

# Town of Southwick

## Meeting Minutes

### Southwick 250<sup>th</sup> Anniversary Committee

Monday, October 15, 2018, 6:30 p.m.

in the Town Hall Auditorium

**Members in Attendance:** See Attachment "A" - 1 Page(s) Sign-In Sheet

The Meeting of the Southwick 250<sup>th</sup> Anniversary Committee was opened by Chairman James Putnam at 6:30 p.m.

The next scheduled meeting will be 11/19/18 at 6:30 p.m.

**A MOTION** was made by Mr. Fox, seconded by Mr. Pierce (Vote-Unanimous) to approve the August 20<sup>th</sup> and September 17, 2018, as amended.

David Pierce has requested to be taken off the Celebration Events Workgroup and to be put on the Historical Content, Publications and Souvenirs Workgroup.

The Charter Name and Members List was updated. All members are requested to See Attachment "B" - 2 Page(s) and make sure they are listed on their correct Work Group.

Work Group Meetings are:

- **Outreach and Social Media Workgroup:** 2<sup>nd</sup> Tuesday @ 6:30 @ Town Hall
- **Youth & Schools Work Group:** TBA
- **Historical Content, Publications and Souvenirs Workgroup:** 2<sup>nd</sup> Monday @ Town Hall, Conference Room 1 @ 6:30
- **Funding & Budget Workgroup:** 2<sup>nd</sup> Monday @ Town Hall, SB Conference Room @ 6:30
- **Anniversary Parade and Float Workgroup:** 2<sup>nd</sup> Monday @ Town Hall
- **Celebration Events:** 2<sup>nd</sup> Monday @ Daily Grind

## **Work Group Reports:**

### **Celebration Events:**

- Mailed survey letter to approximately 470 Businesses, Organizations and Churches.
- Reached out on Social Media.
- Reaching out with phone calls
- Working on calendar events
- Gave tentative ideas to Committee

See Attachment "C" - 3 Page(s)

### **Outreach and Social Media Workgroup:**

- Deb Herath - stated CRC Boat Parade will be for the 250<sup>th</sup> theme and possibly Opening Ceremony
- David Pierce - Plymouth is celebrating 250<sup>th</sup> also, maybe check out website
- Sam Goodwin - How about animal parade
- Cindy Marshall - Ice Cream Social with Boat Parade
- Marcus Phelps - Westfield 350<sup>th</sup> Facebook, etc. already up on web

### **Funding & Budget Workgroup:**

- Mr. Fox stated \$84.40 was spent by Celebration Events to day.
- The State is asking for the \$25,000.00 appropriation budget they are giving us asap. The following report was sent to appropriate the money:

Bid Price for 30 brackets for lights in center - \$9,997.00

58 Banners - \$6,500.00

Fireworks (prepaid) - \$4,500.00

Fundraising material (hats, etc.) - \$4,000.00

**A MOTION** was made by Mr. Fox, seconded by Ms. Monczka (Vote-Unanimous) to appropriate the money as stated above.

- Mr. Phelps - Can things be purchased for parade
- Ms. Page - When can which \$ be spent
- Mr. Hamburg - asked about selling of merchandise for fundraiser and that everyone should be helping fundraise
- Ms. Monzka - all events should have booths with material to sell.
- Ms. Brown - raffles?
- This Funding & Budget Workgroup will meet with Celebration Events Workgroup regarding fundraising.

### Historical Content, Publications and Souvenirs Workgroup:

- Mr. Hamburg was elected Chair
- Mr. Goodwin was elected Secretary
- Looking for photos not published before for a picture book

See Attachment "D" - 4 Page(s)

- Hats, Christmas Ornaments were some of the suggestions for fundraising
- Need to get logo done - the schools are dragging in this regard
- Maybe put out as a news release to solicit entries

### Anniversary Parade and Float Workgroup:

- Marcus Phelps new Vice-Chair
- 7 divisions in parade
  - 1700's/1800's/1900's/2000's/Neighbors/Original/Businesses
- Marching from school to Feeding Hills Road (College Hwy??) to Town Hall.
- Vests for Events Staff
- Granville Fair dates
- Need more volunteers

### Youth & Schools Work Group:

- Student/parent spelling bee
- Vintage day

Mr. Fox stated by November/December a budget should be ready.

Mr. Goodwin stated he thought the parade should go down Depot Street.

Ms. Marshall asked who still lives in Town who are descendents?

Being no further business to be brought before the Committee **A MOTION** was made by Mr. Mish, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 8:00 p.m.

*Respectfully submitted,*

Sondra (Cindy) Pendleton

Cc: Town Clerk

Existing Members to date: (please let Cindy know if your name is not here).

Chelsea Berry

Freda Brown

Elizabeth Deedy

Ryan Dietert

Russ Fox

Sue Fox

Sam Goodwin

Charlene Goodwin

Bar Gunn

David Gunn

Lee Hamberg

Deborah Herath

Jill Keenan

Diana King

Diane Mason-Arnold

David Massai

Alberto Matos

Linda McQuade

Ellen Miles

Terry Mish

Cathy Molta

Kimberly Monczka

Nancy Zdun

Cindy Pendleton

Maria MacWilliams

Marqus Phelps

Patricia Phillips

Bud Phillips

David Pierce

Jim Putnam

Karen Reed

Karen Schomer

Todd Shiveley

Ray Snow

Elizabeth Stinehart (unofficial)

Gae StrongFreniere

Gene Theroux

George Tichy

Lisa Whitehead

Rodger Yargeau