

SOUTHWICK PUBLIC LIBRARY HOTSPOT POLICY

The Southwick Public Library provides a mobile hotspot device using T-Mobile wireless service for use with your own devices. The hotspot has unlimited data for Southwick residents.

By using the hotspot the patron acknowledges that he or she is subject to and agrees to abide by the Library's Internet Use Policy (available upon request) and the following conditions:

- This policy prohibits abusive, offensive and illegal activities while using the Library's Hotspot device.
- Library patrons will need to provide their own Wi-Fi enabled equipment. The library staff cannot troubleshoot problems related to the patron's hardware, software or configurations. Library staff is not permitted to handle patrons' laptops, tablets, smart phones or other personal devices. Please note that the Library cannot guarantee a particular device will work with the Library's mobile hotspot.
- Library staff is not permitted to configure patrons' equipment or provide technical assistance with connecting to the wireless network.
- Patrons use this service at their own risk. As with most public wireless networks, any information being sent or received over the wireless network could potentially be intercepted by another wireless user. Cautious and informed wireless users should not transmit their credit card information, passwords and any other sensitive personal information while using any wireless network.
- The Library is not responsible for any personal information that is compromised or for any damages, alterations, or interferences with patron's device or data files resulting from use of the wireless network.
- The Library is not liable for any consequences of wireless network access including: loss of data, transmission of computer viruses and the interception of sensitive data. Patrons are responsible for virus and security protection on their laptops and other wireless devices if they choose.
- The Library does not guarantee that the wireless network will be available and the Library is not responsible for outages and/or connectivity issues.
- First priority of use of the mobile hotspot is that of Library staff, Town of Southwick Departments, Committees or Boards or groups using the library's meeting rooms. The device may be reserved by these groups. If the device is not needed by the individuals or groups listed above, patrons are welcomed to borrow the device for 1 week and NO renewals. Hotspots can not be reserved. Late fees are \$5.00 per day.

- Due to the popularity of the hotspot, patrons are limited to one checkout every four weeks of the hotspot, beginning October 1, 2019.
- Patron must be a Southwick resident, over 18 years old.
- Patron must present a library card, in good standing, and a photo ID. The device will be checked out on your card.
- Patrons are responsible for the device and agree to pay all costs associated with damage to, loss of, or theft of, the device and its accessories while it is checked out to them. The fines are \$100.00 for the hotspot (this includes the battery & SIM card), \$5.00 for the cable and \$5.00 for the charger.
- Hotspots must be returned to the staff at the Circulation Desk in the Southwick Public Library.
- The library reserves the right to discontinue use by an individual if the policies are abused.
- The Hotspot will be DEACTIVATED if not returned on date due.

I have read and agree to comply with the T-Mobile hotspot loan rules, and accept responsibility for the T-Mobile hotspot throughout the entire period of the loan. This form must be signed each time a hotspot is taken out.

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Name (Sign and Print)

Date.....

Library Card Number.....

Approved by Library Trustees on 09/10/2019

Updated 3/10/2020