation Historical Reserves in order to Preserve/Archive the Town of Southwick Historical documents and take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 18. The Town of Southwick voted to accept Section 20 of Chapter 32B of the General Laws, as added by Chapter 479 of the Acts of 2008, in order to allow the establishment of an Other Post Employment Benefits Liability Trust Fund for the accumulation of funds to reduce the unfunded actuarial liability of health care and other post-employment benefits, or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 19. The Town of Southwick voted to accept as a Town way, Falcon Crest, as shown as an unnamed way on the street layout plan entitled Pine Knoll II Zone R-20 Subdivision of Property, Southwick, Massachusetts for: Greenwood Devel., Inc., 658 Cooper Street, Agawam, MA – Dated Aug. 31, 1989, Rev. 11-15-89 Scale 1" = 80' . . .D.L. Bean. . ." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 281, Page 104; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 20. The Town of Southwick voted to accept as a Town way, Pine Knoll, as shown as an unnamed way on the street layout plan entitled "Pine Knoll II Zone R-20 Subdivision of Property, Southwick, Massachusetts for: Greenwood Devel., Inc., 658 Cooper Street, Agawam, MA – Dated Aug. 31, 1989, Rev. 11-15-89 Scale 1" = 80' . . .D.L. Bean. . ." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 281, Page 104; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift certain stormwater drainage easements including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 21. The Town of Southwick voted to accept as a Town way, Deer Run Road, as shown as an unnamed way on the street layout plan entitled "Pine Knoll III Zone R-20 Subdivision of Property Southwick, Massachusetts for: Pine Knoll, Inc., 658 Cooper Street, Agawam, Mass – Dated Nov. 22, 1994, Rev. Nov. 13, 1997, Rev. March 19, 1999 Scale 1" = 100' . . .D.L. Bean. . ." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 313, Page 120; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift certain utility easements, sanitary sewer, access easements, stormwater drainage easements and slope easements including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 22. The Town of Southwick voted to accept as a Town way, Lauren Lane, formerly known as Foxwoods Drive, as shown on the street layout plan entitled "Pine Knoll III Zone R-20 Subdivision of Property Southwick, Massachusetts for: Pine Knoll, Inc., 658 Cooper Street, Agawam, Mass – Dated Nov. 22, 1994, Rev. Nov. 13, 1997, Rev. March 19, 1999 Scale 1" = 100' . . .D.L. Bean. . ." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 313, Page 120; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift certain utility easements, sanitary sewer, access easements, stormwater drainage easements and slope

easements including an easement to use said street for all purposes for which public ways are used in the Town of Southwick; or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 23. The Town of Southwick voted to authorize the Board of Selectmen to enter into a Stormwater Drainage Easement with Mark W. Henke and Neilda J. Henke for purposes of laying, constructing, using, replacing and maintaining a stormwater drainage system, and any appurtenances thereto, including but not limited to pipes, swales, basins, fences and plantings over an area of land consisting of approximately 1,121 square feet, as more full shown as "Proposed Stormwater Easement Area = 1,121 s.f." on a Plan prepared by D.L. Bean, Inc. dated May 11, 2010 (a copy of which is located in the Town Clerk's Office), said Proposed Stormwater Easement is located on a portion of the parcel of land known and designated as 140 Summer Drive, Southwick, Massachusetts, the deed for which is recorded in the Hampden County Registry of Deeds in Book 7121, Page 81, and the Town is not required to pay any consideration to said Mark W. Henke and Neilda J. Henke for obtaining the Easement, or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 24. The Town of Southwick voted to authorize the Board of Selectmen to enter into a Permanent Utility Easement and Access and Egress Easement with T. Peacock, Inc. for purposes of constructing, erecting, maintaining, replacing and using a Water Booster Pump Building and all appurtenant pipes, lines conduits, valves, meters, electrical lines and meters as may be needed to operate the pumping station over an area of land consisting of approximately 1,587.1 square feet, as more full shown as "Proposed Water Booster Pump and Permanent Utility Easement = 1,587.1 sq.ft." on a Plan prepared by D.L. Bean, Inc. dated January 6, 2011, and an access and egress easement to access the Water Booster Pump Building over an area of land designated as "Access and Egress for Water Booster Pump Building" on said plan (a copy of which is located in the Town Clerk's Office), said Permanent Utility Easement and Access and Egress Easement is located on a portion of the parcel of land known and designated as 627 College Highway, Southwick, Massachusetts, the deed for which is recorded in the Hampden County Registry of Deeds in Book 10252, Page 353, and the Town is not required to pay any consideration to said T. Peacock, Inc. for obtaining the Easement, or take any other action relative thereto.

**PASSED
UNANIMOUS**

A Motion was made and seconded to dissolve the Annual Town Meeting at 8:52 PM.

UNANIMOUS

A TRUE COPY ATTEST:

Michelle L. Hill, Town Clerk
Doings ATM 5.17.11

DOINGS AT THE SPECIAL TOWN MEETING COMMONWEALTH OF MASSACHUSETTS

Tuesday, October 4, 2011
6:30 p.m.

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:40 PM on Tuesday, October 4, 2011 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 263 registered voters in attendance at the start of the meeting.

The following registered voters were appointed as tellers for the meeting:

Patty Dunn O'Connell	Donna Phillips
Paul Cesan	Dawn Turgeon

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since May 17, 2011)*

Fannie Gelgut- Volunteer at Senior Center
Mina Ashford- Volunteer at Senior Center
Armand da Silva- Volunteer at Senior Center

All US Servicemen and Women

Advancement Placement United States Government Class.
(Assistance with microphones and lighting)

Hayley Benoit	Zach Dussault
Andrew Lamson	Eric O'Dea
Corey Stahl	Ben Wilcox

Alex Blackburn- sound booth

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Jeff Neece, DPW Director
Ben Coyle, Town Counsel Attorney	Stephen Presnal, School Business Mgr
Linda Carr, Town Accountant	Dr. John Barry, Superintendent
Carol DellaGiustina, Assistant Town Accountant	Russell Dupere, School District Counsel

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

ARTICLE 1. The Town of Southwick voted to accept the amended Southwick-Tolland Regional Agreement as posted, which includes the admission of the Town of Granville.

**PASSED
MAJORITY**

ARTICLE 2. That the Town of Southwick authorize the Southwick-Tolland Regional School District to utilize monies from the \$300,000 previously authorized by the Town of Southwick at its Annual Town Meeting on May 19, 2009 and the \$250,000 authorized by the Town of Southwick at its Annual Town Meeting on May 18, 2010 for the purpose of a feasibility study of the Woodland Elementary School to be used for the purpose of a feasibility study of the Southwick-Tolland Regional High School at 93 Feeding Hills Road, Southwick, Massachusetts. The Southwick-Tolland Regional High School is located on the east side of three (3) parcels of Town-owned land totaling 110 acres. The site is bordered by private wooded land and American Legion Post 338 to the south, Woodland Elementary School, Powder Mill Middle School and the Southwick Recreation Center to the west, Route 57, Feeding Hills Road to the north and private residences and Town-owned wooded land, including the public water supply, to the east. The parcel of land is shared with Powder Mill Middle School, Woodland Elementary School, Southwick Public Library, and playing fields utilized by the Southwick-Tolland Regional Schools and the community at large. Said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Southwick-Tolland Regional School Committee is authorized to borrow said sum under M.G.L. Chapter 44 or any other enabling authority; that the Town and the School District acknowledge that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Southwick-Tolland Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Regional School District, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Regional School District and the MSBA.

Mr. James Vincent requested article 2 be withdrawn

**PASSED
MAJORITY**

ARTICLE 3. The Town of Southwick voted to authorize the Southwick-Tolland Regional School District to utilize monies from the \$300,000 previously authorized by the Town of Southwick at its Annual Town Meeting on May 19, 2009 and the \$250,000 authorized by the Town of Southwick at its Annual Town Meeting on May 18, 2010 for the purpose of a feasibility study of the Woodland Elementary School to be used for the purpose of an expanded feasibility study to include the Southwick-Tolland Regional High School at 93 Feeding Hills Road, Southwick, Massachusetts, Powder Mill Middle School at 94 Powder Mill Road, and the Woodland Elementary School at 80 Powder Mill Road, Southwick, Massachusetts. The Southwick-Tolland Regional High School is located on the east side of three (3) parcels of Town-owned land totaling 110 acres. The site is bordered by private wooded land and American Legion Post 338 to the south, Woodland Elementary School, Powder Mill Middle School and the Southwick Recreation Center to the west, Route 57, Feeding Hills Road to the north and private residences and Town-owned wooded land, including the public water supply, to the east. The parcel of land is shared with the Southwick Public Library, and playing fields utilized by the Southwick-Tolland Regional Schools and the community at large. Said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Southwick-Tolland Regional School Committee is authorized to borrow said sum under M.G.L. Chapter 44 or any other enabling authority; that the Town and the School District acknowledge that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Southwick-Tolland Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Regional School District, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Regional School District and the MSBA.

**PASSED
DECLARED 2/3 VOTE**

ARTICLE 4. The Town of Southwick voted to appropriate and transfer from the Community Preservation Open Space Reserve Fund the sum of \$62,000.00 for a 10% local match towards the purchase of an Agricultural Preservation Restriction (“APR”) of 61 +- acres of farmland located at 76 Coes Hill Road. The APR is valued at \$620,000.00. The Commonwealth of Massachusetts APR Program is paying \$558,000.00 toward the total cost of the acquisition of the APR. Project Site is more fully described in the deeds recorded in the Hampden County Registry of Deeds, Book 17069, Page 280, known as Assessors Map 52 Parcel 11 owned by Clifford Wolfe, or take any other action relative thereto.

“MOTION: To see if the Town will vote to appropriate the sum of \$62,000.00 from the Community Preservation Open Space Reserve Fund for a 10% local match towards the purchase of an Agricultural Preservation Restriction (“APR”) of 61 +- acres of farmland located at 76 Coes Hill Road.”

**PASSED
MAJORITY**

ARTICLE 5. The Town of Southwick voted to amend, in its entirety, Chapter 185 **Zoning, ARTICLE VI, § 185-30 of the Code of the Town of Southwick by deleting the** provisions currently enacted and replacing them with the following provisions and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of the Town of Southwick:

§ 185-30. Off-street parking and loading.

A. General provisions.

(1) Parking Lot Design

- (a) Whenever feasible, parking areas shall be located to the side or rear of the structure, and not within the front yard of a structure.
- (b) Parking space must be provided on the same lot or within two hundred (200) feet of the principal use to which it is accessory.
- (c) Parking areas shall not be located within 15 feet of the street line of any lot.
- (d) Parking areas shall be designed so that vehicle lights shall be screened or directed away from oncoming traffic.
- (e) Any illumination of parking or loading areas shall be arranged so that the light is reflected away from any adjoining residential premises.
- (f) Additional general provisions for parking in areas with more than four (4) spaces:
 - [1] Areas should be screened by planting or fencing on each side of adjoining or facing side or rear lot line of any residential lot.
 - [2] Areas and access driveways should be hard-surfaced, graded and drained to dispose of all surface water accumulation.
 - [3] No portion of an entrance or exit driveway shall be closer than fifty (50) feet to the curbline of any intersecting street, nor closer than fifty (50) feet to any portion of an existing driveway on the same or adjacent lot as measured along the street line.

[4] In the design of parking lots serving uses in any business or industrial zones which provide more than sixty (60) spaces, or in the modification of existing lots to exceed sixty (60) spaces, care should be taken to interrupt the expanse of pavement by separating rows of spaces from each other and from driveways by providing planting strips at least six (6) feet in width. Provision of these required planting strips shall take into account the need to store snow, to locate light poles, and the need for safe pedestrian movement.

(2) Parking Spaces

- (a) At least seventy (70) percent of the spaces in a parking area shall have a minimum width of ten (10) feet and a minimum length of twenty (20) feet. The remaining thirty (30) percent may have a reduced parking space size of nine (9) feet in width and a length of sixteen (16) feet to accommodate smaller vehicles. This size standard is independent of any requirement for the provision of accessible spaces on the site. Spaces for all non-residential uses shall be hard-surfaced and each space shall be marked with visible lines. Aisles shall not be less than twenty-four (24) feet in width.
- (b) All off-street spaces shall have bumper and wheel guards where needed to protect abutting structures, properties or plantings. Parking areas shall be designed so that parked vehicles do not extend over pedestrian walkways or sidewalks.

B. Parking Requirements

- (1) Off-street parking spaces shall be provided for every new structure, enlargement of an existing structure, or development of a new land use, in accordance with § 185-30 B. (4).
- (2) When the computation of required parking or loading spaces results in the requirement of a fractional space, any fraction of one-half or more shall be rounded up by one space.
- (3) An existing structure which is enlarged or an existing use which is extended or expanded after the effective date of this Bylaw shall be required to provide off-street parking and loading space in accordance with §185-30 B. (4), unless the increase is 1,000 square feet or less.
- (4) The Table of Uses lists the required number of spaces for each type of use. Any use clearly similar to any of the listed uses shall meet such use requirements. If a similarity of use is not apparent, the Planning Board may determine the standards that should be applied to the use in question or require a parking demand study.
- (5) The Planning Board may allow parking at a rate between eighty (80) percent and one hundred twenty-five (125) percent of the required minimum when the applicant provides compelling and acceptable reasons for the proposed parking.
 - (a) The applicant shall submit documentation from acceptable industry sources to justify the proposed parking.
 - (b) The Planning Board may require reasonable increases in the landscaping requirements as necessary to mitigate for the impacts of any increased parking area.

C. Shared Parking

- (1) The Planning Board, by Special Permit, may allow shared private parking lots subject to the following provisions:

- (a) Up to fifty (50) percent of the parking spaces serving a building may be used jointly for other uses not normally open, used or operated during similar hours. The applicant must show that the peak parking demand and principal operating hours for each use are suitable for shared parking.
- (b) A written agreement defining the shared use of the shared parking lot shall be executed by all parties concerned and approved by the Planning Board as part of the Special Permit process. Such agreement shall be recorded at the Hampden County Registry of Deeds.
- (c) Any subsequent change in use or structure for which the shared parking was approved, and which results in the need for additional parking, shall require a new Special Permit application under this subsection.

D. Loading Space

- (1) Loading Space required in any zone for any retail, commercial, hotel, industrial, manufacturing or hospital use is one (1) off-street loading space for every five thousand (5,000) square feet of gross floor area.
- (2) The loading and unloading area must be of sufficient size to accommodate the numbers and types of vehicles that are likely to use this area, given the nature of the proposed development. However, no off-street loading space shall be less than twelve (12) feet in width, twenty-five (25) feet in length and fourteen (14) feet in height and shall be hard-surfaced. The Planning Board may require more or less loading and unloading area if it deems such increases or decreases reasonably necessary to satisfy the requirements of this section.
- (3) The off-street loading space must be provided on the same lot with the principal use to which it is accessory.
- (4) Loading and unloading areas shall be so located and designed that the vehicles intended to use them can maneuver safely and conveniently to and from a public or private right-of-way, and complete the loading and unloading operations without obstructing or interfering with any public or private right-of-way parking space or parking lot aisle.
- (5) Whenever there exists a lot with one or more structures on it constructed before the effective date of this bylaw section, and a change in use that does not involve any enlargement of a structure is proposed for such lot, and the loading area requirements of this section cannot be satisfied because there is not sufficient area available on the lot that can practically be used for loading and unloading, then the developer need only comply with this section to the extent reasonably possible.

E. Accessible Parking

- (1) All parking areas shall provide accessible parking spaces, as required by the Federal Americans with Disabilities Act (ADA) and the Code of Massachusetts Regulations, 521 CMR Rules and Regulations of the Architectural Access Board.

TABLE OF USES

Type of Use	# of Spaces Required (minimum)	# of Spaces for Shared lots (minimum)	Additional Requirements
Amusement and recreation service	0.5 spaces per person, based on occupancy	0.5 spaces per person, based on occupancy	
Auditorium, theater, entertainment uses, public assembly, church	1 space per 3 seats or 1 space per 250 s.f. of gross floor area if no fixed seating	1 space per 4 seats or 1 space per 300 s.f. of gross floor area if no fixed seating	
Auto sales	1 space per 1000 s.f. of auto display area	1 space per 1000 s.f. of auto display area	1 space per employee at peak shift
Automotive and other repair services, car wash/detail shop	2 spaces per bay/stall	2 spaces per bay/stall	1 space per employee at peak shift
Bank	1 space per 200 s.f.	1 space per 250 s.f.	1 space per 2 employees
Childcare, adult daycare	1 space per 8 children/adults plus 1 space per employee	1 space per 8 children/adults plus 1 space per employee	For centers with client capacity greater than 20, sufficient area shall be set aside for dropping-off and picking-up children and/or adults in a safe manner
Dwelling	At least two (2) spaces for each family dwelling unit occupying any lot	Not Applicable	None
Educational - primary	2 spaces per classroom	2 spaces per classroom	Assembly hall/auditorium requirements if included on site
Educational - secondary	7 spaces per classroom	7 spaces per classroom	Assembly hall/auditorium requirements if included on site
Educational - post-secondary, vocational, trade, and business	1 space per 2 students	1 space per 2 students	Assembly hall/auditorium requirements if included on site
Funeral home	12 spaces per reposing room	10 spaces per reposing room	1 space per employee
Gas station, self-serve gas station/convenience store	1.5 spaces per pump island (max. 4 fueling stations per island) plus 1 space per employee at peak shift	Not Applicable	If site includes convenience store add 1 space per 200 s.f. of customer service area
Golf course	3 spaces per hole	Not Applicable	1 space per employee at peak shift
Group home - adult (ages 18 - 60)	1 space per bedroom	1 space per bedroom	1 space per employee or caregiver at peak shift

TABLE OF USES

Type of Use	# of Spaces Required (minimum)	# of Spaces for Shared lots (minimum)	Additional Requirements
Group home - elder (ages 60 and older)	0.5 space per bedroom	0.5 space per bedroom	1 space per employee or caregiver at peak shift
Group home - youth (ages 18 and younger)	1 space per 8 beds	1 space per 8 beds	1 space per employee or caregiver at peak shift
Hospital, nursing home, care facility	1 space per 4 beds	Not Applicable	1 space per employee during day shift
Hotel, motel, lodging house, bed and breakfast inn.	1 space per guest sleeping room	1 space per guest sleeping room	1 space per 2 employees plus 1 space for each 500 s.f. of public meeting area
Industrial, light industrial, manufacturing, warehousing, scientific research facility	1 space per employee	1 space per employee	Minimum of 1 space per 5,000 s.f. of gross floor area
Library, post office, museum	1 space per 300 s.f. of floor area	Not Applicable	1 space per agency vehicle
Offices (professional, medical, business, and government)	1 space per 250 s.f. floor space	1 space per 300 s.f. floor space	1 space per agency vehicle
Park, playground, outdoor recreation	To be determined by Planning Board during site plan review; capacity of individual park facilities will be used as basis of determination	To be determined by Planning Board during site plan review; capacity of individual park facilities will be used as basis of determination	
Personal services (barber shop, styling salon, tanning parlor, nail care)	2 spaces per operator station	1.5 spaces per operator station	
Restaurant, eating establishment, tavern	40% of maximum allowable occupancy	40% of maximum allowable occupancy	1 space per employee at peak shift
Retail, commercial establishment, convenience store	1 space per 200 s.f. customer service area	1 space per 300 s.f. customer service area	

**PASSED
DECLARED 2/3 VOTE**

A Motion was made and seconded to dissolve the Special Town Meeting at 7:15 PM.

UNANIMOUS

A TRUE COPY OF ATTEST:

Michelle L. Hill, Town Clerk
Doings STM 10.04.11