FINANCE COMMITTEE
Minutes
January 14, 2020

MEMBERS PRESENT: Robert Horacek, Chairman
Linda Bathel, Vice-Chairman
Art Pinell
Terry Mish
Karen Demaio

MEMBERS NOT PRESENT: Sheila Chamberlin
Kerry Doherty

OTHERS PRESENT: Laura Fletcher, Town Accountant
Melinda Wingate, Assistant Town Accountant

The Finance Committee was called to order at 5:00 p.m.

The next Finance Committee Meeting will be February 3, 2020 at 6:00p.m.
This meeting was changed to February 4, 2020 with the Select Board Appointment at 6:20 p.m.

The Finance Committee began the meeting in the Auditorium to be present for the presentation of the Engineer/Architect presentation for Exterior Improvements Project at the Southwick Fire Station. After the presentation the FinCom convened in Conference Room to continue their meeting.

The meeting was being recorded.

T. Mish did not stay for the second part of the Finance Committee Meeting.

Appointment 6:00 p.m. Library Director, Lynn Blair:

Ms. Blair met with the Finance Committee to review a vacant Library position. She would like to change a present 22.5 hour position to a full time 37.5 hour position. This increase in hours with the Library Budget would fill the requirement with the State 2.5% over 3 years. (Please see attachment from the Library Director.)

A MOTION was made by L. Bathel, seconded by K. Demaio (Vote: Unanimous) to recommend the part-time position to a full time position as Coordinator of Children’s Services.

Appointment 6:17 p.m. Michelle Hill, T/C/C and Jessica Menzone Assistant:

M. Hill, TCC met with the Finance Committee to revisit her request for a part-time employee. The need is now with the 6 elections in 2020. The part-time clerical will also help with the implementation of quarterly billing. The Town Auditor supports the idea of quarterly real estate tax billing. Quarterly billing will go to a Town Vote and if it passes it will be a one year time frame before it goes into effect. The position would be non-benefitted.

A MOTION was made by A. Pinell, seconded by L. Bathel (Vote: Unanimous) to recommend the part-time clerical position for the TCC Office as requested. (Please see attachment from the TCC.)
New Business:

A brief discussion of Alum Treatment for the Congamond Lakes.

Public Comments: There was none.

Old Business: There was none.

A MOTION was made by A. Pinell, seconded by L. Bathel (Vote: Unanimous) to adjourn at 7:10 p.m.

Respectfully submitted by,

Robin Solek

Robert Horacek, Chairman