



COMMONWEALTH OF MASSACHUSETTS
Town of Southwick
454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077
Southwick Conservation Commission
Telephone (413) 569-6907



Request for Determination of Applicability (RDA) Applicant Checklist

Please note: Submitting a complete and accurate description of the site and project will minimize requests for additional information that may result in an unnecessary delay in the issuance of an Order of Conditions.

Fees

- \$75 per lot fee. If paying by check, make it out to the "Town of Southwick". This fee is non-refundable and is to be paid when submitting the application.
- No State fee
- Publication Fee. Fill out form "Westfield News Legal Notices Policy". This can be obtained at the Conservation Commission's office. A bill will be sent in the mail.

Application

- Fill out application WPA Form 1- Request for Determination of Applicability [see 310 CMR 10.05 (3)], this form can be found on the Town of Southwick website or the Mass.gov website.
- Include an accurate description of the location (including Assessors Map and lot #), a plan showing the boundaries of the proposed work, all structures and the approximate distance to wetlands, topography, water bodies or other resource areas to be protected.
- Two Copies of the above material, hand delivered or sent by certified mail to:

Southwick Conservation Commission
Town Hall
454 College Highway
Southwick, MA 01077

- One electric copy of the above material sent to the Southwick Conservation Commission.
- One copy of the above material sent by certified mail to:

DEP Western Regional Office
Division of Wetlands and Waterways Regulation
State House West,
4th Floor 436 Dwight Street
Springfield, MA 01103



Massachusetts Department of Environmental Protection
Bureau of Water Resources - Wetlands

WPA Form 1- Request for Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Municipality _____

A. General Information

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Applicant:
 First Name: Wuben Last Name: Construction
 Address: 542 Montgomery Road
 City/Town: Westfield State: MA Zip Code: 01085
 Phone Number: 413-454-3023 Email Address: Wubenconstruction@gmail.com

2. Property Owner (if different from Applicant):
 First Name: Dan Last Name: Hess
 Address: 15 North Pond Road
 City/Town: Southwick State: MA Zip Code: 01077
 Phone Number: _____ Email Address (if known): _____

3. Representative (if any)
 First Name: _____ Last Name: _____
 Company Name: _____
 Address: _____
 City/Town: _____ State: _____ Zip Code: _____
 Phone Number: _____ Email Address (if known): _____

B. Project Description

1. a. Project Location (use maps and plans to identify the location of the area subject to this request):
 Street Address: 15 North Pond Road City/Town: Southwick MA
 Latitude (Decimal Degrees Format with 5 digits after decimal e.g. XX.XXXXX): 42.04678 Longitude (Decimal Degrees Format with 5 digits after decimal e.g. -XX.XXXXX): -72.75297

How to find Latitude and Longitude

and how to convert to decimal degrees

Assessors' Map Number: _____ Assessors' Lot/Parcel Number: _____

b. Area Description (use additional paper, if necessary):
Right side of property stairs & leveled area

c. Plan and/or Map Reference(s): (use additional paper if necessary)
 Title: Stone flat area 1 Date: 4/12/2024
 Title: Stone flat area 2 Date: 4/12/2024



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B. Project Description (cont.)

2. a. Activity/Work Description (use additional paper and/or provide plan(s) of Activity, if necessary):

see "Project Description"

b. Identify provisions of the Wetlands Protection Act or regulations which may exempt the applicant from having to file a Notice of Intent for all or part of the described work (use additional paper, if necessary).

3. a. If this application is a Request for Determination of Scope of Alternatives for work in the Riverfront Area, indicate the one classification below that best describes the project.

- Single family house on a lot recorded on or before 8/1/96
- Single family house on a lot recorded after 8/1/96
- Expansion of an existing structure on a lot recorded after 8/1/96
- Project, other than a single-family house or public project, where the applicant owned the lot before 8/7/96
- New agriculture or aquaculture project
- Public project where funds were appropriated prior to 8/7/96
- Project on a lot shown on an approved, definitive subdivision plan where there is a recorded deed restriction limiting total alteration of the Riverfront Area for the entire subdivision
- Residential subdivision; institutional, industrial, or commercial project
- Municipal project
- District, county, state, or federal government project
- Project required to evaluate off-site alternatives in more than one municipality in an Environmental Impact Report under MEPA or in an alternatives analysis pursuant to an application for a 404 permit from the U.S. Army Corps of Engineers or 401 Water Quality Certification from the Department of Environmental Protection.

b. Provide evidence (e.g., record of date subdivision lot was recorded) supporting the classification above (use additional paper and/or attach appropriate documents, if necessary.)



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C. Determinations

1. I request the Southwick Conservation Commission make the following determination(s). Check any that apply:

- a. whether the **area** depicted on plan(s) and/or map(s) referenced above is an area subject to jurisdiction of the Wetlands Protection Act.
- b. whether the **boundaries** of resource area(s) depicted on plan(s) and/or map(s) referenced above are accurately delineated.
- c. whether the **Activities** depicted on plan(s) referenced above is subject to the Wetlands Protection Act and its regulations.
- d. whether the area and/or Activities depicted on plan(s) referenced above is subject to the jurisdiction of any **municipal wetlands' ordinance or bylaw** of:

Name of Municipality

- e. whether the following **scope of alternatives** is adequate for Activities in the Riverfront Area as depicted on referenced plan(s).
- _____

D. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Request for Determination of Applicability and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge.

I further certify that the property owner, if different from the applicant, and the appropriate DÉP Regional Office were sent a complete copy of this Request (including all appropriate documentation) simultaneously with the submittal of this Request to the Conservation Commission.

Failure by the applicant to send copies in a timely manner may result in dismissal of the Request for Determination of Applicability.

Signatures:

I also understand that notification of this Request will be placed in a local newspaper at my expense in accordance with Section 10.05(3)(b)(1) of the Wetlands Protection Act regulations.

[Signature]
Signature of Applicant

9/8/2024
Date

Signature of Representative (if any)

Date

Project Description

On the right side of the property facing the lake, we plan on adding more steps to the existing stairs with a small retaining wall on either side of the stairs. The side closer to the house will have a retaining wall approx. 6' long. The left side of the stairs will have a retaining wall approx. 5' long. Once the wall and stairs are completed, we will excavate a flattened area with stone to eliminate such a drastic slope. We will use a hay swaddle for erosion control. The entire project should take around three days to complete.

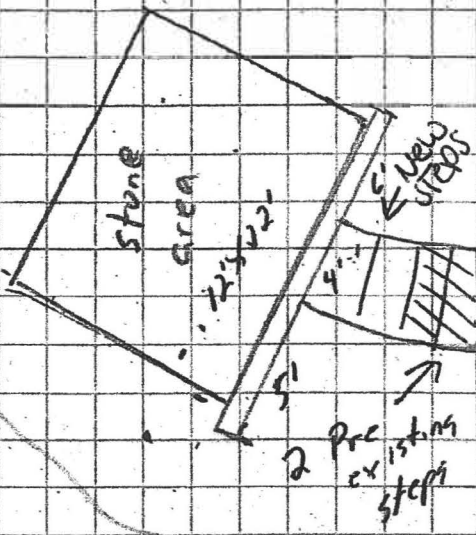
Stone
Fence
area

Silt
Fence

House

Undisturbed
area

trees + brushy



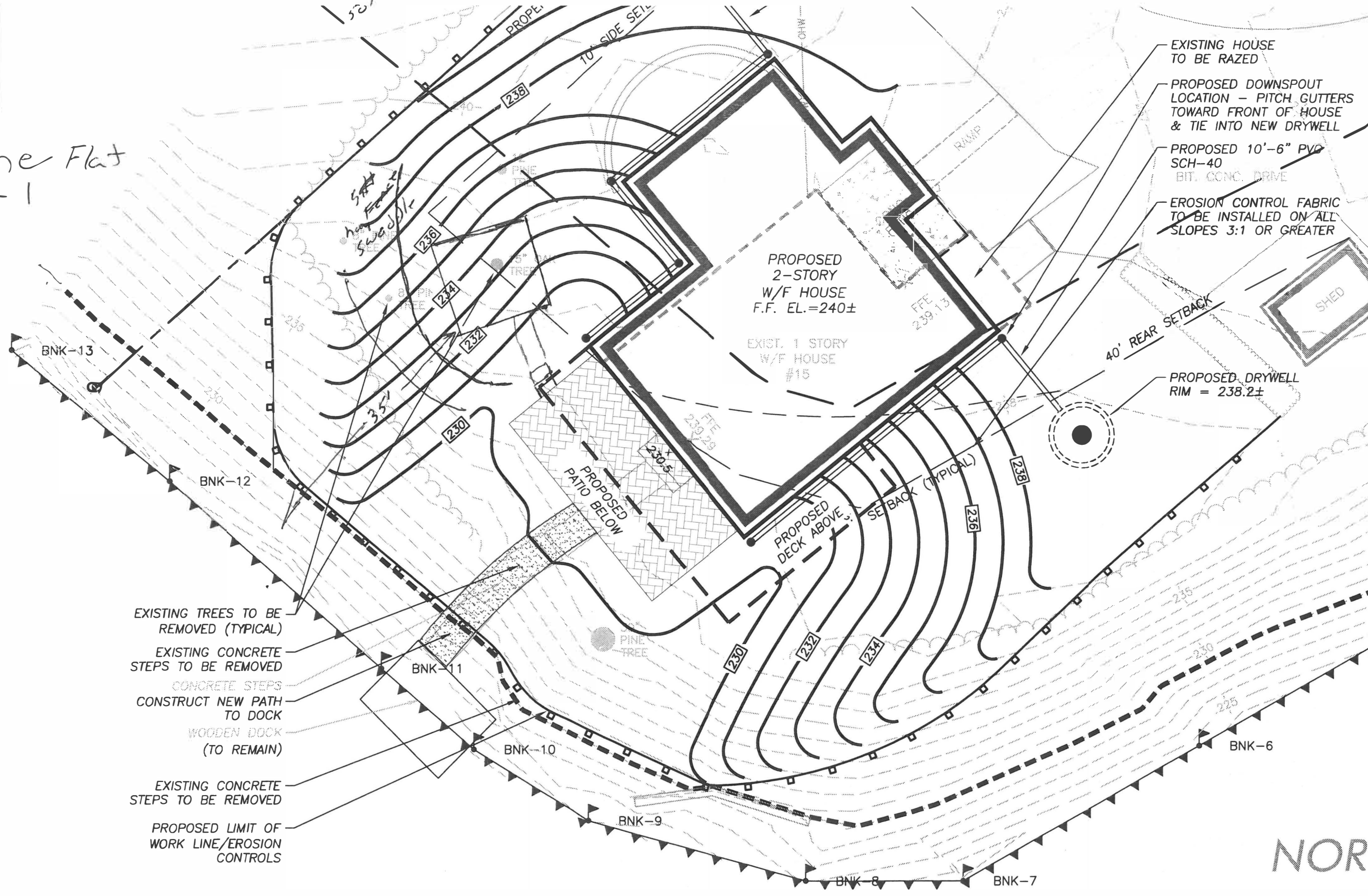
Patio

10'±
to
water

Water

1/8" = 1'

Stone Flat area 1



- EXISTING HOUSE TO BE RAZED
- PROPOSED DOWNSPOUT LOCATION - PITCH GUTTERS TOWARD FRONT OF HOUSE & TIE INTO NEW DRYWELL
- PROPOSED 10'-6" PVC SCH-40 BIT. CONC. DRIVE
- EROSION CONTROL FABRIC TO BE INSTALLED ON ALL SLOPES 3:1 OR GREATER

- EXISTING TREES TO BE REMOVED (TYPICAL)
- EXISTING CONCRETE STEPS TO BE REMOVED
- CONCRETE STEPS CONSTRUCT NEW PATH TO DOCK
- WOODEN DOCK (TO REMAIN)
- EXISTING CONCRETE STEPS TO BE REMOVED
- PROPOSED LIMIT OF WORK LINE/EROSION CONTROLS

NOR