

# NOTICE OF INTENT

Proposed replacement of existing Concrete Wall and Paver Patio

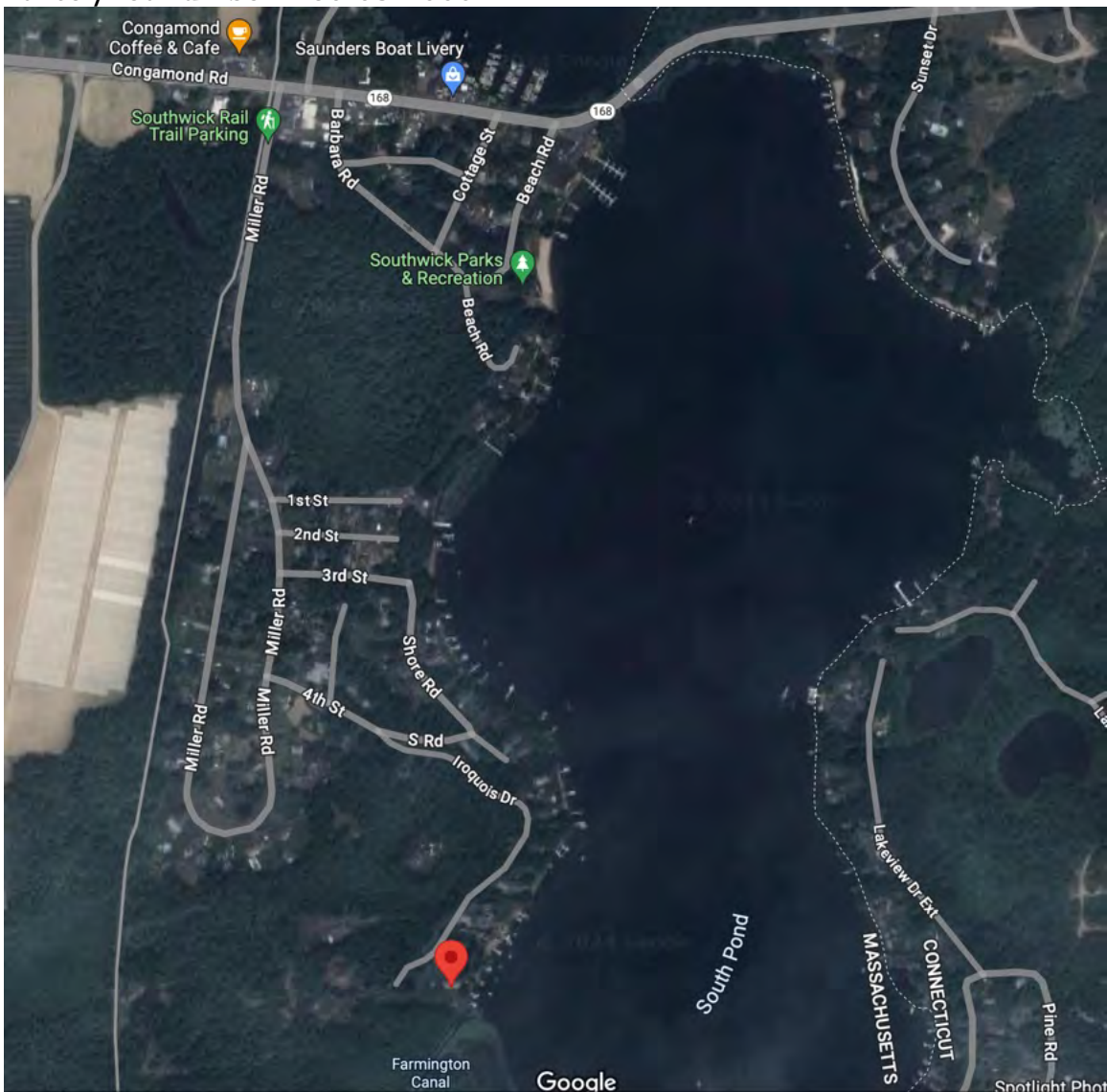
Page 2: Table of Contents

**Site Location: 34 Iroquois Dr.  
Southwick, MA 01077**

**Applicant:** Joseph and Doreen Reed  
250 Old Orchard Road  
Bristol, CT 06010

**Representative:** The Green Machine  
Richard Zito  
1345 Blue Hills Ave  
Bloomfield, CT 06002

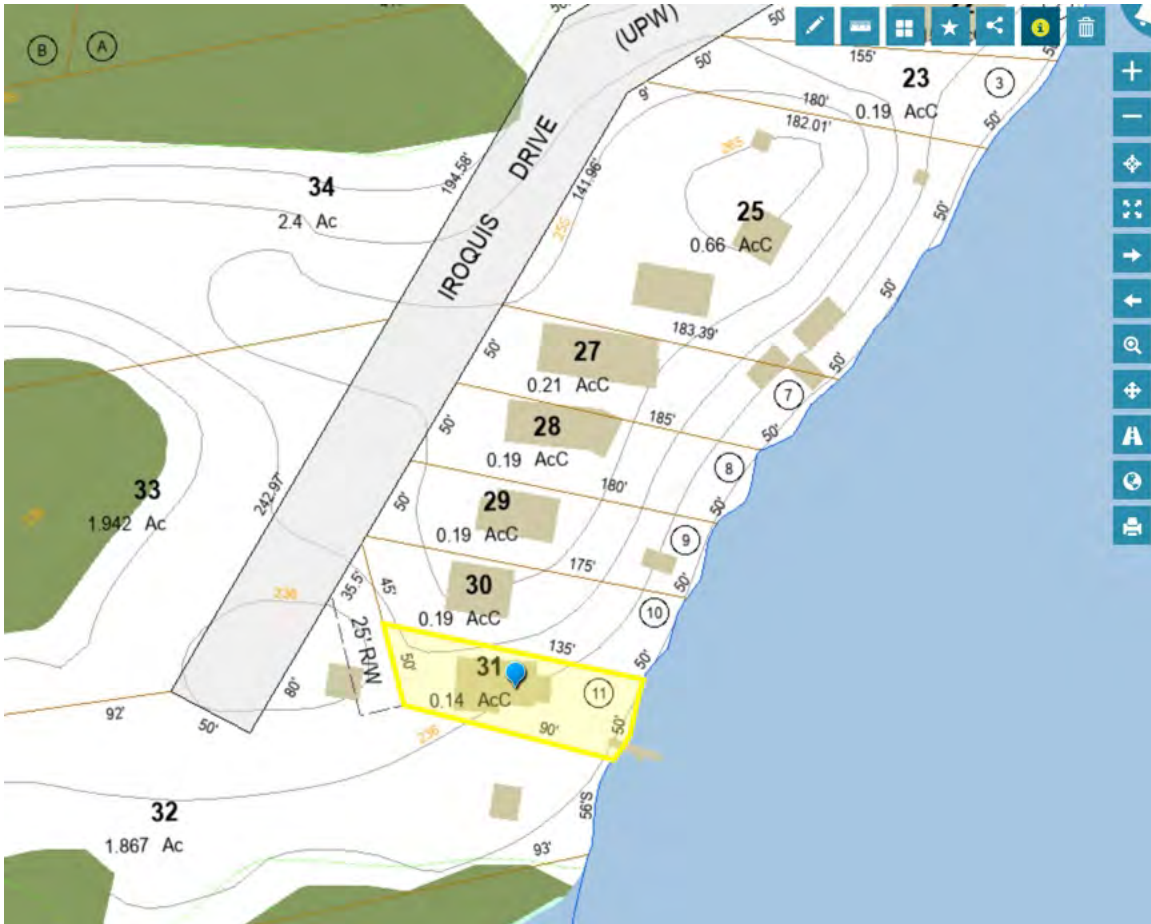
**Assessors Map/Plat Number: 160  
Parcel/Lot Number: 160-031-000**



**Google Map (02.23.24) Not To Scale  
Red Pin Shows Site Location**

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**Assessors Map (02.23.24) Not To Scale**

**Outlined Yellow Area Shows Site Location: 34 Iroquois Dr.  
Southwick, MA 01077**



**FEMA Flood Map (04.15.24) Not To Scale – Effective on 07.16.2013**

**Red Pin Shows Site Location: 34 Iroquois Dr.  
Southwick, MA 01077**

Retrieved from FEMA Website 04.15.24  
Blue Shaded Area = 100 Year Floodplains



Town of Southwick GIS Map – Not To Scale

Retrieved from Town Website 03.20.24

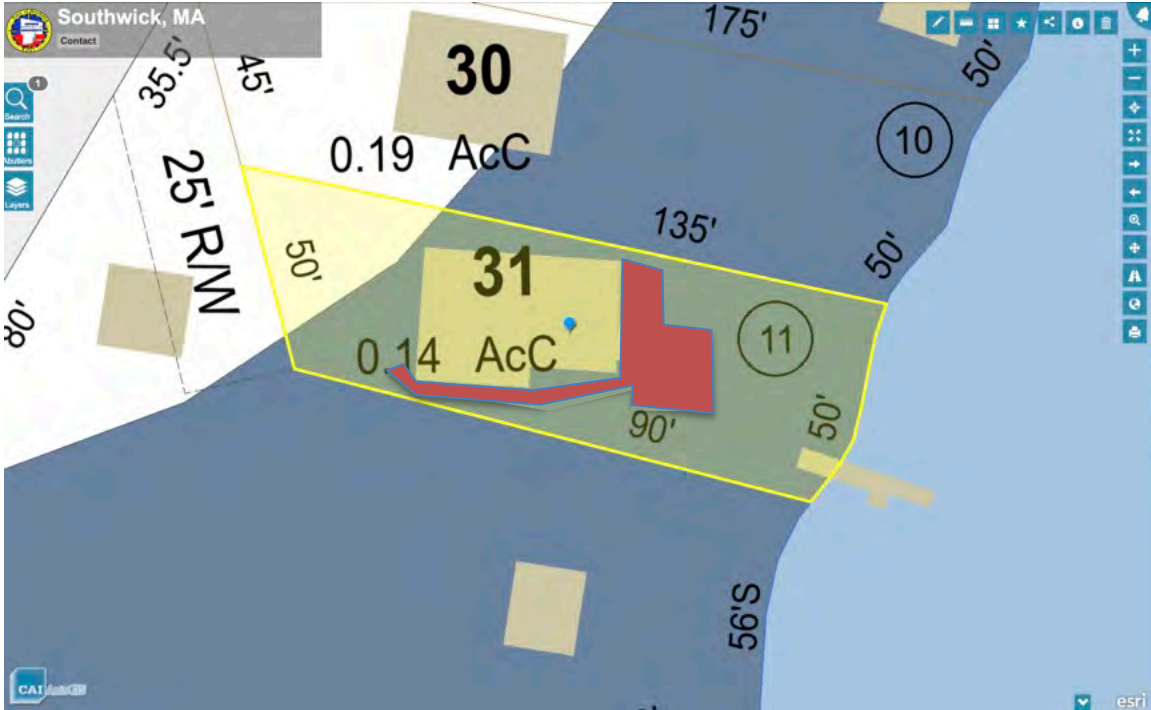
Yellow Out Line = Site Location: **34 Iroquois Dr.**

**Southwick, MA 01077**

Dark Green = DEP Wetlands

Dark Blue = 100 Year Floodplains (Updated 2012)





Town of Southwick GIS Map – Not To Scale

Retrieved from Town Website 03.20.24

Yellow Out Line = Site Location: **34 Iroquois Dr.**

**Southwick, MA 01077**

Dark Blue = 100 Year Floodplains (Updated 2012)

Red = Proposed Work Area

## **Narrative of proposed work to be completed:**

1. Removal of failing existing concrete wall and installation of new engineered block walls. Replace existing concrete stairs and existing paver patio with granite steps and new pavers (patio to be expanded 200 sq. ft.). Install new paver walkway from patio to driveway.

- Existing failing wall to be removed, see 6 pictures below
- The existing 24' long x 6' tall wall to be replaced with 2 new block walls
- Lower wall to be built in same location of existing wall, size to be approximately 24' long x 4.5' tall
- Wall two to be approximately 3' behind lower wall (3' further from the water). Wall two to be approximately 30' long (with returns) (24' long facing water) x 28" tall (retaining earth height)
- Building techniques to be standard block wall construction: sub soils to be removed, installation of 3/4" trap rock for base/ behind wall materials. Other materials to be included, fabric, geo grid, drainage pipe. Manufacturer specification to be followed.
- First 6 pictures are existing site conditions. Last 4 pictures are of a double wall, granite steps and patio installed by The Green Machine in Simsbury, CT



Picture Above is of Existing Site Conditions: New lower wall to be built in same location of existing failing wall. Notice water line on January 22, 2024. 28' 6" from existing wall. Silt fence to be installed approximately 10' from waters edge.



Picture Above: Large crack, existing wall leaning forward





Picture Above: Large crack on front of wall and separation from south side existing concrete wall



Picture Above: Close up of large front crack





Picture Above: Close up of separation from south side existing concrete wall, existing wall leaning forward





Picture Above: Existing concrete stairs to be removed











## Narrative of proposed work to be completed: Continued

2. Existing paver patio area plus highlighted expansion area shown and new walkway area.

- Existing pavers on site to be reused for new 55' x 42" walkway
- New patio area to be Techo-Bloc Blu60 pavers
- Existing paver area is 324 sq. ft.
- New expansion patio area to be approximately 200 sq. ft.
- Building techniques to be standard paver installation: sub soils to be removed, installation of small process and stone dusk, to be compacted every 4". Manufacturer specification to be followed.
- Picture 1: Existing Patio
- Picture 2: Expansion Area, 10' out from existing patio x 20' long
- Picture 3: Off existing Patio new walkway to extend along side of house until driveway, approximately 55' long x 42" wide



Picture Above: Existing Paver Patio



Picture Above: Area highlighted to be paver patio expansion





Picture Above: Area for new paver walkway from existing patio to driveway, approximately 55' long x 42" wide. Existing pavers on site to be reused for this new walkway.

### **Narrative of proposed work to be completed: Continued**

#### **3. Existing concrete stairs to be removed, installation of new Granite Steps**

- 16 4' wide x 13" deep x 7" riser Granite Steps to be installed
- Installation techniques to be standard granite step installation: sub soils to be removed, installation of small process and stone dusk, to be compacted every 4". Manufacturer specification to be followed.
- Picture 1: Existing Steps
- Picture 2: Example of Installed Granite Steps by The Green Machine



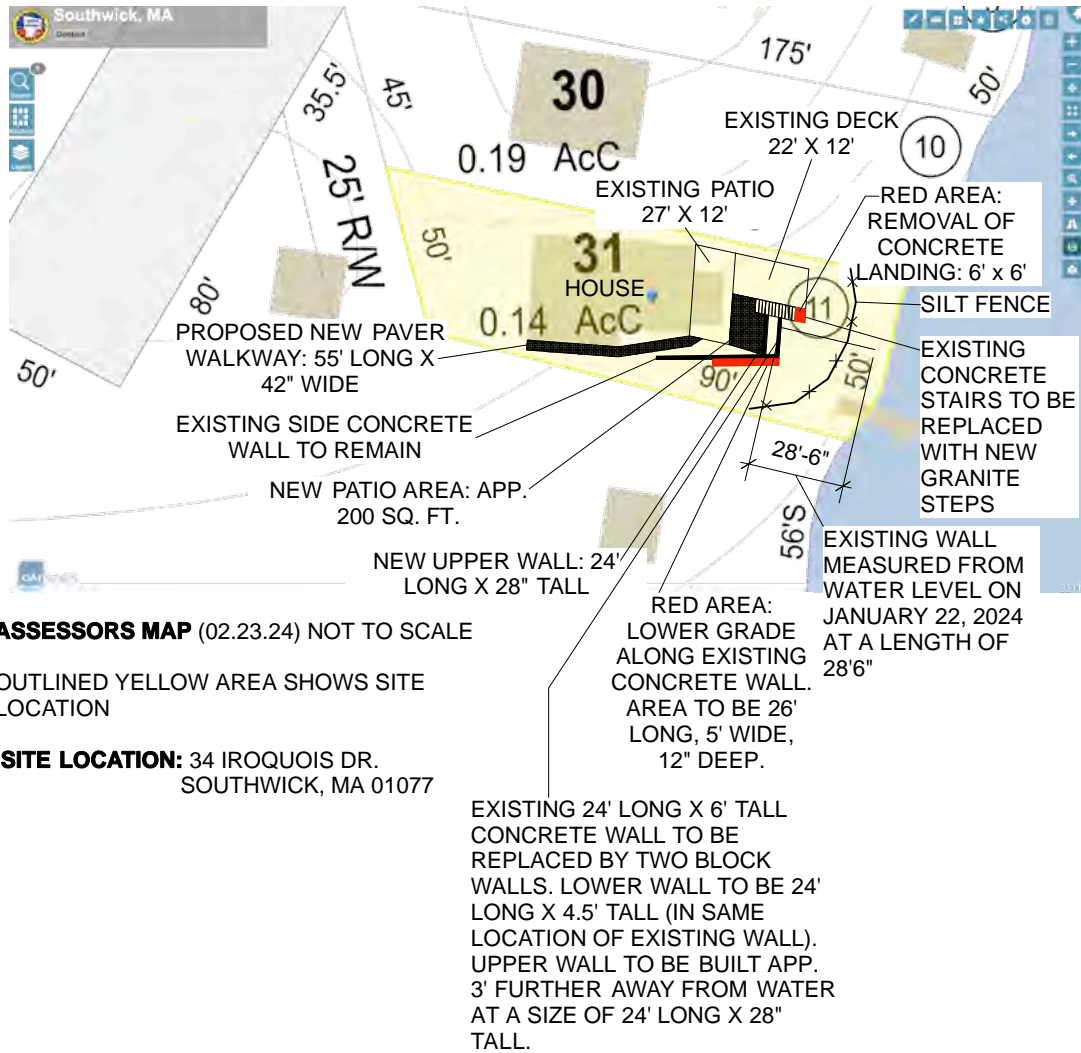
Picture Above: Existing Stairs





Picture Above: Installed Granite Steps by The Green Machine on Middle Pond

**Site Plan: Assessors Map (02.23.24) Not To Scale – Draw in areas of proposed work on site**



**Bordering Land Subject to Flooding – Proposed Alteration:**

- Existing wall 24' long x 6' tall
- New Lower Wall 24' long x 4.5' tall
- New Upper Wall 24' long x 28" tall
- New Patio area 20' x 10' with Upper wall supporting new patio area = 180.9 cubic ft. of new base material

Red areas above on map are proposed materials being removed from site to offset new materials: Concrete Landing = 55.9 cubic ft. + soils along existing concrete wall being removed = 129.9 cubic ft. which equals a total of 185.8 cubic feet of materials being removed



**Material List:** Specifications Sheets can be provided upon request

- 16 new granite stairs to be installed, size to be 4' long, 13" deep, with 7" rise
- Techo-Bloc Blu60 pavers
- Techo-Bloc Semma Interlocking Block Wall System
- ¾" Trap Rock
- Small Process
- Stone Dust

**List of Equipment being used:** See Specifications Sheet for more Information

- 2020 Bobcat E35 Mini Excavator – Machine Weight 7,699 lbs.
- 2007 Takeuchi TB016 Mini Excavator – Machine Weight 3,524 lbs.
- 2005 Caterpillar 257B Multi Terrain Loader (Track Machine) – Machine Weight 7,557 lbs.
- 2012 Wacker Loader WL30 – Machine Weight 6,878 lbs.

**Silt Fence Specifications being used:** Specification Sheet can be provided for more Information

- State of Connecticut DOT Silt Fence (CT36112130) - Standard Size: 36" x 100' – 10' On-Center Stake Spacing - 1.5" X 1.5" X 48" Pointed Hardwood Stakes

**Jobs by The Green Machine preformed on Congamond Lakes:** See Pictures Below

- Pictures 1-4: 2016 Middle Pond
- Pictures 5-8: 2015 South Pond
- Pictures 9-10: 2018 Middle Pond
- Picture 11-12: 2020 Middle Pond
- Pictures 13-14: 2021 North Pond





























Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

## WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Southwick

City/Town

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

### A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

34 Iroquois Dr. Southwick 01077  
a. Street Address b. City/Town c. Zip Code

Latitude and Longitude: 42.010225 -72.768209  
d. Latitude e. Longitude

160 160-031-000  
f. Assessors Map/Plat Number g. Parcel /Lot Number

2. Applicant:

Joseph and Doreen Reed  
a. First Name b. Last Name

c. Organization

250 Old Orchard Road

d. Street Address

Bristol CT 06010  
e. City/Town f. State g. Zip Code

860.712.8675 joe@reedandstefanow.com  
h. Phone Number i. Fax Number j. Email Address

3. Property owner (required if different from applicant):  Check if more than one owner

same as applicant  
a. First Name b. Last Name

c. Organization

d. Street Address

e. City/Town f. State g. Zip Code

h. Phone Number i. Fax Number j. Email address

4. Representative (if any):

Richard Zito  
a. First Name b. Last Name

The Green Machine  
c. Company

1345 Blue Hills Ave

d. Street Address

Bloomfield CT 06002  
e. City/Town f. State g. Zip Code

860.243.9000 rick@greenmachinect.com  
h. Phone Number i. Fax Number j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$110.00 \$42.50 \$67.50  
a. Total Fee Paid b. State Fee Paid c. City/Town Fee Paid



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### A. General Information (continued)

6. General Project Description:

Removal of failing existing concrete wall and installation of new engineered block walls. Replace existing concrete stairs and existing paver patio with granite steps and new pavers (patio to be expanded 200 sq. ft.). Install new paver walkway from patio to driveway.

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- |   |   |
|---|---|
| 1. <input checked="" type="checkbox"/> Single Family Home             | 2. <input type="checkbox"/> Residential Subdivision       |
| 3. <input type="checkbox"/> Commercial/Industrial                     | 4. <input type="checkbox"/> Dock/Pier                     |
| 5. <input type="checkbox"/> Utilities                                 | 6. <input type="checkbox"/> Coastal engineering Structure |
| 7. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) | 8. <input type="checkbox"/> Transportation                |
| 9. <input type="checkbox"/> Other                                     |   |

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1.  Yes  No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR 10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

Hampden

a. County

21318

c. Book

b. Certificate # (if registered land)

0113

d. Page Number

### B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.





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**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	1. linear feet _____	2. linear feet _____
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet _____	2. square feet _____
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet _____	2. square feet _____
	3. cubic yards dredged _____	

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
d. <input checked="" type="checkbox"/> Bordering Land Subject to Flooding	336	166
	1. square feet _____	2. square feet _____
	180.9	185.8
e. <input type="checkbox"/> Isolated Land Subject to Flooding	3. cubic feet of flood storage lost _____	4. cubic feet replaced _____
	1. square feet _____	
f. <input type="checkbox"/> Riverfront Area	2. cubic feet of flood storage lost _____	3. cubic feet replaced _____
	1. Name of Waterway (if available) - <b>specify coastal or inland</b> _____	

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
- 100 ft. - New agricultural projects only
- 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet \_\_\_\_\_ b. square feet within 100 ft. \_\_\_\_\_ c. square feet between 100 ft. and 200 ft. \_\_\_\_\_

5. Has an alternatives analysis been done and is it attached to this NOI?  Yes  No

6. Was the lot where the activity is proposed created prior to August 1, 1996?  Yes  No

3.  Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



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**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
 Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	1. square feet _____	
	2. cubic yards dredged _____	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	1. square feet _____	2. cubic yards beach nourishment _____
e. <input type="checkbox"/> Coastal Dunes	1. square feet _____	2. cubic yards dune nourishment _____
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	1. linear feet _____	
g. <input type="checkbox"/> Rocky Intertidal Shores	1. square feet _____	
h. <input type="checkbox"/> Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., creation _____
i. <input type="checkbox"/> Land Under Salt Ponds	1. square feet _____	
	2. cubic yards dredged _____	
j. <input type="checkbox"/> Land Containing Shellfish	1. square feet _____	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	1. cubic yards dredged _____	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	1. square feet _____	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	a. square feet of BVW _____	b. square feet of Salt Marsh _____
5. <input type="checkbox"/> Project Involves Stream Crossings		
	a. number of new stream crossings _____	b. number of replacement stream crossings _____





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### C. Other Applicable Standards and Requirements

- This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

#### Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

- a.  Yes  No **If yes, include proof of mailing or hand delivery of NOI to:**

**Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581**

b. Date of map \_\_\_\_\_

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

- c. Submit Supplemental Information for Endangered Species Review\*

1.  Percentage/acreage of property to be altered:
- (a) within wetland Resource Area \_\_\_\_\_ percentage/acreage
- (b) outside Resource Area \_\_\_\_\_ percentage/acreage
2.  Assessor's Map or right-of-way plan of site
2.  Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*
- (a)  Project description (including description of impacts outside of wetland resource area & buffer zone)
- (b)  Photographs representative of the site

\* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <https://www.mass.gov/mas-endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



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### C. Other Applicable Standards and Requirements (cont'd)

- (c)  MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

- (d)  Vegetation cover type map of site
- (e)  Project plans showing Priority & Estimated Habitat boundaries
- (f) OR Check One of the Following

1.  Project is exempt from MESA review.  
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2.  Separate MESA review ongoing.      a. NHESP Tracking # \_\_\_\_\_      b. Date submitted to NHESP \_\_\_\_\_

3.  Separate MESA review completed.  
Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a.  Not applicable – project is in inland resource area only      b.  Yes     No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Bourne to Rhode Island border, and the Cape & Islands:

North Shore - Plymouth to New Hampshire border:

Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
836 South Rodney French Blvd.  
New Bedford, MA 02744  
Email: [dmf.envreview-south@mass.gov](mailto:dmf.envreview-south@mass.gov)

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930  
Email: [dmf.envreview-north@mass.gov](mailto:dmf.envreview-north@mass.gov)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c.  Is this an aquaculture project?      d.  Yes     No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).





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### C. Other Applicable Standards and Requirements (cont'd)

**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
- a.  Yes  No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.
- b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?
- a.  Yes  No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
- a.  Yes  No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?
- a.  Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
1.  Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
  2.  A portion of the site constitutes redevelopment
  3.  Proprietary BMPs are included in the Stormwater Management System.
- b.  No. Check why the project is exempt:
1.  Single-family house
  2.  Emergency road repair
  3.  Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

### D. Additional Information

- This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2.  Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.



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### D. Additional Information (cont'd)

3.  Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4.  List the titles and dates for all plans and other materials submitted with this NOI.

Reed.Southwick(04.15.24)A

a. Plan Title

b. Prepared By

c. Signed and Stamped by

d. Final Revision Date

e. Scale

Reed - NOI - Scope of Work(04.15.24)

04.15.24

f. Additional Plan or Document Title

g. Date

5.  If there is more than one property owner, please attach a list of these property owners not listed on this form.
6.  Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7.  Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8.  Attach NOI Wetland Fee Transmittal Form
9.  Attach Stormwater Report, if needed.

### E. Fees

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

21352

2. Municipal Check Number

04.18.24

3. Check date

21353

4. State Check Number

04.18.24

5. Check date

Richard

6. Payor name on check: First Name

Zito

7. Payor name on check: Last Name





Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

Provided by MassDEP

**WPA Form 3 – Notice of Intent**

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**F. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. 

2. Date  
4-17-24

3. Signature of Property Owner (if different)

5. 

4. Date  
04.17.2024

6. Date

**For Conservation Commission:**

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a copy of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

**Other:**

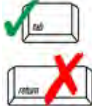
If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

34 Iroquois Dr. \_\_\_\_\_ Southwick \_\_\_\_\_  
 a. Street Address b. City/Town  
 21353 \_\_\_\_\_ \$42.50 \_\_\_\_\_  
 c. Check number d. Fee amount

2. Applicant Mailing Address:

Joseph and Doreen \_\_\_\_\_ Reed \_\_\_\_\_  
 a. First Name b. Last Name  
 \_\_\_\_\_  
 c. Organization  
 250 Old Orchard Road \_\_\_\_\_  
 d. Mailing Address  
 Bristol \_\_\_\_\_ CT \_\_\_\_\_ 06010 \_\_\_\_\_  
 e. City/Town f. State g. Zip Code  
 860.712.8675 \_\_\_\_\_ joe@reedandstefanow.com \_\_\_\_\_  
 h. Phone Number i. Fax Number j. Email Address

3. Property Owner (if different):

same as applicant \_\_\_\_\_  
 a. First Name b. Last Name  
 \_\_\_\_\_  
 c. Organization  
 \_\_\_\_\_  
 d. Mailing Address  
 \_\_\_\_\_  
 e. City/Town \_\_\_\_\_ f. State \_\_\_\_\_ g. Zip Code  
 \_\_\_\_\_  
 h. Phone Number \_\_\_\_\_ i. Fax Number \_\_\_\_\_ j. Email Address

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).

**B. Fees**

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

- Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.
- Step 2/Number of Activities:** Identify the number of each type of activity.
- Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.
- Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.
- Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.
- Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.





**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
Category 1a	1	\$110	\$110

**Step 5/Total Project Fee:** \_\_\_\_\_

**Step 6/Fee Payments:**

Total Project Fee:	\$110
State share of filing Fee:	\$42.50
City/Town share of filling Fee:	67.50
	a. Total Fee from Step 5
	b. 1/2 Total Fee <b>less</b> \$12.50
	c. 1/2 Total Fee <b>plus</b> \$12.50

**C. Submittal Requirements**

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
 Box 4062  
 Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

MEMO TO LEAVE TO VIEW YOUR ACCOUNT INFORMATION IN PRIVATE    HEAT SENSITIVE VOID LOCK (UNAPPLICABLE WHEN REPAIRED)

**the green machine** SINCE 1974  
(860) 243-9000

**Windsor Federal Savings**  
Windsor, Connecticut 06095  
51-7023/2111

21353

PAY TO THE ORDER OF *State of Massachusetts* *4.18.24*  
*Forty two 50/100* *\$42.50* DOLLARS

MEMO

*[Signature]*  
AUTHORIZED SIGNATURE

⑈ 0 2 1 3 5 3 ⑈ ⑆ 2 1 1 1 7 0 2 3 7 ⑆ 7 4 4 9 8 9 4 2 ⑈

Security features. Details on back.

MEMO TO LEAVE TO VIEW YOUR ACCOUNT INFORMATION IN PRIVATE    HEAT SENSITIVE VOID LOCK (UNAPPLICABLE WHEN REPAIRED)

**the green machine** SINCE 1974  
(860) 243-9000

**Windsor Federal Savings**  
Windsor, Connecticut 06095  
51-7023/2111

21352

PAY TO THE ORDER OF *Town of Southwick* *4.18.24*  
*Sixty seven 50/100* *\$67.50* DOLLARS

MEMO

*[Signature]*  
AUTHORIZED SIGNATURE

⑈ 0 2 1 3 5 2 ⑈ ⑆ 2 1 1 1 7 0 2 3 7 ⑆ 7 4 4 9 8 9 4 2 ⑈

Security features. Details on back.



## AFFIDAVIT OF SERVICE

Under the Massachusetts Wetlands Protection Act

I, Richard S. Zito Jr. of The Green Machine hereby certify under the pains and penalties of perjury that on or about April 19, 2024 I gave notification to abutters in compliance with the second paragraph of Mass General Law Chapter 131, Section 40, and the DEP Guide to Abutter Notification dated April 8, 1994, in accordance with the following matter:

A Notice of Intent filed under the Massachusetts Wetlands Protection Act by Norman Cheever with the Southwick Conservation Commission on or about April 19, 2024 for property located at 34 Iroquois Dr. (Map 160, Parcel 160-031-000), Southwick, Massachusetts.

The form of notification, and a list of the abutters to whom it was given and their addresses are attached to this Affidavit of Service.



**Richard S. Zito Jr.**  
**The Green Machine, Inc.**

04.19.2024

**Date: April 19, 2024**

**Notification to Abutters**

By Hand Delivery, Certified Mail (return receipt requested), or Certificates of Mailing

*This is a notification required by law. You are receiving this notification because you have been identified as the owner of land abutting another parcel of land for which certain activities are proposed. Those activities require a permit under the Massachusetts Wetlands Protection Act (M.G.L. c. 131, § 40).*

In accordance with the second paragraph of the Massachusetts Wetlands Protection Act, and 310 CMR 10.05(4)(a) of the Wetlands Regulations, you are hereby notified that:

- A. A Notice of Intent was filed with the (Southwick) Conservation Commission on (04.19.24) seeking permission to remove, fill, dredge, or alter an area subject to protection under M.G.L. c. 131 §40. The following is a description of the proposed activity/activities:

Removal of failing existing concrete wall and installation of new engineered block walls. Replace existing concrete stairs and existing paver patio with granite steps and new pavers (patio to be expanded 200 sq. ft.). Install new paver walkway from patio to driveway.

- B. The name of the applicant is: (Joseph and Doreen Reed).
- C. The address of the land where the activity is proposed is: (34 Iroquois Dr. Southwick, MA 01077. Assessors map 160 and parcel number 160-031-000).
- D. Copies of the Notice of Intent may be examined or obtained at the office of the (Southwick) Conservation Commission, located at (454 College Highway, Southwick, MA). The regular business hours of the Town Clerk are (Monday thru Friday, 8:30 am – 4:30 pm), and the Commission may be reached at (413.569.6907).
- E. Copies of the Notice of Intent may be obtained from the applicant or (The Green Machine) representative by calling (Richard Zito) at (860.243.9000). An administrative fee may be applied for providing copies of the NOI and plans.
- F. Information regarding the date, time, and location of the public hearing regarding the Notice of Intent may be obtained from the (Southwick) Conservation Commission. Notice of the public hearing will be published at least five business days in advance, in the (The Westfield News newspaper).

Notification provided pursuant to the above requirement does not automatically confer standing to the recipient to request Departmental Action for the underlying matter. See 310 CMR 10.05(7)(a)4.



**100 FOOT ABUTTERS LIST REPORT:**

Southwick, MA  
April 17, 2024

**Subject Property:**

Parcel Number: 160-031-000	Mailing Address: Reed, Joseph & Doreen
CAMA Number: 160-031-000-000-0000	250 Old Orchard Road
Property Address: 34 Iroquois Dr.	Bristol, CT 06010

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**Abutter:**

Parcel Number: 160-028-000	Mailing Address: Kimberley Wry Laudati et al.
CAMA Number: 160-028-000-000-0000	PO Box 52
Property Address: 28 Iroquois Dr.	Ararat, VA 24053

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Parcel Number: 160-029-000	Mailing Address: DeBay, Michael J
CAMA Number: 160-029-000-000-0000	29 Iroquois Dr.
Property Address: 30 Iroquois Dr.	Southwick, MA 01077

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Parcel Number: 160-030-000	Mailing Address: Blais-Cheyunski, Jeanne C
CAMA Number: 160-030-000-000-0000	32 Iroquois Dr.
Property Address: 32 Iroquois Dr.	Southwick, MA 01077

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Parcel Number: 160-032-000	Mailing Address: Reed, Joseph & Doreen
CAMA Number: 160-032-000-000-0000	250 Old Orchard Road
Property Address: 37 Iroquois Dr.	Bristol, CT 06010

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Parcel Number: 160-033-000	Mailing Address: Chang, Bob C
CAMA Number: 160-033-000-000-0000	200 N Pickett Street
Property Address: 35 Iroquois Dr. Unit 313	Alexandria, VA 22304
	Chang, Jane J
	200 N Pickett Street
	Alexandria, VA 22304

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# Reminders Publishing, LLC

## Westfield News Legal Notices Policy

TOWN OF SOUTHWICK- LEGAL ADVERTISING

Date: 4/17/24

### Notice of Payment due for Legal Advertising

The Town of Southwick \_\_\_\_\_ Department will submit a legal notice to Reminders Publishing, LLC, owner of the Westfield News for publication on your behalf. The publication is required, and you will be responsible for payment of this notice.

As a courtesy, the Westfield News will process the legal notice for publication, but payment must be paid directly to Reminders Publishing once the invoice is issued. Please call 413-562-4181 Ext 118 to make a payment by credit card or you may send a check to the address on the invoice.

Name, address, phone, email address, of person(s) responsible for payment:

Joe Reed  
250 Old Orchard Bristol, Ct 06010  
Joe at reed and stefanow.com  
Cell 860-712-8675

### Acknowledgement of receiving notification of payment responsibility:

*I understand and agree that the Town of Southwick will place a legal notice on my behalf in the Westfield News for publication as requested. Payment for the legal notice is my responsibility, and I will contact the Westfield News to pay the notice. Failure to do so may result in cancellation of the notice and/or interruption of future service.*

Signed:  Date: 4-17-24

WESTFIELD OFFICE - 181 ROOT ROAD, WESTFIELD, MA 01085  
413-562-4181 EXT. 102