

DUE TO AN  
UNFORTUNATE  
OMMISSION PRIOR  
TO PRINTING OF  
THIS REPORT, PAGES  
116 - 132 OF THE  
DOINGS OF THE  
ANNUAL TOWN  
REPORT MAY 16, 2023  
WERE ADDED POST  
PRODUCTION

*Town of*  
**Southwick**  
*Massachusetts*



**Annual  
Town Report  
for the Year 2023**



*Sunset Over Southwick Center*

## **Credits and Acknowledgements:**

### **With appreciation,**

To all the Departments, Committees, Boards and Commissions for submitting your reports in a timely manner.

#### **Annual Town Report:**

*Lisa A. Anderson*

#### **Front Cover Courtesy of:**

*Jason Giguere*

#### **Back Cover Courtesy of:**

*Russell E. Anderson*

#### **Design Production:**

*Joel Paull of Betterway Print*



# *TOWN OF SOUTHWICK*

## **VISITORS – CODE OF CONDUCT**

The Town of Southwick employees strive to provide a positive experience for those visiting Town facilities, by following the “Employee Handbook”. In addition, the Town supports a workplace that is conducive to personal safety and security and is free from intimidation, threats or violent acts. The Town does not tolerate workplace violence, including the threat of violence by anyone who conducts business with the Town.

The Town will not tolerate harassing conduct that affects employment conditions, that interferes unreasonably with an individual’s performance or that creates an intimidating, hostile or offensive work environment.

Complying with this Code of Conduct is required by all people doing business with Town employees.

Violators who do not comply with this policy may be asked to leave the premises.

### **Expected Conduct**

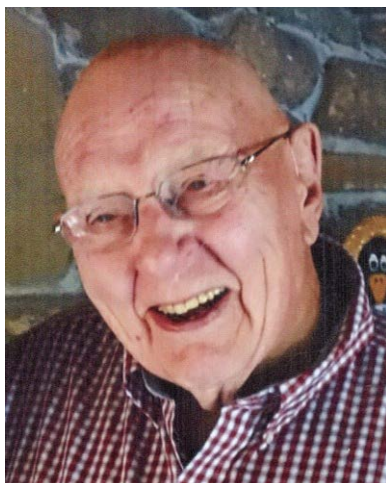
- SHOW RESPECT FOR OTHERS, BUILDING FACILITIES AND PERSONAL PROPERTY OF OTHERS
- USE COMMON COURTESY WHEN INTERACTING WITH OTHERS
- DO NOT ENGAGE IN ANY LEWD OR OFFENSIVE BEHAVIOR
- ANY FORM OF VIOLENCE IS PROHIBITED
- SMOKING, DRINKING ALCOHOL OR APPEARING TO
- BE UNDER THE INFLUENCE OF ANY ILLEGAL SUBSTANCE IS PROHIBITED
- AVOID CAUSING DISTURBANCES, DISRUPTIONS OR ROAMING FROM OFFICE TO OFFICE
- REPEATED VIOLATIONS MAY RESULT IN PERMANENT SUSPENSION OF FACILITY PRIVILEGES.

**Thank you for your cooperation!**

## TRANSITIONS



*Calvin T. Chunglo*  
*Planning Board & Capital Expenditures Committee*  
*June 20, 1948 – December 23, 2022*



*Clyde Lewis Jones*  
*Southwick Fire Department & Planning Board*  
*October 26, 1931 – March 5, 2023*



*Giles "Whally" Daigneau*  
*Fire Commissioner*  
*October 13, 1949 – October 16, 2023*



***Irene J. Wolfe***  
*Town Accountant Office*  
*December 19, 1929 – January 16, 2023*



***Marion Jean Cass***  
*Conservation Commission Secretary*  
*October 1, 1936 -*



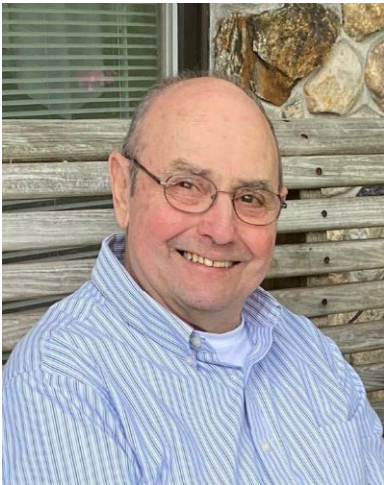
***Joan M. Hagan***  
*Third grade teacher at Woodland School &*  
*Housing Authority*  
*March 8, 1934 – November 6, 2023*



***John Andrews***

*Graves Officer*

*February 13, 1925 – November 11, 2023*



***Lewis J. Campagnari***

*Southwick Fire Department*

*December 14, 1937 – January 7, 2023*



***Marie J. Alamed***

*August 27, 1924 – January 8, 2023*

*Council on Aging/Senior Center Volunteer*



***Margaret Ann Smith***  
*Council on Aging/Senior Center Volunteer*  
*January 30, 1940 – June 9, 2023*



***Robert Laughlin***  
*Lt. Police Officer*  
*October 18, 1942 – December 1, 2023*

## RETIREMENTS 2023

None.



# Town of Southwick, Massachusetts

Incorporated:.....November 7, 1770  
Government: .....Open Town Meeting  
Three-member Select Board with Town Administrator ..... Doug Moglin, Chair  
..... Jason Perron, Vice Chair  
.....Diane Gale, Clerk  
.....Karl J. Stinehart, C.A.O  
Annual Town Meeting: ..... Third Tuesday of May  
Annual Town Election: .....Second Tuesday of May  
Town Census: (April 1, 2023).....8,368  
Area: ..... .31.7 Square Miles  
Town Roads..... 92.28 Square Miles  
Fiscal 2023 Tax Rate .....\$16.11  
Tax Levy .....\$22,351,407  
Congressional District ..... First (Congressman Neal)  
Senatorial District..... Second Hampden & Hampshire (Senator Marks)  
Representative District .....Third Hampden (Representative Boldyga)  
Town Hall Hours: .....Mon-Fri: 8:30am-4:30pm

## Schools:

Woodland Elementary School ..... (PreK-2)  
Powder Mill Middle School ..... (3-6)  
Southwick, Tolland, Granville Regional High School ..... (7-12)  
Town Website: .....[www.southwickma.org](http://www.southwickma.org)

## General Town Information

### Emergency Number

Ambulance – Fire – Police ..... 911  
Baystate Noble Hospital ..... 568-1000  
Poison Control Center ..... 800-222-1222

### Electric / Gas

Gas/Eversource ..... 800-285-5000  
Eversource Outages ..... 800-285-5000

### Agricultural Commission

Office ..... 569-6907  
Meetings ..... 1<sup>st</sup> & 3<sup>rd</sup> Monday at 7pm

### Animal Control

Call Emergency ..... 569-5348 ext 649

### Assessors

Office ..... 569-0565

### Board of Assessors

Meetings ..... 1<sup>st</sup> & 3<sup>rd</sup> Monday @ 6:30pm

### Birth Certificates

Town Clerk's Office ..... 569-5504

### Board of Appeals

Office ..... 569-5995

### Board of Health

Office ..... 569-1212  
Meetings ..... 1<sup>st</sup> & 3<sup>rd</sup> Thursday @ 7pm

### Building Department

Office ..... 569-1211

### Cable TV

Comcast ..... 855-523-9987

### Capital Expenditures Committee

Office ..... 569-5995

### Cemetery

Office ..... 413-813-8067

### Cemetery Commissioners

Meetings ..... As needed

### Channel 15

Office ..... 569-3346

### Chief Administrative Officer

Office ..... 569-5995

### Assistant Chief Administrative Officer

Office ..... 569-5995

### Churches

Our Lady of the Lake Church ..... 569-0161  
Living Hope Church ..... 569-1882  
Southwick Baptist Church ..... 569-4187  
Christ Lutheran Church ..... 569-5151  
Southwick Congregational ..... 569-6362  
Southwick Community Episcopal ..... 569-9650  
Christ Church United Methodist ..... 569-5206

### Community Preservation Committee

Office ..... 569-6056  
Meetings ..... 3<sup>rd</sup> Wednesday @ 7pm

### Conservation Commissioners

Office ..... 569-6907  
Meetings ..... 1<sup>st</sup> & 3<sup>rd</sup> Monday @ 7pm

### Council on Aging

Office ..... 569-5498

### Cultural Council

Meetings ..... 3<sup>rd</sup> Thursday @ 7pm

### Death Certificates

Town Clerk's Office ..... 569-5504

### Dog Licenses

Town Clerk's Office ..... 569-5504

### Economic Development Committee

Meetings ..... 3<sup>rd</sup> Wednesday @ 7pm

### Elections

Town Clerk's Office ..... 569-5504  
Town Elections ..... 2<sup>nd</sup> Tuesday of May  
Town Meeting ..... 3<sup>rd</sup> Tuesday of May

### Finance Committee

Office ..... 569-5995

**Fire Department**

Fire Emergencies .....911  
Daystaff .....569-2020  
All other Business .....569-6363  
Call for Burning permits, Fire/smoke alarms,  
Oil Burner inspections.

**Firearm Identification Cards**

Police Dept.....569-5348

**Highway Department**

Office .....569-6772

**Historical Commission**

Office .....569-5995

**Historical Commission**

Meetings..... 1<sup>st</sup> Monday @ 7pm

**Housing Authority**

Office .....568-9283  
Meetings..... 3<sup>rd</sup> Tuesday @ 7pm

**Human Resources**

Office .....569-5995

**Inspectional Services**

Gas, Plumbing, Electric.....569-1211

**Library**

Office .....569-1221  
Monday-Tuesday .....10am - 8pm  
Wednesday .....1am - 8pm  
Thursday-Friday .....10am-5pm  
Saturday .....10am-1pm

**Library Board of Trustees**

Office .....569-1221  
Meetings.....2<sup>nd</sup> Tuesday @ 7pm

**Lake Management Committee**

Office .....569-0515  
Meetings..... 2<sup>nd</sup> & 4<sup>th</sup> Thursday @ 7pm

**Local Emergency Planning Committee**

Office .....569-0308  
Meetings..... 4<sup>th</sup> Thursday @ 9:30am  
(except July, Aug, Nov,Dec.)

**Marriage Licenses**

Town Clerk’s Office .....569-5504

**Newspapers**

Reminder Publications ..... 535-6661 ext. 109  
Springfield Republican .....413-733-1301  
Pennysaver .....413-562-4181

**Notary Publics**

DPW Office ..... 569-6772  
Selectmen’s Office ..... 569-5995  
Town Clerk’s Office..... 569-5504

**Park & Recreation**

Office..... 569-5701

**Park & Recreation Commission**

Meetings ..... 2<sup>nd</sup> & 4<sup>th</sup> Wednesday @ 6:30pm

**Percolation Tests**

Board of Health Office ..... 569-1212

**Planning Board**

Office.....569-6056  
Meetings ..... Every other Tuesday @ 7pm

**Police Department**

Emergency ..... 911  
Non-Emergency ..... 569-5348

**Post Office**

Office..... 569-6619

**Schools**

Woodland Elementary ..... 569-6598  
Powder Mill Middle School..... 569-5951  
Southwick High School ..... 569-1723

**Select Board**

Office.....569-5995  
Meetings ..... Every Monday @ 6:00pm

**SEMA**

Office..... 569-0308

**Septic Systems**

Board of Health Office ..... 569-1212

**Sewer**

Office..... 569-3137 ext.137

**Sewer Implementation Committee**

Meetings ..... 2<sup>nd</sup> Tuesdays @ 7pm

**Snow Plowing**

DPW .....569-3040

**Southwick Constable**

Office .....569-5995

**Southwick Food Pantry**

Office .....569-3456

**Town Accountant**

Office .....569-5286

**Town Administrator**

Office .....569-5995

**Town Beach**

Office .....569-1213

**Town Treasurer/Collector/Clerk**

Office .....569-5504

**Transfer Station Stickers**

Office .....569-5504

Sunday, Monday .....Closed

Tuesdays..... 11:30am-7:20pm

Wednesday .....8am-4:20pm

Thursdays.....Closed

Fridays.....8am-4:20pm

Saturdays .....8am-3:50pm

**Tree Warden**

Office.....569-3375

**Veteran’s Services**

Office.....786-0400

**Voter Registration & Information**

Town Clerk’s Office.....569-5504

**Water Department**

Office.....569-6772

**Board of Water Commissioners**

Meetings ..... 1<sup>st</sup> & 3<sup>rd</sup> Thursday @ 6pm

**Zip Codes**

Southwick..... 01077

Westfield ..... 01085

Agawam ..... 01001

Feeding Hills ..... 01030

Granville..... 01034

W. Springfield..... 01089

Tolland ..... 01034

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TOWN MODERATOR



Southwick is fortunate to have an Open Town Meeting where each voter has a direct say in setting the annual budget, passing/amending by-laws, and other important matters. For Southwick, our Town Meeting is the legislative branch of our town government, the same as Congress in Washington and the Legislature in Boston. The important difference is that with the Town Meeting, any registered voter is entitled to directly represent their personal views and to vote for their position. **You** are your own Representative.

One of my goals as the Town Moderator is to encourage participation in Town Meetings, since this is where by-laws and the budget are passed for the town and our schools. The more who participate, the stronger our local government. Each of us who attend Town Meeting are very ordinary people, but when we come together, express our views, learn the facts, and then vote our mind, we can make extraordinary decisions. In preparation for the Annual Town Meeting the Warrant, along with the budget, is available on the Town website to review prior to the Annual Town Meeting. The Warrant will tell you what Articles will be voted on at the Town Meeting.

The Town Moderator is responsible for the Town Meeting and has no executive duties in Town government. It is an elected town position with two primary responsibilities: 1. To preside over Annual and Special Town Meetings, and to decide all points of order regarding Town Meeting process, and 2. To appoint the Finance Committee, consisting of seven regular members and up to two associate members.

The Moderator’s responsibility is to make your Town Meeting participation comfortable and productive. Information on how a Town Meeting is conducted can be found at <https://www.sec.state.ma.us/cis/cistwn/twnidx.htm>.

The Finance Committee’s primary responsibility is to study and recommend all monetary articles that come before the Town Meeting. The Finance Committee makes recommendations but it up the voters at Town Meetings to appropriate the funds. This is critical to a successful Open Town Meeting process. The Finance Committee puts in many hours of honest deliberation to fulfill its responsibilities, including their willingness from time to time to take unpopular positions.

Volunteers who are interested in appointment to the Finance Committee can visit the Town website to view the application process and fill out an application. I am available on email by [st.jacques@southwickma.net](mailto:st.jacques@southwickma.net) for any questions. You do not need to be an accountant or a financial person – any voter with good business and/or decision-making skills who is willing to be fair and invest time in learning the process is a good candidate. It is my hope to continue to have a diverse, well balanced Finance Committee.

In 2023 we held our Annual Town Meeting in May and had a great turnout. We also held a Special Town Meeting in December. In order to streamline the meetings, I prepared a slideshow where the article we were discussing was displayed. This eliminated the need for the Moderator to read the article verbatim and allow more time for explanation and discussion. The Town accountant, chairman the Finance Committee and I are working on ways to improve the layout of the budget to make it easier for voters to readapt the next Annual Town Meeting.

My goals for the future are to increase awareness and participation in Town Meetings and to educate High school students on the role citizens play in local small-town government. We have researched electronic voting. Currently, it is my opinion that the price is more than we need to spend to manage the town meeting yet are watching for trends and experiences other towns have had. Looking forward to successful 2024 Annual and Special Town Meetings.

Town Moderator,  
Celeste St. Jacques

## CHIEF ADMINISTRATIVE OFFICER



The year 2023 demonstrated much progress for Town Government operations. We continue to use remote meeting platforms for conducting business locally and around the State. Massachusetts laws and regulations were amended to help manage challenges as the CV-19 pandemic lessened.

### Projects and Program Highlights:

The Town undertook a new municipal electric aggregation program to identify vendors to supply electricity to our citizens sometime next year. The timing will be dependent upon bids received and the State D.P.U. agency approval process.

Capital projects for culverts, road reconstruction, Public Safety department vehicles, and DPW equipment were undertaken with State Aid, grants, free cash and bond authorizations.

The Town Hall roof and HVAC System project was commenced with completion anticipated by spring 2024.

The Green Community designation grant of \$146,600.00 was awarded to the Town by MA. D.O.E.R. The uses for those funds for energy conservation measures are being finalized for implementation.

**Aside from regular funds to the Town received from the State through its cherry sheet aid, other source of grants and monies were pursued in order to offset the cost of projects and services.**

- There was approximately \$374,709.00 Ch. 90 Funds, received from the State D.O.T. to help pay for eligible improvements to the Town's Road network and an additional \$215,970 road funds assistance.
- The Town received minimal increases in State aid levels. The STGRSD set its assessment to the Town at \$12,940,426.00 which represented a significant increase.
- The Town Tax Rate was set at \$15.47 per thousand dollars of valuation under a single tax rate for all classes of property and it was needed to pay for the public works and school project debt service.
- Insurance rebates and credits totaling more than \$30,000.00 were obtained from Massachusetts Inter Local Insurance Association containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at virtual seminars all of which were free to the Town.

**Personal related activities for the year encompassed:** The Town had some long serving and dedicated staff. Pursue professional opportunities with other municipalities.

We very much appreciate their service and dedication to the Town over many years.

- Cindy A. Sullivan, Council on Aging Director
- Michelle L. Hill, Treasurer, Collector, Clerk

We welcomed New Professionals:

- Nadine M. Cignoni, Assistant Chief Administrative Officer
- Russell E. Anderson, Emergency Management Director
- Martin L. Biela, Fire Département FF/Paramedic
- Thomas J. Hibert, Board of Health Director
- Nicholas M. Hultine, Police Department, Patrolman
- Evelyn A. McBride, Circulation Technician

- Daniel J. McClellan, Police Department, Patrolman
- Jessica M. Menzone, Treasurer, Clerk, Collector
- Bonnie L. Morgan, Assistant Treasurer
- Steven G. Pinette, Police Department, Patrolman
- Kathleen A. Rivers, T/C/C Office Clerk
- Valerie S. Runge, T/C/C Office Clerk
- Elizabeth A. Smolen, Accounting Department Clerk

A word of thanks is due to many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Select Board for sorting out townspeople's needs. The Finance Committee for helping to fund and develop a balanced budget that maintains adequate service levels.

Our legislative delegation of Senator Paul Marks and Representative Nicholas Boldyga and their staff strongly advocate for the Town's needs while at the statehouse. We support and appreciate our volunteer board and commission members that town government provides for its people. Special thanks to Robin Solek, Lisa Anderson, Nadine Cignoni, Randy Brown, Christie Myette, and Dick Grannells.

This will be my last annual town report submission as I retire in the near future after 35 years of service. It has been an honor to serve the townspeople, Town Meeting as our legislative branch, and the 20 Select Board members who held the role during my tenure. Much has been accomplished and the town is well positioned to follow a course of continuous improvement for the benefit of its citizenry.

***Respectfully submitted,***

Karl J. Stinehart  
Chief Administrative Officer



## SELECT BOARD



2023 was a challenging, yet productive year. Lingering inflationary forces continue to put pressure on budgets, but through careful planning, we continue to maintain the level or improved services to our residents and businesses. In 2023, Southwick finally achieved our designation as a Green Community, and we are now eligible to receive specific grant funds for energy conservation projects in town facilities.

At the Annual Town Meeting, Southwick voters authorized the second needed vote to create a municipal light plant and authorized the bonding of up to \$3 million to leverage \$900,000 in ARPA monies to start the construction of Southwick's municipal fiber network. The goal of this ambitious program is to bring cost-effective high-speed internet access to every Southwick residence and business.

The Southwick Police Department welcomed several new officers, and continues to serve our community very, very well. We want to thank Chief Landis for his service to the Town of Southwick, and to wish him well on his retirement. The Southwick Fire Department added new Firefighter/Medics, as our residents increase, we need to make sure that we are providing the right level of services to support our population.

Our DPW/Water/Sewer Departments continue to do a great job maintaining our infrastructure, especially given the budget pressures they have faced. DPW also applied for and secured several grants, including a Municipal Vulnerability Program grant to replace another culvert.

We completed two major renovation projects, closing out the Fire Station roof project, and we replaced the roof and HVAC systems at Town Hall. These were major projects that were necessary to protect and preserve our vital public safety building, as well as our historically significant Town Hall.

Looking forward, the Select Board hosted a luncheon meeting with the Governor's newly created Director of Rural Affairs. We were joined by our Police and Fire chiefs, the STGRSD Superintendent, as well as many Town department heads, and discussed the effects of formulas driving state school and road funding, housing concerns for young families, veterans, and those aging in place, agricultural and weather resiliency & recovery, and the effects of police reform on small communities like ours. We hope to have more meetings with the Director in the coming months and years to press these important issues. We must continue to push the legislature and Governor to review and fully fund state Chapter 90, and to review the Chapter 90 road funding formulas that does a disservice to rural communities like Southwick.

In 2024, the Select Board will continue to be strong advocates for our residents, be fiscally prudent, and will begin working with the Master Plan implementation Committee to implement elements consistent with the Southwick 2040 Master Plan.

The Select Board would like to profoundly thank all the volunteers that give of their time and effort to support our Town. We would also like to recognize Nadine Cignoni, Lisa Anderson, Christie Myette, and everyone else who supports us throughout the year.

We take this opportunity to congratulate and thank Karl Stinehart on his retirement after 35 years as Chief Administrator Officer for the Town of Southwick. Karl's steady hand, knowledge, and experience has benefited everyone in the Town. Thank you, Karl!

Respectfully,

Doug Moglin, Chairman  
Jason Perron, Vice Chair  
Diane Gale, Clerk

## BOARD OF ASSESSORS



The Board of Assessors recognizes Cindy DeMay, Kim Ross, and Sue Gore Director of Assessment for their efforts to support our town boards and residents throughout the year.

Fiscal Year 2024, the total value for the Town of Southwick was \$ 1,515,538,038.00. The Massachusetts Department of Revenue Division of Local Services completed its review of the Town of Southwick assessments for all classes of property for fiscal year 2024.

The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these

classes of property throughout the community.

The tax classification hearing was held on October 16, 2023. The Board of Assessors recommended a minimum residential factor of one for the Town have one tax rate for Residential, Commercial, Industrial, and Personal Property.

The Fiscal Year 2024 tax rate was set at \$ 15.47 and certified by the Bureau of Accounts of the Department of Revenue on November 16, 2023.

The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Accounting, Clerks, Collectors, Treasurers, and Selectboard.

***Respectfully submitted,***

Hollie P. Hamelin, Chairman  
Alan L. Hoyt, Vice Chairman  
Dean J. Horacek, Clerk

**TREASURER/COLLECTOR/CLERK'S OFFICE  
BOARD OF REGISTRARS**



As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2023. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 7,304 voters, and 1,064 non-voters for a total of 8,368 as of May 09, 2023, local election.

Inactive Voter list is the name and addresses of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify, or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots and early voting by mail.

The Town Clerk's office held evening hours for any persons wishing to register to vote prior to the local election and town meeting. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2023 the town held one election(s);

<u>Date</u>	<u>Election</u>	<u># Voted</u>
5/09/2023	Annual Town Election	1673

In late 2023, more election changes were introduced allowing for more flexibility to vote. Weekend hours are now mandatory for all state elections for early voting which also includes a registration day on Saturdays.

In calendar Year 2023 the town held three town meetings(s);

<u>Date</u>	<u>Town Meeting</u>	<u># Participants</u>
5/16/2023	Special Town Meeting	154
5/16/2023	Annual Town Meeting	302
12/05/2023	Special Town Meeting	230

In closing, the Board of Registrars would like to thank the Town Clerk's Office and all the election workers for their dedication in serving the residents during elections.

***Respectfully submitted,***

Shirley Mae Morris, Chairperson  
 Don Morris, Nancy Zdun Michelle L. Hill, Town Clerk  
 Jessica M. Menzone, Town Clerk as of 11/15/2023

**EMERGENCY MANAGEMENT AGENCY**

This past year, we saw Charles Dunlap step down as Director. I want to congratulate Charles Dunlap after 31 years as S.E.M.A. Director. Charles and his wife Pauline have served the town faithfully for over 31 years. Much has changed during these 31 years, with hazards to the town evolving to multifaceted concerns. Charles has always been a leader in the Emergency Management arena and is well respected by our state agencies and representatives. Charles always had the town's best interest at stake. As he takes a reduced role, his leadership will be missed. Thank you, Charlie.

Southwick Emergency Management Agency, S.E.M.A., has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of emergency, crisis, or disaster with liaison to the Massachusetts Emergency Management Agency and the Federal Emergency Management Agency for emergency disaster mitigation, preparation, response, and recovery.

We are beginning a retooling era by ensuring our infrastructure is operational on all levels. We seek new members and look to involve the agency in new concerns. The S.E.M.A. department oversees that our local government can function during times of fragmentation and times of a "Declaration of Emergency." This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government - Continuity of Operations Plan, and providing an Emergency Operations Center with an alternate E.O.C. to be used by our officials and critical key department chiefs and directors during times of emergency and disaster.

S.E.M.A. Members:

- Director: Russ Anderson
- Director Retired: Charles H. Dunlap
- Assistant Director: Keith Stromgren
- Assistant Director: Charles Darling
- Communications Officer: Eric Carroll
- Pauline Dunlap
- Iain K. White

## RADIO AMATEUR CIVIL EMERGENCY SERVICE (R.A.C.E.S.)



The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications component of the Town's Emergency Operations Center, the Alternate E.O.C., and the Mobile Communication vehicle. Members are required to be current licensed F.C.C. amateur radio communication operators appointed by the Town of Southwick.

The Town R.A.C.E.S. volunteer members provide emergency public safety government communications linking the Emergency Operation Center within Southwick and with adjacent communities' Emergency Operation Centers during severe weather and critical emergencies. Communication liaison is also established and maintained with the Massachusetts Emergency Management Agency, Norton office of the National Weather Service, and the Amateur Radio Emergency Service, representing other Public Service Agencies during times of need. Monthly radio communication drills are conducted with adjacent and regional communities and the Massachusetts Emergency Management Agency

on the first Monday of every month. RACES members participate in weekly drills every Sunday on 75-meter H.F. with Massachusetts communities and on 2-meter V.H.F. using simplex and repeaters for local and regional communication. During the last full weekend every June, the Southwick RACES operators with Emergency Management and Amateur Radio Emergency Service S.E.M.A. members participate in a national twenty-four-hour disaster communications exercise hosted by the Southwick Emergency Management Agency. During this exercise, radio messages were sent and received to areas throughout the United States and Canada while operating on emergency generator power under simulated disaster conditions. Local, regional, and national communications were established using Single Side Band, FM, Digital, and Morse code on the 75, 40, 20, 15, 10, 6, and 2-meter frequency bands. Southwick RACES, operating in the E.O.C. class, rated fourth in this 2023 U.S. and Canadian event. Participants were Assist. Director Keith Stromgren, N1MOC, Assist. Director Chuck Darling, KA1HKJ, Radio Officer Ian White W1IKW, Pauline Dunlap, N1EVE, Bill Ferry, K1BZM (A.R.E.S.), Dick Marshall, KC1DMZ, Joseph Dunlap, N1IED, and Kara Schmitt, volunteer Activations this past year were for the Great Northeast ShakeOut earthquake drill, E.O.C. severe weather activation and the activation of local dispatching operations when communications were lost with the Westfield Regional Dispatch Center. Communication services provided by the RACES group are essential to Public Safety and Emergency Operation Center communications during E.O.C. operations and typical service communication disruptions. Training is afforded for all hazards with S.E.M.A., M.E.M.A., and F.E.M.A. Homeland Security. Other training includes Pipeline safety (Kinder Morgan), Dam safety (Springfield Water), and the Incident Command System (F.E.M.A. & M.E.M.A.)

Respectfully,

Ian K. White

## FIRE DEPARTMENT



This past year has seen significant changes for our department in staffing, training, responses, and new demands on all fire personnel. Our dedicated, highly trained staff has done an outstanding job of continuing to provide protection, prevention, and assistance to the residents of Southwick with a high degree of professionalism.

### State of the Department

We saw a marked increase this year in Emergency Medical Services responses at 1436, compared to last year at 1286. Which is nearly a 12 % increase in one year. From a fire prevention

and code enforcement perspective, we continue to show positive results. We have seen our fire responses remain level at just under 350 responses and we have been able to proactively respond to all requests from residents and businesses for permits and inspections.

We are extremely fortunate in Southwick to have the dedicated men and women who have chosen public service as a career and for those who make the commitment and sacrifices to be a Call Firefighter or EMT. Most fire departments in the United States have seen many significant challenges in the last five years. Most notably the decline in the number of men and women who are expressing interest in joining an *On Call* and *Volunteer* Fire Department. In fact, Firefighting as a career is not attracting the number of candidates as in the past. This is a critical time for the Fire Service, and we appreciate the continued support.

We are looking to the future and our Intern and Junior Firefighter Programs are going strong. We now have seven Junior Firefighters and this year we had two interns exploring different career paths. Madison Landis interned on the Fire and EMS side and enjoyed her time here so much that she has joined the department as a Call Force Firefighter. Madison Hamlin specializes in social media and reinvented SWFD on both Facebook and Insta-Gram as well as producing, directing, and editing training and recruitment videos for the department that have been shared on YouTube.

Visit our website: [www.southwickfire.org](http://www.southwickfire.org) for more about who we are and what we do and consider joining us.

### Partners

December marked our first full year with Westfield Regional Dispatch. This was quite an undertaking for the Town and the Regional Dispatch Center, but it has proven to be a great success and is now a model for other communities who may be considering regionalized public safety dispatching.

The Fire Department joined forces with Southwick Police for several hugely successful town wide events, training, and fundraising.

- We worked together to host 23 miles of the cycling leg of the Iron Man triathlon, the largest ever *Nationals* at the Wick 338 Motocross Track, and another Rugged Maniac.
- Police and Fire, along with the Southwick Civic Fund held our first annual Pancake Breakfast Open House with the proceeds benefiting the Community Open Pantry.

- Our October softball game, which benefited Rays of Hope, was a thrilling game with PD squeaking out a one run win. Look for a bigger and better rematch in October.
- Most notable was an updated A.S.H.E.R. training. (ASHER) Active Shooter Hostile Event Response training partnered Southwick Police and Fire, Massachusetts State Police, the Department of Fire Services, and other area EMS and law enforcement agencies. ASHER is a standardized response that trains Fire, EMS, and Police in a unified response with proven tactics in the likelihood of such an event.

### **Vehicles / Equipment**

Delivery of our new ambulance continues to be a difficult and delayed purchase due mainly to significant changes in the automotive industry. Our contracted vendor, who has generously loaned us an ambulance free of charge since the ambulance accident in February of 2022, has been working directly with auto manufactures to acquire the right chassis for us. I do expect final delivery mid-year.

We have once again applied for an equipment grant from the Department of Fire Service. This grant is intended for the purchase of special equipment used to fight lithium-ion battery fires in electric vehicles. The Office of Grants from the Governor's Office funded a grant for AED purchase and replacements and our application is pending. Our SAFE grant, which provides funding for public education will be used for both student and senior programs. We have also applied for a grant to offset the cost of the *Power-Load Stretcher System* for the new ambulance.

### **Recognition**

For many years, Lisa Anderson has filled many roles at Southwick Fire as a Firefighter and EMT, but none more important than Public Education Coordinator. Lisa has been the Public Education Coordinator in both Southwick and Granby Fire departments and has been recognized twice by the Department of Fire Services for her incredible efforts and creativity. In her role as Public Education Coordinator, Lisa brought many programs to life for both students and seniors in our town. There is no way to measure the statistical success Lisa has had in her combined 22 years of service, but when we see our school age kids, teens, and seniors taking steps to be safe, we know Lisa made that happen. The best way to honor Lisa is to keep these programs going, and we plan to do just that.

Senior member Dennis Day was presented with Badge One. Badge One is worn by the most senior Firefighter on the department. "D Day" has been a volunteer and now Call Force Firefighter for the past 33 years. His dedication to our Firefighters Association and the department is a true testament to what it means to serve with honor.

This year we were fortunate to bring back our Firefighters Banquet after pausing it during the pandemic. Our annual banquet is an opportunity to honor retirees and to recognize years of service for our members. This year we had two retirees, Lieutenant David "Smitty" Smith and Firefighter Matt Gaugh. Matt retired after 12 years and Lieutenant Smith after 22. Thank you both for the many years of dedication.

Lastly, I want to thank Karl Stinehart for his many years of dedication and relentless efforts for the Town of Southwick and especially the men and women of the Southwick Fire Department. His encyclopedic knowledge, passion for what he does, and herculean accomplishments have made Southwick an incredible place to work, live, and visit. Congratulations on your well-deserved retirement.

Respectfully,

Fire Chief  
Richard Stefanowicz

### Summary Fire Department Statistics 2023

- Fires 37
- Rescue and Emergency services 66
- Hazardous Materials (No fire) 22
- Service calls 83
- Good intent Call 32
- False Alarms and False Calls 104
- Severe Weather and Natural Disasters 3
- Special Incidents 2

Fire Response total 349  
Ambulance response Totals 1436

1785 Total Emergency Responses  
Total Dollar loss Resulting from Fire \$734, 200

Permits issued: 161  
Inspections: 131

Grant Money Awarded or Pending:  
Education and senior programs \$2,400  
Equipment \$18,500

### Members of the Southwick Fire Department 2023

#### Officers:

Chief Richard Stefanowicz, Paramedic  
Deputy Chief Jessica Bishop, FF/Paramedic  
Captain: Brandon Johnson  
Lieutenant: Chris Garvey  
Lieutenant: Chris Moccio, EMT  
Lieutenant: Pat Hope, EMT  
Lieutenant: Michael Moccio

#### Members:

Anthony Angotta, FF/EMT  
Lisa Anderson, Education, FF/EMT  
David Avalone, FF  
Angie Avondo, FF/EMT  
Stephan Backman, FF/Paramedic Career  
Matthew Barden, FF  
Martin Biela FF/Paramedic Career  
Carrie Bradbury, FF/EMT Career  
Eric Brogan, FF/EMT  
Chris Brown, FF/Paramedic  
Tyler Buscemi, FF  
Nickolas Chambers, FF/EMT  
Anthony Cigal, FF  
Ben Cleland FF/EMT  
Greg Condon, FF  
Dennis E. Day, FF  
Katie DiSanto, Administration  
Matthew Drenen, Paramedic  
Devon Drewniansy, FF/EMT  
David Dubchak, FF/EMT  
Josh Girard, FF/Paramedic Career  
Michael Girard, Radios

Madison Hamelin, Intern  
Nick Hope, FF/EMT  
Ian Hurley, FF/Paramedic Career  
Elizabeth "Lizzy" Karoledis, FF/EMT Career  
Madison Landis, Intern  
Timothy Mannion, FF  
Michael Marafuga FF/Paramedic Career  
David Matsuk, FF  
Jessica Merluzzi, FF/EMT  
Brandon Patoine, Paramedic Career  
Juan Rivera, FF/Paramedic Career  
Clarke Robinson, FF/Paramedic  
Brian Schneider, FF/EMT, Fire Prevention Officer  
Julia Skoczylas, Paramedic  
Aaron Sherlin, FF  
Steven Shaw, FF  
Cooper Smith, FF  
Scott St. Martin, Paramedic  
Ryan Tedesco, FF  
Dan Valeri, Chaplain  
Melanie Wicken, Paramedic

#### Junior Firefighters:

Kathryn Banks                      Andrew Bourque  
Kaylee Banks                      Aidan Nadolski  
Kevin Banks                      Braxton Wheeler

Will Barden



## BUILDING INSPECTOR



The Building Department is responsible for enforcement of the MA State Building Code, Southwick Zoning Ordinances, AARB Regulations as promulgated by The MA Architectural Access Board, Weights and Measures, and various conditions that may be outlined and attached to Special Permits issued by the Planning Board or Zoning Board of Appeals. The Department issues permits for numerous building projects throughout the year, as well as Plumbing, Gas, Solid Fuel Burning and Electrical Wiring (wood, Pellet, and coal stoves) pools, hot tubs, signage, sheet metal (duct work), HVAC systems. The Building Department oversees changes in use applications and conversions from one occupancy use group to another. Additionally, many joint inspections are completed with our Fire Department annually. These joint inspections would be completed to all town owned buildings, day care facilities, restaurants with liquor licenses, churches, and

schools. These inspections are conducted to ensure the safety of the buildings from a building standard and Fire Code view. In the year ahead I look forward to updating our online permitting software to be used to a more modern online version. This would aid in a better experience for the users and also cut down on clerical errors.

The Town of Southwick continues to have a very active Building Department with residential new home construction growing at a rapid pace. The growth can be attributed somewhat to recent subdivisions approved within the community as well as an attractive well-run community. Southwick continues to be a highly desirable town to both live and work in.

Respectfully,

Kyle J. Scott  
Building Commissioner

## POLICE DEPARTMENT



As your police department, we are committed to continually assessing the needs of those we serve by evaluating policies, procedures, and SWKPD's transparency to better serve our community. Although we entered the year with some staffing shortages, the Southwick Police Department (SWKPD) continued to demonstrate resilience and honor our oath by protecting and serving all members and guests of our town.

2023 welcomed four Fulltime Officers, Daniel McClellan, Kelli Jachym, Nicholas Hultine, and Steven Pinette. From our departments part-time force, Gregory Priest, completed the MPTC Bridge Academy as directed in the

Police Reform Legislation. This mandatory training is designed to fill the gap for part-time officers allowing them to achieve the state required certification.

We continue to review our tactics, training, and processes, ensuring a culture that not only embraces change but also aligns with the community expectations. We continue to maintain the highest level of training possible for our officers to stay ahead of the ever-changing demand. The past year our officers received training in the following areas, Legal Update, CPR/First Responder, Officer Wellness, Communication and De-Escalation, Police Reform and the Post Commission, Active Attack Integrated Response, and Use of Force Concepts and Analysis, to name a few.

As part of our Community Outreach Programs, the Police and Fire Associations battled to the end in our 1<sup>st</sup> annual Battle of the Badges softball game, raising money for Breast Cancer awareness. I am proud to say Police came out on top 15-14. Both Associations have joined together to hold a golf tournament in May raising funds to further support our collective local charities. The spring of 2024 we re-introduce the Citizens Police Academy and the RAD KIDS program that places emphasis on personal empowerment, safety education, and violence prevention for all children and families.

The department has applied for and anticipates the acceptance of a grant with the Department of Mental Health in partnership with the Towns of Granville and Tolland and the Behavioral Health Network. The purpose of the grant would be to fund a Co-Response program whereas a BHN Crisis Master's Level Respond Clinician would conduct crisis level responses to behavioral health calls, provide follow up support to those individuals experiencing behavioral health challenges, and will connect those individuals to health services.

We are entering our second year since Southwick Police and Fire Emergency Telecommunications has regionalized with the City of Westfield. There has been no noticeable change for a resident who calls for service and emergency personnel are dispatched to an event. We continue to make adjustments and have developed an exceptional partnership during this transition.

The members of the Southwick Police Department would like to thank our town leaders and community members for their support. The partnerships that exist between the Southwick community and police are vital to preventing and solving crimes and preserving a safe and desirable living environment for all to enjoy. This partnership has allowed us to serve Southwick in the safest and most effective manner. Stay safe, stay healthy, and we look forward to 2024.

Respectfully,

Chief Landis

**Town of Southwick Police Department**  
**2023 Statistics**

Call for service Logged	10,857
Motor Vehicles Accidents Investigated	148
Incidents Investigated	544
Restraining Orders	48
Arrests	145
Juvenile Reports	09
Forcible Rape	00
Aggravated Assault	08
Simple Assault	43
Burglary/ Breaking and Entering	73
Shoplifting	05
Theft from a Building	07
All Other Larceny	36
Motor Vehicle Theft	11
Counterfeiting/Forgery	04
Stolen Property Offenses	53
Destruction/Damage/Vandalism	43
Drugs/Narcotic Violations	04
Statutory Rape	01
Pornography/Obscene Material	01
Domestic Violations	53
Disorderly Conduct	02
Identify Theft	04
All Other Offenses	117
Liquor Law Violations	06
Driving Under the Influence	13
Runaway/Missing Person	00
Trespass of Real property	10
Traffic Town By-Law Offenses	203
Warrant Arrests	19
Murder	00

**Important phone and contact information for the Police Department.**

**Emergency Number**                    911  
**Emergency Text to 911**             911  
**Non-Emergency Dispatch Center**   569-5348  
**Police Tip Line**                        569-5348      Press 9

**Police Department Personnel 2023**

Chief Robert Landis	569-5348 Ext 621	<a href="mailto:167@southwickma.gov">167@southwickma.gov</a>
Lt. Rhett E. Bannish	569-5348 Ext. 616	<a href="mailto:274@southwickma.gov">274@southwickma.gov</a>
Sgt. K9 Michael A. Westcott & K-9 General	569-5348 Ext. 530	<a href="mailto:284@southwickma.gov">284@southwickma.gov</a>
Sgt. Bradford P. Fisk	569-5348 Ext. 618	<a href="mailto:269@southwickma.gov">269@southwickma.gov</a>
Det. Sgt. Thomas Krutka	569-5348 Ext. 622	<a href="mailto:276@southwickma.gov">276@southwickma.gov</a>
Sgt. Paul A. Miles	569-5348 Ext. 620	<a href="mailto:272@southwickma.gov">272@southwickma.gov</a>
Sgt. Roger P. Arduini	569-5348 Ext. 626	<a href="mailto:275@southwickma.gov">275@southwickma.gov</a>
Sgt. Michael A. Taggart	569-5348 Ext. 614	<a href="mailto:281@southwickma.gov">281@southwickma.gov</a>
Officer Gregory L. Burt	569-5348 Ext. 526	<a href="mailto:282@southwickma.gov">282@southwickma.gov</a>
Officer Marc S. Siegel	569-5348 Ext. 528	<a href="mailto:280@southwickma.gov">280@southwickma.gov</a>
Officer David P. Massai	569-5348 Ext. 521	<a href="mailto:287@southwickma.gov">287@southwickma.gov</a>
Officer Kyle W. Sanders	569-5348 Ext. 522	<a href="mailto:288@southwickma.gov">288@southwickma.gov</a>
Officer Garrett M. Parker	569-5348 Ext. 536	<a href="mailto:289@southwickma.gov">289@southwickma.gov</a>
Officer Andrew J. Smith	569-5348 Ext. 603	<a href="mailto:290@southwickma.gov">290@southwickma.gov</a>
Officer Michael J. Bridges	569-5348 Ext.642	<a href="mailto:291@southwickma.gov">291@southwickma.gov</a>
Officer Kelly Miller	569-5348 Ext. 535	<a href="mailto:292@southwickma.gov">292@southwickma.gov</a>
Officer Matthew Olson	569-5348 Ext. 537	<a href="mailto:293@southwickma.gov">293@southwickma.gov</a>
Officer Daniel McClellan	569-5348 Ext. 531	<a href="mailto:294@southwickma.gov">294@southwickma.gov</a>
Officer Kelli Jachym	569-5348 Ext. 532	<a href="mailto:kjachym@southwickma.gov">kjachym@southwickma.gov</a>
Officer Nicholas Hultine	569-5348 Ext. 521	<a href="mailto:nhultine@southwickma.gov">nhultine@southwickma.gov</a>
Officer Steven Pinette	569-5348 Ext. 525	<a href="mailto:spinette@southwickma.gov">spinette@southwickma.gov</a>
Reserve Officer Thomas Shea		<a href="mailto:374@southwickma.gov">374@southwickma.gov</a>
Reserve Officer Alex Sanchez		<a href="mailto:373@southwickma.gov">373@southwickma.gov</a>
Reserve Officer Kyle Allen		<a href="mailto:370@southwickma.gov">370@southwickma.gov</a>
Reserve Officer Donald Day		<a href="mailto:375@southwickma.gov">375@southwickma.gov</a>
Reserve Officer Kevin Hanna		<a href="mailto:377@southwickma.gov">377@southwickma.gov</a>
Reserve Officer Gregory Priest		<a href="mailto:355@southwickma.gov">355@southwickma.gov</a>
Reserve Officer Michael Girard		<a href="mailto:352@southwickma.gov">352@southwickma.gov</a>
Reserve Officer Jeremiah Cain		<a href="mailto:349@southwickma.gov">349@southwickma.gov</a>

**Chief's Confidential Assistant**

Suzann M. Anderson   569-5348 Ext. 609      Email: [sma@southwickma.gov](mailto:sma@southwickma.gov)

**Records Department/Firearms Clerk**

Wendy C. Cordeiro    569-5348 Ext. 644      Email: [wcc@southwickma.gov](mailto:wcc@southwickma.gov)

**Animal Control Officer**

Lizanne Bennett        569-5348 Ext. 649      Email: [aco@southwickma.gov](mailto:aco@southwickma.gov)

## ANIMAL CONTROL



The Office of Animal Control for the Southwick Police Department has been a bit active this past year! The following is a breakdown of what has been going on:

Impounded animals – 71 (down from 73)  
Animals adopted – 22 (41)  
Animals redeemed 32 (up 125% from 26)  
Roaming dogs – 101 (up 116% from 87)  
Barking dogs – 18 (up from 16)  
Cat complaints – 38 (up from 36)  
Wildlife complaints – 96 (down from 135)  
Farm animal complaints – 20 (21)  
Animal cruelty complaints – 35 (36)

Total number of calls for service rose 146% from 240 in 2022 to 350 in 2023.

Total number of calls followed up on went from 19 in 2022 to 29 in 2023.

Overall, it was a very large increase in the total number of calls and the need for an Assistant Animal Control Officer has become clear, so we are looking for one!

Luckily, there have been no serious issues going on and the number of roamers seems to be by repeat offenders (tsk, tsk!).

As always, I want to remind everyone that if you see something that is not quite right as far as wildlife goes, please reach out! I have a listing of wildlife rehabilitators for injured younglings, and we are always willing to let you know if that animal NEEDS help or rescue and then, if so, we can help connect you to someone. We are always willing to answer any questions you may have, too, regarding problem wildlife and ways to discourage critters to prevent conflicts.

Remember, too, that if you need assistance with your pet, please contact the shelter as we always have donated items that might help you out.

Also, remember to keep your pets vaccinated against the Rabies virus. If your pet does become a guest at our "hotel" it CANNOT be released without proof of current vaccination AND for dogs, currently licensed through the Town of Southwick.

Donations to the shelter are always appreciated, however we have had to put a list of what we are accepting and NOT accepting due to new laws. Open containers of food, for example, cannot be accepted. However, those involved in wildlife rehabilitation can always use food for the animals in their care and open containers are fine.

Blankets and towels are always good and very much appreciated by veterinary hospitals as most of the time we are at an overload status with these types of things.

Thank you to our wonderful friends who have supported us this past year! You have helped us help so many.

Hoping for a safe and healthy 2024 for all of you and for your pets as well!

Liz Bennett  
Animal Control Officer

## **ANIMAL INSPECTOR:**

Municipal Animal Inspectors are assigned the task of taking reports and keeping records of animal bites involving domestic or wild animals.

They are also responsible for barn inspections to get a census of the domestic animal population in town, to be sure that all of the animals appear to be in good health and free from disease and, lastly, to observe the animal housing and ensure that ample food, water and shelter are provided.

2023 numbers are as follows:

Bites to humans –  
Dogs – 20  
Cats – 2

Bites to other animals –  
Dog vs – 4  
Cat vs – 0

When your animal is involved in a bite, whether to a human or another animal, or it comes home with a “wound of unknown origin”, the State mandates that you quarantine it. This is not a punishment but rather to know exactly what your animal has been exposed to from the date of exposure through the quarantine period. If your animal does become ill within that quarantine period it is then due to exposure (probably to a rabid animal) prior to the quarantine. This would then mean that if a bite to human is the reason for the quarantine, then that human has also been exposed to the Rabies virus and needs immediate treatment. Again, it is not a punishment but a precaution. Under most circumstances, the quarantine can be done at the owner’s home.

Farm inspections were completed for over 100 farms here in Southwick! Farms are defined as places with livestock (chickens, cows, ducks, etc.) and horses and I love visiting every one of them!

I have found that just about everyone with livestock takes wonderful care of their animals and it makes the inspections a joy.

As a reminder the Avian Flu is still a problem and has shown up in 2023 (although not in Southwick) so be careful when purchasing new birds and definitely quarantine the new flock for about 30 days prior to introducing into your current flock.

Free ranging seems to be a “thing” that folks love to do but please know that free ranging your birds is essentially a drive-through meal for predators. Let’s face it – if I gave you a pizza vs you having to go shopping for one, you’d probably take the free one – no work, no hassles! Well, predators feel the same way – they have kids to feed and, well, a free meal is a free meal! One thing I’ve heard is that crows and ravens scare off hawks so having them around your yard isn’t such a bad idea!

Anyway – I am hoping that 2024 finds you and your livestock well and happy. Please feel free to reach out if you are in need of any assistance with your crew, though, as I am happy to help.

Liz Bennett  
Animal Inspector.

**DEPARTMENT OF PUBLIC WORKS OVERVIEW:**



The Mission of the Department of Public Works (DPW) is to provide effective and high-quality public works services to enhance the living and working environment in the Town of Southwick. The DPW is comprised of five Divisions (Highway, Water, Sewer, Solid Waste, and Engineering). The DPW Facility is located at 661 College Highway and the Transfer Station is located at 22 Industrial Road.

**HIGHWAY DIVISION:**

The Highway Division consists of 5 employees who service the 85+ miles of Town roadways. Services include plowing and sanding for winter storms; replacing, rebuilding, clearing, and cleaning catch basins; maintaining drainage controls; patching potholes; grading gravel roads; removing trees on Town property; roadside mowing; cleaning up roadside litter and illegally dumped materials; street sweeping; and maintaining street signs/signals. The Highway Division also provides services to many other Town departments, such as responding to emergency calls for vehicle accidents, oil spills, downed trees, washouts, and flooding.

**WATER DIVISION:**

The Water Division consists of 3 employees who service and maintain 51 miles of water mains, 2 wells, 4 pumping stations, 2 interconnections, and potable water services for 2,716 service connections. The duties of the Water Division include performing daily inspections of the Town wells and pump stations; installing and overseeing new water services and meters; repair water breaks; and assisting with winter snow plowing.

The goal of the Water Division is to provide Town residents with excellent service and an ample supply of clean, safe drinking water. Water is regularly tested for numerous contaminants and bacteria in accordance with MassDEP regulations. The test results are summarized in the Consumer Confidence Report that is published annually in The Westfield News and the Town website. Southwick also purchases water from the Springfield Water & Sewer Commission (SWSC) to supplement water from the Town well during periods of high usage.

**SEWER DIVISION:**

The Sewer Division consists of 1 employee who services and maintains approximately 14 miles of sewer main, 275 grinder pumps, 7 pumping stations, and 1 chemical feed building to serve 872 service connections. The duties of the Sewer Division include performing daily inspections of the pump stations and main trunk lines; servicing failed grinder pumps; inspecting new sewer connections; repairing sewer breaks; and assisting with winter snow plowing.

All the Town's sewage flows to the Westfield Wastewater Treatment Plant. In 2023, the total flow from Town to the treatment facility averaged approx. 148,000 gallons per day.

**ENGINEERING:**

The Engineering Department consists of 2 employees who are responsible to plan coordinate, and oversee various construction projects; coordinate with and review plans and applications submitted to various Boards and Departments; manage the ongoing MS4 Stormwater Permit and complete the associated tasks; evaluate funding opportunities for infrastructure improvements; manage annual contracts for paving, heavy equipment rental, tree removal, crack sealing, line striping, guardrail replacement, etc.; and evaluate Town acceptance of private roads to maximize Chapter 90 funds.

## SOLID WASTE DIVISION:

The Solid Waste Division consists of 3 employees who oversee the collection and disposal of Town refuse. Services include assisting residents deposit trash and recyclables into proper containers; hauling trash and recyclables to disposal sites; managing stockpiles of compost and mulch for residents use; and assisting with winter snow plowing.

Southwick continues to promote recycling in order to reduce operating costs and meet goals established in MassDEP's 2030 Solid Waste Master Plan by reducing our annual solid waste disposal by at least 30% from 2020 to 2030 and a reduction of at least 90% by 2050. The following table summarizes the volume (measured in tons) of trash and recyclables the Town collected in 2023:

### 2023 TRASH & RECYCABLES DATA – TONS

General Trash	2,008
Wood	296
Paper	237
Bottles and Cans	148
Scrap Metal	116
Bulky Rigid Plastics	25
Electronics & Appliances	18
Textiles	11
Mattresses & Box springs	9
Tires	6
Bulbs & Batteries	2
Waste Oil & Antifreeze	2
Books	1
Leaves & Grass Clippings*	100
Wood Chips*	80
Recyclable Tonnage	1,051
Total Tonnage	3,059
Recyclables to total waste stream	34.4%

\*Estimated

### 2023 PROJECTS:

DPW constructed or oversaw the following projects during 2023:

- Completed paving and infrastructure improvements on approximately 2.2 miles of roads including Robin Road, Miller Road, & Fred Jackson Road.
- Performed crack sealing on approx. 4.6 miles of paved roads throughout Town.
- Performed micro seal on approx. 1.3 miles of road on Hummingbird Hollow, Mockingbird Lane, Pine Knoll, Falcon Crest, Hunters Ridge, & Mallard Lane.
- Upgraded deteriorating and underperforming drain lines and outfalls on Berkshire Avenue, Buckingham Drive, Feeding Hills Road, & Fred Jackson Road.
- Removed a section of deteriorated sidewalk on Gargon Terrace.
- Rebuilt and replaced several catch basins at various locations throughout Town.
- Completed design on Bungalow Street to reconstruct the road, including road widening and new drainage, water, and sewer lines via funding through a Community Development Block Grant (CDBG).
- Initiated a design to loop Hudson Drive to Sam West Road to promote and expansion of the Hudson Drive Industrial Park through a \$134,500 MassDevelopment Site Readiness Grant.
- Completed a design to reconstruct the Prifti Park Sewer Pump Station with new pumps, motors, controls, and generator using ARPA funds.



- Secured funding to construct a culvert replacement on Kline Road with a \$526,800 grant from the Municipal Vulnerability Preparedness (MVP) Program.
- Initiated a design on North Lake Avenue to reconstruct the road, including road widening and new drainage, water, and sewer lines via funding through a Community Development Block Grant (CDBG).
- Initiated design of a new sidewalk on Powder Mill Road through a \$115,500 grant from the Rural and Small-Town Grant program.
- Initiated design of a bridge replacement on Granville Road over Tuttle Brook through a \$135,500 grant from the Small Bridge Grant program.
- Secured \$6,000 in grant funds from MassDEP to improve recycling operations at the transfer station.
- Provided formal closure over the former brush landfill at the Transfer Station through MassDEP. Continued periodic water quality monitoring for any leachate per MassDEP guidance.
- Coordinated new developments with landowners, developers, and Town officials, including The Greens, Noble Steed, and Oak Ridge Estates projects.
- Implemented the updated NPDES MS4 stormwater regulations per the new Permit administered through EPA and MassDEP.
- Participated on the Master Plan Advisory Committee to update the Town's Master Plan.
- Continued managing the Town's annual contracts for street sweeping, line striping, guardrails, and tree work.
- Removed dirt and debris from catch basins as needed.

**2024 AND BEYOND:**

DPW is involved in the following projects scheduled for implementation in 2024 and beyond:

- Perform paving and infrastructure improvements to South Loomis Street and other streets as funding becomes available.
- Continue annual surface treatments (crack sealing, micro sealing, etc.) and line striping of several roads. Micro seal scheduled for the Pearl Brook neighborhood, Great Brook Lane neighborhood, and Hummel Lane.
- Re-permit the Town's Water Withdrawal Permit through MassDEP and evaluate whether to increase the yield to accommodate future expansion of the water system and economic development.
- Evaluate reconditioning or reconstructing Wells 1 and 2.
- Continued periodic water quality monitoring for leachate at the Transfer Station.
- Identify areas for additional Phase II Sewer Expansion Project and initiate design efforts.
- Improve vehicular, pedestrian, bicycle, and safety improvements for Depot Street and Powder Mill Road in conjunction with a plan prepared by Pioneer Valley Planning Commission.
- Implement a long-term paving plan to pave various roads in accordance with the Pavement Management Program.
- Develop a comprehensive Fats, Oils, and Grease (FOG) Program with the Board of Health to regulate discharges into the municipal sewer system.
- Add features and improving the operations of the SCADA system to support water and sewer facilities.
- Continue to rehabilitate or replace deteriorating and underperforming drainage.
- Work with Select Board and Planning Board to evaluate Town acceptance of unaccepted roads and developments.

***Respectfully Submitted,***

*Randal Brown, P.E., NGICP – DPW Director*

*Richard Grannells – Special Assistant to DPW*

*Edward Johnson – Chairman, Board of Water Commissioners*

## **SEWER IMPLEMENTATION COMMITTEE**

The members of the Sewer Implementation Committee (SIC) were reduced from 5 members to 3. Mr. Art Pinell has moved on and is no longer a resident of Southwick. Art served on many Boards and Committees including the Select Board and Board of Health. His extensive knowledge of Town government was a great asset to the SIC. Mr. Brian Pranka, a longtime member, was also not reappointed to SIC. Brian was a valuable member considering his knowledge as a Title 5 inspector and extensive experience with the soils and septic systems was valuable in determining where the need for public sewers existed.

Some of the projects that Mr. Brown, who is also the DPW Director, has been working on with the SIC is Prifti Park Pump Station. The Town solicited a bid was during COVID where materials were very difficult to come by and labor expensive. There was only one bid which was excessive and not accepted. There have been no new bids since then. Southwick Village, formerly known as the American Inn, again expressed interest in connecting to the public sewer system. The facility is under consent order to replace their septic system or connect to a public sewer system. The facility has options including connecting to Southwick's public sewer system through a pipe in the center of Town, construct an on-site disposal system, or connect to the City of Westfield's system by connecting into their system on Route 10/202 going north. Mr. Brown is working with the City of Westfield to determine if they would allow for the connection.

The Town received a Community Development Block Grant (CDBG) for the installation of a dry low-pressure line on Bungalow Street. Bids for construction will be solicited in early 2024. Stubs will be installed at the property line should owners choose to connect or if they are mandated to connect under specific provisions from the Board of Health. There is a potential for –about 20 new residential connections. The Town secured a grant from the Mass Development Site Readiness Program to loop Hudson Drive to Sam West Road, including a potential to create new sewer connections to the industrial area which may bring in more potential businesses in Southwick. The project is correctly under design.

And finally, the Master Plan\_survey results revealed information on the public interest in sewers. The data from the survey was divided into sections of the Town. Responses for each section varied and revealed that some residents were interested in public sewers. Currently, there are only 1 or 2 new connections per year on average. Of the potential 500,000 gallons per year allowed to go to the treatment plant in Westfield, only about one third is used.

The SIC members welcome input from the public and will continue to work on grant funding to make public sewers more affordable in the areas of Town that may have the most need due to areas that have high septic system failures.

Respectfully Submitted,

Jerry Patria, Chairman  
Randy Brown  
Freda Brown

**SOUTHWICK-TOLLAND-GRANVILLE  
REGIONAL SCHOOL DISTRICT  
REPORT OF THE SCHOOL COMMITTEE**

**SCHOOL COMMITTEE:**

Robert Stevenson, Chair, Southwick..... 2024  
Pamela Petschke, Vice Chair, Granville..... 2024  
Ryan Korobkov, Secretary, Southwick ..... 2023  
Theodore Locke, Tolland ..... 2024  
Erika Emmelmann, Southwick.....2023  
Patrick Jubb, Southwick.....2025  
Desiree Melloni, Southwick .....2025

**SUPERINTENDENT'S OFFICE**

Address: 86 Powder Mill Road, Southwick, MA 01077  
Telephone: (413) 569-5391 FAX: (413) 569-1711  
E-mail: [superintendent@stgrsd.org](mailto:superintendent@stgrsd.org)  
Website: [www.stgrsd.org](http://www.stgrsd.org)  
Office Hours:  
School Days: ..... 8:00-4:00  
Non-School Days: ..... 8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Jennifer C. Willard, Superintendent  
Jenny Sullivan, Assistant Superintendent of Curriculum and Instruction  
Joseph Turmel, Director of Finance and Operations  
Lisa Bousquet, Accounts Payable Clerk  
Jessica Coty, Financial Clerk  
Martin Zelazko, District Accountant  
Elizabeth Tetreault, Human Resources Specialist  
Erin Mountain, Administrative Assistant  
Shannon Bennett, Treasurer

## **ADMINISTRATIVE STAFF BY SCHOOL**

### Woodland School (PK-2)

Erin Fahey Carrier & Robin Gunn, Co-Interim Principals  
80 Powder Mill Road, Southwick MA 01077  
Telephone: 569-6598 FAX: 569-1721

### Powder Mill School (3-6)

Erin Fahey Carrier, Principal  
Emma Rood, Assistant Principal  
94 Powder Mill Road, Southwick, MA 01077  
Telephone: 569-5951 FAX: 569-1710

### Southwick Regional School (7-12)

Serena Shorter, Interim Principal  
Michael Pescitelli, Assistant Principal  
TBD, Assistant Principal  
93 Feeding Hills Road, Southwick, MA 01077  
Telephone: 569-6171 FAX: 569-4109

### Student Services:

Robin Gunn, Director  
63 Feeding Hills Road, Southwick, MA 01077  
Telephone: 569-0111 FAX 569-1724

## SCHOOL CALENDAR 2022/2023

August	29	Staff Opening Day
	30	Staff Prof. Development
	31	Staff Prof. Development
September	1	First Day of School 1-12
	5	NO SCHOOL -Labor Day
	7	First Day of School K
October	7	Half-Day: Staff Collaboration
	10	NO SCHOOL: Columbus Day
	27	Half-Day: Parent Conferences
	28	Half-Day: Post Conferences
November	10	Half-Day: Staff Collaboration
	11	NO SCHOOL: Veteran's Day
	23	Half-Day
	24-25	Thanksgiving Holiday
December	26-30	Holiday Vacation
January	2	NO SCHOOL: New Year's Holiday
	3	Staff Prof. Development
	16	NO SCHOOL: Martin Luther King, Jr. Day
	27	Half-Day: Staff Collaboration
February	20	NO SCHOOL: President's Day
	21-24	Winter Vacation
March	9	Half-Day: Parent Conferences
	10	Half-Day: Post Conferences
April	6	Half-Day: Collaboration
	7	NO SCHOOL: Good Friday
	17	NO SCHOOL: Patriot's Day
	18-21	Spring Vacation
	26	Half-Day: Staff Collaboration
May	29	NO SCHOOL: Memorial Day
June	14	Last Day of School: K-12

Schools close June 14 or whenever 180 students days have been completed.

### ANNOUNCEMENT OF NO SCHOOL

Closing school because of weather conditions or other emergencies will be broadcast online on the Southwick-Tolland-Granville Regional School District social media pages, on TV stations WWLP 22 News; Western Mass News (CBS 3, ABC 40, Fox 6); and NECN. Voice and text messages will also be sent to all households via the ConnectEd system.

## **DELAYED OPENING**

When the School Opening is being delayed it will be announced through the same media outlets as a school closing.

1. Buses will run two hours later, depending on the announcement.
  2. Classes will start later.
  3. Lunch will be served at the usual time.
  4. Dismissal will be at the usual time.
  5. Morning Pre-school classes will not be held.
- If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

## **ATTENDANCE**

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If a student is ill, parents/guardians are asked to notify the school by calling the school office.

## **DISTRICT DIRECTORY**

### **SUPERINTENDENT'S OFFICE**

#### **Jennifer C. Willard, Superintendent**

Jenny Sullivan, Assistant Superintendent of Curriculum and Instruction  
Joseph Turmel, Director of Finance and Operations

Lisa Bousquet	Elizabeth Tetreault
Jessica Coty	Martin Zelazko
Erin Mountain	

### **INSTRUCTIONAL COACHES**

Jenny Sullivan, Assistant Superintendent of Curriculum and Instruction

Amber Hall	Laura Markiewicz
Beth Grady	Benjamin Taglieri

### **WOODLAND SCHOOL**

#### **Erin Fahey Carrier & Robin Gunn, Co-Interim Principals**

Christine Abbe	Cassandra Iacolino
Lenora Anderson	Kathleen Irwin
Mark Archambeault	Kristin Joyal
Allison Bednarsky	Meghan King
Stacey Beebe	Gina Kimball
Heather Bourbonnais	Rebecca Levit
Ashley Brown	Allison Murray
Jessica Corallo	Molly Murray
Noëlle Duquette	Kirsten Peirce
Andrea Duris	Jennifer Perchuk
Francesca Fydenkevez	Darcey Saltmarsh
Rachel Garvey	Kristen Schindel
Aslyne Giguere	Lorelie Scorzafava
Heather Goodenough	Judith Stearns
Audrey Hallett	Emily Tampone
Laurie Hogan	Kerri Wheeler

## **TEACHER ASSISTANTS**

Pamela Andrus	Stacey Grimaldi
Susan Aspinall	Bonnie Jones
Jennifer Barrett	Kimberly Lynch
Samantha Bechtold	Casey McIntyre
Kristen Brogden	Bridget Nobbs
Kayla Burgess	Stephanie Ribeiro
Lauren Daly	Mary Stratton
Lois Dittrich	Elizabeth Taylor
Linda Downs	Sue Ward
Mary Drummond	Megan Welsh
Bethany Fisher	

## **POWDER MILL SCHOOL**

**Erin Fahey Carrier, Principal**

**Emma Rood, Assistant Principal**

Lauri Aliengena	Devin Jorgensen
Katie Bailey	Jaclyn Kearney
Barbara Bishop	Lori LeClair
Jan Brouillette	Heather Lloyd
Danielle Cardin	Laura Lucia
Jordyn Chartier	Heather Marshall
Kimberly Christenson	Marysa Massoia
Katherine Colapietro	Shannon Naumowicz
Briana Conchieri	Kristy Noel
Tyler Cook	James Pickering
Michelle Desmarais	Terry Portenstein
Lauren Dion	Shelley Roit
Pam Dube	Cherie Rousseau
Christopher Frasier	Traci Savard
Alyssa Fugiel	Chantalle Sole
Jennifer Gates	Jodi Wagner
Jennie Gilmore	Joe Whalen
Laura Hendrickson	Chelsea Wilgus

## **TEACHER ASSISTANTS**

Judith Frennette	Christina Poggi
Micki Gargano	Tami Russell
Alexandria Kennedy	Rylee Seaver
Dawn Labarre	Danielle Sullivan
Teresa LaFlamme	Melissa Sullivan
Laura Lillibridge	Barbara Tatro
Jared Lubarsky	Jillian Winkler
Meagan Phillips	

## **STUDENT SERVICES**

**Robin Gunn, Director of Student Services**

Ami Barroso, Speech/Lang. Pathology Assistant

Robin Berube, School Psychologist

Emily Burniske, Speech/Language Pathologist

Shannon Cavanaugh, BCBA

Melanie Guillemette, Occupational Therapist  
Melanie Kiniry, Speech/Lang. Pathology Assistant  
Sean O'Neill, Autism Behavior Specialist  
Carolyn Roberts, School Psychologist  
Ann Marie Scherpa, Autism Behavior Specialist

### **SOUTHWICK REGIONAL SCHOOL**

**Serena Shorter, Interim Principal**  
**Michael Pescitelli, Assistant Principal**  
**TBD, Assistant Principal**

Edward Abbe	Maryanne Margiotta
Gwendolyn Baltera	Laura Martin
Judi Bean	Elizabeth McCarthy
Tyler Bladyka	Michael McLellan
Harriet Boakye	Michelle Meczywor
Carol Callahan	Frank Montagna
Timothy Callahan	Desiree Moriarty
Corinne Cheffer	Daniel Morrissey
Kristine Cigal	Stephanie Niedziela
Aaron Clark	Aaron Pearsons
Jennifer Coughlin	Jennifer Pease
Marcy Coviello	Allegra Petell
Shannon Dion	Amy Pomeroy
Mary Downie	Richard Quinn
Todd Downie	Vanessa Radke-Yam
Daniel Eplite	Steven Roberts
Kathryn Ezeugwu	Joubethzy Rodriguez
Sarah Foint	George Romeo
Morgan Gall	Lisa Sigda
Heather George	David Simao
Darrel Grant	Ann Simonet
Janet Grunwald	Matthew Sterlein
Caren Harrington	Andrew Talbot
Tracy Hartshorn	Ramsey Tracy
David Hendrickson	Alexander Trzasko
Anna Hitchcock	Melissa Trzasko
Christopher Kennedy	John Vershon III
Kelly Kiltonic	David Wallis
Rachel Knowles	Alex Wendzel
Matthew LaBlanc	Megan Whalen
Wayne Lis	Allyson Wicander
Pamela Mahoney	Beth Yanuskiewicz

### **TEACHER ASSISTANTS**

Donna Beaudoin	Elizabeth Mulligan
Crystal Brooks	Apryl Penland
Karen Bryant	Anne Poulo
Irene Colvin	Heather Ramsey
Sean Conchieri	Alecia Standish
Peter Fiorentino	Jason Zeppa
Tara Gillette	



## NURSES

Debra Carellas, RN, WS  
Ashley Chicoine, RN, PMS  
Sophie Hanifan, RN, SRS  
Jessica Harris, RN, WS. PMS  
Marcia Lamoureaux, RN, SRS

## CLERICAL STAFF

Kelly Arsenault, SRS  
Kelly Connor, SRS  
Stephanie Fielding, WS  
Amy Freniere, Student Services  
Kimberley Gepfert, SRS Guidance  
Rebecca Hinckley, WS  
Mary Jackson, PMS  
Wendy Loubier, School Nutrition  
Karen O'Connor, Student Services  
Karen Parker, PMS  
Susanne Romani, SRS

## TECHNOLOGY DEPARTMENT

### **Garland Green, Director**

Momoh Kamara  
Jared Mapel  
Amy McLaughlin  
Christopher Parent

## BUILDINGS & GROUNDS

### **Erik Wicander, Supervisor**

Marco Andrade, SRS	Ryder Haskins, SRS
Robert Bouchard, PMS	Melissa Pettit, SRS
Michael Bess, PMS	Kenneth Phillips, Maint.
William Briggs, SRS	Adam Seaman, WS
Stephen Fitzgerald, WS	Tobias Wheeler, WS
William Fitzgerald, SRS	Robert White, PMS
Brian Hartley, Maint.	

## METCO COORDINATOR

Charlene Diaz

## ATHLETIC DIRECTOR

Meirion George

504 COORDINATOR

Jennifer Yelin

SCHOOL NUTRITION DEPARTMENT

**Matthew Lillibridge, Director**

Jennifer Durfey, WS	Aimee Ronzoni, SRS
Shirley Goyette, SRS	Tia Rutola, SRS
Diane Lemieux, PMS	Nichole Salzarulo, SRS
Heather Neiweem, PMS	Nicole Satowski, SRS
Christianne Newby, SRS	Danielle Sullivan, PMS
Sabine Pirrello, WS	Deborah Yensen, SRS
Jennifer Ritter, WS	



**FUNDED PROGRAMS 2022 / 2023**

IDEA	Improving Special Education	\$460,100	Robin Gunn
TITLE I	Improving Basic Programs for Local District	\$261,683	Jenny Sullivan
METCO	Racial Imbalance Program	\$138,554	Jenny Sullivan
TITLE II	Training High Quality Educators	\$41,054	Jenny Sullivan
TITLE IV	Supporting All Students	\$18,839	Jenny Sullivan
ECA	Special Education Entitlement Grant	\$16,340	Robin Gunn
ESSER II	Elementary & Secondary Schools Emergency Relief	\$473,799	Jenny Sullivan
ESSER III	Elementary & Secondary Schools Emergency Relief	\$403,874	Jenny Sullivan
IP	Innovative Pathways	\$25,000	Joseph Turmel

**OPEB Funding**

During fiscal year 2019 STGRSD established a qualified trust for the funding of other post-employment benefits (OPEB) by joining the Public Agency Retirement Services (PARS) OPEB Trust. STGRSD's balance in the Trust as of June 30, 2023 was \$366,890.

**ANNUAL REPORTS BY DEPARTMENT  
2022/2023 ACADEMIC YEAR**

**SUPERINTENDENT OF SCHOOLS**

The 2022-2023 school year marked the second year of a three-year professional development initiative on the science of learning. The District worked with Hill for Literacy, an outside resource that helped write the state district literacy plan, on a 10-module professional development that will change our reading instruction from balanced literacy model to a more scientific approach based on brain research and current data. This year we also started having data meetings that utilized data to inform our small group instruction and provide more personalized learning for our students. Using the DIBELS (Dynamic Indicators of Early Literacy Skills), we are better able to measure early literacy skills to provide more targeted instruction to our students.

We continued to work on our other District initiatives around Diversity, Equity, Inclusion and Belonging using our #RAMSBELONG to continue momentum. It was evident through our social media and student events that our #RAMSBELONG took on a life of its own- creating a stronger sense of belonging for all students. We also continued to provide high-quality instruction with a shift from teacher-made lessons to High-Quality Instructional Materials (HQIM). Our schools have adopted Into Reading for our elementary core literacy program and Illustrative Math for our core elementary math curriculum. We expected to have HQIM for 7-12 ELA (English Language Arts); however, we will continue the process into adopting the best curriculum for our needs into the upcoming year.

We continue to observe a decline in our overall enrollment. Our October 2021 SIMS (Student Information Management System) data had our overall enrollment at 1359. Our 2022 October SIMS data had an overall enrollment of 1322. Like many other school districts in the area, rural and suburban, managing some degree of enrollment decline will be required in the coming years. Although there has been a decline in our student enrollment, our school choice numbers remain steady. In FY 2023 we received 134 school choice students. The school Choice program continued to have a positive impact on the District with nearly two times as many students attending our schools from other Districts as students leaving STGRSD (Southwick Tolland Granville Regional School District) for other Districts.

<b>Fiscal Year</b>	<b>STGRSD Receiving Choice Students</b>	<b>STGRSD Sending Choice Students</b>
<b>FY23</b>	134	56
<b>FY22</b>	119	58
<b>FY21</b>	136	48
<b>FY20</b>	131	51

A budget hearing on the proposed fiscal year 2024 operating budget (2023-2024 school year) was held on March 21, 2023. The district's operating budget was passed by the school committee on March 28, 2023. General fund appropriations totaled \$27,502,895. Much of the increase was due to out of district vocational tuition and the unprecedented 14.69% increase to special education out-of-district tuition.

Retirements for the 2022-2023 school year included Judy Frenette, a paraprofessional for 34 years, and Kathleen Irwin, a teacher for 16 years. During the 2022-2023 school year, School Committee member Jonathan Schantz (Southwick) left his post after three years of service on the committee, and the Committee welcomed new member Desiree Melloni (Southwick). I would like to recognize and thank

each of these individuals for their years of service and dedication to the students and staff in our three-town district.

Respectfully Submitted,  
Jennifer C. Willard  
Superintendent of Schools

## **CURRICULUM AND INSTRUCTION**

In the 2022-2023 school year, we continued working toward our goal of evaluating, selecting, and implementing high-quality curricula in all core subjects in grades K-12. High-quality instructional materials that have been vetted for alignment to the rigor of grade level Massachusetts Frameworks, accompanied by sustained professional learning for teachers on skillful implementation of these materials has been shown to be a critical factor in providing equitable access to education.

Teachers in grades K-6 continued growing their knowledge on the science of reading acquisition and applied their new learning to the ongoing implementation of the Into Reading literacy curriculum. English Language Arts and History teachers in grades 7-12 participated in an adolescent literacy professional development series. A curriculum council was assembled to begin the search for a new 7-12 ELA curriculum with a plan of field testing two to three programs in the 2023-2024 school year and phase one of implementation beginning in the 2024-2025 school year.

Science teachers in grades 6-12 participated in professional development on phenomenon-based storyline curriculum to prepare for the adoption of a new science curriculum, OpenSciEd. A phenomenon-based storyline science curriculum is an innovative approach to science education that focuses on engaging students in the exploration of real-world phenomena or natural events as a way to teach scientific concepts and principles. This approach is designed to make science more relevant and exciting for students by showing them how science is used to explain and understand the world around them. OpenSciEd was piloted this year in grades 6-8.

The district also continued to develop multi-tiered systems of support (MTSS) in academic, behavioral, and social emotional learning. MTSS is a way to make sure that students get the right amount of support they need to do well in school, and it helps catch problems early to prevent them from getting worse. This year principals and teachers collaborated to refine the process for identifying students who are struggling to be successful in school and why, and to be sure there are systems in place to offer varying levels of support based on individual needs.

Respectfully Submitted,  
Jenny L. Sullivan  
Assistant Superintendent of Curriculum and Instruction

## **DIRECTOR OF STUDENT SERVICES**

The Southwick-Tolland-Granville Regional School District (STGRSD) supports approximately 275 students with special needs on our campus. Special Education is the practice of educating students with disabilities to address their individual differences and challenges. Students may be eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory/hearing, sensory/vision, sensory/deaf-blind, neurological, emotional, communication, physical, specific learning, or other health impairment.

The primary goal of Special Education is to ensure all children have equal access to grade level curriculum. Students that experience challenges in the learning process are provided with services to address factors that may adversely impact their performance. Support and services are available to students in grades PK through 12. We have multiple Special Education teachers in each of our buildings: six at Woodland School (PK-2); seven at Powder Mill School (3-6); and eight at Southwick Regional School (7-12), in order to provide free, appropriate, public education (FAPE) to students with disabilities. To ensure a FAPE, the District offers services with staffing that includes special education teachers, paraprofessionals, autism/behavior specialists, speech and language pathologists, school psychologists, occupational therapists, physical therapists, teachers of the hearing and visually impaired, and adjustment counselors.

A team meeting is scheduled annually to review progress for each Special Education student. During this meeting, the team reviews the student's Individualized Education Program (IEP) that includes goals and objectives to strengthen any areas of weakness related to the student's disability. General education teachers, special education teachers, service providers, parents, and students are members of the team. The STGRSD has two Special Education Coordinators who schedule the IEP meetings and serve as liaisons to the Director of Student Services. Referrals to special education are made through the Student Assistance Teams (SAT) in each school or by parent request.

General and Special Education teachers work together to design instruction that meets the needs of our diverse student population. Working collaboratively, teachers develop strategies that reduce barriers and improve access for all students by using Universal Design for Learning (UDL) principles. Assistive technology supports this effort, allowing children with disabilities to utilize tools that support their learning, e.g., audio books, text to speech and word prediction software, standing desks, alternative seating, and graphic organizers.

To support all students, the STGRSD continues its work to be a trauma informed school district. Staff participate in professional development programs that focus on understanding the impact trauma and adverse life experiences have on our students academically and socially/emotionally. We believe student growth is fostered when there is a collective understanding of the importance of promoting a safe school environment.

The STGRSD offers a continuum of Special Education programs: Full Inclusion, Partial Inclusion and Substantially Separate. Inclusion brings support and services to the child rather than removing the child from their general education classroom. These classes are co-taught by general education and special education teachers who co-plan lessons and activities that are differentiated to enable children of all abilities to participate and learn. Partial Inclusion involves support provided by special education staff outside of the general education classroom up to 60% of the school day. Substantially Separate classes provide instruction to students outside the general education classroom 80% or more of the school day. The STGRSD has two programs at each building for students with substantial special needs.

Respectfully Submitted,

Robin L. Gunn, Director of Student Services

## **WOODLAND SCHOOL (PreK-2)**

The 2022-2023 school year saw leadership changes at Woodland School, but staff remained focused on student learning and the social-emotional needs of students. The development of, and commitment to, a number of high impact site strategic initiatives ensured the continuation of high-quality education for all students at Woodland School.

In November of 2022, Serena Shorter, Assistant principal at Southwick Regional School began serving as Interim Principal at Woodland. In January 2023, Robin Gunn, Director of Special Education, and Erin Carrier, Principal at Powder Mill School, stepped in and filled the roll as Co-Interim Principals at Woodland. After a thorough search was done in the spring, Michael Pescitelli was appointed principal effective July 1, 2023. Throughout the administrative transition, the focus remained on the students and their learning outcomes.

High impact site-strategic initiatives were developed and implemented throughout the school year in the four areas identified by the district: diversity, equity, inclusion, and belonging; engaged learning; instructional technology; and a guaranteed and viable curriculum. Highlights of these initiatives are listed below.

### **Diversity Equity Inclusion and Belonging**

- In-person Open House and Family Conferences connecting staff with families while providing access for all families
- Community-building Spirit Weeks in the form of dress up days in October, December, and April
- The Annual Turkey Trot in November to build school community.
- Counselors provide in-class focused social emotional learning lessons specific to community and belonging.
- Creation of Special Education program for students with social emotional needs

### **Guaranteed and Viable Curriculum**

- Implementation of the Into Reading curriculum which represents an instructional shift toward Science of Reading based learning in Literacy classes.
- Continued teacher professional development focused on learning the instructional shifts associated with the science of reading.
- Teachers participate in curriculum implementation meetings, data review meetings and Instructional Coaching to support the implementation of the Into Reading Curriculum
- Continued use of i-Ready and DIBELS benchmark assessments three times during the year and continual progress monitoring assessments to monitor student learning growth and inform interventions and adjustments to practice.

### **Instructional Technology**

- Increased use of iPads in Kindergarten and Grade 1
- Use of a full mobile laptop cart for Grade 2
- The addition of several digital platforms to support the curriculum including LearnZillion for Math, Into Reading for Literacy, Amplify and i-Ready to collect and analyze student learning data
- Instructional Coaching to support teachers as they learn to navigate the new curriculum and data platforms.

## **Engaged Learning**

- Continued use of Just-in Time teaching in math to address gaps in learning left from COVID-19 virtual learning along with use of Math interventionist for students experiencing large gaps in skills
- Weekly professional learning time provided to support the implementation of Foundational Skills Lesson Plans in small group, Reading Workshop in whole group and all elements of Into Reading Curriculum
- Weekly professional support analyzing student learning data and the development of Just in Time teaching scaffolds to support equitable access to grade level curriculum content
- Behavioral Health consultancy to support Woodland's growth implementing a tiered system of support for social, emotional, and behavioral learning.
- Creation of a Social Emotional Learning (SEL) classroom program for students in need of targeted SEL and behavioral support

The enrollment at Woodland School for the 2022-23 school year is 353 students in Pre-Kindergarten through Grade 2. Pre-Kindergarten enrolled 54 students, Kindergarten enrolled 105 students, grade 1 enrolled 94 students, and grade 2 enrolled 98 students.

Respectfully Submitted,  
Erin Carrier, Co-Interim Principal  
Woodland School

## **POWDER MILL SCHOOL (3-6)**

The 2022-2023 school year was focused on student learning – literacy learning, social emotional learning, and using technology to learn. Our intervention programs for all students were expanded so that students could be identified and given literacy and math instruction to fill in any gaps related to missed learning. Staff professional development focused on a literacy model integrating high-quality instructional materials with a science of reading knowledge base. Strong emphasis was put on phonics and early literacy skills along with the use of the new reading series, *Into Reading*.

High impact site-strategic initiatives were developed and implemented throughout the school year in the four areas identified by the district: diversity, equity, inclusion, and belonging; engaged learning; instructional technology; and a guaranteed and viable curriculum. Highlights of these initiatives are listed below.

### **Diversity Equity Inclusion and Belonging**

- Analyze results of the student and family experience survey to gauge students' and families' feelings of belonging and set goals to grow a sense of belonging.
- Begin work with the ADL to support district goals to grow students' sense of belonging.
- Increase school and grade level communication with families through biweekly newsletters and ELA and Math Module letters.
- Work with teachers to provide families with information on how students are performing in relationship to grade level standards and what they can do at home to support their child.

### **Guaranteed and Viable Curriculum**

- Use common formative and summative benchmark assessments that reflect mastery and depth of standards in the core content areas to understand students' progress and implement interventions as needed.
- Implement data meetings following each benchmark to analyze scores and plan interventions and tiered instruction for all students using the entrance and/or exit criteria outlined in the MTSS frameworks for literacy, math, and social emotional and behavioral health.
- Utilizing walkthroughs and implementation meetings, ensure all students are taught using a literacy model that focuses on both high-quality instructional materials and the science of reading, which emphasizes phonics in the early grades and comprehension through the development of background knowledge and vocabulary in upper grades with additional support of the SIPPS reading intervention program.
- Pilot phenomenon-based story line science curriculum in grade 6.

### **Instructional Technology**

- Continue to educate students on personal and social responsibility when using technology through the Digital Literacy Computer Science and large group presentations.
- Provide students in grades 3 and 4 increasing opportunities to use a 1:1 device as an instructional tool.
- Implement online student assessments to give teachers ready access to performance data in time to inform and scaffold instruction as needed (accelerated learning).
- During Professional Learning Communities (PLCs), provide ongoing professional development on the use of data derived from online assessments to inform and enhance whole and small group instruction.



## **Engaged Learning**

- Ensure teachers understand and utilize best practices when implementing high-quality instructional materials so students are cognitively engaged.
- Create grade level and content area PLCs led by instructional coaches focused on educational equity so all students receive consistent access to grade level work with targeted scaffolds to make it accessible.
- Implement District professional development initiatives focused on literacy content and pedagogy, instructional technology, and trauma informed schools.

The enrollment for Powder Mill School was 383 students in September of 2022 and 389 students in June of 2023.

Respectfully Submitted,

Erin Fahey Carrier, Principal  
Powder Mill School

## **SOUTHWICK REGIONAL SCHOOL (7-12)**

*Preparing students to persevere, adapt and thrive in an ever-changing world.*

Southwick Regional School Core Values:

- *Scholarship:* We believe in seeking knowledge for knowledge's sake. We strive to learn new things every day. We reflect on the sources of our academic successes and failures and persevere when learning becomes difficult.
- *Compassion:* We practice empathy for others, develop the capacity to forgive, and promote a peaceful, caring and safe community.
- *Integrity:* We demonstrate strong moral character through honesty, fairness, and working diligently to fulfill commitments.
- *Respect:* We believe in the inherent dignity of all people, celebrate individuality, value diversity and honor ourselves and others through our words and actions.
- *Responsibility:* We take ownership of our behavior and learning, have the courage to think and act independently, demonstrate problem-solving skills, and strive to always be reliable and trustworthy.

Consistent with these beliefs, Southwick Regional School strives to provide a safe, supportive, and respectful environment dedicated to the academic, personal, and cultural evolution of every student.

The enrollment at Southwick Regional School is 622 students in grades 7-12. The Class of 2023 sent 57% of its students to a 4-year college or university, 16% of students to a 2-year college, 2% of students to a technical program, and 2% of students joined the military. The total number of students receiving scholarships in the spring of 2023 was approximately 13% of the senior class. In addition to the math, science, English and history courses, students can explore class options in visual and applied arts, business, computer science, health, music, physical education, technology, and world language. In addition, virtual high school, internship opportunities and dual enrollment courses are available. During the 2022-2023 school year, 12% of Southwick Regional School students are enrolled in vocational programs at the Lower Pioneer Valley Educational Collaboration.

Southwick Regional School offers 35 clubs and activities that enrich the student learning experience within the school community as well as positively engaging the wider community beyond school. Highlights included Wreaths Across America, Seniors Helping Seniors, Connections, a world language trip to Panama, the drama performance of *Clue* and the spring musical performance *Shrek the Musical*. These clubs and activities provide students the opportunity to challenge themselves academically, travel the world, support their peers and community, and engage in civic programs.

In February, the School Counseling suite of offices in Southwick Regional School was dedicated in memory of George A. LeBlanc, former Guidance Director. The plaque outside the Guidance suite reads:

George A. LeBlanc  
Guidance Suite

48 Year of service as a Teacher, Guidance Counselor, Guidance Director, School Committee Member,  
and Friend to our school system.  
Dedicated on February 9, 2023

Respectfully Submitted,

Serena Shorter, Interim Principal  
Southwick Regional School

**SOUTHWICK PUBLIC LIBRARY**



2023 was a bustling year for the Southwick Public Library. Library staff continued to work hard to provide the best possible resources and customer service to the Southwick Community.

From January-December 2023, the library welcomed 35,477 visitors, registered 326 new cards, and answered 2,333 reference questions. The library computers were used 1,155 times. The library circulated 55,283 physical items. 5,802 items arrived from other libraries to fill our patrons' requests.

We also offer patrons our digital library collection of e-books and more through our library network, CWMars (with the Libby app), and Hoopla- another library that offers a digital collection of music, movies, TV shows, and more. Through Libby, we circulated 9,928 items in 2023 and through Hoopla we circulated 1,685 items. Brainfuse JobNow, our job searching and career help software was used 204 times in 2023.

The adult department responded to the requests for an increase and a variety of new programs. Newly added to the roster of recurring programs was an evening book club. Standalone events included historical programs on growing up on the Southwick Lakes and a slideshow of the Old Southwick Cemetery, the latter presented by Patricia Odiorne. Other programs included a visit from Agawam Paranormal, the Sasquatch Detective, and the Western Massachusetts Hilltown Hikers. Programs were offered on winter sowing, planning a home vegetable garden, and a class on online security. The library also collaborated with other Massachusetts libraries to offer a 50+ Job Seeker's Networking Group. Lastly, the adult department continued to offer the ever-popular craft programs for adults, including one of our favorite sessions- creating a mini library in honor of Library Card Sign-Up Month in September. The library continued to collaborate with other town departments and organizations including partnering with the Agricultural Commission to offer the first Farm Forum and hosting the Board of Health with various programs including Blood Pressure Clinics. A total of 674 participated in the 71 programs offered for adults throughout the year.

The Young Adult section had a busy year. After a hiatus, the Teen Volunteer program has restarted. Teens volunteer after school to help with tasks in brightening up the teen space and shelving books. The Fire Department offered a popular teen CPR class. Other fun events included ice cream making, an acting class, and a visit with reptiles. Teen Lounges are offered twice a month for teens to hang out after school and play video games. A total of 257 teens attended 29 programs.

Our children's librarians continue to keep the children's space lively and fun. The Dramatic Play Area featured rotating activities including a flower shop, farmer's market, state fair, pie shop, grocery store, and veterinary hospital. The children's department also created a new section for Early Reader chapter books for those who are ready to venture into reading chapter books, but need a place to begin. Newly added to the Home Education collection were kits on Seasons and Weather, the Human Body, and the Solar System.

Notable children's room programs from 2023 included two visits from Hands on Nature who presented on Earthworms in April where kids created their own worm farm and DIY bird feeders where attendees learned about local birds, what they eat, and made bird feeders to bring home. A total of 823 participated in the 99 children's programs and activities offered.

The children's room also offers Welcome Baby Bags. New or expectant parents are welcome to visit the library and show their library card (or sign up for one!) and receive a Welcome Baby Bag. Each bag contains a selection of board books, some extra goodies, and info about our early literacy programs. In 2023, we gave out 16 bags! 47 children participated in the 1,000 Books Before Kindergarten program.

Summer Reading Opening Day in June was a blast with food, crafts and a visit from Kevin O'Keefe and his Circus Minimus! Firefly Fields came with their Mobile Petting Zoo. The culminating event was a visit from Wildlife on Wheels from the Forest Park Zoo on the Go. 62 adults, 142 kids, and 25 teens participated in the summer reading program.

The children's department continues to partner with Pathways for Parents for a variety of programs for children and families. Pathways offered a Toddler Sign Language program that has become so popular, we've held it several times.

The library was fortunate enough to receive several grants to offer additional programs and resources for the community. We received a grant from the Sarah Gillett Services for the Elderly to purchase contents for Memory Care Kits. The kits are designed to help caregivers and those with Dementia, or other memory difficulties, connect. Each kit has a theme: Animals, On the Farm, Fun & Games, The 50's, The 60's, and Christmas. The contents of each kit varies but include picture books for adults to spark memories and conversation, activities to help build confidence and work with the mind (as well as serving as a project that the caregiver and individual can work on together), music cd's, and resources for caregivers, among other items. The SPL hopes that these Memory Care Kits will aid caregivers and family members in taking care of their loved ones, create special moments, and provide resources to benefit everyone involved. Shurtleff Children's Services granted the library funds to create a Sensory Play Area. Interchangeable sensory activity tiles were placed along the wall in the children's room.

Our Books on the Go program ran strong through 2023 and continues to be a valuable resource for those who aren't able to visit the library in person. Every 3 weeks, materials get delivered around town to participants in the program.

We are continuing to offer our popular Book Box program! Kids, teens, and adults can sign up by telling us what type of books they like (or hate!), the library picks two books to give them as well as a box of goodies to keep.

The Library of Things continued to grow! New additions include Kindle eReaders, a paper shredder, a car diagnostic scanner, and more outdoor games. New items will be added in 2024!

The William A. Laporte Gallery continues to display artwork from area artists. The changing displays add to the library's décor and are enjoyed by our patrons, visitors and the library staff. We thank Jeanine Laporte for organizing the display calendar. We would like to extend a grateful thank you to Jeanine Laporte who has retired from organizing the gallery. Jeanine volunteered for many years and we are thankful for her dedication in keeping the gallery vibrant and exciting with local artists from month to month. Thank you, Jeanine!

The library staff would like to thank all of the sponsors of our programs, local supporters of the Summer Reading Program, all of our library volunteers, as well as the Friends of the Southwick Public Library, led by Nancy Zdun. The library would not be what it is without your generosity and dedication.

Invaluable to the running of the library is our Board of Trustees, led by Chairman Michael McMahon.

The library staff would like to thank library patrons and the Southwick community. We are grateful to operate in such a wonderful community. We will continue to respond to requests and suggestions for library services into 2024- we love to hear your feedback and are excited for what 2024 will bring.

***Respectfully submitted,***

Lynn Blair, Director

## CHANNEL 15



Channel 15 is a one-person department that is funded completely by PEG (public, education, government) funds that are collected as the franchise fee on Southwick residents' cable television bills.

Ken Stomski is the director of Channel 15, which has also taken on the identity of "Southwick Community Television" over the past several years as he revamped and updated the operations of the department.

Channel 15 broadcasts live on Comcast cable in Southwick 24 hours a day. For those who are not Comcast subscribers, there is also a 24-hour stream of the channel, which is available by going to the channel 15 department section on the town's website. There is an archive of our programming on

our YouTube channel, which can also be found by going to the channel 15 department section on the town's website.

During FY23 an effort was made to make it easier for Southwick residents to film and submit content for Channel 15. Two different camera systems were purchased that are available to checkout from channel 15. One is called a "Zoom" camera which features one button operation and sits on a lightweight tripod. The other is a Minolta Palmcorder (a miniature camcorder) that can either be used as a handheld unit or placed on a lightweight tripod. Both camera systems can be taught on their usage in under 5 minutes. One the footage is filmed; you simply return the camera – channel 15 takes care of everything else.

This past year, Stomski started to produce trifold brochures twice a year that highlight not only the gear that can be checked out, but also includes the weekly schedule, which changes twice a year. These brochures can be found in the rear entryway at town hall, in the vestibule of the clerk's office, and outside of the door of channel 15 on the second floor at town hall.

Channel 15 updates their Facebook social media page when new programming information or shows become available.

The Community Bulletin Board falls under the responsibility of channel 15 and runs on channel 15 when there is no television programming scheduled.

The upkeep and programming of the Towne Crier digital sign on the corner of Feeding Hills Road and College Highway falls under the responsibility of channel 15. Southwick non-profits and civic organizations are welcome to submit notices to be posted and that process can be located in the channel 15 department section on the town's website.

Channel 15 welcomes video submissions from the community and is always looking for volunteers to film events around town. Equipment and training can be provided to any Southwick resident who would like to film an event to be aired on Channel 15 and placed on our YouTube channel. The best way to contact Stomski at Channel 15 is via email, "channel15@southwickma.gov".

Respectfully submitted,

Ken Stomski,  
Director - Channel 15

## CULTURAL COUNCIL COMMISSION



The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Select Board. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the **Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on the town census.

### Grant Administration

In 2023, the **SCC** allocated **\$8,500** to the following organizations:

Our Community Food Pantry  
Southwick Council on Aging  
Southwick Park and Rec  
Southwick Public Library  
Southwick Rotary Club  
Sarah Clay, entertainer, and songwriter  
Steve Henderson

### Fine Art Exhibition

The Fine Art Exhibition and Sale took place April 22 and 23 at the Southwick Town Hall Stage. Poster art entitled "Ashley Heron," was created by local artist, Ellen Westerlind. Remembrances were presented by the Historical Society, watercolor painting demo by Pauline Thomas, and needle-felting demo by Tracy Kochanski. Musical performances by local artist Steve Piper and Friends, and by local artist Sarah Clay.

### Summer Music Series

**SCC** partnered with the Southwick Rotary Club to host weekly live band concerts at Whalley Park. A total of eight concerts were held during the months of July and August.

*Respectfully submitted,*

Cindi Warner, Chair

Members of SCC are Bruce Kulas, Steve Brudzinski, Patricia McMahon, Pauline Thomas, Barbara Westcott, Maria Gallo, and Cindi Warner.

## LAKE MANAGEMENT COMMITTEE



The Lake Management Committee (LMC) was originally appointed in 1991 by the Board of Selectmen to implement the recommendations of the 1990 Lake Regulation Study Committee. That study committee recommended that the Town take over management of the 2 state-owned public boat ramps and evaluate the need to adopt additional lake safety bylaws. The current LMC consists of 9 regular voting members and 2 non-voting associate members who are appointed by the Select Board. The LMC's charter priorities include lake safety, water quality and management of the two public boat ramps owned by the Massachusetts Office of Fishing & Boating Access (OFBA), the public fishing pier and adjacent public parking areas. The LMC also works closely with Citizens Restoring Congamond (CRC), Conservation Commission (Con Com), Department of Public Works (DPW), OFBA and the Pioneer Valley

Planning Commission (PVPC) on lake area drainage improvement projects.

In accordance with the Town's agreement with the OFBA, an \$8.00 per boat launch fee is charged at both boat ramps as approved by the OFBA. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, ramp attendants and general facility improvements. Major capital improvements are funded by the OFBA. The thousands of visitors who use these facilities patronize many area businesses. In addition, several bass groups hold benefit tournaments for local organizations.

Based on the recommendations of Town's Lake consultant, Dr. Ken Wagner of Water Resource Services, all three ponds were treated with aluminum sulfate (alum) in 2020 to bind phosphorus in the many feet of centuries-old accumulated organic mass (muck) in the lake bottom. Phosphorus is known to be the dominant contributor to the recurring toxic Cyanobacteria algae blooms in Congamond Lakes. The now third year post-treatment results were excellent, which is indicative of the full effectiveness of the treatment. There were no cyanobacteria algae blooms in 2021, 2022 or 2023 and water clarity was significantly improved over that of the years prior to the 2020 treatment. In addition to the alum treatment, Dr. Wagner recommended (a) Dredging Canal Brook and Great Brook to improve outflow and flood tolerance; (b) Dredging phosphorus-laden muck in shallow shoreline areas as alum is not effective in wave-disturbed shallow areas and better control of aquatic plants can be achieved by such dredging.

LMC volunteers have taken and continue to take literally hundreds of water and sediment samples from Congamond, many of which are analyzed by an independent lab. In the summer of 2023, EPA Region 1 did bathymetric mapping of the muck depth in the shoreline to 15' water depth for all 3 ponds and provided LMC with the resultant map and dredge material calculations for 25 areas along the shoreline. This data is a necessary part of any future permitting to treat and/or remove sediment from Congamond or Canal Brook. Over the past 2+ years, LMC has been working with the USDA Natural Resources Conservation Service (NRCS) for federal projects to dredge Canal Brook, which is currently the only viable outlet for Congamond, and Great Brook, which both currently reverse flow during extended heavy rainfall events, causing flooding and bringing in nutrient-rich swamp water into Congamond. NRCS provided the LMC with a copy of the Preliminary Investigation Findings Report (PFIR) and initiated the next phase of their project plan following meeting with various Town agents and the Town signing an agreement with NRCS for the next phase of the program which will provide more details and estimated costs for remediation work needed to restore unimpeded flow to both brooks.

LMC is currently working with Federal and State agencies for projects to dredge the 14,000 years accumulation of phosphorus-laden muck from the shallow coves in Congamond. This action was also recommended by Dr. Wagner as previously noted.

Con Com, LMC and the Police Chief/Harbormaster continue to work together on the Local Permitting Program (LPP) for water-based structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the DEP Chapter 91 regulations as approved by the Board of Selectmen and the DEP in 2010. MassDEP allowed Southwick to add Variance provisions to the LPP in 2014 to allow permitting year-around docks under certain extenuating circumstances. All LPP fees, including boat sticker fees, received are required to go into a fund for lake patrols and lake safety projects.

LMC was advised by a wetland scientist in the Mass Department of Conservation & Recreation of the presence of a new invasive, Hydrilla, which has become rampant in the Connecticut River as far north as Agawam. That invasive Hydrilla has now shown up in the cove adjacent to the South Boat Ramp. LMC continues to maintain dialog with DCR regarding Hydrilla and will seek Town funding for Solitude to check for any Hydrilla in Congamond, map and treat it.

LMC and CRC volunteers, with the assistance of DPW and Southwick Police Dive Team members, also installed, maintained, and removed the handicap-accessible boarding docks at the North Boat Ramp and the 28 navigational and hazard buoys set for the Harbormaster in accordance with United States Coast Guard recommendations. The OFBA seasonally installs and removes the handicap-accessible South Ramp boarding dock. The Southwick Police Dive Team and the Conservation Commission also use the LMC's service boat for diver training, LPP, waterfront inspections, rescue, and recovery.

While LMC members continue to volunteer many, many hundreds of hours annually, we would also like to specifically thank the following people, agencies, and organizations for donations of labor and/or materials that have made many of these improvements possible:

- Eric Mueller, Norm Cheever & Rick Wylot for collecting endless water and sediment samples, compiling and analyzing water quality data;
- John Blakely, Malcolm DeBay, Mike DeBay, Scotty Graves & Scott Snyder-Perusse for clearing debris from around the weir gates and monitoring lake level;
- Southwick DPW for assisting LMC & CRC volunteers with moving North Ramp docks in and out of the lake and moving buoys from/to storage;
- Town of Suffield for their cooperation on LPP and funding other lake issues;
- Suffield DPW for their assistance in clearing the Suffield part of the Canal of dams and debris as well as moving boulders at the Connecticut Cove and also assisting Solitude in launching and loading the hydrorake used to removed large, inaccessible, beaver dams;
- Southwick Police Department Dive Team for their assistance in setting & removing buoys moorings, replacing buoy and boarding docks mooring cables and chains, clearing possibly dangerous debris from the interlake culverts, the Southwick Town Beach and Suffield Babb's Beach.

The Lake Management Committee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m. normally in the Land Boards Meeting Room at Town Hall. However, COVID 19 forced all Town meetings to be held remotely as Zoom meetings. LMC continues with Zoom or Hybrid meetings that are open to the public. Anyone with interest in Lake safety/water quality, boat ramp operations, Local Permitting Program or any of the LMC's various lake, canal and ramp betterment projects is encouraged to attend. Volunteers are always welcome to assist in implementing projects.

***Respectfully submitted,***

*Lake Management Committee*

*Dick Grannells, Chair*

*Eric Mueller, Vice-Chair*

*Karen Shute, Secretary*

*Norm Cheever, Member*

*Mike Coombs, Member*

*Malcolm DeBay, Member Paul Murphy, Member*

*Mike DeBay, Member*

*Scotty Graves, Member*

*Deb Herath, Member*

*Ken Phillips, Associate*

*Rick Wylot, Associate*



## PARK AND RECREATION



The Southwick Park and Recreation Commission experienced a successful year, working hard to provide the residents of Southwick with many recreational opportunities including Rails to Trails, Whalley Park and the Town Beach.

**Whalley Park** continues to be a popular leisure destination. The playscape is very popular and enjoyed by many children. The fields continue to be rented by many local baseball, softball, and soccer teams. The concrete sidewalks around the park are used by many as a means of exercise. The Park is a popular destination for

dogwalkers. There are two dog stations and multiple trash receptacles. The Park & Recreation board parked cars this year at the park for the Motorcross in effort to raise funds to help support the park including lawn care and electricity. The AED, donated by Kev's Foundation, is located at the entrance of the restrooms near the pavilion.

**Rails to Trails** continues to be a wonderful outdoor activity for Southwick and is heavily used and enjoyed by many. Friends of the Southwick Rail Trail (FOSRT) continue to support the Rail Trail by maintaining the kiosks, distribution of trail maps, trail clean up, and trail counts. FOSRT also assists the town as needed with supplemental funding for trail improvements and with storm cleanup. The FOSRT purchased and placed granite mile markers along the trail. The Boy Scouts assisted in the installation of the mile markers. Boy Scouts Troop 114 received donations to purchase and install two bike repair stations located at Miller Road and Feeding Hills Road. FOSRT continues working with regional Rail Trail groups on a unified trail project to enhance the awareness and use of the greenway network that includes the Southwick Rail Trail. Southwick's six-mile section of rail trail continues to be enjoyed by many!

**Southwick Town Beach** opened for the season at the end of June. The beach employed many High School and College residents. The Beach is open seven days a week from 10:30 am to 5:30 pm weather permitting. There are full bathrooms including a changing room, snack shack, grills, and picnic tables with umbrellas. The beach is completely ADA accessible. The AED, donated by Kev's Foundation, is located on the lifeguard chair. Many residents enjoyed their summer days at the town beach.

**Children's Holiday Parties** the Park and Recreation and The Southern Tri-Town Girl Scouts SU134 sponsored the local Trunk or Treat held at Whalley Park. P&R donated a large amount of candy to the Trunk or Treat. P&R and the Civic Fund sponsored a Children's Holiday Party at the Southwick Town Hall. Santa gave out gifts to all the children. The kids enjoyed the cookie station where they could decorate their own cookies. It was a fun event and well attended.

**Playgroup** was held at the Town Hall Community Center on Thursday mornings from 10:00-11:15. It is sponsored by Pathways for Parents and is free to all. The Playgroup is structured and includes crafts, story time, learning centers, snack time, singing and circle time. This program is well attended. It has been a successful self-supporting addition to Park & Recreation.

**Old Town Beach** continues to be maintained and available for recreational use by the community. Please be aware that "NO swimming allowed" signs have been posted.

The Park and Recreation Commission is dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. Park and Recreation is striving to improve, enhance and add additional recreational opportunities for Southwick residents to enjoy throughout the seasons. We thank everyone who has supported us.

***Respectfully submitted,***

Jeanne Reed-Waldron, Chairman  
Rick Harriman, Co-Chairman  
John Whalley, Commissioner

David DeiDolori, Commissioner  
Mike Sheil, Commissioner  
Cindy Sullivan, Director,  
Cara Cartello, Assistant Director

**BOARD OF HEALTH**

The Board of Health meets on the first Thursday of the month using a hybrid format. There were many changes to the Board during 2023. After many years of service as Board of Health Secretary and 7 years as a Board of Health Member, Jean Nilsson did not seek re-election. In May of 2023, Dr. Terry Hannah Putnam was elected to the Board.

Thomas FitzGerald was the part-time acting director to fill the position vacated by Alex White in December of 2022. In February 2023, the Board of Health welcomed Thomas Hibert as the new Health Director.

The Public Health Excellence grant from the Massachusetts Department of Public Health was awarded in 2022 with Southwick serving as the lead community. Using this grant funding, along with Blandford, Granville, Montgomery, Russell, and Tolland, the Western Hampden County Public Health District was formed. The grant funding is primarily being used to fund the nursing program (see nurses report) but has also been used to purchase shared equipment and inspection software to increase the efficiency of inspections.

#	2023 Licenses & Permits	Fees
41	New Perc Test	\$6,200
26	Repair Perc	\$3,900
13	New Septic	\$1,575
49	Repair Septic	\$3,675
12	Well	\$1,200
3	Solid Waste Hauler	\$300
8	Septic Hauler	\$800
17	Installer	\$1,375
7	Catering	\$700
26	Retail Food	\$2,890
46	Food Service	\$5,825
2	Seasonal Temp. Food	\$200
17	Temporary Food	\$430
9	Mobile Food	\$825
4	Body Art Practitioner	\$400
1	Body Art Establishment	\$100
12	Tobacco	\$1,800
2	Campground	\$200
5	Pools	\$400
2	Funeral Director	\$200
2	Tanning	\$150
1	Rendering	\$100
3	Fines	\$450
	<b>Total Revenue:</b>	<b>\$33,695</b>

## Nursing Report

It has been one year since two nurses were hired under the Public Service Excellence Grant. Tricia Sedelow is the full-time nurse who covers Southwick, Granville and Tolland. MaryAnn Deming is the part-time nurse who covers Blandford, Montgomery and Russell. MaryAnn was hired December 2023 and started January 2024. She fills the position that was previously held by Christine Southworth. The nurses have been working to present health topics to the different locations in each town. Each nurse splits their time each week between their 3 respective towns.

In January 2023, the senior center hosted a very successful group of senior nursing students from the Elms College. This is a joint effort between the Elms and the Board of Health Nursing Department to give students an opportunity to assimilate themselves with the seniors. This program was a great success and will continue into 2024. Both seniors and students enjoyed the collaboration each week. Several blood pressure clinics were held at the library. As well as presentations at the library such as plant-based eating, sleep and essential oils, and the Elms students offered two evening presentations focusing on children. Tricia attends the Advisory Committee meetings at the Powder Mill School. In May, the nurses held a Health and Wellness Fair, which was well attended. COVID19 booster shots were available for those who needed a booster. Tricia also monitors the infectious disease cases and trends in Southwick to protect the public.

2023 Infectious Disease Case Counts	
Anaplasmosis	<5*
Babesiosis	<5*
Campylobacter	<5*
COVID-19**	172
Cryptosporidiosis	<5*
Group A strep	<5*
Group B strep	<5*
Hepatitis B	<5*
Influenza	33
Legionellosis	<5*
Lyme	18
Norovirus	5
Varicella	5
Yersiniosis	<5*

\*In accordance with Mass DPH data suppression rules based on Southwick's population, if the case count is 4 or less, the case count must be reported as <5 regardless of the actual number.

\*\*Since many people are testing for COVID19 with at-home test kits, the number listed above is not a true indicator of positive numbers in Southwick.

Respectfully submitted,

Susan Brzoska, BS, MA, MT  
 Mikenzie Cain, MSN, RN  
 Dr. Terry Putnam, DNP, MBA, RN, CENP

Tricia Sedelow, BSN RN  
 Thomas Hibert, R.S.



## COUNCIL ON AGING/SENIOR CENTER



The Senior Center is a wonderful meeting place for people to socialize and interact with their peers. We enjoyed an active and productive year with holiday gatherings, birthday celebrations, picnics, entertainment, lectures, and trips. The Volunteer Recognition Luncheon was held in May. We continued our partnership with the Southwick Fire Department and the House Numbering Sign program and Sand for Seniors program. The Seniors helping Senior's program with the STRHS students continues with winter clean up.

Director: Cindy Sullivan  
Assistant Director: Cara Cartello  
COA Staff: Denise Seibert  
Dining Coordinator Denise Hills-McGarry

### Hours:

Monday	8:00am - 2:00pm
Tuesday, Wednesday, and Thursday	8:00am - 4:00pm
Friday	8:00am - 1:00pm

COA Office	413-569-5498
Dining Center	413-569-0410
Fax	413-569-5327

Website: [www.Southwickma.org/coa](http://www.Southwickma.org/coa)

### The Council on Aging Board Members:

Chairman	Paula LeBlanc	Vice-Chairman	Carol Laughlin
Secretary	Donna Foisy		
Members:	Theresa Rogers		
	Jack Pocal		
	Harvey Hollm		
	Carol Smith		

**Associate Members:** Harriet Fischer, Elaine Boucher

### Transportation:

Transportation is made possible through Franklin Regional Transit Authority with a van provided by Hulmes Transportation.

The Hulmes van is available during the following hours:

Monday, Wednesday, Thursday	8:30am-4:00pm
Tuesday and Friday	8:30am-2:00pm

The Town owned van is ran by our volunteers who enjoy helping with transportation when the Hulmes van is unavailable. Our volunteers also drive day trips that are enjoyed by all who have attended.

### Classes:

The following classes are held weekly with some having a small fee to cover instructors. Aerobics, Chi-Gong, Tai-Chi, Line Dancing, Yoga, Chair Yoga, Crafts, Pickle ball and Zumba. Quilting and sewing class is held Monday mornings. Learn to speak Chinese, Monday afternoon. Cards are played on Tuesday, Wednesday, and Thursday afternoons. Scrabble and Bingo are held weekly on Wednesday

afternoon. Thursday afternoon all is welcome for board games. A pool table is available daily for anyone interested in playing. The Senior Center also has computers available to be used when the room is available.

**Dining Center:**

The Dining Center served close to 15,000 meals during the year. This number includes Grab and Go, in person dining and homebound meals. We continue to offer Grab and Go and in person dining in our dining room. Many of the frail who are not able to attend the congregate dining center have their noon meal delivered by caring volunteer drivers who also check on their daily wellbeing. Congregate meals are served at the center Monday - Friday at 11:45am. Donations are welcome to help defray the cost of the meals that are delivered from Highland Valley Elder Service, Inc. in Florence. All donations are forwarded to Highland Valley Elder Services, Inc.

**Newsletters:**

Ten issues of the newsletter were printed during the year and delivered to residents who are seniors and are listed on the town census. All functions that are held at the center are listed with dates and the time they will be held. The newsletter is mailed, or hand delivered to approximately 800 homes. It is also available online at [www.southwickma.gov/coa](http://www.southwickma.gov/coa). The newsletter is made available through donations, State Grant monies and advertising sponsors.

**Trips:**

The following trips were held throughout the year with the use of the volunteer van: CT Trolley Museum, Memo's Restaurant, The Big E, Schermerhorn's Seafood, Essex Steam Train, Bridge of Flowers, Lavender Pond, Lee Outlets, Thimble Island, Mosslife Shop, Westfield Tech Academy, Majestic Theater, Foxwoods, Partners Restaurant, West Lake Chinese Restaurant, Bright Nights, Take 5 Restaurant, CT Science Museum, Jimmy Mazz, Holyoke Mall, The Quilt Show at Amherst College, Little Georges Restaurant, Captain Jimmy's, Wings Butterfly Museum, Westfield Theater Group, Pilgrim Candle, Atkins Farm and Bubble Mug Café.

**Health and Educational programs:**

Weekly Blood Pressure, Monthly Foot Care, Flu Clinic, Nutritional Information classes, Pre-Planning, and Technology.

**Services:**

Most programs are free or income eligible. Please call the center to find out more. Brown Bag, Fuel assistance & SNAP, Income Tax preparation (AARP), Senior Tax Work Off Program, SHINE (Insurance Information), Veteran's Representative, Health Care Proxy & Homestead Protection Act, Speakers on Legal & Elder Issues.

We would like to thank all our volunteers that have helped provide the programs that are available to the elderly population. There are approximately 45 volunteers who help in many ways. Many thanks to the staff, Boards, and Organizations for their continued support during the year.

Board of Selectmen  
Council on Aging Board  
Southwick Senior Citizen's Club, Inc. (Friends of the Senior Center)  
Park & Recreation  
Executive Office of Elder Affairs  
Highland Valley Elder Services, Inc.

Respectfully submitted,

The Senior Center Staff

## **HOUSING AUTHORITY**

### **MEMBERS:**

Name & Position	Term Expires
JOANNE HORACEK Chairperson	2027
JASON GRUNWALD Vice Chairperson	2027
GLYNIS DEVERRY Treasurer	2024
KEVIN LAFRANCE Member	2025
VACANT State Appointee	

### **ABOUT THE AUTHORITY:**

The purpose of the Southwick Housing Authority is to determine public housing needs for persons of low income under its jurisdiction within the Town of Southwick. The Authority's Day to day operations is managed by the Westfield Housing Authority and consists of a board of 5 members – four elected in town elections and one appointed by the Commonwealth of Massachusetts.

The Southwick Housing Authority was established at the annual town meeting on 16 March 1970. The Commonwealth of Massachusetts issued the charter for the Authority on 24 July 1970. The Authority and its tenants receive services from the town in the same manner as other businesses and town residents. In recognition of those services the Authority pays to the Town payments in lieu of property taxes and water and sewage fees at the standard rates. The Authority is funded by the rents it receives and by subsidies received from the Commonwealth. Rents cover day-to-day operations, and grants are used to fund major repairs and renovations. By state law, 10% of Southwick's Community Preservation Act (CPA) funds must be used to help provide affordable community housing. Such funds are used by the Authority on a project-by-project basis when approved by the town meeting.

### **MEETINGS:**

Regular meetings are normally held at 5:30 PM on the third Tuesday of each month in the activity room of the Depot Court project, 12 Depot Street, Southwick, MA. The regular meeting for the month of May is normally the annual meeting of the Authority. Special meetings are held as required. All meetings are posted at least 48 hours in advance on the town bulletin board at the Town Clerk's Office.

### **ADMINISTRATION:**

Managing Agent	-	Daniel J. Kelly
Operations Manager	-	Karen Casey
Office Address	-	12 Depot Street, Southwick, MA 01077
Office Phone	-	(413) 569-3161

**REPORT:**

**The authority manages the following housing programs:**

**Chapter 667-I** - This state-aided public housing program provides 48 apartments for elderly and handicapped persons at 12-16 Depot Street. The project has 44 apartments for the elderly and 4 apartments for the handicapped.

**Chapter 689-1** - This state-aided public housing program provides group living for 6 handicapped persons not less than 55 years of age at 212 Sheep Pasture Road, Southwick, MA. Full-time care for the residents is provided by the Berkshire County Association for Retarded Citizens, Inc. under the supervision of the state Department of Mental Retardation. You may direct inquiries concerning eligibility and selection for this housing/educational program to the Berkshire County Association for Retarded Citizens, Inc., 395 South Street, PO Box 2, Pittsfield, MA 01202 or call (413) 499-4241.

**Chapter 689-2** - This state-aided public housing program provides group living for 8 handicapped elderly persons at 18 Depot Street, Southwick, MA. Full-time care for the residents is provided by the Carson Center, Inc., under the supervision of the state Department of Mental Health. You may direct inquiries concerning eligibility and selection to Behavioral Health Network, 417 Liberty Street, Springfield, MA 01044, or call (413) 747-0705.

**Chapter 705** - This state-aided public housing program provides 6 units of rental housing for low-income families. Tenants pay 27% of the net household income. Water is included in the rent, but tenants pay all other utilities.

**Activities during 2023:**

The following project was completed in 2023 by Modernization funding from the Department of Housing and Community Development:

Depot Court had an upgraded electrical project at a cost of \$119,000.00.

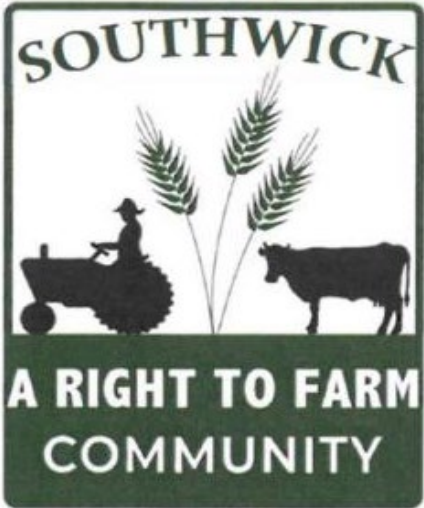
Depot Court roof repairs at a cost of \$49,200.00.

Community Preservation Funds (\$45,500.00) were expended to replace all flooring in the hallways at Depot Court.

Southwick Housing Authority spent approximately \$28,000.00 in the local economy for day-to-day activities at all the facilities.



**AGRICULTURAL COMMISSION**



We are pleased to report that 2023 was a breakout year for your AgCom, with a lot of “first ever” events and activities!

First, and perhaps most important, our first-ever Farmers Forum was held in January. The AgCom’s mission, in part, is “to encourage the pursuit of agriculture, promote agriculture-based economic opportunities, and protect farmlands within the Town of Southwick.” What better way to live that mission than to talk to farmers and find out what they’re thinking and what they want and need?

We were pleased and surprised that about 35 people attended, including farmers of long-standing as well as newcomers. Several issues came up including: To provide workshops on grant writing and succession planning, to host an open farm event and participate in the Farm Parade, to create a more robust website

including a clearinghouse of information about local farms and a mechanism for feedback, and to collaborate with the Economic Development Commission (EDC) to promote farms as business – “Agriculture *IS* Business” as one participant put it.

Our first-ever Open Farm Day was held Sunday Aug. 20. Eight farms participated – Blossoming Acres, Calabrese, Coward’s, Dwight Arnold Tobacco Farm and Sheep Pasture Sunflower Stand, Firefly Fields Farm, Kline View Stables, Solek Farm, and Bisi Farm (former Tycz Farm on North Longyard). The Southwick Historical Society participated as well. Visitors picked up a “passport” at any of these locations and then visited farms to meet livestock, eat veggie-shaped cookies, learn how Christmas trees are grown, learn about beekeeping, enjoy hayrides, take pony rides and more. Results were far beyond our expectations! The Solek family thought they might get 25 or 30 people, and that many came in the first half hour! Average attendance at each farm was about 180 people, and Firefly Fields had over 300! We were very pleased to have the support of Inga Hotaling and the EDC to promote the event and secure sponsorships from local businesses to help make it possible.

Other 2023 events and activities included:

- Collaborating with the Hampden County Improvement League on a display for the Big E
- Participating in the Farm Parade in late October with probably the biggest float in the parade, on a flat-bed truck provided by Alex Prifti and High Standard Transportation. (We tossed out bags of candy corn sporting the slogan “We ♥ Southwick Farmers!”)
- Participating in the annual Trunk or Treat Halloween celebration at Whalley Park where our Pokeymon theme earned runner-up status in number of visitors.
- Entering a basket in the Southwick Public Library’s annual Christmas raffle fund-raiser.
- Throughout the year, with leadership by Commissioner Sage Fury, we worked on developing a new website dedicated to the AgCom – [agcom@southwickma.gov](mailto:agcom@southwickma.gov) – to provide the information and resources farmers asked for. Like any vital website, it continues to be, and will always be, a work-in-progress. Please visit!

While these were public-facing, fun activities, our members did important work behind-the-scenes as well.

- With Commissioner Maryssa Cook-Obregon taking the lead, we documented protocols for a state program known as Chapter 61 that provides tax breaks for farmers. It carries several rules and, perhaps needless to say, it’s complicated! There are rules about how to put a property into Chapter

61 and what should happen when a property comes out of Chapter 61. As a Town, we have missed some opportunities to protect farmland coming out of Chapter 61. Once these protocols are adopted by the Select Board and distributed through Town Hall and to various boards and commissions, we can do a better job of staying on top of these transfers.

- We have begun work on a database of farms and farm information as one tool to help us and the community better connect with our farmers.

As approved by Town Meeting in 2006, the AgCom by-law calls for seven commissioners and five alternates. We are now at full capacity! As Select Board Chair Doug Moglin likes to say, "We have the largest AgCom in the Commonwealth!" And, as you've seen above, we are busy! We now meet twice each month – a regular monthly meeting on the second Wednesday and a work session on the fourth Wednesday. Meetings are at 7 pm in the Land Use Room at Town Hall. We hope you'll join us! We ♥ Southwick Farmers!

Burt Hansen, Chair  
Sage Fury, Vice Chair  
Angie Simone, Clerk

Zach Barnett, Commissioner  
Dan Cook, Commissioner  
Maryssa Cook-Obregon, Commissioner  
Ron Cecchini, Commissioner

Tammy Ciak-Bissaillon, Alternate  
Lenita Bober, Alternate  
Jennifer DiPietro, Alternate  
Tom Dziadosz, Alternate  
Jessica Whitmore Parker, Alternate

## CEMETERY COMMISSION



### New Cemetery:

This year was a very productive year for the Cemetery. Our full-time grounds keeper Evan Gilpatrick and part timer Joseph Fournier did a great job keeping up with all the mowing and weed whacking with all the rain...landscape maintenance was never ending. We received three new memory benches in the new cemetery from patrons and purchased three ourselves. The office has been updating files with old documents that have been located. We have only a couple of single graves available in our

section 8 and have started to sell in section 9. We have compiled a list of stones and monuments that need to be straightened and cleaned during this year. This was our first participation in "Wreaths Across America" held on December 16<sup>th</sup>, 2023. We received donations from local businesses, and from a few fundraisers throughout the year. We had a lot of volunteers that helped place our wreaths on 500 Veteran's graves after the formal ceremony. We would like to thank our local businesses that donated and Southwick residents for all their support and donations that made this inaugural event a huge success. Wreaths Across America sponsored a one-month match from Dec 16<sup>th</sup> to Jan. 16<sup>th</sup> and with donations from the American Legion Post #338, Sons, and the Southwick Lions Club, we are starting out our 2024 year with a match total of \$3300.00. We are so thankful to our sponsors.

### Old Cemetery:

Gene Theroux had gone to CPC and applied for CPC monies, which was then approved at Town Meeting to help with taking down 74 hazardous trees in the Old Cemetery. The bid went to Regal Tree and Shrub Experts from Easton MA. Kevin and his crew did an exemplary job with taking down all the trees and grinding the stumps. We will need to accomplish cleaning around each stump to remove the grindings in the spring. We're so grateful that these hazards are gone, and we can concentrate on repairing and cleaning more stones that are in need. It is also important to note that the removal of these trees will help mitigate the growth of lichens and algae on the marble gravestones and will help improve the landscape. Gene Theroux also started the Veteran Real Estate Tax Work Off Program in our Town, that allows veteran volunteers to help Gene fix and clean stones in the old cemetery, which allows them to get a discount off their taxes. Westfield implemented the Veteran Property Tax Exemption work off program and had a tremendously successful year in 2023. We have several eligible volunteers interested in the veteran property tax work off program for Southwick. Interested veterans would need to schedule an appointment with the Veterans Service Officer for the Town of Southwick, Mr. Christopher Lanski whose office in the Agawam Police Station.

Respectfully submitted,

Cemetery Commission  
Chairman, Gene Theroux, Norman Boucher and Harold Odiorne  
Sexton, Lisa Anderson

## COMMUNITY PRESERVATION COMMITTEE

It is the responsibility of the Community Preservation Committee (CPC) to study the needs, possibilities and resources of the town of Southwick regarding community preservation and to make project recommendations to the legislative body.

This year marks the 21th anniversary since Southwick voters approved the Community Preservation Act (CPA), M.G.L. c. 44B, at the 2002 Annual Town Meeting. Southwick elected to fund the CPA account through a 3% surcharge on all real estate property tax bills with two exceptions:

- Residential Property owned and occupied by any person who qualifies for low-income housing, or low- or moderate-income senior housing.
- The first \$100,000 of taxable value of all residential real property.

For Example:

3% surcharge = 3% on taxes raised on the value of a house after the \$100,000 exemption.

ex, \$300,000 house

- \$100,000

---

\$200,000

Mill Rate \$16.75 per \$1,000

= \$3,350 (in taxes) x .03(surcharge on taxes) = \$100.50 for CPA

*Mill Rate subject to change.*

The CPA allows Massachusetts cities and towns to raise monies through a surcharge of up to 3% of the real estate tax levy on real property, when a town raises the full 3% that makes them eligible for an additional round of state funding. These funds may then be used to acquire, create and preserve **open space**; acquire, preserve, rehabilitate and restore **historic resources**; acquire, create, and preserve, rehabilitate and restore land for **recreational use**; acquire, create, preserve and support **community housing**. The Act also provides significant State matching funds. Annual State CPA trust fund distributions matched 100% of locally raised CPA funds in 2003 through 2007, however, due to the growing number of communities that have adopted the CPA and the reduced State trust fund, revenues indicate that the percentage of State distributions in the coming years will remain at lower levels.

FY 2023 revenues from the local CPA surcharge was approximately \$434,172, the total State matching Trust Fund distribution was \$353,289, making the total revenue of the year (local surcharge + distribution) approximately at \$787,461.

The Committee had the pleasure of reviewing a total of 8 community projects, all of which were recommended to a town meeting and all approved by the citizens of this town in 2023. These projects are the following:

Restoration of Bronze Memorial Plaques- \$16,500 – Historical Fund  
Whalley Spray Park- \$294,000 – Open Space and Recreation Fund

The Moore House Repair - \$29,075 – Historical Fund  
 Hazardous Tree Removal at Old Cemetery - \$105,000 – Historical Fund  
 Repair of Slate Roof and Cupola at Police Department - \$70,000 – General Unreserved Fund  
 Flooring Replacement Southwick Housing Authority Depot Street- \$45,000 – Housing Fund  
 Pickleball Courts at Whalley Park - \$207,990 – General Unreserved Fund  
 Pickleball Courts at Prifti Park - \$115,006 – General Unreserved Fund

The Community Preservation Committee met for a total of six times throughout the year and held their Annual Informational Hearing July 19<sup>th</sup> 2023. New signs were designed, printed and the final product was completed by Committee Member Dave MacWilliams, who built sturdy frames for display. These signs were placed in front of the Moore House at 86 College Highway and in front of the Southwick Police Station off of Depot Street (technically 454 College Hwy) whilst these projects were underway.

In the next year, the Committee plans to increase their community outreach efforts and focus on community housing projects. They also plan on attending meetings of different boards and committees to discuss the community needs and identify possible future projects.

The Committee regretfully accepted the resignation of **Dave MacWilliams**, who joined the Committee in 2021. His quick wit and humor made our meetings a pleasant experience. He was also handy with a hammer and nails. We thank Dave MacWilliams for his years of service! To take his place as the Conservation Commission representative, **Dennis Clark** joined the CPC. **John Whalley III** was reelected for another 3 year term, go John!

The Community Preservation Committee meets every third Wednesday of the month on an as needed basis in the Land Use Room (Room # 200) at the Southwick Town Hall.

Respectfully submitted,

Chris Pratt (elected), Chairperson

Beth Thomas (Elected)

Cassandra Bach (Historical Commission)

David Spina (Planning Board)

Joanne Horacek (Housing Authority)

Jeanne Reed (Park & Rec), Vice-Chair

Bryan Walker (Elected)

Dennis Clark (Conservation Commission)

John Whalley III (Elected)

Sabrina Pooler (Coordinator)



## CONSERVATION COMMISSION



The Southwick Conservation Commission's mission is to serve as the conservation conscience of the Town, providing leadership for natural resources planning. The Commission works to protect, and where possible enhance plant and wildlife habitat to maintain Southwick's natural resources. The Commission is entrusted with the application of the Wetland Protection Act, the Rivers Protection Act, CMR Wetlands Regulations, Storm Water Management Policy, and Southwick Local Wetlands Bylaws. The Commission works closely with other Town departments such as Planning, the Department of Public Works, the Health Department, the Building Department, the Agricultural Commission, the Lake Management Committee, the Police Department, the Harbormaster and Buildings and Grounds- as conservation plays a role in each of these entities.

The Conservation Office personnel consists of a part-time Coordinator and a part-time secretary.

The Conservation Commission is comprised of seven voluntary members who are appointed by the Select Board. We welcome back Chris Pratt the newly elected Chair. Norm Cheever, continues to be our Vice Chair. Mr. Cheever acts as the Lake Management liaison as well as the Master Plan Committee liaison. Mehmet Mizanoglu, one of the most experienced Commission members, serving several years to date, a PhD, an educator, a sportsman hunter who consistently provides solid input and guidance on all matters. Jerry Patria, a liaison for the Lake Management Committee, has been a dedicated member and is also the Chairman of the Sewer Implementation Committee. Kevin Solek, who his third year of service, having a background in construction, provides valuable information when reviewing projects for permitting. Andy Reardon, a Boy Scout leader and advocate for active recreation. Dennis Clark how has been welcomed back to the Commission as the newest appointed Commissioner.

The Commission regretfully accepted the resignation of Brian Drenen and Dave MacWilliams this year. Their work and dedication will be missed.

In 2023, the Conservation Commission processed 7 Notice of Intents, 7 Request for Determinations, 8 Emergency Certifications and 7 Certificate of Compliances. As less land is available for development, developers are now submitting plans that include wetland areas that require additional filings and expense for housing construction. Review of these applications take time and careful deliberation.

The Conservation Commission as administrators of the Local Permitting Program will once again be processing applications and will closely monitor Congamond Lake to ensure all property owners comply with the program.

The Conservation Commission worked on a few projects this year. Public outreach included a vernal pool walk and talk with MA Fish and Wildlife, Jennifer Jones, A walk in the woods with DCR State Forester Jacob Macko, A honey bee talk with local Apiarist, Billy C of Southwick and a stary night was planned for the Sofinowski Property with the Springfield Stars Club, however, the weather did not cooperate and this event was postponed until further notice.

Five vernal pools were certified this year and a new species has been documented by the Coordinator.

A property owner at 13 Berkshire Avenue wishes to donate their land to the Southwick Conservation Commission. The process for accepting this property is underway.

The Conservation Commission is discussing the possibility of a sub-committee for management of all the currently owned conservation properties and the possibility of purchasing more conservation land in the future for preservation. They also plan to increase public education and outreach and continue land management projects in 2024.

All are welcome to join the meetings which are held on the first and third Mondays of each month excluding holidays.

Respectfully submitted,

The members of the Southwick Conservation Commission and Sabrina Pooler, Conservation Commission Coordinator

## ECONOMIC DEVELOPMENT COMMISSION



The Economic Development Commission (EDC) is a voluntary part of Southwick town government. Members are not compensated for their time or efforts. For several years, it was comprised of four volunteers. During 2023 with Select Board, re-appointments, and appointments, 5 new members were added, Greg Deily, Mark Fulco, Frank Grillo, Pam Sclafani and Inga Hotaling. The first meeting, September 20<sup>th</sup>, 2023, the newly formed commission, unanimously, elected Inga Hotaling as the Chair and Greg Deily as Vice Chair and John (Jack) Cote, Clerk and then in November, Treasurer. Regretfully, November 2023, Frank Grillo, choose to resign from the commission and there is now an open seat.

The newly formed, talented commission has agreed to focus on our infrastructure and creating focus groups (Teams of 2-3 Commissioners) to keep initiatives moving forward during the time between meetings. Meetings are currently on the 3<sup>rd</sup> Wednesday every month from 6:00 PM – 8:00 PM.

Here are the accomplishments from September 2023 – December 2023:

- 1) Mission Statement: The mission of the Economic Development Commission is to be a catalyst for measurable business and economic growth for the Town of Southwick. We work in collaboration with public officials and other Town boards and commissions to attract, assist and retain businesses in Southwick to support the Town's long-term economic health in keeping with the Town's rural character and goals.
- 2) October 2023, Business cards were created for Inga Hotaling, Chair and Greg Deily, Vice Chair and letterhead for professional correspondence.
- 3) October 2023, Inga Hotaling met with Amanda Waterfield, Executive Director of the Westfield Chamber of Commerce, to share mission of Southwick's EDC and build on synergy between communities.
- 4) October 2023, Greg Deily, and Inga Hotaling initiated an out-reach to Western Massachusetts Economic Development Council. This is a free forum to educate our Commission on programs available in our region to assist Southwick's measurable economic health.
- 5) October 2023, Jack and Inga met with Laura in Accounting to be educated on the internal accounting process to establish a process flow for good accounting practices and review our balances in our budget and gift account.
- 6) October/November 2023, the Commission agreed to host the second Shop Southwick Dine Southwick. 12 locally owned businesses participated in the event for the drawing and 12 locally owned eateries donated Gift Certificates and we had 404 entries and 14 winners from Connecticut and Massachusetts.
- 7) October/November, 2023, Pam, Amber, and Greg, started developing our community website to tie in a business outreach to develop a "Shop Southwick" service/consumer residential directory. Our Goal is to be live in February 2024.
- 8) October/November 2023, Greg diligently researched and created a master-list of 476 businesses in Southwick. Designed a cover sheet and questionnaire to be sent to all, initiating our "Shop Southwick" website directory. Goal is to be sent in February 2024.

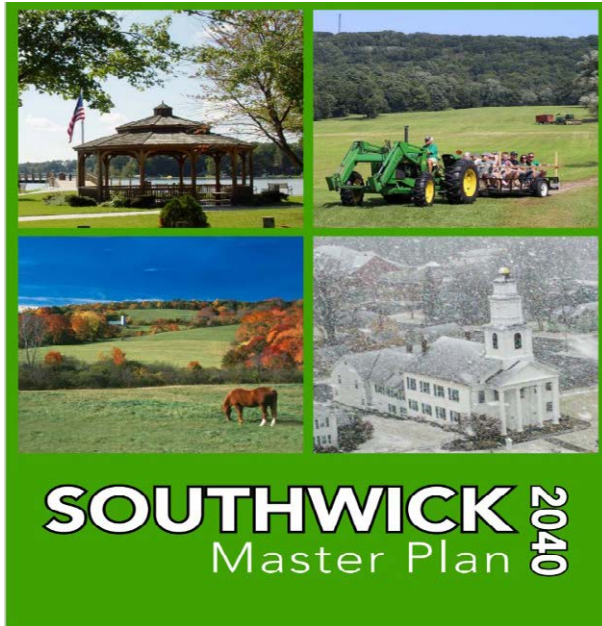


- 9) November 2023, Inga invited Maryanne Margiotta, Career Service/National Honor Society Advisor at the Southwick Tolland Granville Regional School District, to share the internship Program and will see the rewards in Spring of 2024
- 10) November 2023, Commission agreed to design and distribute SHOP LOCAL window signs. Goal is to distribute in January and February 2024
- 11) November 2023, Commission agreed to bring a local welcome gift and Town Directory to new businesses for the "Ribbon Cutting" event.

EDC is ramping up for an exciting 2024 and we'll need 2 pages at the end of this year for our measurable successes.

Inga Hotaling – Chair – New Commissioner  
Greg Deily – Vice Chair – New Commissioner  
John (Jack) Cote – Treasurer- Tenured Commissioner  
Craig Samuelson – Tenured Commissioner  
Serena Fuller - Tenured Commissioner  
Amber Bach – Tenured Commissioner  
Pam Sclafani – New Commissioner  
Mark Fulco – New Commissioner

## PLANNING BOARD



The Planning Board consists of six volunteer members, five of whom are elected to five-year terms and one annually-appointed Associate. They are responsible for long-range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this through the review of plans for the division of land for both residential and commercial developments. The Planning Board also reviews applications for Special Permits for land uses including estate lots, business and industrial uses, earth excavation sites, flexible residential developments, projects located over the Wellhead Protection District, solar installations, and wireless communications facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2023, the Planning Board continued to manage applications, discussions, and administrative work using the “hybrid” meeting format – meeting in-person while simultaneously allowing for online remote participation. Administrative support for the Board continues to be provided by Town Planner Jonathan Goddard and Administrative Assistant Meghan Lightcap.

Associate Planning Board member Jessica Thornton was elected to a 5-year term as a full member, replacing Marcus Phelps, who retired after 7 years of work as a Board Member. Michael Doherty continued as the Board’s Chairperson with David Spina filling the role of Vice Chairperson.

During the past year, the Board reviewed and decided multiple Stormwater Management Permits and Special Permits for residences and businesses in Town or coming to Town. Notable projects included the permitting of a new commercial storage building at 9 Whalley Way and a Mixed-Use Development at 520 College Highway. Other applications considered by the Board included a Site Plan & Special Permit Modification for the Crepes Tea House restaurant at 157 Feeding Hills Road, a 27-lot Preliminary Subdivision application for 27 residential lots at Mort Vining Road, and modifications to existing permits at 141 Congamond Road. The Board also held public hearings for several Zone Change Petitions and managed regular review items, including Earth Excavation Special Permit renewals, Site Plan Reviews for a 2-family dwelling and the Southwick Food Pantry expansion, multiple sign permit reviews, and small-scale residential solar panel arrays.

The Planning Board held public hearings to develop and advance changes to Town bylaws at both the Annual and Special Town Meetings. A new Short-Term Rental bylaw was developed, following on the heels of the Planning Board subcommittee’s work from the prior year on that very topic. Revisions to the existing zoning bylaws were also developed to eliminate barriers to the use of Green Infrastructure and Low-Impact Development techniques. Both matters were approved at the Annual Town Meeting. Separately, revisions to the Town’s zoning bylaw for medical and recreational marijuana were developed and approved at a Special Town Meeting in November of 2023, aligning the local bylaw with current state regulations and providing for the retail sale of marijuana and related products in appropriate locations.

The Planning Board continued to develop a Housing Production Plan and complete a draft update to the Town's Master Plan through the Master Plan Advisory Committee, a subcommittee under the Planning Board whose charge was completed with assistance from the Pioneer Valley Planning Commission. The Board will continue to work with PVPC in the coming year for a Zoning Diagnostic, examining the readability, general content, and alignment of the existing bylaw with the recommendations of the Master Plan to identify future revision opportunities. This work will be supported by a Planning Assistance grant through the State Executive Office of Housing and Livable Communities.

The Planning Board generally meets every other Tuesday evening at 7 p.m., currently on Zoom or in a "hybrid" format online and at the Town Hall in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings are always welcome. Meeting schedules and application information can be obtained by calling 569-6056 or visiting the Town website. Minutes and agendas are also posted to the Town web site at [www.southwickma.org](http://www.southwickma.org).

Respectfully submitted,

Michael Doherty, Chairperson  
David Spina, Vice Chairperson  
Richard Utzinger  
David Sutton  
Jessica Thornton  
Diane Juzba, Associate Member  
Jon Goddard, Town Planner  
Meghan Lightcap, Administrative Assistant

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals is comprised of three (3) permanent members and three (2) alternates appointed by the Board of Selectmen. The Board is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning. The Board must vote unanimously in favor of granting a variance in order for it to be approved.

The Board acted upon four (4) variance requests for the year.

The Board meets on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Mondays of each month at 7:00pm in the Land Use Conference Room.

The Board wishes to recognize its' secretary, Wendy Cordeiro, for her service and dedication to the Board. She is an invaluable asset to the team.

Respectfully submitted,

Christopher Mastroianni, Chairman  
William Lis, Vice Chairman  
Paul Grégoire  
Michael Parent  
Dan Tobias  
Wendy Cordeiro, Board Secretary

**FINANCE COMMITTEE**

The primary function of the Southwick Finance Committee is to advise and recommend a sound and balanced budget to the residents of Southwick for approval at the annual Town Meeting. We are charged with making fiscally responsible decisions that are in the best interest of the entire Town. This includes maintaining a reserve fund for urgent or unforeseen expenditures that may arise, as well as reviewing and approving financial requests from town departments throughout the fiscal year.

Through collaborative efforts with our Town Department Managers, employees, and numerous citizen volunteers serving on committees, we have been able to put forth a budget that will best serve the Southwick community and its long-term needs.

Respectfully submitted,

Joseph Deedy, Chairman  
Aleda DeMaria, Vice Chair  
Karen Demaio  
Paul Connolly  
Robert Horacek  
Dr. Richard Zalowski  
David Methe  
Sheri Knowlton, Alternate  
Elizabeth Smolen, Secretary



COMMONWEALTH OF MASSACHUSETTS

**Town of Southwick**

**Office of the Town Accountant**

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

**Telephone (413) 569-5286**

**FISCAL 2023 ANNUAL REPORT  
OF THE TOWN ACCOUNTANT**

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2023. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Laura Fletcher, Town Accountant

Melissa Bridges, Assistant Town Accountant

Nina Greene, Accounting Clerk

Elizabeth Smolen, Accounting Clerk



**TOWN OF SOUTHWICK, MASSACHUSETTS  
 PROPRIETARY FUNDS  
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Enterprise Funds</u>		
	<u>Sewer Fund</u>	<u>Water Fund</u>	<u>Total</u>
<b>Operating Revenues:</b>			
Rates/User Charges	482,024	1,368,583	1,850,607
Other	28,137	15,956	44,093
<b>Total Operating Revenues</b>	<u>510,161</u>	<u>1,384,539</u>	<u>1,894,700</u>
<b>Operating Expenses:</b>			
Salaries & Wages	143,990	340,030	484,020
Operating Expenses	608,627	522,270	1,130,897
Capital Outlay	24,477	45,960	70,437
<b>Total Operating Expenses</b>	<u>777,094</u>	<u>908,260</u>	<u>1,685,354</u>
<b>Operating Income (Loss)</b>	<u>(266,933)</u>	<u>476,279</u>	<u>209,346</u>
<b>Non-Operating Revenues (Expenses):</b>			
Special Assessments	333,714	0	333,714
Proceeds from Debt/Notes Issuance	0	0	0
Principal Debt	(294,529)	(443,503)	(738,032)
Interest Expense	(312,376)	(222,170)	(534,546)
<b>Total Non-Operating Revenues (Expenses)</b>	<u>(273,191)</u>	<u>(665,673)</u>	<u>(938,864)</u>
<b>Income (Loss) Before Operating Transfers</b>	<u>(540,124)</u>	<u>(189,394)</u>	<u>(729,518)</u>
<b>Operating Transfers:</b>			
Transfer In/(Out)	224,049	0	224,049
<b>Total Operating Transfers</b>	<u>224,049</u>	<u>0</u>	<u>224,049</u>
<b>Change in Fund Balance</b>	<u>(316,075)</u>	<u>(189,394)</u>	<u>(505,469)</u>
<b>Fund Balance at Beginning of Year</b>	<u>1,847,859</u>	<u>713,331</u>	<u>2,561,190</u>
<b>Fund Balance at End of Year</b>	<u>1,531,784</u>	<u>523,937</u>	<u>2,055,721</u>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01114 - MODERATOR SALARIES</b>									
ELECTED SALARY	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
TOTAL	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
<b>01114 - MODERATOR OPERATIONS</b>									
CONFERENCE & TRAVEL	180.00	0.00	0.00	0.00	180.00	87.00	93.00	0.00	93.00
SUPPLIES	40.00	0.00	0.00	0.00	40.00	0.00	40.00	0.00	40.00
TOTAL	220.00	0.00	0.00	0.00	220.00	87.00	133.00	0.00	133.00
<b>01122 - SELECT BOARD ELECTED SALARIES</b>									
ELECTED SALARIES	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
TOTAL	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
<b>01122 - SELECT BOARD SALARIES</b>									
ADMINISTRATIVE ASSISTANT	55,497.00	0.00	0.00	0.00	55,497.00	53,370.50	2,126.50	2,126.32	0.18
PART TIME SALARIES	32,054.00	0.00	0.00	0.00	32,054.00	28,982.95	3,071.05	1,199.52	1,871.53
OVERTIME	6,000.00	0.00	0.00	0.00	6,000.00	6,429.02	(429.02)	434.03	(863.05)
FIELD DRIVER SALARY	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	1.00
LONGEVITY	600.00	0.00	0.00	0.00	600.00	450.06	149.94	63.47	86.47
TOTAL	94,152.00	0.00	0.00	0.00	94,152.00	89,232.53	4,919.47	3,823.34	1,096.13
<b>01122 - SELECT BOARD OPERATIONS</b>									
DUES	1,650.00	0.00	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00
HIRED SERVICE	15,000.00	0.00	0.00	0.00	15,000.00	8,640.00	6,360.00	6,360.00	0.00
CONFERENCE & TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00	1,635.98	(135.98)	0.00	(135.98)
MINOR EQUIPMENT	900.00	0.00	0.00	0.00	900.00	201.73	698.27	0.00	698.27
SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00	2,076.45	(576.45)	0.00	(576.45)
EMPLOYEE/VOLUNTEER RECOGNITION	1,482.00	0.00	0.00	0.00	1,482.00	938.51	543.49	0.00	543.49
TOTAL	22,032.00	0.00	0.00	0.00	22,032.00	15,142.67	6,889.33	6,360.00	529.33
<b>01122 - SELECT BOARD CAPITAL</b>									
SB MUNICIPAL ELECTRIC AGGREGATION PROJECT	0.00	0.00	0.00	12,500.00	12,500.00	0.00	12,500.00	12,500.00	0.00
TOTAL	0.00	0.00	0.00	12,500.00	12,500.00	0.00	12,500.00	12,500.00	0.00
<b>01129 - CHIEF ADMINISTRATIVE OFFICER SALARIES</b>									
CHIEF ADMINISTRATION OFFICER SALARY	113,122.00	0.00	0.00	0.00	113,122.00	108,787.20	4,334.80	4,334.15	0.65
ASSISTANT CHIEF ADMIN. OFFICER	75,000.00	0.00	0.00	(12,000.00)	63,000.00	32,307.70	30,692.30	3,230.77	27,461.53
LONGEVITY	750.00	0.00	0.00	0.00	750.00	750.10	(0.10)	0.00	(0.10)
TOTAL	188,872.00	0.00	0.00	(12,000.00)	176,872.00	141,845.00	35,027.00	7,564.92	27,462.08
<b>01129 - CHIEF ADMINISTRATIVE OFFICER OPERATIONS</b>									
DUES	1,200.00	0.00	0.00	0.00	1,200.00	1,072.00	128.00	0.00	128.00
CONFERENCE & TRAVEL	700.00	0.00	0.00	0.00	700.00	743.21	(43.21)	0.00	(43.21)
SUPPLIES	200.00	0.00	0.00	0.00	200.00	146.08	53.92	0.00	53.92
AUTO ALLOWANCE	1,800.00	0.00	0.00	0.00	1,800.00	1,800.00	0.00	0.00	0.00
TOTAL	3,900.00	0.00	0.00	0.00	3,900.00	3,761.29	138.71	0.00	138.71
<b>01130 - RESERVE FUND OPERATIONS</b>									
RESERVE FUND ACCT	163,000.00	(74,430.00)	0.00	0.00	88,570.00	0.00	88,570.00	0.00	88,570.00
TOTAL	163,000.00	(74,430.00)	0.00	0.00	88,570.00	0.00	88,570.00	0.00	88,570.00
<b>01131 - FINANCE COMMITTEE SALARY</b>									
CLERICAL PART TIME	4,756.00	0.00	0.00	0.00	4,756.00	1,827.63	2,928.37	104.65	2,823.72
CAPITAL EXPENDITURE SALARY	766.00	0.00	0.00	0.00	766.00	160.72	605.28	0.00	605.28
TOTAL	5,522.00	0.00	0.00	0.00	5,522.00	1,988.35	3,533.65	104.65	3,429.00
<b>01131 - FINANCE COMMITTEE OPERATIONS</b>									
DUES	190.00	0.00	0.00	0.00	190.00	184.00	6.00	0.00	6.00
CONFERENCE & TRAVEL	3,893.00	0.00	0.00	0.00	3,893.00	3,893.00	0.00	0.00	0.00
SUPPLIES	190.00	0.00	0.00	0.00	190.00	109.64	80.36	0.00	80.36
TOTAL	4,273.00	0.00	0.00	0.00	4,273.00	4,186.64	86.36	0.00	86.36
<b>01132 - RESERVE FOR WAGE NEGOTIATIONS</b>									
RESERVE FOR WAGE NEGOTIATIONS	58,300.00	0.00	(58,300.00)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	58,300.00	0.00	(58,300.00)	0.00	0.00	0.00	0.00	0.00	0.00



FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01135 - ACCOUNTING SALARIES</b>									
TOWN ACCOUNTANT SALARY	87,837.00	0.00	2,500.00	0.00	90,337.00	85,471.10	4,865.90	10,096.15	(5,230.25)
ASSISTANT ACCOUNTANT	53,052.00	0.00	2,165.00	0.00	55,217.00	53,101.00	2,116.00	2,115.58	0.42
OVERTIME	1,500.00	0.00	1,500.00	0.00	3,000.00	2,167.42	832.58	503.96	328.62
CLERICAL SALARIES	64,326.00	0.00	0.00	0.00	64,326.00	49,807.63	14,518.37	2,427.38	12,090.99
LONGEVITY	450.00	0.00	0.00	0.00	450.00	323.12	126.88	0.00	126.88
TOTAL	207,165.00	0.00	6,165.00	0.00	213,330.00	190,870.27	22,459.73	15,143.07	7,316.66
<b>01135 - ACCOUNTING OPERATIONS</b>									
DUES	400.00	0.00	0.00	0.00	400.00	265.00	135.00	0.00	135.00
CONFERENCE & TRAVEL	4,700.00	0.00	0.00	0.00	4,700.00	2,563.51	2,136.49	0.00	2,136.49
MINOR EQUIPMENT	900.00	0.00	0.00	0.00	900.00	0.00	900.00	781.59	118.41
SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	985.51	1,014.49	559.38	455.11
TOTAL	8,000.00	0.00	0.00	0.00	8,000.00	3,814.02	4,185.98	1,340.97	2,845.01
<b>01136 - AUDIT OF ACCOUNTS OPERATIONS</b>									
AUDIT OF ACCOUNTS	30,000.00	0.00	0.00	0.00	30,000.00	28,500.00	1,500.00	0.00	1,500.00
GASB 45	4,500.00	0.00	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
TOTAL	34,500.00	0.00	0.00	0.00	34,500.00	33,000.00	1,500.00	0.00	1,500.00
<b>01141 - ASSESSOR ELECTED SALARIES</b>									
ELECTED SALARIES	1,900.00	0.00	0.00	0.00	1,900.00	1,425.00	475.00	475.00	0.00
TOTAL	1,900.00	0.00	0.00	0.00	1,900.00	1,425.00	475.00	475.00	0.00
<b>01141 - ASSESSOR SALARIES</b>									
DIRECTOR OF ASSESSMENTS	68,791.00	0.00	0.00	0.00	68,791.00	66,155.00	2,636.00	2,635.65	0.35
CLERICAL FULL TIME	88,884.00	0.00	0.00	0.00	88,884.00	81,882.42	7,001.58	3,490.68	3,510.90
CLERICAL OVERTIME	500.00	0.00	0.00	0.00	500.00	51.71	448.29	0.00	448.29
LONGEVITY	750.00	0.00	0.00	0.00	750.00	877.04	(127.04)	0.00	(127.04)
TOTAL	158,925.00	0.00	0.00	0.00	158,925.00	148,966.17	9,958.83	6,126.33	3,832.50
<b>01141 - ASSESSOR OPERATIONS</b>									
DUES	325.00	0.00	0.00	0.00	325.00	340.00	(15.00)	0.00	(15.00)
STAFF DEVELOPMENT	1,685.00	0.00	0.00	0.00	1,685.00	675.00	1,010.00	0.00	1,010.00
PHOTO COPY	70.00	0.00	0.00	0.00	70.00	0.00	70.00	0.00	70.00
REVAL CONSULTANT	9,500.00	0.00	0.00	0.00	9,500.00	2,600.00	6,900.00	0.00	6,900.00
CONFERENCE & TRAVEL	300.00	0.00	0.00	0.00	300.00	160.00	140.00	0.00	140.00
MINOR EQUIPMENT	800.00	0.00	0.00	0.00	800.00	810.79	(10.79)	0.00	(10.79)
SUPPLIES	1,400.00	0.00	0.00	0.00	1,400.00	601.30	798.70	20.01	778.69
MAPPING MAINTENANCE	4,500.00	0.00	0.00	0.00	4,500.00	3,550.00	950.00	0.00	950.00
CARTOGRAPHIC GIS-ASSESSOR SHARE	600.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00	600.00
TOTAL	19,180.00	0.00	0.00	0.00	19,180.00	8,737.09	10,442.91	20.01	10,422.90
<b>01141 - ASSESSOR CAPITAL</b>									
COPIER	4,000.00	0.00	0.00	0.00	4,000.00	3,919.02	80.98	0.00	80.98
TOTAL	4,000.00	0.00	0.00	0.00	4,000.00	3,919.02	80.98	0.00	80.98
<b>01145 - TOWN CLERK/TREASURER SALARIES</b>									
TOWN CLERK/TREAS/COLL SALARY	90,622.00	0.00	3,000.00	0.00	93,622.00	94,069.59	(447.59)	3,846.15	(4,293.74)
ASSISTANT TREAS. COLL. TOWN CLK	104,462.00	0.00	0.00	0.00	104,462.00	64,310.98	40,151.02	2,025.75	38,125.27
CLERICAL SALARIES	43,894.00	0.00	0.00	0.00	43,894.00	39,595.26	4,298.74	1,837.50	2,461.24
PART TIME CLERICAL	18,000.00	0.00	0.00	0.00	18,000.00	19,097.81	(1,097.81)	1,463.79	(2,561.60)
CERTIFICATIONS FOR TC & TREAS	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
OVERTIME	4,000.00	0.00	0.00	0.00	4,000.00	3,270.94	729.06	183.75	545.31
TOWN MEETINGS	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
LONGEVITY	750.00	0.00	0.00	0.00	750.00	519.30	230.70	0.00	230.70
TOTAL	264,728.00	0.00	3,000.00	0.00	267,728.00	223,863.88	43,864.12	9,356.94	34,507.18
<b>01145 - TOWN CLERK/TREASURER OPERATIONS</b>									
DUES	800.00	0.00	0.00	0.00	800.00	475.00	325.00	0.00	325.00
FINANCIAL ADVISOR FEE	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
PRINTING	8,000.00	0.00	0.00	0.00	8,000.00	5,219.31	2,780.69	1,470.19	1,310.50
STREET LIST/CENSUS	2,200.00	0.00	0.00	0.00	2,200.00	0.00	2,200.00	2,200.00	0.00
CONFERENCE & TRAVEL & EDUCATION	4,000.00	0.00	0.00	0.00	4,000.00	2,107.31	1,892.69	0.00	1,892.69
MINOR EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	600.00	900.00
SUPPLIES	3,500.00	0.00	0.00	0.00	3,500.00	929.70	2,570.30	3,575.93	(1,005.63)
HARDWARE & SOFTWARE MAINTENANCE	4,000.00	0.00	0.00	0.00	4,000.00	3,748.00	252.00	0.00	252.00
TOTAL	26,000.00	0.00	0.00	0.00	26,000.00	14,479.32	11,520.68	7,846.12	3,674.56

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01145 - TOWN CLERK/TREASURER CAPITAL</b>									
TCC REORGANIZATION SPACE PLAN	0.00	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	7,000.00	0.00
TOTAL	0.00	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	7,000.00	0.00
<b>01150 - LEGAL ADVERTISEMENTS OPERATIONS</b>									
ADVERTISEMENTS	15,000.00	10,000.00	0.00	0.00	25,000.00	17,891.50	7,108.50	1,725.00	5,383.50
TOTAL	15,000.00	10,000.00	0.00	0.00	25,000.00	17,891.50	7,108.50	1,725.00	5,383.50
<b>01151 - LEGAL OPERATIONS</b>									
ATTORNEY FEES/RETAINER	86,520.00	12,000.00	0.00	0.00	98,520.00	79,880.00	18,640.00	18,640.00	0.00
RECORDING FEES	400.00	0.00	0.00	0.00	400.00	100.00	300.00	0.00	300.00
TOTAL	86,920.00	12,000.00	0.00	0.00	98,920.00	79,980.00	18,940.00	18,640.00	300.00
<b>01151 - LABOR NEGOTIATOR OPERATIONS</b>									
NEGOTIATOR FEE	17,828.00	0.00	0.00	0.00	17,828.00	17,828.00	0.00	0.00	0.00
TOTAL	17,828.00	0.00	0.00	0.00	17,828.00	17,828.00	0.00	0.00	0.00
<b>01158 - TAX TITLE OPERATIONS</b>									
TAX TITLE OPERATION	26,600.00	0.00	0.00	0.00	26,600.00	16,538.46	10,061.54	8,200.00	1,861.54
TOTAL	26,600.00	0.00	0.00	0.00	26,600.00	16,538.46	10,061.54	8,200.00	1,861.54
<b>01162 - ELECTION &amp; REGISTRATION SALARIES</b>									
CLERK	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
REGISTRARS	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00
POLL WORKERS	5,000.00	2,700.00	0.00	0.00	7,700.00	7,692.79	7.21	0.00	7.21
TOTAL	5,650.00	2,700.00	0.00	0.00	8,350.00	8,342.79	7.21	0.00	7.21
<b>01162 - ELECTION &amp; REGISTRATION OPERATIONS</b>									
POLICE	2,000.00	3,200.00	0.00	0.00	5,200.00	5,157.31	42.69	0.00	42.69
BALLOT PROGRAMMING	4,000.00	0.00	0.00	0.00	4,000.00	3,863.64	136.36	0.00	136.36
PRINTING BALLOTS	4,000.00	0.00	0.00	0.00	4,000.00	2,818.69	1,181.31	581.31	600.00
CONFERENCE & TRAVEL	500.00	0.00	0.00	0.00	500.00	515.00	(15.00)	0.00	(15.00)
SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	914.21	1,585.79	1,200.00	385.79
TOTAL	13,000.00	3,200.00	0.00	0.00	16,200.00	13,268.85	2,931.15	1,781.31	1,149.84
<b>01171 - CONSERVATION SALARIES</b>									
CONSERVATION COORDINATOR	29,470.00	0.00	0.00	0.00	29,470.00	27,526.05	1,943.95	1,099.21	844.74
TOTAL	29,470.00	0.00	0.00	0.00	29,470.00	27,526.05	1,943.95	1,099.21	844.74
<b>01171 - CONSERVATION OPERATIONS</b>									
LAND MAINTENANCE	3,700.00	0.00	0.00	0.00	3,700.00	2,518.68	1,181.32	1,649.52	(468.20)
DUES	350.00	0.00	0.00	0.00	350.00	507.00	(157.00)	0.00	(157.00)
CONFERENCE & TRAVEL	700.00	380.00	0.00	0.00	1,080.00	1,195.00	(115.00)	0.00	(115.00)
WESTFIELD WATER SHED	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	200.00
CONSULTANT	2,500.00	0.00	0.00	0.00	2,500.00	1,200.00	1,300.00	0.00	1,300.00
SUPPLIES	722.00	0.00	0.00	0.00	722.00	803.20	(81.20)	499.99	(581.19)
TOTAL	8,172.00	380.00	0.00	0.00	8,552.00	6,223.88	2,328.12	2,149.51	178.61
<b>01175 - PLANNING BOARD SALARIES</b>									
PART TIME PLANNER	28,134.00	0.00	1,550.00	0.00	29,684.00	26,722.70	2,961.30	1,301.30	1,660.00
CLERICAL PART TIME	16,913.00	0.00	0.00	0.00	16,913.00	12,638.07	4,274.93	784.81	3,490.12
LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	45,047.00	0.00	1,550.00	0.00	46,597.00	39,360.77	7,236.23	2,086.11	5,150.12
<b>01175 - PLANNING BOARD OPERATIONS</b>									
DUES	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	200.00
PROFESSIONAL FEES	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
CONFERENCE & TRAVEL	500.00	0.00	0.00	0.00	500.00	95.00	405.00	0.00	405.00
MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	238.35	261.65	0.00	261.65
SUPPLIES	480.00	0.00	0.00	0.00	480.00	205.91	274.09	0.00	274.09
PUBLICATIONS	100.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	100.00
TOTAL	2,280.00	0.00	0.00	0.00	2,280.00	539.26	1,740.74	0.00	1,740.74

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01175 - PLANNING BOARD CAPITAL</b>									
MASTER PLAN	55,000.00	0.00	0.00	0.00	55,000.00	1,294.15	53,705.85	53,705.85	0.00
TOTAL	55,000.00	0.00	0.00	0.00	55,000.00	1,294.15	53,705.85	53,705.85	0.00
<b>01176 - BOARD OF APPEALS SALARIES</b>									
CLERICAL PART TIME	4,738.00	0.00	570.00	0.00	5,308.00	5,094.79	213.21	204.11	9.10
TOTAL	4,738.00	0.00	570.00	0.00	5,308.00	5,094.79	213.21	204.11	9.10
<b>01176 - BOARD OF APPEALS OPERATIONS</b>									
DUES	86.00	0.00	0.00	0.00	86.00	0.00	86.00	0.00	86.00
CONFERENCE & TRAVEL	25.00	0.00	0.00	0.00	25.00	0.00	25.00	0.00	25.00
SUPPLIES	400.00	0.00	0.00	0.00	400.00	0.00	400.00	400.00	0.00
TOTAL	511.00	0.00	0.00	0.00	511.00	0.00	511.00	400.00	111.00
<b>01182 - ECONOMIC DEVELOPMENT OPERATIONS</b>									
SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	675.00	1,325.00	0.00	1,325.00
TOTAL	2,000.00	0.00	0.00	0.00	2,000.00	675.00	1,325.00	0.00	1,325.00
<b>01191 - COMPUTER SYSTEM SALARIES</b>									
SALARY	47,270.00	0.00	0.00	0.00	47,270.00	45,458.19	1,811.81	1,811.09	0.72
OVERTIME	900.00	0.00	0.00	0.00	900.00	330.15	569.85	73.37	496.48
LONGEVITY	600.00	0.00	0.00	0.00	600.00	600.08	(0.08)	0.00	(0.08)
TOTAL	48,770.00	0.00	0.00	0.00	48,770.00	46,388.42	2,381.58	1,884.46	497.12
<b>01191 - COMPUTER SYSTEM OPERATIONS</b>									
HARDWARE/SOFTWARE MAINTENANCE	140,640.00	0.00	0.00	0.00	140,640.00	129,392.86	11,247.14	0.00	11,247.14
COMPUTER TRAINING	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	200.00
MUNIS TRAINING	12,100.00	0.00	0.00	(6,500.00)	5,600.00	1,500.00	4,100.00	0.00	4,100.00
MANAGED SERVICE PROVIDER	94,176.00	0.00	0.00	0.00	94,176.00	76,476.00	17,700.00	0.00	17,700.00
MINOR EQUIPMENT	250.00	0.00	0.00	0.00	250.00	0.00	250.00	0.00	250.00
SUPPLIES	300.00	0.00	0.00	0.00	300.00	71.00	229.00	0.00	229.00
TOTAL	247,666.00	0.00	0.00	(6,500.00)	241,166.00	207,439.86	33,726.14	0.00	33,726.14
<b>01191 - COMPUTER SYSTEM CAPITAL</b>									
NEW PC'S TOWN HALL	8,200.00	0.00	0.00	0.00	8,200.00	2,539.21	5,660.79	5,532.00	128.79
MUNIS UPGRADE PROJECT	5,868.00	0.00	0.00	6,500.00	12,368.00	0.00	12,368.00	12,368.00	0.00
TOTAL	14,068.00	0.00	0.00	6,500.00	20,568.00	2,539.21	18,028.79	17,900.00	128.79
<b>01192 - TOWN HALL SALARIES</b>									
SEC. OF INSPECTIONAL SERVICES	43,893.00	0.00	0.00	0.00	43,893.00	42,211.47	1,681.53	1,681.73	(0.20)
BUILDING & GROUNDS SUPERVISOR	70,270.00	0.00	0.00	0.00	70,270.00	67,576.99	2,693.01	2,692.31	0.70
CUSTODIAL SALARIES	92,379.00	0.00	6,000.00	0.00	98,379.00	95,411.01	2,967.99	3,918.90	(950.91)
OVERTIME	11,965.00	0.00	0.00	0.00	11,965.00	9,023.01	2,941.99	858.32	2,083.67
PART TIME SALARY	140,000.00	0.00	0.00	0.00	140,000.00	116,497.68	23,502.32	4,651.84	18,850.48
LONGEVITY	300.00	0.00	0.00	0.00	300.00	148.20	151.80	0.00	151.80
TOTAL	358,807.00	0.00	6,000.00	0.00	364,807.00	330,868.36	33,938.64	13,803.10	20,135.54
<b>01192 - TOWN HALL OPERATIONS</b>									
MAINTENANCE ACTIVITIES	46,885.00	0.00	0.00	(13,000.00)	33,885.00	14,454.63	19,430.37	13,682.63	5,747.74
VEHICLE MAINTENANCE	3,500.00	0.00	0.00	0.00	3,500.00	761.39	2,738.61	0.00	2,738.61
OFFICE EQUIPMENT REPLACEMENT	580.00	0.00	0.00	0.00	580.00	488.66	91.34	0.00	91.34
CONTRACTS/AGREEMENTS	61,711.00	0.00	0.00	(7,000.00)	54,711.00	45,287.21	9,423.79	8,400.15	1,023.64
POSTAGE METER	3,500.00	0.00	0.00	0.00	3,500.00	2,788.08	711.92	0.00	711.92
ELECTRICITY	72,725.00	0.00	0.00	0.00	72,725.00	45,753.38	26,971.62	3,940.74	23,030.88
FUEL	26,000.00	0.00	0.00	0.00	26,000.00	29,981.57	(3,981.57)	5,752.52	(9,734.09)
TELEPHONE	46,300.00	0.00	0.00	0.00	46,300.00	34,616.88	11,683.12	3,564.34	8,118.78
CODIFICATION UPDATES	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00
POSTAGE	38,000.00	0.00	0.00	0.00	38,000.00	29,519.62	8,480.38	7,784.73	695.65
PRINTING & BINDING	525.00	0.00	0.00	0.00	525.00	138.80	386.20	0.00	386.20
GROUNDS CONTRACTED SERVICES	35,000.00	0.00	0.00	(5,000.00)	30,000.00	18,725.00	11,275.00	0.00	11,275.00
GROUND SUPPLIES	2,625.00	0.00	0.00	0.00	2,625.00	0.00	2,625.00	0.00	2,625.00
MINOR EQUIPMENT	1,575.00	0.00	0.00	0.00	1,575.00	3,187.22	(1,612.22)	0.00	(1,612.22)
COPIER SUPPLIES	6,000.00	0.00	0.00	0.00	6,000.00	4,846.09	1,153.91	0.00	1,153.91
STATIONERY SUPPLIES	3,150.00	0.00	0.00	0.00	3,150.00	2,916.15	233.85	500.00	(266.15)
MAINTENANCE SUPPLIES	8,820.00	0.00	0.00	(1,200.00)	7,620.00	7,276.98	343.02	0.00	343.02
TOTAL	358,396.00	0.00	0.00	(26,200.00)	332,196.00	240,741.66	91,454.34	45,125.11	46,329.23

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01192 - TOWN HALL CAPITAL</b>									
HANDI-CAP ACCESSIBILITY	3,000.00	0.00	0.00	0.00	3,000.00	2,978.90	21.10	0.00	21.10
TOTAL	3,000.00	0.00	0.00	0.00	3,000.00	2,978.90	21.10	0.00	21.10
<b>01195 - ANNUAL TOWN REPORT OPERATIONS</b>									
TOWN REPORT/FINCOM REPORT	4,400.00	0.00	0.00	0.00	4,400.00	4,400.00	0.00	0.00	0.00
TOTAL	4,400.00	0.00	0.00	0.00	4,400.00	4,400.00	0.00	0.00	0.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,627,142.00</b>	<b>(46,150.00)</b>	<b>(41,015.00)</b>	<b>(18,700.00)</b>	<b>2,521,277.00</b>	<b>1,970,388.16</b>	<b>550,888.84</b>	<b>246,365.12</b>	<b>304,523.72</b>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01210 - POLICE DEPARTMENT SALARIES</b>									
POLICE CHIEF	111,262.00	0.00	0.00	0.00	111,262.00	106,103.33	5,158.67	5,158.10	0.57
SECRETARY	55,290.00	0.00	1,110.00	0.00	56,400.00	54,018.99	2,381.01	2,376.84	4.17
FULL TIME OFFICERS	1,225,970.00	0.00	9,000.00	0.00	1,234,970.00	1,188,343.59	46,626.41	54,736.25	(8,109.84)
PART TIME RECORDS CLERK	18,603.00	0.00	980.00	0.00	19,583.00	19,009.42	573.58	755.20	(181.62)
OVERTIME	139,848.00	15,000.00	6,000.00	0.00	160,848.00	165,101.81	(4,253.81)	12,186.17	(16,439.98)
RECREATIONAL PATROL	10,000.00	0.00	0.00	0.00	10,000.00	1,941.11	8,058.89	0.00	8,058.89
RESERVE TRAINING	47,448.00	0.00	0.00	0.00	47,448.00	23,760.45	23,687.55	252.69	23,434.86
COMMUNITY POLICE	9,452.00	0.00	0.00	0.00	9,452.00	6,436.31	3,015.69	0.43	3,015.26
HOLIDAY STRAIGHT TIME	18,277.00	0.00	1,300.00	0.00	19,577.00	17,829.28	1,747.72	1,735.91	11.81
HOLIDAY PAY	77,152.00	0.00	0.00	0.00	77,152.00	64,920.49	12,231.51	5,526.11	6,705.40
COURT	13,500.00	0.00	0.00	0.00	13,500.00	12,056.01	1,443.99	7.88	1,436.11
RESERVES	33,990.00	0.00	0.00	0.00	33,990.00	22,273.39	11,716.61	728.44	10,988.17
CROSSING GUARDS	7,310.00	0.00	0.00	0.00	7,310.00	3,943.17	3,366.83	61.20	3,305.63
LONGEVITY	6,660.00	0.00	0.00	0.00	6,660.00	6,559.51	100.49	155.80	(55.31)
INCENTIVE	130,185.00	0.00	0.00	0.00	130,185.00	119,141.35	11,043.65	0.00	11,043.65
TOTAL	1,904,947.00	15,000.00	18,390.00	0.00	1,938,337.00	1,811,438.21	126,898.79	83,681.02	43,217.77
<b>01210 - POLICE DEPARTMENT OPERATIONS</b>									
CONTRACTS	47,477.00	0.00	0.00	0.00	47,477.00	29,334.81	18,142.19	8,116.03	10,026.16
DUES	4,234.00	0.00	0.00	0.00	4,234.00	2,804.00	1,430.00	0.00	1,430.00
CHIEF DEVELOPMENT TRAINING	5,305.00	0.00	0.00	0.00	5,305.00	282.50	5,022.50	0.00	5,022.50
SCHOOL EXPENSE	24,450.00	0.00	0.00	0.00	24,450.00	9,661.70	14,788.30	880.60	13,907.70
ACTIVE SHOOTER TRAINING PROGRAM AND SIMULATION	1,300.00	0.00	0.00	0.00	1,300.00	0.00	1,300.00	1,285.11	14.89
DIVE EQUIPMENT SERVICE AND MAINTENANCE	3,285.00	0.00	0.00	0.00	3,285.00	3,285.00	0.00	0.00	0.00
CITIZEN POLICE ACADEMY SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00
UNIFORMS	30,659.00	0.00	0.00	0.00	30,659.00	17,124.52	13,534.48	12,278.80	1,255.68
CONFERENCE & TRAVEL	1,857.00	0.00	0.00	0.00	1,857.00	526.55	1,330.45	0.00	1,330.45
R.A.D. TRAINING	2,060.00	0.00	0.00	0.00	2,060.00	2,060.00	0.00	0.00	0.00
BOAT	2,472.00	0.00	0.00	0.00	2,472.00	2,471.96	0.04	0.00	0.04
CRUISER MAINTENANCE	28,748.00	0.00	0.00	0.00	28,748.00	29,345.15	(597.15)	0.00	(597.15)
MINOR EQUIPMENT	2,122.00	0.00	0.00	0.00	2,122.00	2,860.25	(738.25)	583.02	(1,321.27)
OFFICE SUPPLIES	7,427.00	0.00	0.00	0.00	7,427.00	3,830.54	3,596.46	3,000.00	596.46
COMPUTER SUPPLIES	5,835.00	0.00	0.00	0.00	5,835.00	4,129.72	1,705.28	1,705.28	0.00
DIVE AND RECOVERY	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
CRIME SUPPLIES	7,691.00	0.00	0.00	0.00	7,691.00	6,701.00	990.00	945.00	45.00
MEDICAL SUPPLIES	9,625.00	0.00	0.00	0.00	9,625.00	2,616.10	7,008.90	7,000.00	8.90
AMMUNITION	22,748.00	0.00	0.00	(6,221.00)	16,527.00	16,526.36	0.64	0.00	0.64
K-9 SUPPLIES/TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
SECURITY/COMMUNICATIONS SYSTEM	1,288.00	0.00	0.00	0.00	1,288.00	0.00	1,288.00	0.00	1,288.00
MEDICAL REQUIREMENTS	8,670.00	0.00	0.00	(3,950.00)	4,720.00	3,209.56	1,510.44	0.00	1,510.44
HARBORMASTER EXPENSE	1,350.00	0.00	0.00	0.00	1,350.00	737.95	612.05	570.00	42.05
PETTY CASH	541.00	0.00	0.00	0.00	541.00	211.39	329.61	0.00	329.61
WEAPONS MAINT & RECONDITIONING	3,300.00	0.00	0.00	0.00	3,300.00	3,272.75	27.25	0.00	27.25
TOTAL	227,444.00	0.00	0.00	(10,171.00)	217,273.00	143,491.81	73,781.19	36,363.84	37,417.35
<b>01210 - POLICE DEPARTMENT CAPITAL</b>									
2 CRUISER	109,500.00	0.00	0.00	0.00	109,500.00	109,500.00	0.00	0.00	0.00
PORTABLE RADIOS	10,000.00	0.00	0.00	0.00	10,000.00	8,733.95	1,266.05	1,260.00	6.05
COMPUTER EQUIPMENT	13,905.00	0.00	0.00	0.00	13,905.00	9,360.30	4,544.70	4,544.70	0.00
POLICE FIREARMS	0.00	0.00	0.00	6,221.00	6,221.00	0.00	6,221.00	6,221.00	0.00
RADAR UNITS	2,134.00	0.00	0.00	0.00	2,134.00	2,134.00	0.00	0.00	0.00
DIVE EQUIPMENT REPLACEMENT	2,155.00	0.00	0.00	3,950.00	6,105.00	2,155.00	3,950.00	3,950.00	0.00
PAPER SHREDDER	2,210.00	0.00	0.00	0.00	2,210.00	2,210.00	0.00	0.00	0.00
TOTAL	139,904.00	0.00	0.00	10,171.00	150,075.00	134,093.25	15,981.75	15,975.70	6.05
<b>01215 - DISPATCHER SALARIES</b>									
FULL TIME SALARY	197,003.00	0.00	0.00	(73,333.00)	123,670.00	105,274.16	18,395.84	0.00	18,395.84
OVERTIME	27,468.00	0.00	0.00	0.00	27,468.00	23,918.04	3,549.96	0.00	3,549.96
HOLIDAY STRAIGHT TIME	3,203.00	0.00	0.00	0.00	3,203.00	1,952.06	1,250.94	0.00	1,250.94
HOLIDAY PAY	9,813.00	0.00	0.00	0.00	9,813.00	4,528.80	5,284.20	0.00	5,284.20
PART TIME	35,496.00	0.00	0.00	(6,000.00)	29,496.00	18,315.63	11,180.37	0.00	11,180.37
LONGEVITY	2,400.00	0.00	0.00	0.00	2,400.00	1,384.80	1,015.20	0.00	1,015.20
SHIFT OVERLAP	7,500.00	0.00	0.00	0.00	7,500.00	4,653.16	2,846.84	0.00	2,846.84
TRAINING	6,000.00	0.00	0.00	0.00	6,000.00	194.99	5,805.01	0.00	5,805.01
TOTAL	288,883.00	0.00	0.00	(79,333.00)	209,550.00	160,221.64	49,328.36	0.00	49,328.36

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01215 - DISPATCHER OPERATIONS</b>									
IMA WITH WSFLD-REGIONAL DISPATCH	0.00	0.00	0.00	33,333.00	33,333.00	33,333.33	(0.33)	0.00	(0.33)
UNIFORM ALLOWANCE	3,714.00	0.00	0.00	0.00	3,714.00	2,382.06	1,331.94	0.00	1,331.94
CONFERENCE AND TRAVEL	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
DISPATCH TRAINING	2,060.00	0.00	0.00	0.00	2,060.00	0.00	2,060.00	0.00	2,060.00
MINOR EQUIPMENT	2,122.00	0.00	0.00	0.00	2,122.00	1,503.57	618.43	0.00	618.43
MEDICAL REQUIREMENTS	309.00	0.00	0.00	0.00	309.00	308.00	1.00	0.00	1.00
TOTAL	8,705.00	0.00	0.00	33,333.00	42,038.00	37,526.96	4,511.04	0.00	4,511.04
<b>01217 - CONSTABLES SALARIES</b>									
SALARIES	100.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
TOTAL	100.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00	0.00
<b>01220 - FIRE DEPARTMENT SALARIES</b>									
FIRE CHIEF SALARY	106,205.00	0.00	0.00	0.00	106,205.00	100,764.36	5,440.64	3,779.70	1,660.94
MANDATED AWAY TRAINING	1,200.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00	1,200.00
CALL FORCE STIPENDS	90,000.00	0.00	0.00	(8,500.00)	81,500.00	27,777.65	53,722.35	31,181.63	22,540.72
PART TIME CLERICAL	10,000.00	0.00	0.00	0.00	10,000.00	7,931.95	2,068.05	459.00	1,609.05
LONGEVITY	150.00	0.00	0.00	0.00	150.00	57.70	92.30	0.00	92.30
TOTAL	207,555.00	0.00	0.00	(8,500.00)	199,055.00	136,531.66	62,523.34	35,420.33	27,103.01
<b>01220 - FIRE DEPARTMENTS OPERATIONS</b>									
RADIO MAINTENANCE SUPPLY	10,000.00	0.00	0.00	(10,000.00)	0.00	0.00	0.00	0.00	0.00
INSPECTIONS & REPAIRS	40,000.00	0.00	0.00	0.00	40,000.00	30,298.22	9,701.78	1,222.65	8,479.13
CONTRACTS AND AGREEMENTS	17,000.00	0.00	0.00	0.00	17,000.00	12,016.53	4,983.47	2,000.00	2,983.47
VERIZON WIRELESS	8,000.00	0.00	0.00	0.00	8,000.00	7,200.12	799.88	662.31	137.57
DUES	2,500.00	0.00	0.00	0.00	2,500.00	1,695.00	805.00	0.00	805.00
EDUCATION & TRAINING	13,775.00	0.00	0.00	(3,000.00)	10,775.00	7,200.10	3,574.90	0.00	3,574.90
MEDICAL REQUIREMENTS	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
FOOD EXPENSE	800.00	0.00	0.00	0.00	800.00	801.08	(1.08)	0.00	(1.08)
CLOTHING ALLOTMENT	4,700.00	0.00	0.00	(3,000.00)	1,700.00	619.39	1,080.61	500.00	580.61
CONFERENCE & TRAVEL	4,000.00	0.00	0.00	(2,000.00)	2,000.00	1,567.60	432.40	25.40	407.00
HOSE INSPECTIONS	4,300.00	0.00	0.00	0.00	4,300.00	2,765.60	1,534.40	0.00	1,534.40
MINOR EQUIPMENT	18,850.00	0.00	0.00	(6,000.00)	12,850.00	11,025.22	1,824.78	1,139.99	684.79
SUPPLIES	8,000.00	0.00	0.00	0.00	8,000.00	8,469.86	(469.86)	151.81	(621.67)
OXYGEN & EXTINGUISHER REFILLS	800.00	0.00	0.00	0.00	800.00	0.00	800.00	0.00	800.00
TURN-OUT GEAR	21,300.00	0.00	0.00	(2,000.00)	19,300.00	17,551.84	1,748.16	1,585.98	162.18
COMMUNITY OUTREACH	3,000.00	0.00	0.00	(1,500.00)	1,500.00	824.97	675.03	0.00	675.03
CAREER CLOTHING	8,200.00	0.00	0.00	0.00	8,200.00	8,386.91	(186.91)	802.23	(989.14)
HARDWARE & SOFTWARE MAINTENANCE	8,000.00	0.00	0.00	0.00	8,000.00	6,612.67	1,387.33	0.00	1,387.33
TOTAL	174,225.00	0.00	0.00	(27,500.00)	146,725.00	117,035.11	29,689.89	8,090.37	21,599.52
<b>01220 - FIRE DEPARTMENT CAPITAL</b>									
SCBA 6 UNITS	9,000.00	0.00	0.00	0.00	9,000.00	8,475.04	524.96	524.96	(0.00)
TOTAL	9,000.00	0.00	0.00	0.00	9,000.00	8,475.04	524.96	524.96	(0.00)
<b>01225 - EMS SALARIES</b>									
DAYTIME EMT/FF	656,359.00	0.00	10,000.00	19,000.00	685,359.00	654,404.01	30,954.99	31,323.41	(368.42)
DISPATCH TRAINING & MANDATE	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00
OVERTIME	61,800.00	0.00	25,600.00	28,000.00	115,400.00	144,062.58	(28,662.58)	6,455.36	(35,117.94)
HOLIDAY PAY	21,000.00	0.00	0.00	0.00	21,000.00	11,454.62	9,545.38	1,057.92	8,487.46
CALL FORCE SALARIES	160,000.00	0.00	0.00	0.00	160,000.00	125,963.39	34,036.61	4,322.25	29,714.36
LONGEVITY	750.00	0.00	0.00	0.00	750.00	680.86	69.14	0.00	69.14
OFFICER IN CHARGE	8,760.00	0.00	0.00	0.00	8,760.00	8,362.00	398.00	359.00	39.00
TOTAL	911,169.00	0.00	35,600.00	47,000.00	993,769.00	944,927.46	48,841.54	43,517.94	5,323.60

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01225 - EMS OPERATIONS</b>									
RADIO MAINTENANCE SUPPLY	8,000.00	0.00	0.00	(2,000.00)	6,000.00	3,004.13	2,995.87	0.00	2,995.87
INSPECTIONS & REPAIRS	12,000.00	0.00	0.00	0.00	12,000.00	13,236.09	(1,236.09)	450.00	(1,686.09)
CONTRACTS & AGREEMENTS	19,000.00	0.00	0.00	0.00	19,000.00	22,592.44	(3,592.44)	151.34	(3,743.78)
RECERTIFICATIONS/SUBSCRIPTIONS	2,500.00	0.00	0.00	0.00	2,500.00	1,307.00	1,193.00	0.00	1,193.00
EDUCATION & TRAINING	35,000.00	0.00	0.00	(3,000.00)	32,000.00	27,852.60	4,147.40	182.60	3,964.80
AMBULANCE BILLING	19,000.00	0.00	0.00	6,000.00	25,000.00	20,730.94	4,269.06	4,200.00	69.06
CONFERENCE & TRAVEL	4,000.00	0.00	0.00	(4,000.00)	0.00	0.00	0.00	0.00	0.00
MINOR EQUIPMENT	12,000.00	0.00	0.00	0.00	12,000.00	3,922.14	8,077.86	912.70	7,165.16
SUPPLIES	9,500.00	0.00	0.00	0.00	9,500.00	4,181.44	5,318.56	1,032.97	4,285.59
OXYGEN & EXTINGUISHER REFILLS	1,000.00	0.00	0.00	0.00	1,000.00	242.84	757.16	0.00	757.16
INSURANCE PREMIUM	12,000.00	0.00	0.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00
MEDICAL SUPPLIES	25,000.00	0.00	0.00	0.00	25,000.00	35,657.65	(10,657.65)	329.28	(10,986.93)
PERSONAL PROTECTIVE EQUIPMENT	8,500.00	0.00	0.00	(2,000.00)	6,500.00	4,726.10	1,773.90	0.00	1,773.90
TOTAL	167,500.00	0.00	0.00	(5,000.00)	162,500.00	149,453.37	13,046.63	7,258.89	5,787.74
<b>01225 - EMS SALARY RESERVE</b>									
SALARY RESERVE	20,000.00	0.00	(20,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	20,000.00	0.00	(20,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
<b>01230 - PUBLIC SAFETY BLD OPERATIONS</b>									
REPAIRS & MAINTENANCE	42,000.00	0.00	0.00	(9,000.00)	33,000.00	22,610.33	10,389.67	8,316.98	2,072.69
CONTRACTS & AGREEMENTS	60,638.00	0.00	0.00	(5,000.00)	55,638.00	53,620.11	2,017.89	1,269.22	748.67
ELECTRICITY	86,100.00	0.00	0.00	0.00	86,100.00	63,876.11	22,223.89	6,980.76	15,243.13
FUEL	38,850.00	0.00	0.00	0.00	38,850.00	37,448.18	1,401.82	4,822.85	(3,421.03)
TELEPHONE	52,500.00	0.00	0.00	0.00	52,500.00	42,088.10	10,411.90	3,270.46	7,141.44
MAINTENANCE SUPPLIES	6,300.00	0.00	0.00	0.00	6,300.00	5,926.19	373.81	0.00	373.81
MINOR EQUIPMENT	1,796.00	0.00	0.00	0.00	1,796.00	1,509.50	286.50	0.00	286.50
TOTAL	288,184.00	0.00	0.00	(14,000.00)	274,184.00	227,078.52	47,105.48	24,660.27	22,445.21
<b>01230 - PUBLIC SAFETY BLD CAPITAL</b>									
FIRE STATION PAINT BAY DOORS	12,000.00	0.00	0.00	0.00	12,000.00	0.00	12,000.00	12,000.00	0.00
PD FLOOR TILE REPLACEMENT	9,900.00	0.00	0.00	0.00	9,900.00	9,200.00	700.00	700.00	0.00
FIRE ASSOCIATION BUILDING DEMOLITION	0.00	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	40,000.00	0.00
FIRE STATION HVAC	0.00	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	40,000.00	0.00
TOTAL	21,900.00	0.00	0.00	80,000.00	101,900.00	9,200.00	92,700.00	92,700.00	0.00
<b>01241 - BUILDING/PLUMBING/ELECTRIC SALARIES</b>									
BUILDING INSPECTOR SALARY	79,806.00	0.00	0.00	0.00	79,806.00	76,748.26	3,057.74	3,057.70	0.04
WEIGHTS & MEASURES SALARY	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
OVERTIME	300.00	0.00	0.00	0.00	300.00	0.00	300.00	0.00	300.00
TOTAL	85,106.00	0.00	0.00	0.00	85,106.00	81,748.26	3,357.74	3,057.70	300.04
<b>01241 - BUILDING/PLUMBING/ELECTRIC OPERATIONS</b>									
VEHICLE MAINTENANCE	1,100.00	0.00	0.00	0.00	1,100.00	509.34	590.66	0.00	590.66
CELL PHONE	900.00	0.00	0.00	0.00	900.00	900.00	0.00	0.00	0.00
DUES	600.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00	600.00
UNIFORM ALLOWANCE	300.00	0.00	0.00	0.00	300.00	265.00	35.00	0.00	35.00
CONFERENCE & TRAVEL	1,650.00	0.00	0.00	0.00	1,650.00	1,940.00	(290.00)	0.00	(290.00)
SUPPLIES	1,450.00	0.00	0.00	0.00	1,450.00	798.62	651.38	0.00	651.38
NEW CODE BOOKS	300.00	0.00	0.00	0.00	300.00	0.00	300.00	0.00	300.00
SEALER SUPPLIES	50.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00	50.00
TOTAL	6,350.00	0.00	0.00	0.00	6,350.00	4,412.96	1,937.04	0.00	1,937.04
<b>01291 - EMERGENCY MANAGEMENT SALARIES</b>									
ASSISTANT DIRECTOR SALARY	1,734.00	0.00	0.00	0.00	1,734.00	1,734.00	0.00	0.00	0.00
SEMA DIRECTOR SALARY	12,459.00	0.00	250.00	0.00	12,709.00	12,707.76	1.24	0.00	1.24
TOTAL	14,193.00	0.00	250.00	0.00	14,443.00	14,441.76	1.24	0.00	1.24

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01291 - EMERGENCY MANAGEMENT OPERATIONS</b>									
VEHICLE MAINTENANCE	2,000.00	2,550.00	0.00	0.00	4,550.00	4,018.96	531.04	0.00	531.04
INTERNET	700.00	0.00	0.00	0.00	700.00	417.93	282.07	37.99	244.08
CELL PHONE SERVICE	775.00	0.00	0.00	0.00	775.00	464.64	310.36	42.24	268.12
EDUCATION	200.00	0.00	0.00	0.00	200.00	350.60	(150.60)	0.00	(150.60)
INSURANCE & DUES	100.00	0.00	0.00	0.00	100.00	90.00	10.00	0.00	10.00
UNIFORMS	500.00	0.00	0.00	0.00	500.00	670.15	(170.15)	0.00	(170.15)
CONFERENCE & TRAVEL	300.00	0.00	0.00	0.00	300.00	71.16	228.84	0.00	228.84
RADIO MAINTENANCE SUPPLY	800.00	0.00	0.00	0.00	800.00	524.85	275.15	0.00	275.15
MINOR EQUIPMENT	800.00	0.00	0.00	0.00	800.00	980.21	(180.21)	0.00	(180.21)
TOTAL	6,175.00	2,550.00	0.00	0.00	8,725.00	7,588.50	1,136.50	80.23	1,056.27
<b>01292 - ANIMAL CONTROL SALARIES</b>									
ANIMAL CONTROL OFFICER	21,016.00	0.00	0.00	0.00	21,016.00	20,213.11	802.89	902.72	(99.83)
ANIMAL INSPECTOR STIPEND	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00	0.00
ASSISTANT ANIMAL CONTROL OFFICER	11,727.00	0.00	0.00	0.00	11,727.00	2,435.23	9,291.77	0.00	9,291.77
ASSISTANT FEES	2,000.00	0.00	0.00	0.00	2,000.00	300.00	1,700.00	30.00	1,670.00
PART TIME HELP	19,700.00	0.00	0.00	0.00	19,700.00	15,052.08	4,647.92	321.30	4,326.62
LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	55,643.00	0.00	0.00	0.00	55,643.00	39,200.42	16,442.58	1,254.02	15,188.56
<b>01292 - ANIMAL CONTROL OPERATIONS</b>									
REPAIRS & MAINTENANCE	2,400.00	0.00	0.00	0.00	2,400.00	2,085.59	314.41	0.00	314.41
NEW BUILDING OPERATIONS	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
VEHICLE MAINTENANCE	1,510.00	0.00	0.00	0.00	1,510.00	1,343.76	166.24	0.00	166.24
UNIFORM ALLOWANCE	1,500.00	0.00	0.00	0.00	1,500.00	763.81	736.19	0.00	736.19
DOG DISPOSAL	700.00	0.00	0.00	0.00	700.00	71.00	629.00	0.00	629.00
RABIES TESTING	2,000.00	0.00	0.00	0.00	2,000.00	278.26	1,721.74	0.00	1,721.74
MINOR EQUIPMENT	1,160.00	0.00	0.00	0.00	1,160.00	1,170.22	(10.22)	0.00	(10.22)
OFFICE SUPPLIES	1,539.00	0.00	0.00	0.00	1,539.00	452.14	1,086.86	0.00	1,086.86
MAINTENANCE SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00	384.76	1,115.24	0.00	1,115.24
CONFERENCE/TRAVEL/EDUCATION	370.00	0.00	0.00	0.00	370.00	0.00	370.00	0.00	370.00
CLEANING SUPPLIES	2,600.00	0.00	0.00	0.00	2,600.00	1,176.99	1,423.01	0.00	1,423.01
CONTRACTS AND AGREEMENTS	773.00	0.00	0.00	0.00	773.00	502.00	271.00	0.00	271.00
TOTAL	16,552.00	0.00	0.00	0.00	16,552.00	8,228.53	8,323.47	0.00	8,323.47
<b>01297 - LAKE MANAGEMENT SALARIES</b>									
CLERICAL SALARY	5,509.00	0.00	150.00	0.00	5,659.00	5,304.56	354.44	351.98	2.46
TOTAL	5,509.00	0.00	150.00	0.00	5,659.00	5,304.56	354.44	351.98	2.46
<b>01297 - LAKE MANAGEMENT OPERATIONS</b>									
ELECTRICITY	1,300.00	0.00	0.00	0.00	1,300.00	1,001.43	298.57	198.57	100.00
TELEPHONES	2,700.00	0.00	0.00	0.00	2,700.00	1,983.11	716.89	171.51	545.38
WATER	200.00	0.00	0.00	0.00	200.00	106.00	94.00	0.00	94.00
SUPPLIES	600.00	0.00	0.00	0.00	600.00	411.75	188.25	0.00	188.25
SECURITY	1,000.00	0.00	0.00	0.00	1,000.00	556.98	443.02	443.00	0.02
TOTAL	5,800.00	0.00	0.00	0.00	5,800.00	4,059.27	1,740.73	813.08	927.65
<b>01297 - LAKE MANAGEMENT CAPITAL</b>									
BOAT MOTOR & CONTROL REPLACEMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00
BUOYS & MOORINGS	2,400.00	2,400.00	0.00	0.00	4,800.00	2,392.00	2,408.00	2,408.00	0.00
LAKE LEVEL/RAINFALL/TEMP DATA LOGGER	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	200.00
REPLACE SECURITY CAMERAS	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0.00	0.00	0.00
TOTAL	4,700.00	2,400.00	0.00	0.00	7,100.00	3,492.00	3,608.00	3,408.00	200.00
<b>01299 - LAKE RESTORATION OPERATIONS</b>									
LAKE WEED CONTROL	11,500.00	0.00	0.00	0.00	11,500.00	5,233.47	6,266.53	1,937.50	4,329.03
CONSULTANT FOR LAKE ASSESSMENT & PERMITTING	10,500.00	0.00	0.00	0.00	10,500.00	4,952.50	5,547.50	3,000.00	2,547.50
WATER SAMPLE TESTING	7,500.00	0.00	0.00	0.00	7,500.00	4,847.15	2,652.85	0.00	2,652.85
TOTAL	29,500.00	0.00	0.00	0.00	29,500.00	15,033.12	14,466.88	4,937.50	9,529.38
<b>01299 - LAKE RESTORATION CAPITAL</b>									
CANAL BROOK DAMN AND LOG REMOVAL	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
TOTAL	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
<b>TOTAL PUBLIC SAFETY</b>	<b>4,604,044.00</b>	<b>19,950.00</b>	<b>34,390.00</b>	<b>26,000.00</b>	<b>4,684,384.00</b>	<b>4,068,082.41</b>	<b>616,301.59</b>	<b>362,095.83</b>	<b>254,205.76</b>



FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01420 - GAS &amp; OIL OPERATIONS</b>									
GAS & OIL	110,000.00	0.00	0.00	48,000.00	158,000.00	149,618.39	8,381.61	5,772.24	2,609.37
TOTAL	110,000.00	0.00	0.00	48,000.00	158,000.00	149,618.39	8,381.61	5,772.24	2,609.37
<b>01422 - DPW - HIGHWAY DIVISION SALARIES</b>									
DPW DIRECTOR SALARY	55,381.00	0.00	0.00	0.00	55,381.00	52,755.61	2,625.39	2,625.58	(0.19)
DPW SUPERVISOR SALARY	25,615.00	0.00	0.00	0.00	25,615.00	23,903.44	1,711.56	1,250.05	461.51
FULL TIME SALARY	191,050.00	0.00	0.00	0.00	191,050.00	167,460.59	23,589.41	9,087.13	14,502.28
DPW SPECIAL ASSISTANT	20,509.00	0.00	410.00	0.00	20,919.00	20,117.42	801.58	801.49	0.09
OVERTIME	14,200.00	0.00	1,500.00	0.00	15,700.00	11,490.38	4,209.62	169.53	4,040.09
LABORERS	12,442.00	0.00	0.00	0.00	12,442.00	8,493.00	3,949.00	0.00	3,949.00
LONGEVITY	2,220.00	0.00	0.00	0.00	2,220.00	1,727.06	492.94	0.00	492.94
TOTAL	321,417.00	0.00	1,910.00	0.00	323,327.00	285,947.50	37,379.50	13,933.78	23,445.72
<b>01422 - DPW - HIGHWAY DIVISION OPERATIONS</b>									
GARAGE REPAIRS AND MAINTENANCE	20,000.00	0.00	0.00	(4,000.00)	16,000.00	7,231.42	8,768.58	3,544.87	5,223.71
GARAGE CONTRACTS AND AGREEMENTS	16,100.00	0.00	0.00	(800.00)	15,300.00	14,804.32	495.68	495.68	0.00
UTILITIES	50,000.00	0.00	0.00	0.00	50,000.00	37,086.66	12,913.34	4,687.78	8,225.56
DUES	500.00	0.00	0.00	0.00	500.00	150.00	350.00	0.00	350.00
STREET SWEEPING	35,000.00	0.00	0.00	0.00	35,000.00	20,631.00	14,369.00	0.00	14,369.00
PAVEMENT MARKING	50,000.00	0.00	0.00	0.00	50,000.00	47,900.70	2,099.30	0.00	2,099.30
FOOD EXPENSE	1,200.00	0.00	0.00	0.00	1,200.00	325.77	874.23	0.00	874.23
CONF/TRAVEL/EDUCATION	4,100.00	0.00	0.00	0.00	4,100.00	2,133.83	1,966.17	71.58	1,894.59
FORESTRY	40,000.00	0.00	0.00	0.00	40,000.00	2,278.00	37,722.00	37,360.00	362.00
MINOR EQUIPMENT	500.00	0.00	0.00	0.00	500.00	225.00	275.00	0.00	275.00
SUPPLIES	7,000.00	0.00	0.00	0.00	7,000.00	7,799.56	(799.56)	187.30	(986.86)
DRAINAGE SUPPLIES/PROJ	15,000.00	0.00	0.00	0.00	15,000.00	10,226.20	4,773.80	4,900.00	(126.20)
SIGNS/GUARDRAILS	9,000.00	0.00	0.00	0.00	9,000.00	0.00	9,000.00	0.00	9,000.00
HAND TOOLS & EQUIPMENT	4,000.00	0.00	0.00	0.00	4,000.00	3,348.21	651.79	0.00	651.79
TRAP ROCK DUST	2,450.00	0.00	0.00	0.00	2,450.00	1,893.57	556.43	0.00	556.43
HOT/COLD PATCHING	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00	0.00
MAINTENANCE SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00	4,781.47	218.53	120.28	98.25
LIGHT AND SIGNAL MAINTENANCE	7,000.00	0.00	0.00	0.00	7,000.00	8,457.08	(1,457.08)	1,542.92	(3,000.00)
HERBICIDE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
MAINT MATERIAL AT GRAVEL ROADS/CONSTRUCTION	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
TOTAL	290,850.00	0.00	0.00	(4,800.00)	286,050.00	192,272.79	93,777.21	52,910.41	40,866.80
<b>01422 - DPW - HIGHWAY DIVISION CAPITAL</b>									
PAVING PROJECTS	50,000.00	0.00	0.00	0.00	50,000.00	39,990.41	10,009.59	10,009.59	0.00
CONSTRUCTION	47,500.00	0.00	0.00	0.00	47,500.00	44,432.29	3,067.71	3,065.11	2.60
IMPROVEMENT	30,800.00	0.00	0.00	0.00	30,800.00	26,514.41	4,285.59	4,253.86	31.73
PAVING PROJECTS 5-16-23 STM	0.00	0.00	500,000.00	0.00	500,000.00	0.00	500,000.00	500,000.00	0.00
TOTAL	128,300.00	0.00	500,000.00	0.00	628,300.00	110,937.11	517,362.89	517,328.56	34.33
<b>01423 - DPW - HIGHWAY WINTER ROADS SALARIES</b>									
DPW DIRECTOR SALARY	13,147.00	0.00	0.00	0.00	13,147.00	13,146.63	0.37	0.00	0.37
DPW SUPERVISOR SALARY	7,012.00	0.00	0.00	0.00	7,012.00	7,011.88	0.12	0.00	0.12
FULL TIME	56,815.00	0.00	0.00	0.00	56,815.00	56,814.58	0.42	0.00	0.42
OVERTIME	30,000.00	0.00	20,490.00	0.00	50,490.00	50,488.52	1.48	0.00	1.48
TOTAL	106,974.00	0.00	20,490.00	0.00	127,464.00	127,461.61	2.39	0.00	2.39
<b>01423 - DPW - HIGHWAY WINTER ROADS OPERATIONS</b>									
HIRED EQUIPMENT	40,000.00	0.00	70,800.00	0.00	110,800.00	110,800.00	0.00	0.00	0.00
SALT	60,000.00	0.00	143,710.00	0.00	203,710.00	214,662.00	(10,952.00)	0.00	(10,952.00)
SAND	6,000.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00
CALCIUM CHLORIDE	5,500.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00	0.00	5,500.00
TOTAL	111,500.00	0.00	214,510.00	0.00	326,010.00	325,462.00	548.00	0.00	548.00
<b>01424 - STREET LIGHTING OPERATIONS</b>									
STREET LIGHTING	70,000.00	10,000.00	0.00	3,500.00	83,500.00	75,955.59	7,544.41	5,365.95	2,178.46
TOTAL	70,000.00	10,000.00	0.00	3,500.00	83,500.00	75,955.59	7,544.41	5,365.95	2,178.46

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01425 - DPW - HIGHWAY ROAD MACHINERY OPERATIONS</b>									
REPAIRS/INSPECTION	55,000.00	0.00	0.00	0.00	55,000.00	38,546.52	16,453.48	1,502.74	14,950.74
PHYSICALS	800.00	0.00	0.00	0.00	800.00	0.00	800.00	0.00	800.00
UNIFORMS	4,800.00	0.00	0.00	0.00	4,800.00	5,267.41	(467.41)	107.34	(574.75)
GARAGE SUPPLIES	7,000.00	0.00	0.00	0.00	7,000.00	7,835.64	(835.64)	800.19	(1,635.83)
PARTS	8,500.00	0.00	0.00	0.00	8,500.00	6,032.55	2,467.45	1,480.00	987.45
TIRES	8,500.00	0.00	0.00	0.00	8,500.00	5,227.40	3,272.60	771.00	2,501.60
SNOW PLOW/BLADES	4,000.00	0.00	0.00	0.00	4,000.00	3,036.99	963.01	0.00	963.01
STREET/ROAD NAME SIGNS	7,000.00	0.00	0.00	0.00	7,000.00	4,855.98	2,144.02	0.00	2,144.02
SAND BLAST & PAINT HWY TRUCK BODIES	6,000.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00
TOTAL	101,600.00	0.00	0.00	0.00	101,600.00	70,802.49	30,797.51	4,661.27	26,136.24
<b>01425 - DPW - HIGHWAY ROAD MACHINERY CAPITAL</b>									
ONE TON PICK UP TRUCK	0.00	0.00	175,000.00	0.00	175,000.00	0.00	175,000.00	175,000.00	0.00
HOT BOX	48,000.00	0.00	0.00	0.00	48,000.00	47,966.80	33.20	0.00	33.20
PAVING BOX	34,000.00	0.00	0.00	0.00	34,000.00	30,588.55	3,411.45	3,411.45	0.00
TOTAL	82,000.00	0.00	175,000.00	0.00	257,000.00	78,555.35	178,444.65	178,411.45	33.20
<b>01428 - DPW - HIGHWAY ENGINEERING SALARIES</b>									
SW TECHNICIAN & SUMMER HELP	25,000.00	0.00	0.00	0.00	25,000.00	21,947.95	3,052.05	699.50	2,352.55
TOTAL	25,000.00	0.00	0.00	0.00	25,000.00	21,947.95	3,052.05	699.50	2,352.55
<b>01428 - DPW - HIGHWAY ENGINEERING OPERATIONS</b>									
TESTING AND SAMPLING	18,000.00	0.00	0.00	0.00	18,000.00	13,678.44	4,321.56	3,969.81	351.75
DATA PLANS	1,200.00	0.00	0.00	0.00	1,200.00	835.78	364.22	75.98	288.24
DUES	3,500.00	0.00	0.00	0.00	3,500.00	3,000.00	500.00	0.00	500.00
CONFERENCE & TRAVEL	8,000.00	0.00	0.00	0.00	8,000.00	235.63	7,764.37	135.00	7,629.37
TRAFFIC STUDIES	1,400.00	0.00	0.00	0.00	1,400.00	0.00	1,400.00	371.00	1,029.00
SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	642.74	357.26	230.00	127.26
PUBLIC OUTREACH	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
STORMWATER MAPPING	3,700.00	0.00	0.00	0.00	3,700.00	1,100.00	2,600.00	0.00	2,600.00
SOFTWARE	3,000.00	0.00	0.00	0.00	3,000.00	2,101.95	898.05	2,450.00	(1,551.95)
TOTAL	40,300.00	0.00	0.00	0.00	40,300.00	21,594.54	18,705.46	7,231.79	11,473.67
<b>01429 - DPW - HIGHWAY CHAPTER 90 OPERATIONS</b>									
CH 90 TOWN SHARE	20,000.00	0.00	0.00	0.00	20,000.00	2,901.06	17,098.94	17,098.94	0.00
TOTAL	20,000.00	0.00	0.00	0.00	20,000.00	2,901.06	17,098.94	17,098.94	0.00
<b>01433 - DPW - SOLID WASTE SALARIES</b>									
FULL TIME SALARY	167,075.00	0.00	0.00	0.00	167,075.00	160,463.61	6,611.39	5,743.20	868.19
OVERTIME	19,728.00	0.00	1,200.00	0.00	20,928.00	18,150.72	2,777.28	684.50	2,092.78
LABORERS	3,353.00	0.00	0.00	0.00	3,353.00	0.00	3,353.00	0.00	3,353.00
LONGEVITY	150.00	0.00	0.00	0.00	150.00	0.00	150.00	57.70	92.30
TOTAL	190,306.00	0.00	1,200.00	0.00	191,506.00	178,614.33	12,891.67	6,485.40	6,406.27
<b>01433 - DPW - SOLID WASTE OPERATIONS</b>									
VEHICLE REPAIR	15,000.00	0.00	0.00	0.00	15,000.00	15,697.68	(697.68)	1,500.00	(2,197.68)
COMPACTOR REPAIR	5,000.00	0.00	0.00	0.00	5,000.00	3,777.90	1,222.10	902.67	319.43
ELECTRICITY	8,000.00	0.00	0.00	0.00	8,000.00	6,712.64	1,287.36	494.54	792.82
TELEPHONE	1,500.00	0.00	0.00	0.00	1,500.00	1,077.89	422.11	97.99	324.12
UNIFORMS	3,400.00	0.00	0.00	0.00	3,400.00	2,333.03	1,066.97	351.92	715.05
REFUSE FEES	333,000.00	0.00	0.00	(5,000.00)	328,000.00	230,762.73	97,237.27	12,143.56	85,093.71
SUPPLIES	6,000.00	0.00	0.00	0.00	6,000.00	5,885.18	114.82	0.00	114.82
COMPOSTING	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
DEP MANDATED INSPECTIONS	1,600.00	0.00	0.00	0.00	1,600.00	0.00	1,600.00	0.00	1,600.00
TRAILER	6,000.00	0.00	0.00	0.00	6,000.00	4,990.00	1,010.00	0.00	1,010.00
ENVIRONMENTAL MONITORING	10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00
LAND CLOSURE	5,000.00	0.00	0.00	0.00	5,000.00	9,273.04	(4,273.04)	344.56	(4,617.60)
TOTAL	395,500.00	0.00	0.00	(5,000.00)	390,500.00	280,510.09	109,989.91	15,835.24	94,154.67
<b>01433 - DPW - SOLID WASTE CAPITAL</b>									
40 YARD TRASH BOX	14,000.00	0.00	0.00	0.00	14,000.00	10,631.00	3,369.00	3,369.00	0.00
TOTAL	14,000.00	0.00	0.00	0.00	14,000.00	10,631.00	3,369.00	3,369.00	0.00
<b>TOTAL PUBLIC WORKS</b>	<b>2,007,747.00</b>	<b>10,000.00</b>	<b>913,110.00</b>	<b>41,700.00</b>	<b>2,972,557.00</b>	<b>1,933,211.80</b>	<b>1,039,345.20</b>	<b>829,103.53</b>	<b>210,241.67</b>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<u>01439 - SEWER IMPLEMENTATION COMMITTEE SALARIES</u>									
SEWER SECRETARIAL	613.00	0.00	0.00	0.00	613.00	41.71	571.29	0.00	571.29
TOTAL	613.00	0.00	0.00	0.00	613.00	41.71	571.29	0.00	571.29
<u>01439 - SEWER IMPLEMENTATION COMMITTEE OPERATIONS</u>									
SEWER OPERATIONS	100.00	0.00	0.00	0.00	100.00	98.99	1.01	0.00	1.01
TOTAL	100.00	0.00	0.00	0.00	100.00	98.99	1.01	0.00	1.01
<b>TOTAL OTHER ENVIRONMENTAL</b>	<b>713.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>713.00</b>	<b>140.70</b>	<b>572.30</b>	<b>0.00</b>	<b>572.30</b>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01491 - CEMETERY SALARIES</b>									
SEXTON STIPEND	17,655.00	0.00	335.00	0.00	17,990.00	17,299.17	690.83	689.21	1.62
PART TIME AND SEASONAL	36,300.00	0.00	255.00	0.00	36,555.00	34,675.13	1,879.87	1,452.00	427.87
TOTAL	53,955.00	0.00	590.00	0.00	54,545.00	51,974.30	2,570.70	2,141.21	429.49
<b>01491 - CEMETERY OPERATIONS</b>									
REPAIRS & MAINTENANCE	20,175.00	0.00	0.00	0.00	20,175.00	11,997.68	8,177.32	3,500.00	4,677.32
ELECTRICITY	1,500.00	0.00	0.00	0.00	1,500.00	756.89	743.11	43.36	699.75
COMMISSIONERS EXPENSES	600.00	0.00	0.00	0.00	600.00	300.00	300.00	300.00	0.00
MINOR EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	550.00	450.00	0.00	450.00
OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	519.11	(19.11)	0.00	(19.11)
MISCELLANEOUS SUPPLIES	250.00	0.00	0.00	0.00	250.00	474.89	(224.89)	0.00	(224.89)
GROUND SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	5,974.81	(3,974.81)	0.00	(3,974.81)
IMPROVEMENT	16,100.00	0.00	0.00	0.00	16,100.00	14,280.21	1,819.79	0.00	1,819.79
TOTAL	42,125.00	0.00	0.00	0.00	42,125.00	34,853.59	7,271.41	3,843.36	3,428.05
<b>01491 - CEMETERY CAPITAL</b>									
ROADS MULTIPHASE PROJECT	12,450.00	0.00	0.00	0.00	12,450.00	0.00	12,450.00	12,450.00	0.00
TOTAL	12,450.00	0.00	0.00	0.00	12,450.00	0.00	12,450.00	12,450.00	0.00
<b>01510 - BOARD OF HEALTH SALARIES</b>									
INSPECTOR'S SALARY	72,770.00	0.00	0.00	0.00	72,770.00	66,882.40	5,887.60	2,846.15	3,041.45
NURSE	1,000.00	0.00	0.00	0.00	1,000.00	500.00	500.00	0.00	500.00
CLERICAL PART-TIME	8,153.00	0.00	0.00	0.00	8,153.00	5,319.32	2,833.68	560.58	2,273.10
TOTAL	81,923.00	0.00	0.00	0.00	81,923.00	72,701.72	9,221.28	3,406.73	5,814.55
<b>01510 - BOARD OF HEALTH OPERATIONS</b>									
EDUCATION/CONFERENCE/TRAVEL	5,000.00	0.00	0.00	0.00	5,000.00	3,935.00	1,065.00	0.00	1,065.00
IMMUNIZATION CLINICS	556.00	0.00	0.00	0.00	556.00	0.00	556.00	0.00	556.00
CONSULTANT	1,800.00	0.00	0.00	0.00	1,800.00	0.00	1,800.00	0.00	1,800.00
MINOR EQUIPMENT	225.00	0.00	0.00	0.00	225.00	2,060.04	(1,835.04)	0.00	(1,835.04)
SUPPLIES	922.00	0.00	0.00	0.00	922.00	493.48	428.52	0.00	428.52
TOTAL	8,503.00	0.00	0.00	0.00	8,503.00	6,488.52	2,014.48	0.00	2,014.48
<b>01541 - COUNCIL ON AGING SALARIES</b>									
DIRECTOR SALARY	35,200.00	0.00	920.00	0.00	36,120.00	34,660.35	1,459.65	1,458.00	1.65
ASSISTANT DIRECTOR/SHINE COUNSELOR	23,747.00	0.00	0.00	0.00	23,747.00	22,745.75	1,001.25	909.84	91.41
CLERICAL PART TIME	22,739.00	0.00	100.00	0.00	22,839.00	21,958.01	880.99	871.20	9.79
LONGEVITY	540.00	0.00	120.00	0.00	660.00	548.62	111.38	0.00	111.38
TOTAL	82,226.00	0.00	1,140.00	0.00	83,366.00	79,912.73	3,453.27	3,239.04	214.23
<b>01541 - COUNCIL ON AGING OPERATIONS</b>									
DUES	250.00	0.00	0.00	0.00	250.00	245.00	5.00	0.00	5.00
EDUCATION CLASSES	7,500.00	0.00	0.00	0.00	7,500.00	7,060.00	440.00	0.00	440.00
CLINICS	300.00	0.00	0.00	0.00	300.00	240.00	60.00	0.00	60.00
CONFERENCE & TRAVEL	238.00	0.00	0.00	0.00	238.00	0.00	238.00	0.00	238.00
MINOR EQUIPMENT	150.00	0.00	0.00	0.00	150.00	148.61	1.39	0.00	1.39
SUPPLIES	542.00	0.00	0.00	0.00	542.00	433.40	108.60	0.00	108.60
HARDWARE & SOFTWARE MAINTENANCE	825.00	0.00	0.00	0.00	825.00	825.00	0.00	0.00	0.00
TOTAL	9,805.00	0.00	0.00	0.00	9,805.00	8,952.01	852.99	0.00	852.99
<b>01541 - COUNCIL ON AGING CAPITAL</b>									
EXTRA OFFICE SPACE	5,000.00	0.00	0.00	0.00	5,000.00	4,831.27	168.73	0.00	168.73
TOTAL	5,000.00	0.00	0.00	0.00	5,000.00	4,831.27	168.73	0.00	168.73
<b>01543 - VETERANS SERVICES OPERATIONS</b>									
VETERANS CASH	87,000.00	0.00	0.00	0.00	87,000.00	74,182.97	12,817.03	0.00	12,817.03
BENEFITS	4,000.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
TOTAL	91,000.00	0.00	0.00	0.00	91,000.00	78,182.97	12,817.03	0.00	12,817.03
<b>TOTAL HUMAN SERVICES</b>	<b>386,987.00</b>	<b>0.00</b>	<b>1,730.00</b>	<b>0.00</b>	<b>388,717.00</b>	<b>337,897.11</b>	<b>50,819.89</b>	<b>25,080.34</b>	<b>25,739.55</b>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01610 - LIBRARY SALARIES</b>									
DIRECTOR'S SALARY	71,000.00	0.00	275.00	0.00	71,275.00	68,542.43	2,732.57	2,730.77	1.80
ASST DIRECTOR'S SALARY	52,650.00	0.00	305.00	0.00	52,955.00	50,928.76	2,026.24	2,025.00	1.24
STAFF SALARIES	175,323.00	0.00	0.00	0.00	175,323.00	144,760.26	30,562.74	6,372.14	24,190.60
LONGEVITY	150.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
TOTAL	299,123.00	0.00	580.00	0.00	299,703.00	264,231.45	35,471.55	11,127.91	24,343.64
<b>01610 - LIBRARY OPERATIONS</b>									
MAINTENANCE	13,307.00	0.00	0.00	0.00	13,307.00	13,362.76	(55.76)	300.00	(355.76)
MAINTENANCE CONTRACTS	3,440.00	0.00	0.00	0.00	3,440.00	3,591.41	(151.41)	117.22	(268.63)
COMPUTER LINE SUPPORT	8,619.00	0.00	0.00	0.00	8,619.00	8,250.17	368.83	0.00	368.83
ELECTRICITY	33,000.00	0.00	0.00	0.00	33,000.00	18,338.66	14,661.34	4,113.89	10,547.45
FUEL	8,400.00	0.00	0.00	0.00	8,400.00	8,233.67	166.33	800.00	(633.67)
TELEPHONE	4,000.00	0.00	0.00	0.00	4,000.00	2,958.85	1,041.15	267.56	773.59
DUES	640.00	0.00	0.00	0.00	640.00	391.00	249.00	0.00	249.00
BINDERY	125.00	0.00	0.00	0.00	125.00	0.00	125.00	0.00	125.00
CONFERENCE & TRAVEL	300.00	0.00	0.00	0.00	300.00	55.02	244.98	0.00	244.98
MINOR EQUIPMENT	350.00	0.00	0.00	0.00	350.00	836.01	(486.01)	0.00	(486.01)
SUPPLIES	6,500.00	0.00	0.00	0.00	6,500.00	5,138.56	1,361.44	730.05	631.39
PROGRAMS	3,000.00	0.00	0.00	0.00	3,000.00	2,999.49	0.51	0.00	0.51
INFORMATIONAL MATERIAL	92,000.00	0.00	0.00	0.00	92,000.00	91,041.80	958.20	768.59	189.61
TOTAL	173,681.00	0.00	0.00	0.00	173,681.00	155,197.40	18,483.60	7,097.31	11,386.29
<b>01610 - LIBRARY CAPITAL</b>									
LIBRARY HVAC	0.00	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	7,000.00	0.00
TREE REMOVAL	10,000.00	0.00	0.00	0.00	10,000.00	9,200.00	800.00	800.00	0.00
TOTAL	10,000.00	0.00	0.00	7,000.00	17,000.00	9,200.00	7,800.00	7,800.00	0.00
<b>01630 - PARK &amp; RECREATION SALARIES</b>									
DIRECTOR SALARY	35,200.00	0.00	920.00	0.00	36,120.00	34,660.34	1,459.66	1,458.00	1.66
ASSISTANT DIRECTOR SALARY	23,747.00	0.00	0.00	0.00	23,747.00	22,836.73	910.27	909.84	0.43
2 PART TIME MAINTENANCE	19,200.00	0.00	0.00	0.00	19,200.00	13,013.52	6,186.48	945.01	5,241.47
RAILS TO TRAILS SALARY	5,700.00	0.00	285.00	0.00	5,985.00	3,236.63	2,748.37	110.25	2,638.12
BEACH SALARIES	19,090.00	0.00	0.00	0.00	19,090.00	13,248.14	5,841.86	3,978.03	1,863.83
TOTAL	102,937.00	0.00	1,205.00	0.00	104,142.00	86,995.36	17,146.64	7,401.13	9,745.51
<b>01630 - PARK &amp; RECREATIONS OPERATIONS</b>									
PARK MAINTENANCE	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
BEACH CONTRACTS/AGREEMENTS	2,000.00	0.00	0.00	0.00	2,000.00	1,499.96	500.04	269.04	231.00
MINOR EQUIPMENT	847.00	0.00	0.00	0.00	847.00	274.12	572.88	450.00	122.88
SUPPLIES	400.00	0.00	0.00	0.00	400.00	392.73	7.27	0.00	7.27
VARIOUS PROGRAMS	7,950.00	0.00	0.00	0.00	7,950.00	4,801.06	3,148.94	1,082.94	2,066.00
BEACH EXPENSES	6,700.00	0.00	0.00	0.00	6,700.00	4,960.78	1,739.22	832.86	906.36
OLD BEACH EXPENSES	850.00	0.00	0.00	0.00	850.00	850.00	0.00	0.00	0.00
RAILS TO TRAILS VANDALISM	2,000.00	0.00	0.00	0.00	2,000.00	56.94	1,943.06	0.00	1,943.06
OLD BEACH SPRING MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
WHALLEY PARK MISC MAINTENANCE	6,250.00	12,600.00	0.00	0.00	18,850.00	18,561.52	288.48	13.77	274.71
WHALLEY PARK SPRINKLER MAINTENANCE	3,600.00	0.00	0.00	0.00	3,600.00	4,051.10	(451.10)	0.00	(451.10)
WHALLEY PARK SUPPLIES	600.00	0.00	0.00	0.00	600.00	528.69	71.31	0.00	71.31
WHALLEY PARK LAWN CARE	13,640.00	0.00	0.00	0.00	13,640.00	13,640.00	0.00	0.00	0.00
WHALLEY PARK FIELD REPAIR SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00
WHALLEY PARK WATER	1,000.00	0.00	0.00	0.00	1,000.00	552.90	447.10	0.00	447.10
RAILS TO TRAILS EXPENSES	8,460.00	0.00	0.00	0.00	8,460.00	7,177.98	1,282.02	2,510.51	(1,228.49)
TOTAL	59,797.00	12,600.00	0.00	0.00	72,397.00	60,347.78	12,049.22	7,159.12	4,890.10
<b>01630 - PARK &amp; RECREATION CAPITAL</b>									
WHALLEY PARK PLAYGROUND MULCH	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
TOTAL	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
<b>01670 - AGRICULTURAL COMMISSION OPERATIONS</b>									
SUPPLIES	950.00	0.00	0.00	0.00	950.00	393.64	556.36	538.52	17.84
TOTAL	950.00	0.00	0.00	0.00	950.00	393.64	556.36	538.52	17.84
<b>01690 - CULTURAL COUNCIL OPERATIONS</b>									
CULTURAL PROJECTS	2,500.00	0.00	0.00	0.00	2,500.00	2,105.80	394.20	175.00	219.20
TOTAL	2,500.00	0.00	0.00	0.00	2,500.00	2,105.80	394.20	175.00	219.20

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01691 - HISTORICAL COMMISSION OPERATIONS</b>									
MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	100.00
CONFERENCE & TRAVEL	100.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	100.00
SUPPLIES	185.00	0.00	0.00	0.00	185.00	143.82	41.18	0.00	41.18
VETERANS' MARKERS	50.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00	50.00
COMMUNITY OUTREACH	325.00	0.00	0.00	0.00	325.00	0.00	325.00	0.00	325.00
TOTAL	760.00	0.00	0.00	0.00	760.00	143.82	616.18	0.00	616.18
<b>01692 - CHANNEL 15 SALARIES</b>									
SALARY	13,200.00	0.00	0.00	0.00	13,200.00	13,200.00	0.00	0.00	0.00
MEETING COVERAGE & SUPPORT SALARY	12,000.00	0.00	0.00	0.00	12,000.00	870.00	11,130.00	0.00	11,130.00
TOTAL	25,200.00	0.00	0.00	0.00	25,200.00	14,070.00	11,130.00	0.00	11,130.00
<b>01692 - CHANNEL 15 OPERATIONS</b>									
CONTRACTS & AGREEMENTS	8,000.00	0.00	0.00	0.00	8,000.00	5,410.00	2,590.00	435.01	2,154.99
TELEPHONE- TOWN CRIER	1,000.00	0.00	0.00	0.00	1,000.00	417.89	582.11	37.99	544.12
REMOTE MEETING ACTIVITIES	8,000.00	0.00	0.00	0.00	8,000.00	6,115.50	1,884.50	1,884.50	0.00
SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	1,051.98	1,448.02	1,448.02	0.00
HARDWARE & SOFTWARE MAINTENANCE	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
TOTAL	20,500.00	0.00	0.00	0.00	20,500.00	13,995.37	6,504.63	3,805.52	2,699.11
<b>01692 - CHANNEL 15 CAPITAL</b>									
EQUIPMENT UPGRADE	9,000.00	0.00	0.00	0.00	9,000.00	8,791.36	208.64	208.64	0.00
BROADCAST INFRASTRUCTURE	10,000.00	0.00	0.00	0.00	10,000.00	9,533.65	466.35	466.35	0.00
TOTAL	19,000.00	0.00	0.00	0.00	19,000.00	18,325.01	674.99	674.99	0.00
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>717,448.00</b>	<b>12,600.00</b>	<b>1,785.00</b>	<b>7,000.00</b>	<b>738,833.00</b>	<b>628,005.63</b>	<b>110,827.37</b>	<b>45,779.50</b>	<b>65,047.87</b>

FY23 BUDGET REPORT GENERAL FUND ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01710 - PRINCIPAL</b>									
DPW DUMP TRUCK	31,200.00	0.00	0.00	0.00	31,200.00	31,200.00	0.00	0.00	0.00
DPW SITE & GARAGE	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00	0.00
AMBULANCE	46,000.00	0.00	0.00	0.00	46,000.00	46,000.00	0.00	0.00	0.00
BOND ANTICIPATION	10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	22,500.00	0.00	0.00	0.00	22,500.00	22,500.00	0.00	0.00	0.00
FIRE TRUCKS-LADDER	90,000.00	0.00	0.00	0.00	90,000.00	90,000.00	0.00	0.00	0.00
DUMP TRUCK 2019	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
ROAD WORK	175,000.00	0.00	0.00	0.00	175,000.00	175,000.00	0.00	0.00	0.00
NORTH POND LAND	60,000.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00	0.00	0.00
FIRE ST ROOF/MASONRY DESIGN	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
FIRE ST ROOF/MASONRY REPLACE	70,000.00	0.00	0.00	0.00	70,000.00	70,000.00	0.00	0.00	0.00
ROAD WORK 2021	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	0.00	0.00	0.00
AMBULANCE 2022	47,000.00	0.00	0.00	0.00	47,000.00	0.00	47,000.00	0.00	47,000.00
DUMP TRUCK 2022	38,000.00	0.00	0.00	0.00	38,000.00	0.00	38,000.00	0.00	38,000.00
PAVING PROJECTS 2022	70,000.00	0.00	0.00	0.00	70,000.00	0.00	70,000.00	0.00	70,000.00
TOWN HALL ROOF & HVAC PROJECT 2023	100,000.00	0.00	0.00	(47,000.00)	53,000.00	0.00	53,000.00	0.00	53,000.00
<b>TOTAL</b>	<b>944,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(47,000.00)</b>	<b>897,700.00</b>	<b>679,700.00</b>	<b>218,000.00</b>	<b>0.00</b>	<b>218,000.00</b>
<b>01751 - INTEREST</b>									
DPW DUMP TRUCK	981.00	0.00	0.00	0.00	981.00	980.07	0.93	0.00	0.93
ANTICIPATION	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
REAL ESTATE REFUND	500.00	0.00	0.00	0.00	500.00	427.42	72.58	0.00	72.58
MOTOR VEHICLE REFUND	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
BOND ANTICIPATION/LOCAL SHARE	24,000.00	0.00	0.00	(12,500.00)	11,500.00	1,487.08	10,012.92	1,100.00	8,912.92
AMBULANCE	482.00	0.00	0.00	0.00	482.00	481.66	0.34	0.00	0.34
DPW SITE & GARAGE	12,459.00	0.00	0.00	0.00	12,459.00	12,458.51	0.49	0.00	0.49
TRUCK, FUEL TANK AND LIBRARY HVAC/INSULATION	464.00	0.00	0.00	0.00	464.00	463.15	0.85	0.00	0.85
FIRE TRUCKS-LADDER	35,800.00	0.00	0.00	0.00	35,800.00	35,800.00	0.00	0.00	0.00
DUMP TRUCK 2019	6,750.00	0.00	0.00	0.00	6,750.00	6,750.00	0.00	0.00	0.00
ROAD WORK INTEREST	62,425.00	0.00	0.00	0.00	62,425.00	62,425.00	0.00	0.00	0.00
NORTH POND LAND	36,150.00	0.00	0.00	0.00	36,150.00	36,150.00	0.00	0.00	0.00
FIRE ST ROOF/MASONRY DESIGN	9,400.00	0.00	0.00	0.00	9,400.00	9,400.00	0.00	0.00	0.00
FIRE ST ROOF/MASONRY REPLACE	30,800.00	0.00	0.00	0.00	30,800.00	30,800.00	0.00	0.00	0.00
ROAD WORK 2021	29,250.00	0.00	0.00	0.00	29,250.00	29,250.00	0.00	0.00	0.00
AMBULANCE 2022	5,688.00	0.00	0.00	0.00	5,688.00	0.00	5,688.00	0.00	5,688.00
DUMP TRUCK 2022	4,550.00	0.00	0.00	0.00	4,550.00	0.00	4,550.00	0.00	4,550.00
PAVING PROJECTS 2022	17,500.00	0.00	0.00	0.00	17,500.00	16,944.44	555.56	0.00	555.56
TOWN HALL ROOF & HVAC PROJECT 2023	87,000.00	0.00	0.00	0.00	87,000.00	0.00	87,000.00	0.00	87,000.00
<b>TOTAL</b>	<b>379,699.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(12,500.00)</b>	<b>367,199.00</b>	<b>243,817.33</b>	<b>123,381.67</b>	<b>1,100.00</b>	<b>122,281.67</b>
<b>01914-01916 - EMPLOYEE BENEFITS OPERATIONS</b>									
MEDICARE	92,000.00	0.00	0.00	5,000.00	97,000.00	91,577.69	5,422.31	4,496.11	926.20
LIFE	16,000.00	0.00	0.00	0.00	16,000.00	7,406.54	8,593.46	0.00	8,593.46
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	995,037.00	0.00	0.00	0.00	995,037.00	732,591.16	262,445.84	19,078.85	243,366.99
DISABILITY BENEFITS	250.00	0.00	0.00	0.00	250.00	0.00	250.00	0.00	250.00
<b>TOTAL</b>	<b>1,103,287.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>1,108,287.00</b>	<b>831,575.39</b>	<b>276,711.61</b>	<b>23,574.96</b>	<b>253,136.65</b>
<b>01945 - CASUALTY INSURANCE OPERATIONS</b>									
WORKERS COMP	80,000.00	0.00	0.00	0.00	80,000.00	77,000.00	3,000.00	0.00	3,000.00
PROPERTY & CASUALTY	177,726.00	0.00	0.00	(1,500.00)	176,226.00	171,560.00	4,666.00	4,666.00	0.00
POLICE ACCIDENT	73,500.00	0.00	0.00	0.00	73,500.00	73,500.00	0.00	0.00	0.00
FIRE ACCIDENT	24,764.00	0.00	0.00	0.00	24,764.00	23,503.00	1,261.00	0.00	1,261.00
BONDS	3,500.00	0.00	0.00	0.00	3,500.00	2,822.00	678.00	0.00	678.00
POLICE INDEMNITY	28,255.00	0.00	0.00	0.00	28,255.00	28,255.00	0.00	0.00	0.00
TOWN OFFICERS LIAB	28,255.00	0.00	0.00	0.00	28,255.00	28,255.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>416,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,500.00)</b>	<b>414,500.00</b>	<b>404,895.00</b>	<b>9,605.00</b>	<b>4,666.00</b>	<b>4,939.00</b>
<b>TOTAL DEBT, INTEREST &amp; INSURANCE</b>	<b>2,843,686.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(56,000.00)</b>	<b>2,787,686.00</b>	<b>2,159,987.72</b>	<b>627,698.28</b>	<b>29,340.96</b>	<b>598,357.32</b>
<b>TOTAL GENERAL FUND</b>	<b>13,187,767.00</b>	<b>(3,600.00)</b>	<b>910,000.00</b>	<b>0.00</b>	<b>14,094,167.00</b>	<b>11,097,713.53</b>	<b>2,996,453.47</b>	<b>1,537,765.28</b>	<b>1,458,688.19</b>
SCHOOL ASSESSMENT	12,252,012.00	0.00	0.00	0.00	12,252,012.00	12,252,012.00	0.00	0.00	0.00
<b>GRAND TOTAL GENERAL FUND</b>	<b>25,439,779.00</b>	<b>(3,600.00)</b>	<b>910,000.00</b>	<b>0.00</b>	<b>26,346,179.00</b>	<b>23,349,725.53</b>	<b>2,996,453.47</b>	<b>1,537,765.28</b>	<b>1,458,688.19</b>

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01002 - SELECT BOARD SALARIES</b>									
ELECTED	3,104.39	0.00	0.00	0.00	3,104.39	3,104.39	0.00	0.00	0.00
CLERICAL	3,960.80	0.00	0.00	0.00	3,960.80	3,960.80	0.00	0.00	0.00
PART TIME	936.14	0.00	0.00	0.00	936.14	936.14	0.00	0.00	0.00
OVERTIME	250.23	0.00	0.00	0.00	250.23	250.23	0.00	0.00	0.00
TOTAL	8,251.56	0.00	0.00	0.00	8,251.56	8,251.56	0.00	0.00	0.00
<b>01002 - SELECT BOARD OPERATIONS</b>									
HIRED SERVICE	2,855.13	0.00	0.00	0.00	2,855.13	2,843.70	11.43	0.00	11.43
TOTAL	2,855.13	0.00	0.00	0.00	2,855.13	2,843.70	11.43	0.00	11.43
<b>01003 - CHIEF ADMINISTRATIVE OFFICER SALARIES</b>									
SALARY	3,805.60	0.00	0.00	0.00	3,805.60	3,805.60	0.00	0.00	0.00
TOTAL	3,805.60	0.00	0.00	0.00	3,805.60	3,805.60	0.00	0.00	0.00
<b>01005 - FINANCE COMMITTEE SALARIES</b>									
CLERICAL PART TIME	102.60	0.00	0.00	0.00	102.60	102.60	0.00	0.00	0.00
TOTAL	102.60	0.00	0.00	0.00	102.60	102.60	0.00	0.00	0.00
<b>01007 - ACCOUNTING SALARIES</b>									
TOWN ACCOUNTANT SALARY	8,040.27	0.00	0.00	0.00	8,040.27	8,040.27	0.00	0.00	0.00
ASSISTANT ACCOUNTANT	1,829.36	0.00	0.00	0.00	1,829.36	1,829.36	0.00	0.00	0.00
OVERTIME	81.54	0.00	0.00	0.00	81.54	81.54	0.00	0.00	0.00
CLERICAL SALARIES	1,843.56	0.00	0.00	0.00	1,843.56	1,843.56	0.00	0.00	0.00
TOTAL	11,794.73	0.00	0.00	0.00	11,794.73	11,794.73	0.00	0.00	0.00
<b>01007 - ACCOUNTING OPERATIONS</b>									
SUPPLIES	502.42	0.00	0.00	0.00	502.42	395.86	106.56	0.00	106.56
TOTAL	502.42	0.00	0.00	0.00	502.42	395.86	106.56	0.00	106.56
<b>01009 - ASSESSOR SALARIES</b>									
DIRECTOR OF ASSESSMENTS	2,325.56	0.00	0.00	0.00	2,325.56	2,325.56	0.00	0.00	0.00
CLERICAL FULL TIME	1,890.53	0.00	0.00	0.00	1,890.53	1,890.53	0.00	0.00	0.00
TOTAL	4,216.09	0.00	0.00	0.00	4,216.09	4,216.09	0.00	0.00	0.00
<b>01009 - ASSESSOR OPERATIONS</b>									
SUPPLIES	264.00	0.00	0.00	0.00	264.00	188.48	75.52	0.00	75.52
TOTAL	264.00	0.00	0.00	0.00	264.00	188.48	75.52	0.00	75.52
<b>01010 - TOWN CLERK/TREASURER SALARIES</b>									
TOWN CLERK/TREASURER/COLLECTOR	3,038.35	0.00	0.00	0.00	3,038.35	3,038.35	0.00	0.00	0.00
ASSISTANT TREAS, COLL, TWN CLK	3,587.95	0.00	0.00	0.00	3,587.95	3,587.95	0.00	0.00	0.00
CLERICAL SALARIES	1,483.88	0.00	0.00	0.00	1,483.88	1,483.88	0.00	0.00	0.00
PART TIME CLERICAL	367.65	0.00	0.00	0.00	367.65	367.65	0.00	0.00	0.00
OVERTIME	90.80	0.00	0.00	0.00	90.80	90.80	0.00	0.00	0.00
TOTAL	8,568.63	0.00	0.00	0.00	8,568.63	8,568.63	0.00	0.00	0.00
<b>01010 - TOWN CLERK/TREASURER OPERATIONS</b>									
PRINTING	2,646.08	0.00	0.00	0.00	2,646.08	1,459.07	1,187.01	1,000.00	187.01
MINOR EQUIPMENT	1,169.97	0.00	0.00	0.00	1,169.97	1,077.85	92.12	0.00	92.12
SUPPLIES	2,730.03	0.00	0.00	0.00	2,730.03	1,599.86	1,130.17	0.00	1,130.17
TOTAL	6,546.08	0.00	0.00	0.00	6,546.08	4,136.78	2,409.30	1,000.00	1,409.30
<b>01011 - LEGAL ADVERTISEMENTS OPERATIONS</b>									
ADVERTISEMENTS	2,266.75	0.00	0.00	0.00	2,266.75	475.00	1,791.75	0.00	1,791.75
TOTAL	2,266.75	0.00	0.00	0.00	2,266.75	475.00	1,791.75	0.00	1,791.75



FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01012 - LEGAL/NEGOTIATOR OPERATIONS</b>									
ATTORNEY FEES	11,540.16	0.00	0.00	0.00	11,540.16	5,724.21	5,815.95	0.00	5,815.95
NEGOTIATOR FEE	342.00	0.00	0.00	0.00	342.00	342.00	0.00	0.00	0.00
RECORDING FEES	200.00	0.00	0.00	0.00	200.00	200.00	0.00	0.00	0.00
TOTAL	12,082.16	0.00	0.00	0.00	12,082.16	6,266.21	5,815.95	0.00	5,815.95
<b>01013 - TAX TITLE OPERATIONS</b>									
TAX TITLE OPERATION	2,357.41	0.00	0.00	0.00	2,357.41	1,362.60	994.81	0.00	994.81
TOTAL	2,357.41	0.00	0.00	0.00	2,357.41	1,362.60	994.81	0.00	994.81
<b>01014 - ELECTION &amp; REGISTRATION SALARIES</b>									
REGISTRARS	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
TOTAL	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
<b>01014 - ELECTION &amp; REGISTRATION OPERATIONS</b>									
SUPPLIES	4,130.85	0.00	0.00	0.00	4,130.85	3,036.58	1,094.27	0.00	1,094.27
TOTAL	4,130.85	0.00	0.00	0.00	4,130.85	3,036.58	1,094.27	0.00	1,094.27
<b>01015 - CONSERVATION SALARIES</b>									
CONSERVATION COORDINATOR	1,533.41	0.00	0.00	0.00	1,533.41	1,533.41	0.00	0.00	0.00
TOTAL	1,533.41	0.00	0.00	0.00	1,533.41	1,533.41	0.00	0.00	0.00
<b>01015 - CONSERVATION OPERATIONS</b>									
LAND MAINTENANCE	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00	0.00
TOTAL	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00	0.00
<b>01016 - PLANNING BOARD SALARIES</b>									
PART TIME PLANNER	1,311.75	0.00	0.00	0.00	1,311.75	1,311.75	0.00	0.00	0.00
CLERICAL PART TIME	486.00	0.00	0.00	0.00	486.00	486.00	0.00	0.00	0.00
TOTAL	1,797.75	0.00	0.00	0.00	1,797.75	1,797.75	0.00	0.00	0.00
<b>01016 - PLANNING BOARD CAPITAL</b>									
MASTER PLAN	25,000.00	0.00	0.00	0.00	25,000.00	19,455.24	5,544.76	5,544.76	0.00
TOTAL	25,000.00	0.00	0.00	0.00	25,000.00	19,455.24	5,544.76	5,544.76	0.00
<b>01017 - BOARD OF APPEALS SALARIES</b>									
CLERICAL PART TIME	181.51	0.00	0.00	0.00	181.51	181.51	0.00	0.00	0.00
TOTAL	181.51	0.00	0.00	0.00	181.51	181.51	0.00	0.00	0.00
<b>01018 - COMPUTER SYSTEM SALARIES</b>									
SALARY	4,160.76	0.00	0.00	0.00	4,160.76	4,160.76	0.00	0.00	0.00
TOTAL	4,160.76	0.00	0.00	0.00	4,160.76	4,160.76	0.00	0.00	0.00
<b>01018 - COMPUTER SYSTEM CAPITAL</b>									
EMAIL ARCHIVING	9,648.00	0.00	0.00	0.00	9,648.00	0.00	9,648.00	9,648.00	0.00
COMPUTER PURCHASES	2,525.43	0.00	0.00	0.00	2,525.43	2,490.30	35.13	0.00	35.13
WINDOW 10 SOFTWARE	8,291.38	0.00	0.00	0.00	8,291.38	0.00	8,291.38	8,291.38	0.00
TH VIRTUAL SERVER	2,928.40	0.00	0.00	0.00	2,928.40	1,413.00	1,515.40	1,515.40	0.00
TOTAL	23,393.21	0.00	0.00	0.00	23,393.21	3,903.30	19,489.91	19,454.78	35.13
<b>01019 - TOWN HALL SALARIES</b>									
SEC. OF INSPECTIONAL SERVICES	1,483.88	0.00	0.00	0.00	1,483.88	1,483.88	0.00	0.00	0.00
BLDG & GROUNDS SUPERVISOR	3,001.35	0.00	0.00	0.00	3,001.35	3,001.35	0.00	0.00	0.00
CUSTODIAL SALARIES	3,185.48	0.00	0.00	0.00	3,185.48	3,185.48	0.00	0.00	0.00
OVERTIME	122.60	0.00	0.00	0.00	122.60	122.60	0.00	0.00	0.00
PART TIME SALARY	4,705.28	0.00	0.00	0.00	4,705.28	4,705.28	0.00	0.00	0.00
TOTAL	12,498.59	0.00	0.00	0.00	12,498.59	12,498.59	0.00	0.00	0.00

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01019 - TOWN HALL OPERATIONS</b>									
REPAIRS & MAINT	8,253.57	0.00	0.00	0.00	8,253.57	2,844.16	5,409.41	0.00	5,409.41
CONTRACTS/AGREEMENTS	18,476.67	0.00	0.00	0.00	18,476.67	15,564.06	2,912.61	0.00	2,912.61
ELECTRICITY	7,536.83	0.00	0.00	0.00	7,536.83	6,363.46	1,173.37	0.00	1,173.37
FUEL	2,046.25	0.00	0.00	0.00	2,046.25	87.64	1,958.61	0.00	1,958.61
TELEPHONE	3,376.95	0.00	0.00	0.00	3,376.95	2,305.81	1,071.14	0.00	1,071.14
CODIFICATION UPDATES	2,400.00	0.00	0.00	0.00	2,400.00	0.00	2,400.00	2,400.00	0.00
POSTAGE	2,091.31	0.00	0.00	0.00	2,091.31	1,841.31	250.00	0.00	250.00
GROUND SUPPLIES	600.00	0.00	0.00	0.00	600.00	600.00	0.00	0.00	0.00
COPIER SUPPLIES	887.71	0.00	0.00	0.00	887.71	334.95	552.76	0.00	552.76
MAINTENANCE SUPPLIES	266.17	0.00	0.00	0.00	266.17	0.00	266.17	0.00	266.17
TOTAL	45,935.46	0.00	0.00	0.00	45,935.46	29,941.39	15,994.07	2,400.00	13,594.07
<b>01019 - TOWN HALL CAPITAL</b>									
NEW FLOOR COA HALLWAY	1,572.50	0.00	0.00	0.00	1,572.50	0.00	1,572.50	1,572.50	0.00
ROOF DESIGN	280.00	0.00	0.00	0.00	280.00	280.00	0.00	0.00	0.00
TOTAL	1,852.50	0.00	0.00	0.00	1,852.50	280.00	1,572.50	1,572.50	0.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>185,447.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>185,447.20</b>	<b>130,546.37</b>	<b>54,900.83</b>	<b>29,972.04</b>	<b>24,928.79</b>

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01021 - POLICE DEPARTMENT SALARIES</b>									
POLICE CHIEF	4,137.52	0.00	0.00	0.00	4,137.52	4,137.52	0.00	0.00	0.00
SECRETARY	1,906.55	0.00	0.00	0.00	1,906.55	1,906.55	0.00	0.00	0.00
FULL TIME OFFICERS	42,388.06	0.00	0.00	0.00	42,388.06	42,388.06	0.00	0.00	0.00
PART TIME RECORDS CLERK	653.43	0.00	0.00	0.00	653.43	653.43	0.00	0.00	0.00
OVERTIME	7,505.26	0.00	0.00	0.00	7,505.26	7,505.26	0.00	0.00	0.00
RESERVE TRAINING	156.75	0.00	0.00	0.00	156.75	156.75	0.00	0.00	0.00
HOLIDAY STRAIGHT TIME	1,037.13	0.00	0.00	0.00	1,037.13	1,037.13	0.00	0.00	0.00
HOLIDAY PAY	5,463.76	0.00	0.00	0.00	5,463.76	5,463.76	0.00	0.00	0.00
COURT	228.11	0.00	0.00	0.00	228.11	228.11	0.00	0.00	0.00
RESERVES	1,002.57	0.00	0.00	0.00	1,002.57	1,002.57	0.00	0.00	0.00
LONGEVITY	1.24	0.00	0.00	0.00	1.24	1.24	0.00	0.00	0.00
TOTAL	64,480.38	0.00	0.00	0.00	64,480.38	64,480.38	0.00	0.00	0.00
<b>01021 - POLICE DEPARTMENT OPERATIONS</b>									
CONTRACTS	7,709.00	0.00	0.00	0.00	7,709.00	4,968.30	2,740.70	0.00	2,740.70
SCHOOL EXPENSE	1,332.85	0.00	0.00	0.00	1,332.85	1,164.49	168.36	0.00	168.36
UNIFORMS	940.70	0.00	0.00	0.00	940.70	940.70	0.00	0.00	0.00
MINOR EQUIPMENT	7,492.96	0.00	0.00	0.00	7,492.96	7,492.96	0.00	0.00	0.00
OFFICE SUPPLIES	705.49	0.00	0.00	0.00	705.49	701.19	4.30	0.00	4.30
CRIME SUPPLIES	881.00	0.00	0.00	0.00	881.00	717.84	163.16	0.00	163.16
MEDICAL SUPPLIES	2,753.88	0.00	0.00	0.00	2,753.88	2,753.88	0.00	0.00	0.00
MEDICAL REQUIREMENTS	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
TOTAL	22,815.88	0.00	0.00	0.00	22,815.88	19,739.36	3,076.52	0.00	3,076.52
<b>01021 - POLICE DEPARTMENT CAPITAL</b>									
PORTABLE RADIOS	6,198.53	0.00	0.00	0.00	6,198.53	6,198.53	0.00	0.00	0.00
COMPUTERS	3,006.02	0.00	0.00	0.00	3,006.02	3,006.02	0.00	0.00	0.00
PD PATROL BOAT	130,000.00	0.00	0.00	0.00	130,000.00	0.00	130,000.00	130,000.00	0.00
TOTAL	139,204.55	0.00	0.00	0.00	139,204.55	9,204.55	130,000.00	130,000.00	0.00
<b>01022 - DISPATCHER SALARIES</b>									
FULL TIME SALARY	6,309.36	0.00	0.00	0.00	6,309.36	6,309.36	0.00	0.00	0.00
OVERTIME	2,327.16	0.00	0.00	0.00	2,327.16	2,327.16	0.00	0.00	0.00
HOLIDAY STRAIGHT TIME	262.44	0.00	0.00	0.00	262.44	262.44	0.00	0.00	0.00
HOLIDAY PAY	564.96	0.00	0.00	0.00	564.96	564.96	0.00	0.00	0.00
PART TIME	1,167.25	0.00	0.00	0.00	1,167.25	1,167.25	0.00	0.00	0.00
SHIFT OVERLAP	234.00	0.00	0.00	0.00	234.00	234.00	0.00	0.00	0.00
TRAINING	24.56	0.00	0.00	0.00	24.56	24.56	0.00	0.00	0.00
TOTAL	10,889.73	0.00	0.00	0.00	10,889.73	10,889.73	0.00	0.00	0.00
<b>01022 - DISPATCHER OPERATIONS</b>									
IMA WITH WESTFIELD	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00
UNIFORMS	150.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
MINOR EQUIPMENT	250.00	0.00	0.00	0.00	250.00	245.92	4.08	0.00	4.08
TOTAL	25,400.00	0.00	0.00	0.00	25,400.00	25,245.92	154.08	0.00	154.08
<b>01023 - PUBLIC SAFETY BLD OPERATIONS</b>									
REPAIRS & MAINT	6,874.27	0.00	0.00	0.00	6,874.27	4,045.45	2,828.82	0.00	2,828.82
ELECTRICITY	15,443.33	0.00	0.00	0.00	15,443.33	7,079.54	8,363.79	0.00	8,363.79
FUEL	706.85	0.00	0.00	0.00	706.85	603.93	102.92	0.00	102.92
TELEPHONE	3,083.44	0.00	0.00	0.00	3,083.44	2,466.31	617.13	0.00	617.13
GROUNDS SUPPLIES	103.28	0.00	0.00	0.00	103.28	103.28	0.00	0.00	0.00
TOTAL	26,211.17	0.00	0.00	0.00	26,211.17	14,298.51	11,912.66	0.00	11,912.66
<b>01023 - PUBLIC SAFETY BLD CAPITAL</b>									
HAZMAT ABATEMENT	30,000.00	0.00	0.00	0.00	30,000.00	21,397.80	8,602.20	8,602.20	0.00
FIRE DEPT PLUMBING TOILET	2,420.00	0.00	0.00	0.00	2,420.00	0.00	2,420.00	2,420.00	0.00
TOTAL	32,420.00	0.00	0.00	0.00	32,420.00	21,397.80	11,022.20	11,022.20	0.00

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01024 - FIRE DEPARTMENT SALARIES</b>									
FIRE CHIEF SALARY	3,555.57	0.00	0.00	0.00	3,555.57	3,555.57	0.00	0.00	0.00
CALL FORCE STIPENDS	42,250.30	0.00	0.00	0.00	42,250.30	42,250.30	0.00	0.00	0.00
PART TIME CLERICAL	618.75	0.00	0.00	0.00	618.75	618.75	0.00	0.00	0.00
TOTAL	46,424.62	0.00	0.00	0.00	46,424.62	46,424.62	0.00	0.00	0.00
<b>01024 - FIRE DEPARTMENT OPERATIONS</b>									
RADIO MAINTENANCE SUPPLY	4,930.00	0.00	0.00	0.00	4,930.00	4,930.00	0.00	0.00	0.00
INSPECTIONS & REPAIRS	2,035.66	0.00	0.00	0.00	2,035.66	1,300.00	735.66	0.00	735.66
CONTRACTS & AGREEMENTS	2,300.00	0.00	0.00	0.00	2,300.00	731.50	1,568.50	0.00	1,568.50
TELEPHONE	906.14	0.00	0.00	0.00	906.14	621.42	284.72	0.00	284.72
DUES	50.00	0.00	0.00	0.00	50.00	50.00	0.00	0.00	0.00
EDUCATION AND TRAINING	1,156.19	0.00	0.00	0.00	1,156.19	340.90	815.29	0.00	815.29
UNIFORMS	1,855.55	0.00	0.00	0.00	1,855.55	660.00	1,195.55	0.00	1,195.55
CONFERENCE & TRAVEL	275.10	0.00	0.00	0.00	275.10	29.30	245.80	0.00	245.80
MINOR EQUIPMENT	3,780.05	0.00	0.00	0.00	3,780.05	1,404.77	2,375.28	0.00	2,375.28
SUPPLIES	3,098.73	0.00	0.00	0.00	3,098.73	1,451.56	1,647.17	0.00	1,647.17
TURN OUT GEAR	140.00	0.00	0.00	0.00	140.00	0.00	140.00	0.00	140.00
CAREER CLOTHING	1,482.55	0.00	0.00	0.00	1,482.55	1,113.50	369.05	0.00	369.05
HARDWARE & SOFTWARE	4,900.00	0.00	0.00	0.00	4,900.00	4,073.97	826.03	0.00	826.03
TOTAL	26,909.97	0.00	0.00	0.00	26,909.97	16,706.92	10,203.05	0.00	10,203.05
<b>01024 - FIRE DEPARTMENT CAPITAL</b>									
FIRE DEPT PICKUP TRUCK	39,900.00	0.00	0.00	0.00	39,900.00	39,900.00	0.00	0.00	0.00
FIRE VEHICLE UTILITY BOX	5,000.00	0.00	0.00	0.00	5,000.00	4,040.68	959.32	959.32	0.00
TOTAL	44,900.00	0.00	0.00	0.00	44,900.00	43,940.68	959.32	959.32	0.00
<b>01061 - EMS SALARIES</b>									
DAYTIME EMT/FF	30,833.99	0.00	0.00	0.00	30,833.99	30,833.99	0.00	0.00	0.00
OVERTIME	7,327.50	0.00	0.00	0.00	7,327.50	7,327.50	0.00	0.00	0.00
HOLIDAY PAY	872.52	0.00	0.00	0.00	872.52	872.52	0.00	0.00	0.00
CALL FORCE SALARIES	4,269.25	0.00	0.00	0.00	4,269.25	4,269.25	0.00	0.00	0.00
OFFICER IN CHARGE	336.00	0.00	0.00	0.00	336.00	336.00	0.00	0.00	0.00
TOTAL	43,639.26	0.00	0.00	0.00	43,639.26	43,639.26	0.00	0.00	0.00
<b>01061 - EMS OPERATIONS</b>									
INSPECTIONS & REPAIRS	9,000.00	0.00	0.00	0.00	9,000.00	8,170.74	829.26	0.00	829.26
CONTRACTS & AGREEMENTS	2,696.84	0.00	0.00	0.00	2,696.84	1,544.84	1,152.00	0.00	1,152.00
RECERTIFICATIONS/SUBSCRIPTIONS	150.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00
EDUCATION & TRAINING	2,181.25	0.00	0.00	0.00	2,181.25	0.00	2,181.25	0.00	2,181.25
AMBULANCE BILLING	1,939.72	0.00	0.00	0.00	1,939.72	1,939.72	0.00	0.00	0.00
MINOR EQUIPMENT	3,069.10	0.00	0.00	0.00	3,069.10	969.10	2,100.00	0.00	2,100.00
SUPPLIES	1,757.54	0.00	0.00	0.00	1,757.54	746.63	1,010.91	0.00	1,010.91
OXYGEN & EXTINGUISHER REFILLS	226.36	0.00	0.00	0.00	226.36	0.00	226.36	0.00	226.36
MEDICAL SUPPLIES	2,717.21	0.00	0.00	0.00	2,717.21	707.83	2,009.38	0.00	2,009.38
PERSONAL PROTECTIVE EQUIPMENT	1,051.35	0.00	0.00	0.00	1,051.35	0.00	1,051.35	0.00	1,051.35
TOTAL	24,789.37	0.00	0.00	0.00	24,789.37	14,228.86	10,560.51	0.00	10,560.51
<b>01061 - EMS CAPITAL</b>									
FIRE/EMS AMBULANCE	290,000.00	0.00	0.00	0.00	290,000.00	0.00	290,000.00	290,000.00	0.00
AUTO CPR DEVICES	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
ALS EQUIP/STOCK FOR AMBULANCE	385.50	0.00	0.00	0.00	385.50	4.02	381.48	381.48	0.00
TOTAL	305,385.50	0.00	0.00	0.00	305,385.50	15,004.02	290,381.48	290,381.48	0.00
<b>01025 - BUILDING/PLUMBING/ELECTRIC SALARIES</b>									
BUILDING INSPECTOR SALARY	2,492.31	0.00	0.00	0.00	2,492.31	2,492.31	0.00	0.00	0.00
TOTAL	2,492.31	0.00	0.00	0.00	2,492.31	2,492.31	0.00	0.00	0.00

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01026 - EMERGENCY MANAGEMENT OPERATIONS</b>									
INTERNET	261.78	0.00	0.00	0.00	261.78	37.99	223.79	0.00	223.79
CELL PHONE	235.36	0.00	0.00	0.00	235.36	42.24	193.12	0.00	193.12
TOTAL	497.14	0.00	0.00	0.00	497.14	80.23	416.91	0.00	416.91
<b>01027 - ANIMAL CONTROL SALARIES</b>									
ANIMAL CONTROL OFFICER	1,091.04	0.00	0.00	0.00	1,091.04	1,091.04	0.00	0.00	0.00
PART TIME HELP	534.17	0.00	0.00	0.00	534.17	534.17	0.00	0.00	0.00
TOTAL	1,625.21	0.00	0.00	0.00	1,625.21	1,625.21	0.00	0.00	0.00
<b>01027 - ANIMAL CONTROL OPERATIONS</b>									
MAINTENANCE SUPPLIES	480.44	0.00	0.00	0.00	480.44	409.23	71.21	0.00	71.21
CONTRACTS AND AGREEMENTS	1,487.67	0.00	0.00	0.00	1,487.67	1,487.67	0.00	0.00	0.00
TOTAL	1,968.11	0.00	0.00	0.00	1,968.11	1,896.90	71.21	0.00	71.21
<b>01028 - LAKE MANAGEMENT SALARIES</b>									
CLERICAL SALARY	114.30	0.00	0.00	0.00	114.30	114.30	0.00	0.00	0.00
TOTAL	114.30	0.00	0.00	0.00	114.30	114.30	0.00	0.00	0.00
<b>01028 - LAKE MANAGEMENT OPERATIONS</b>									
ELECTRICITY	316.03	0.00	0.00	0.00	316.03	62.47	253.56	0.00	253.56
TELEPHONE	309.50	0.00	0.00	0.00	309.50	171.72	137.78	0.00	137.78
SUPPLIES	153.28	0.00	0.00	0.00	153.28	153.28	0.00	0.00	0.00
SECURITY	650.00	0.00	0.00	0.00	650.00	650.00	0.00	0.00	0.00
TOTAL	1,428.81	0.00	0.00	0.00	1,428.81	1,037.47	391.34	0.00	391.34
<b>01028 - LAKE MANAGEMENT CAPITAL</b>									
LAKE LEVEL/RAINFALL/TEMP	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00
REPLACE SECURITY CAMERA	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
SECURITY CAMERA/CONNECT	4,000.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00	0.00
TOTAL	6,000.00	0.00	0.00	0.00	6,000.00	1,000.00	5,000.00	5,000.00	0.00
<b>01029 - LAKE RESTORATION CAPITAL</b>									
CANAL BROOK DAM & LOG	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
TOTAL	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
<b>TOTAL PUBLIC SAFETY</b>	<b>829,096.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>829,096.31</b>	<b>354,947.03</b>	<b>474,149.28</b>	<b>437,363.00</b>	<b>36,786.28</b>

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01030 - GAS &amp; OIL OPERATIONS</b>									
GAS & OIL	5,387.22	0.00	0.00	0.00	5,387.22	345.79	5,041.43	0.00	5,041.43
TOTAL	5,387.22	0.00	0.00	0.00	5,387.22	345.79	5,041.43	0.00	5,041.43
<b>01031 - DPW - HIGHWAY DIVISION SALARIES</b>									
DPW DIRECTOR SALARY	2,190.02	0.00	0.00	0.00	2,190.02	2,190.02	0.00	0.00	0.00
DPW SUPERVISOR SALARY	1,102.98	0.00	0.00	0.00	1,102.98	1,102.98	0.00	0.00	0.00
FULL TIME SALARY	14,540.09	0.00	0.00	0.00	14,540.09	14,540.09	0.00	0.00	0.00
DPW SPECIAL ASSISTANT	706.97	0.00	0.00	0.00	706.97	706.97	0.00	0.00	0.00
OVERTIME	1,154.55	0.00	0.00	0.00	1,154.55	1,154.55	0.00	0.00	0.00
LONGEVITY	2.89	0.00	0.00	0.00	2.89	2.89	0.00	0.00	0.00
TOTAL	19,697.50	0.00	0.00	0.00	19,697.50	19,697.50	0.00	0.00	0.00
<b>01031 - DPW - HIGHWAY DIVISION OPERATIONS</b>									
GARAGE REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
GARAGE CONTRACTS AND AGREEMENTS	248.56	0.00	0.00	0.00	248.56	247.16	1.40	0.00	1.40
UTILITIES	7,227.26	0.00	0.00	0.00	7,227.26	1,459.61	5,767.65	0.00	5,767.65
STREET SWEEPING	1,558.00	0.00	0.00	0.00	1,558.00	1,206.00	352.00	0.00	352.00
CONFERENCE/TRAVEL/EDUCATION	12.34	0.00	0.00	0.00	12.34	0.00	12.34	0.00	12.34
FORESTRY	2,863.05	0.00	0.00	0.00	2,863.05	2,789.50	73.55	0.00	73.55
SUPPLIES	1,187.08	0.00	0.00	0.00	1,187.08	1,079.18	107.90	0.00	107.90
DRAINAGE SUPPLIES	3,617.33	0.00	0.00	0.00	3,617.33	3,509.14	108.19	0.00	108.19
TRAP ROCK	1,234.77	0.00	0.00	0.00	1,234.77	1,035.51	199.26	0.00	199.26
HOT/COLD PATCHING	6,205.51	0.00	0.00	0.00	6,205.51	1,178.51	5,027.00	0.00	5,027.00
MAINTENANCE SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
TOTAL	27,153.90	0.00	0.00	0.00	27,153.90	13,504.61	13,649.29	0.00	13,649.29
<b>01031 - DPW - HIGHWAY DIVISION CAPITAL</b>									
PARKING LOT IMPROVEMENTS	20,000.00	0.00	0.00	0.00	20,000.00	0.00	20,000.00	20,000.00	0.00
PAVING PROJECTS	10,263.39	0.00	0.00	0.00	10,263.39	10,263.39	0.00	0.00	0.00
CONSTRUCTION	1,697.02	0.00	0.00	0.00	1,697.02	1,533.99	163.03	163.03	0.00
IMPROVEMENTS	8,971.53	0.00	0.00	0.00	8,971.53	6,839.26	2,132.27	2,132.27	0.00
ENGINEERING FOR ROOF	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
REVERE ROAD EASEMENT	10,416.00	0.00	0.00	0.00	10,416.00	0.00	10,416.00	10,416.00	0.00
REVERE ROAD APPRAISAL FOR TAKING	25,000.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00
PAVING PROJECT 5-17-22 STM	700,000.00	0.00	0.00	0.00	700,000.00	333,696.12	366,303.88	366,303.88	0.00
TOTAL	791,347.94	0.00	0.00	0.00	791,347.94	352,332.76	439,015.18	424,015.18	15,000.00
<b>01032 - DPW - HIGHWAY CHAPTER 90 OPERATIONS</b>									
CH 90 TOWN SHARE	4,773.58	0.00	0.00	0.00	4,773.58	4,773.58	0.00	0.00	0.00
TOTAL	4,773.58	0.00	0.00	0.00	4,773.58	4,773.58	0.00	0.00	0.00
<b>01033 - STREET LIGHTING OPERATIONS</b>									
STREET LIGHTING	6,022.36	0.00	0.00	0.00	6,022.36	5,042.57	979.79	0.00	979.79
TOTAL	6,022.36	0.00	0.00	0.00	6,022.36	5,042.57	979.79	0.00	979.79
<b>01034 - DPW - HIGHWAY ROAD MACHINERY OPERATIONS</b>									
UNIFORMS	664.64	0.00	0.00	0.00	664.64	68.76	595.88	0.00	595.88
GARAGE SUPPLIES	1,355.85	0.00	0.00	0.00	1,355.85	418.82	937.03	0.00	937.03
PARTS	1,003.32	0.00	0.00	0.00	1,003.32	241.10	762.22	0.00	762.22
TIRES	1,214.00	0.00	0.00	0.00	1,214.00	920.00	294.00	0.00	294.00
TOTAL	4,237.81	0.00	0.00	0.00	4,237.81	1,648.68	2,589.13	0.00	2,589.13
<b>01034 - DPW - HIGHWAY ROAD MACHINERY CAPITAL</b>									
TRACTOR WITH MOWER	185,000.00	0.00	0.00	0.00	185,000.00	0.00	185,000.00	185,000.00	0.00
TOTAL	185,000.00	0.00	0.00	0.00	185,000.00	0.00	185,000.00	185,000.00	0.00
<b>01040 - DPW HIGHWAY ENGINEERING SALARIES</b>									
SW TECHNICIAN & SUMMER HELP	748.00	0.00	0.00	0.00	748.00	748.00	0.00	0.00	0.00
TOTAL	748.00	0.00	0.00	0.00	748.00	748.00	0.00	0.00	0.00

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01040 - DPW HIGHWAY ENGINEERING OPERATIONS</b>									
TESTING AND SAMPLING	6,141.63	0.00	0.00	0.00	6,141.63	1,291.63	4,850.00	0.00	4,850.00
TELEPHONE	84.22	0.00	0.00	0.00	84.22	75.98	8.24	0.00	8.24
DEP PERMITS	5,400.00	0.00	0.00	0.00	5,400.00	5,400.00	0.00	0.00	0.00
SUPPLIES	398.76	0.00	0.00	0.00	398.76	165.99	232.77	0.00	232.77
TOTAL	12,024.61	0.00	0.00	0.00	12,024.61	6,933.60	5,091.01	0.00	5,091.01
<b>01036 - DPW - SOLID WASTE SALARIES</b>									
FULL TIME SALARY	5,007.49	0.00	0.00	0.00	5,007.49	5,007.49	0.00	0.00	0.00
OVERTIME	1,727.86	0.00	0.00	0.00	1,727.86	1,727.86	0.00	0.00	0.00
TOTAL	6,735.35	0.00	0.00	0.00	6,735.35	6,735.35	0.00	0.00	0.00
<b>01036 - DPW - SOLID WASTE OPERATIONS</b>									
VEHICLE REPAIR	2,530.78	0.00	0.00	0.00	2,530.78	0.00	2,530.78	0.00	2,530.78
COMPACTOR REPAIR	545.18	0.00	0.00	0.00	545.18	0.00	545.18	0.00	545.18
ELECTRICITY	894.78	0.00	0.00	0.00	894.78	506.97	387.81	0.00	387.81
UNIFORMS	936.33	0.00	0.00	0.00	936.33	29.12	907.21	0.00	907.21
REFUSE FEES	41,071.71	0.00	0.00	0.00	41,071.71	7,885.52	33,186.19	0.00	33,186.19
SUPPLIES	1,270.34	0.00	0.00	0.00	1,270.34	1,100.00	170.34	0.00	170.34
ENVIRONMENTAL MONITORING	2,951.42	0.00	0.00	0.00	2,951.42	2,887.17	64.25	0.00	64.25
LAND CLOSURES	7,775.70	0.00	0.00	0.00	7,775.70	7,775.70	0.00	0.00	0.00
TOTAL	57,976.24	0.00	0.00	0.00	57,976.24	20,184.48	37,791.76	0.00	37,791.76
<b>01036 - DPW - SOLID WASTE CAPITAL</b>									
40 YARD TRASH BOX	3,700.00	0.00	0.00	0.00	3,700.00	1,800.00	1,900.00	1,900.00	0.00
TOTAL	3,700.00	0.00	0.00	0.00	3,700.00	1,800.00	1,900.00	1,900.00	0.00
<b>TOTAL PUBLIC WORKS</b>	<b>1,124,804.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,124,804.51</b>	<b>433,746.92</b>	<b>691,057.59</b>	<b>610,915.18</b>	<b>80,142.41</b>

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01038 - CEMETERY SALARIES</b>									
SEXTON STIPEND	608.13	0.00	0.00	0.00	608.13	608.13	0.00	0.00	0.00
PART TIME AND SEASONAL	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
TOTAL	1,608.13	0.00	0.00	0.00	1,608.13	1,608.13	0.00	0.00	0.00
<b>01038 - CEMETERY OPERATIONS</b>									
REPAIRS & MAINTENANCE	406.69	0.00	0.00	0.00	406.69	406.69	0.00	0.00	0.00
ELECTRICITY	171.79	0.00	0.00	0.00	171.79	45.50	126.29	0.00	126.29
TOTAL	578.48	0.00	0.00	0.00	578.48	452.19	126.29	0.00	126.29
<b>01038 - CEMETERY CAPITAL</b>									
SURVEY OLD PT ON NEW CEMETERY	3,722.25	0.00	0.00	0.00	3,722.25	3,000.00	722.25	722.25	0.00
MOWER	5,000.00	0.00	0.00	0.00	5,000.00	3,299.99	1,700.01	1,700.00	0.01
TOTAL	8,722.25	0.00	0.00	0.00	8,722.25	6,299.99	2,422.26	2,422.25	0.01
<b>01039 - BOARD OF HEALTH SALARIES</b>									
INSPECTOR'S SALARY	2,086.30	0.00	0.00	0.00	2,086.30	2,086.30	0.00	0.00	0.00
NURSE	160.00	0.00	0.00	0.00	160.00	160.00	0.00	0.00	0.00
CLERICAL PART-TIME	68.85	0.00	0.00	0.00	68.85	68.85	0.00	0.00	0.00
TOTAL	2,315.15	0.00	0.00	0.00	2,315.15	2,315.15	0.00	0.00	0.00
<b>01041 - COUNCIL ON AGING SALARIES</b>									
DIRECTOR SALARY	1,836.00	0.00	0.00	0.00	1,836.00	1,836.00	0.00	0.00	0.00
SHINE COUNSELOR	198.00	0.00	0.00	0.00	198.00	198.00	0.00	0.00	0.00
CLERICAL PART TIME	1,758.70	0.00	0.00	0.00	1,758.70	1,758.70	0.00	0.00	0.00
TOTAL	3,792.70	0.00	0.00	0.00	3,792.70	3,792.70	0.00	0.00	0.00
<b>TOTAL HUMAN SERVICES</b>	<b>17,016.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,016.71</b>	<b>14,468.16</b>	<b>2,548.55</b>	<b>2,422.25</b>	<b>126.30</b>



FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01043 - LIBRARY SALARIES</b>									
DIRECTOR'S SALARY	2,388.46	0.00	0.00	0.00	2,388.46	2,388.46	0.00	0.00	0.00
ASST DIRECTOR'S SALARY	1,653.03	0.00	0.00	0.00	1,653.03	1,653.03	0.00	0.00	0.00
STAFF SALARIES	5,558.30	0.00	0.00	0.00	5,558.30	5,558.30	0.00	0.00	0.00
TOTAL	9,599.79	0.00	0.00	0.00	9,599.79	9,599.79	0.00	0.00	0.00
<b>01043 - LIBRARY OPERATIONS</b>									
MAINTENANCE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
CONTRACTS & AGREEMENTS	422.20	0.00	0.00	0.00	422.20	134.63	287.57	0.00	287.57
ELECTRICITY	3,350.02	0.00	0.00	0.00	3,350.02	2,153.49	1,196.53	0.00	1,196.53
FUEL	1,807.35	0.00	0.00	0.00	1,807.35	285.59	1,521.76	0.00	1,521.76
TELEPHONE	454.92	0.00	0.00	0.00	454.92	272.15	182.77	0.00	182.77
SUPPLIES	178.50	0.00	0.00	0.00	178.50	0.00	178.50	0.00	178.50
INFORMATIONAL MATERIAL	5,196.44	0.00	0.00	0.00	5,196.44	5,022.94	173.50	0.00	173.50
TOTAL	12,409.43	0.00	0.00	0.00	12,409.43	7,868.80	4,540.63	0.00	4,540.63
<b>01043 - LIBRARY CAPITAL</b>									
CARPET REPLACEMENT PROGRAM	5,296.02	0.00	0.00	0.00	5,296.02	0.00	5,296.02	5,296.02	0.00
TOTAL	5,296.02	0.00	0.00	0.00	5,296.02	0.00	5,296.02	5,296.02	0.00
<b>01044 - PARK &amp; RECREATION SALARIES</b>									
PART TIME SALARIES	570.00	0.00	0.00	0.00	570.00	570.00	0.00	0.00	0.00
ACTIVITIES SALARIES	705.60	0.00	0.00	0.00	705.60	705.60	0.00	0.00	0.00
RAILS TO TRAILS	375.00	0.00	0.00	0.00	375.00	375.00	0.00	0.00	0.00
PRIOR YEAR BEACH SALARIES	2,808.87	0.00	0.00	0.00	2,808.87	2,808.87	0.00	0.00	0.00
TOTAL	4,459.47	0.00	0.00	0.00	4,459.47	4,459.47	0.00	0.00	0.00
<b>01044 - PARK &amp; RECREATION OPERATIONS</b>									
CONTRACTS & AGREEMENTS	506.05	0.00	0.00	0.00	506.05	409.96	96.09	0.00	96.09
VARIOUS PROGRAMS	297.07	0.00	0.00	0.00	297.07	73.07	224.00	0.00	224.00
BEACH EXPENSES	1,718.57	0.00	0.00	0.00	1,718.57	1,160.52	558.05	0.00	558.05
BEACH WINTERIZE BUILDING	166.96	0.00	0.00	0.00	166.96	0.00	166.96	0.00	166.96
WHALLEY PARK SPRINKLER	464.30	0.00	0.00	0.00	464.30	0.00	464.30	0.00	464.30
WHALLEY PARK SUPPLIES	72.74	0.00	0.00	0.00	72.74	0.00	72.74	0.00	72.74
RAILS TO TRAILS	700.00	0.00	0.00	0.00	700.00	560.34	139.66	0.00	139.66
TOTAL	3,925.69	0.00	0.00	0.00	3,925.69	2,203.89	1,721.80	0.00	1,721.80
<b>01044 - PARK &amp; RECREATION CAPITAL</b>									
BEACH TREE REMOVAL & TRIMMING	325.00	0.00	0.00	0.00	325.00	0.00	325.00	325.00	0.00
ROOT DAMAGE REPAIR	6,675.00	0.00	0.00	0.00	6,675.00	0.00	6,675.00	6,675.00	0.00
TOTAL	7,000.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00	7,000.00	0.00
<b>01067 - CHANNEL 15 SALARIES</b>									
SALARY	1,060.00	0.00	0.00	0.00	1,060.00	1,060.00	0.00	0.00	0.00
TOTAL	1,060.00	0.00	0.00	0.00	1,060.00	1,060.00	0.00	0.00	0.00
<b>01067 - CHANNEL 15 OPERATIONS</b>									
CONTRACTS & AGREEMENTS	1,550.00	0.00	0.00	0.00	1,550.00	1,550.00	0.00	0.00	0.00
TELEPHONE-TOWN CRIER	62.11	0.00	0.00	0.00	62.11	37.99	24.12	0.00	24.12
SUPPLIES	353.86	0.00	0.00	0.00	353.86	353.86	0.00	0.00	0.00
HARDWARE & SOFTWARE	828.19	0.00	0.00	0.00	828.19	178.19	650.00	0.00	650.00
TOTAL	2,794.16	0.00	0.00	0.00	2,794.16	2,120.04	674.12	0.00	674.12
<b>01067 - CHANNEL 15 CAPITAL</b>									
COMPUTER EQUIPMENT	861.83	0.00	0.00	0.00	861.83	861.83	0.00	0.00	0.00
BROADCAST INFRASTRUCTURE	49,772.33	0.00	0.00	0.00	49,772.33	45,176.61	4,595.72	4,592.15	3.57
TOTAL	50,634.16	0.00	0.00	0.00	50,634.16	46,038.44	4,595.72	4,592.15	3.57
<b>01070 - AGRICULTURAL COMMISSION OPERATIONS</b>									
SUPPLIES	950.00	0.00	0.00	0.00	950.00	947.55	2.45	0.00	2.45
TOTAL	950.00	0.00	0.00	0.00	950.00	947.55	2.45	0.00	2.45
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>98,128.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>98,128.72</b>	<b>74,297.98</b>	<b>23,830.74</b>	<b>16,888.17</b>	<b>6,942.57</b>

FY23 PRIOR YEAR GENERAL FUND ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO FREE CASH
<b>01051 - CASUALTY INSURANCE OPERATIONS</b>									
PROPERTY & CASUALTY INS	2,412.00	0.00	0.00	0.00	2,412.00	2,412.00	0.00	0.00	0.00
TOTAL	2,412.00	0.00	0.00	0.00	2,412.00	2,412.00	0.00	0.00	0.00
<b>01053 - HEALTH INSURANCE OPERATIONS</b>									
HEALTH	13,579.63	0.00	0.00	0.00	13,579.63	1,897.13	11,682.50	0.00	11,682.50
TOTAL	13,579.63	0.00	0.00	0.00	13,579.63	1,897.13	11,682.50	0.00	11,682.50
<b>01054 - MEDICARE INSURANCE OPERATIONS</b>									
MEDICARE	4,100.30	0.00	0.00	0.00	4,100.30	4,100.30	0.00	0.00	0.00
TOTAL	4,100.30	0.00	0.00	0.00	4,100.30	4,100.30	0.00	0.00	0.00
<b>TOTAL DEBT, INTEREST &amp; INSURANCE</b>	<b>20,091.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,091.93</b>	<b>8,409.43</b>	<b>11,682.50</b>	<b>0.00</b>	<b>11,682.50</b>
<b>TOTAL PRIOR YEAR GENERAL FUND</b>	<b>2,274,585.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,274,585.38</b>	<b>1,016,415.89</b>	<b>1,258,169.49</b>	<b>1,097,560.64</b>	<b>160,608.85</b>
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>GRAND TOTAL PRIOR YEAR GENERAL FUND</b>	<b>2,274,585.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,274,585.38</b>	<b>1,016,415.89</b>	<b>1,258,169.49</b>	<b>1,097,560.64</b>	<b>160,608.85</b>

FY23 BUDGET REPORT WATER DIVISION ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	CARRIED FORWARD	TO RETAINED EARNINGS
<b>ELECTED SALARIES</b>									
ELECTED SALARIES	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
TOTAL	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
<b>SALARIES</b>									
DIRECTOR	34,367.00	0.00	0.00	0.00	34,367.00	33,049.72	1,317.28	1,316.73	0.55
CLERICAL	47,186.00	0.00	0.00	0.00	47,186.00	45,378.05	1,807.95	1,807.89	0.06
FULL TIME	187,486.00	0.00	380.00	0.00	187,866.00	180,667.99	7,198.01	7,197.92	0.09
SUPERVISOR	16,314.00	0.00	0.00	0.00	16,314.00	15,457.70	856.30	625.02	231.28
DPW SPECIAL ASSISTANT	20,518.00	0.00	410.00	0.00	20,928.00	20,126.43	801.57	801.84	(0.27)
OVERTIME	15,600.00	0.00	2,110.00	0.00	17,710.00	23,986.65	(6,276.65)	350.59	(6,627.24)
PART TIME LABORERS	6,634.00	0.00	0.00	0.00	6,634.00	0.00	6,634.00	0.00	6,634.00
CLERICAL PART TIME	8,927.00	0.00	0.00	0.00	8,927.00	5,292.00	3,635.00	399.84	3,235.16
LONGEVITY	1,350.00	0.00	0.00	0.00	1,350.00	1,200.16	149.84	0.00	149.84
TOTAL	338,382.00	0.00	2,900.00	0.00	341,282.00	325,158.70	16,123.30	12,499.83	3,623.47
<b>OPERATIONS</b>									
ADVERTISEMENTS	1,050.00	0.00	0.00	0.00	1,050.00	1,092.00	(42.00)	0.00	(42.00)
TRUCK & GENERAL REPAIR	6,000.00	0.00	0.00	0.00	6,000.00	2,978.11	3,021.89	584.01	2,437.88
CONTRACTED EQUIPMENT	30,000.00	0.00	0.00	0.00	30,000.00	17,268.43	12,731.57	525.94	12,205.63
PUMP STATION	98,000.00	0.00	0.00	0.00	98,000.00	91,555.39	6,444.61	11,149.52	(4,704.91)
GAS & OIL	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
OFFICE TELEPHONE & CELLPHONE	3,192.00	0.00	0.00	0.00	3,192.00	2,569.17	622.83	124.47	498.36
DUES	1,000.00	0.00	0.00	0.00	1,000.00	450.00	550.00	0.00	550.00
CONSULTANT	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
TESTING OF WATER	15,000.00	0.00	0.00	0.00	15,000.00	2,851.50	12,148.50	0.00	12,148.50
FOOD EXPENSE	300.00	0.00	0.00	0.00	300.00	300.00	0.00	0.00	300.00
POSTAGE	10,000.00	0.00	0.00	0.00	10,000.00	12,856.84	(2,856.84)	0.00	(2,856.84)
UNIFORM ALLOW.	3,400.00	0.00	0.00	0.00	3,400.00	2,014.46	1,385.54	60.53	1,325.01
CONFERENCE & TRAVEL & EDUCATION	2,500.00	0.00	0.00	0.00	2,500.00	3,147.04	(647.04)	9.59	(656.63)
DEP PERMITS	3,000.00	0.00	0.00	0.00	3,000.00	2,872.42	127.58	0.00	127.58
CITY OF SPRINGFIELD	50,000.00	0.00	0.00	0.00	50,000.00	50,976.00	(976.00)	9,824.00	(10,800.00)
OFFICE SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00	4,802.79	197.21	0.00	197.21
STOCK SUPPLIES	21,000.00	0.00	0.00	0.00	21,000.00	13,756.12	7,243.88	818.43	6,425.45
SURFACE MATERIAL	6,000.00	0.00	0.00	0.00	6,000.00	1,962.72	4,037.28	0.00	4,037.28
TOOLS & EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	417.89	1,582.11	37.99	1,544.12
DIG SAFE MEMBERSHIP	1,000.00	0.00	0.00	0.00	1,000.00	411.00	589.00	589.00	0.00
DISINFECTION PRODUCT	8,000.00	0.00	0.00	0.00	8,000.00	3,250.68	4,749.32	1,228.21	3,521.11
PRINTING BILLS	3,000.00	0.00	0.00	0.00	3,000.00	2,101.22	898.78	0.00	898.78
PHYSICALS	500.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00	500.00
BACKFLOW INSPECTION	6,000.00	0.00	0.00	0.00	6,000.00	7,273.00	(1,273.00)	1,625.00	(2,898.00)
WATER METER AMI SYSTEM	20,000.00	0.00	0.00	0.00	20,000.00	22,400.14	(2,400.14)	2,100.00	(4,500.14)
ADMIN EXP TO TOWN	95,000.00	0.00	0.00	0.00	95,000.00	95,000.00	0.00	0.00	0.00
MEDICARE	4,600.00	0.00	0.00	0.00	4,600.00	4,600.00	0.00	0.00	0.00
HEALTH INSURANCE	54,000.00	0.00	0.00	0.00	54,000.00	48,057.18	5,942.82	0.00	5,942.82
TOTAL	466,542.00	0.00	0.00	0.00	466,542.00	409,664.10	56,877.90	28,676.69	28,201.21
<b>CAPITAL</b>									
SCADA UPGRADES / IMPROVEMENTS	10,000.00	0.00	0.00	0.00	10,000.00	1,137.83	8,862.17	8,862.17	0.00
WATER MGT ACT PERMIT	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00
TOTAL	25,000.00	0.00	0.00	0.00	25,000.00	1,137.83	23,862.17	23,862.17	0.00

FY23 BUDGET REPORT WATER DIVISION ACCOUNT NAME	FISCAL YEAR 2023	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL FY23 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	CARRIED FORWARD	TO RETAINED EARNINGS
<b>PRINCIPAL</b>									
PUMP STATION	35,000.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00	0.00	0.00
DPW SITE & GARAGE	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00
NEW TANK 2012	10,950.00	0.00	0.00	0.00	10,950.00	10,949.75	0.25	0.00	0.25
NEW WATER STORAGE TANK 2015	25,053.00	0.00	0.00	0.00	25,053.00	25,053.00	0.00	0.00	0.00
WATER METERS	105,000.00	0.00	0.00	0.00	105,000.00	105,000.00	0.00	0.00	0.00
ABOVE GROUND FUEL TANK	7,500.00	0.00	0.00	0.00	7,500.00	7,500.00	0.00	0.00	0.00
PUMP STATION UPGRADES	80,000.00	0.00	0.00	0.00	80,000.00	80,000.00	0.00	0.00	0.00
COLLEGE HWY WATER MAIN REPLACEMENT	155,000.00	0.00	0.00	0.00	155,000.00	155,000.00	0.00	0.00	0.00
TOTAL	443,503.00	0.00	0.00	0.00	443,503.00	443,502.75	0.25	0.00	0.25
<b>INTEREST</b>									
PUMP STATION	10,457.00	0.00	0.00	0.00	10,457.00	10,456.25	0.75	0.00	0.75
DPW SITE & GARAGE	6,229.00	0.00	0.00	0.00	6,229.00	6,229.00	0.00	0.00	0.00
WATER TANK 2012	16,731.00	0.00	0.00	0.00	16,731.00	16,730.25	0.75	0.00	0.75
NEW WATER STORAGE TANK 2015	21,045.00	0.00	0.00	0.00	21,045.00	21,044.15	0.85	0.00	0.85
WATER METERS	27,625.00	0.00	0.00	0.00	27,625.00	27,625.00	0.00	0.00	0.00
ABOVE GROUND FUEL TANK	154.00	0.00	0.00	0.00	154.00	154.00	0.00	0.00	0.00
PUMP STATION UPGRADES	47,932.00	0.00	0.00	0.00	47,932.00	47,931.26	0.74	0.00	0.74
COLLEGE HWY WATER MAIN REPLACEMENT	92,000.00	0.00	0.00	0.00	92,000.00	92,000.00	0.00	0.00	0.00
TOTAL	222,173.00	0.00	0.00	0.00	222,173.00	222,169.91	3.09	0.00	3.09
<b>SALARY RESERVE</b>									
SALARY RESERVE	2,900.00	0.00	(2,900.00)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,900.00	0.00	(2,900.00)	0.00	0.00	0.00	0.00	0.00	0.00
<b>GRAND TOTAL WATER DEPARTMENT</b>	<b>1,500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500,000.00</b>	<b>1,403,133.29</b>	<b>96,866.71</b>	<b>65,038.69</b>	<b>31,828.02</b>

FY23 PRIOR YEAR WATER DIVISION ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	BUDGET FY 2023	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO RETAINED EARNINGS
<b>ELECTED SALARIES</b>									
ELECTED SALARIES	750.00	0.00	0.00	0.00	750.00	750.00	0.00	0.00	0.00
TOTAL	750.00	0.00	0.00	0.00	750.00	750.00	0.00	0.00	0.00
<b>SALARIES</b>									
DIRECTOR	1,098.44	0.00	0.00	0.00	1,098.44	1,098.44	0.00	0.00	0.00
CLERICAL	1,595.19	0.00	0.00	0.00	1,595.19	1,595.19	0.00	0.00	0.00
FULL TIME	7,840.95	0.00	0.00	0.00	7,840.95	7,840.95	0.00	0.00	0.00
SUPERVISOR	551.49	0.00	0.00	0.00	551.49	551.49	0.00	0.00	0.00
DPW SPECIAL ASSISTANT	707.97	0.00	0.00	0.00	707.97	707.97	0.00	0.00	0.00
OVERTIME	828.40	0.00	0.00	0.00	828.40	828.40	0.00	0.00	0.00
TOTAL	12,622.44	0.00	0.00	0.00	12,622.44	12,622.44	0.00	0.00	0.00
<b>OPERATIONS</b>									
CONTRACTED EQUIPMENT	400.12	0.00	0.00	0.00	400.12	133.10	267.02	0.00	267.02
PUMP STATION	11,589.51	0.00	0.00	0.00	11,589.51	8,149.71	3,439.80	0.00	3,439.80
OFFICE TELEPHONE & CELLPHONE	622.83	0.00	0.00	0.00	622.83	124.47	498.36	0.00	498.36
UNIFORM ALLOWANCE	376.27	0.00	0.00	0.00	376.27	26.10	350.17	0.00	350.17
CONFERENCE & TRAVEL & EDUCATION	112.32	0.00	0.00	0.00	112.32	0.00	112.32	0.00	112.32
CITY OF SPRINGFIELD	12,917.00	0.00	0.00	0.00	12,917.00	6,029.00	6,888.00	0.00	6,888.00
OFFICE SUPPLIES	1,297.96	0.00	0.00	0.00	1,297.96	0.00	1,297.96	0.00	1,297.96
STOCK SUPPLIES	217.61	0.00	0.00	0.00	217.61	0.00	217.61	0.00	217.61
TOOLS & EQUIPMENT	82.11	0.00	0.00	0.00	82.11	37.99	44.12	0.00	44.12
DIG SAFE MEMBERSHIP	633.00	0.00	0.00	0.00	633.00	157.00	476.00	0.00	476.00
PRINTING BILLS	2,119.27	0.00	0.00	0.00	2,119.27	177.11	1,942.16	0.00	1,942.16
TOTAL	30,368.00	0.00	0.00	0.00	30,368.00	14,834.48	15,533.52	0.00	15,533.52
<b>CAPITAL</b>									
LEAK DETECTION	5,700.00	0.00	0.00	0.00	5,700.00	0.00	5,700.00	5,700.00	0.00
HYDRANT REPLACEMENTS	5,126.62	0.00	0.00	0.00	5,126.62	3,890.00	1,236.62	0.00	1,236.62
SCADA UPGRADES	17,216.59	0.00	0.00	0.00	17,216.59	14,544.68	2,671.91	2,671.91	0.00
WELL I CHLORINATION	11,159.65	0.00	0.00	0.00	11,159.65	5,432.47	5,727.18	0.00	5,727.18
TOTAL	39,202.86	0.00	0.00	0.00	39,202.86	23,867.15	15,335.71	8,371.91	6,963.80
<b>GRAND TOTAL PRIOR YEAR WATER DEPARTMENT</b>	<b>82,943.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82,943.30</b>	<b>52,074.07</b>	<b>30,869.23</b>	<b>8,371.91</b>	<b>22,497.32</b>

FY23 BUDGET REPORT SEWER DIVISION ACCOUNT NAME	FY23 BUDGET	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL BUDGET FY 2023	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO RETAINED EARNINGS
<b>SALARIES</b>									
DPW SPECIAL ASSISTANT	20,509.00	0.00	410.00	0.00	20,919.00	20,117.42	801.58	801.50	0.08
MAINTENANCE STAFF	76,224.00	0.00	0.00	0.00	76,224.00	73,266.51	2,957.49	2,918.98	38.51
OVERTIME	24,440.00	0.00	2,090.00	0.00	26,530.00	23,582.23	2,947.77	949.78	1,997.99
CLERICAL PART-TIME	5,550.00	0.00	0.00	0.00	5,550.00	5,437.28	112.72	0.00	112.72
LONGEVITY	750.00	0.00	0.00	0.00	750.00	600.08	149.92	0.00	149.92
SEWER SUPERVISOR	16,314.00	0.00	0.00	0.00	16,314.00	15,457.71	856.29	625.02	231.27
TOTAL	143,787.00	0.00	2,500.00	0.00	146,287.00	138,461.23	7,825.77	5,295.28	2,530.49
<b>OPERATIONS</b>									
SEWAGE FLOW FEES	340,000.00	0.00	0.00	0.00	340,000.00	216,741.76	123,258.24	103,258.24	20,000.00
IMA-CITY OF WESTFIELD / LOCAL SHARE	224,049.00	0.00	0.00	0.00	224,049.00	224,048.68	0.32	0.00	0.32
STOCK SUPPLIES	11,000.00	0.00	0.00	0.00	11,000.00	7,269.19	3,730.81	1,315.56	2,415.25
TELEPHONE MONITORING	3,000.00	0.00	0.00	0.00	3,000.00	1,598.06	1,401.94	147.77	1,254.17
TESTING AND SAMPLING	950.00	0.00	0.00	0.00	950.00	0.00	950.00	0.00	950.00
PUMP STATIONS	32,000.00	0.00	0.00	0.00	32,000.00	24,363.96	7,636.04	2,224.41	5,411.63
UNIFORMS	1,200.00	0.00	0.00	0.00	1,200.00	952.17	247.83	122.83	125.00
CONTRACTED EQUIPMENT / SERVICES	19,500.00	0.00	0.00	0.00	19,500.00	24,474.44	(4,974.44)	1,314.78	(6,289.22)
OFFICE SUPPLIES	190.00	0.00	0.00	0.00	190.00	190.00	0.00	0.00	190.00
CONFERENCE EDUCATION	1,200.00	0.00	0.00	0.00	1,200.00	1,429.90	(229.90)	62.00	(291.90)
MISC EQUIPMENT	950.00	0.00	0.00	0.00	950.00	2,918.79	(1,968.79)	0.00	(1,968.79)
ODOR CONTROL PRODUCT	16,000.00	0.00	0.00	0.00	16,000.00	10,250.08	5,749.92	0.00	5,749.92
VEHICLE REPAIR	2,000.00	0.00	0.00	0.00	2,000.00	1,109.11	890.89	0.00	890.89
PHYSICALS	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00	200.00
EMPLOYEE HEALTH INSURANCE	11,900.00	0.00	0.00	0.00	11,900.00	11,527.68	372.32	0.00	372.32
TOTAL	664,139.00	0.00	0.00	0.00	664,139.00	526,683.82	137,455.18	108,445.59	29,009.59
<b>CAPITAL</b>									
GRINDER PUMP MAINT. EQUIP.	30,000.00	0.00	0.00	0.00	30,000.00	17,774.87	12,225.13	12,000.00	225.13
INFILTRATION/INFLOW REMOVAL	10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00
SCADA UPGRADES	10,000.00	0.00	0.00	0.00	10,000.00	6,646.88	3,353.12	3,333.12	20.00
TOTAL	50,000.00	0.00	0.00	0.00	50,000.00	24,421.75	25,578.25	15,333.12	10,245.13
<b>SALARY RESERVE</b>									
SALARY RESERVE ACCOUNT	2,500.00	0.00	(2,500.00)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,500.00	0.00	(2,500.00)	0.00	0.00	0.00	0.00	0.00	0.00
<b>PRINCIPAL</b>									
SEWER DEBT	265,338.00	0.00	0.00	0.00	265,338.00	265,337.32	0.68	0.00	0.68
SEWER INTERCEPTOR PROJECT \$2,200,000	29,192.00	0.00	0.00	0.00	29,192.00	29,191.37	0.63	0.00	0.63
TOTAL	294,530.00	0.00	0.00	0.00	294,530.00	294,528.69	1.31	0.00	1.31
<b>INTEREST</b>									
SEWER INTEREST	271,702.00	0.00	0.00	0.00	271,702.00	271,701.96	0.04	0.00	0.04
SEWER INTERCEPTOR PROJECT \$2,200,000	40,674.00	0.00	0.00	0.00	40,674.00	40,674.63	(0.63)	0.00	(0.63)
BOND ANTICIPATION/CONGAMOND RD-COLLEGE HWY-PO	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00
TOTAL	317,376.00	0.00	0.00	0.00	317,376.00	312,376.59	4,999.41	0.00	4,999.41
<b>GRAND TOTALSEWER DEPARTMENT</b>	<b>1,472,332.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,472,332.00</b>	<b>1,296,472.08</b>	<b>175,859.92</b>	<b>129,073.99</b>	<b>46,785.93</b>

FY23 PRIOR YEAR SEWER DIVISION ACCOUNT NAME	FY23 CARRIED FORWARD	RESERVE FUND TRANSFER	SPECIAL TOWN MEETING	END OF YEAR TRANSFERS	TOTAL BUDGET FY 2023	EXPENDED TO DATE	BALANCE TO DATE	CARRIED FORWARD	TO RETAINED EARNINGS
<b>SALARIES</b>									
DPW SPECIAL ASSISTANT	706.97	0.00	0.00	0.00	706.97	706.97	0.00	0.00	0.00
MAINTENANCE STAFF	2,576.90	0.00	0.00	0.00	2,576.90	2,576.90	0.00	0.00	0.00
OVERTIME	1,267.68	0.00	0.00	0.00	1,267.68	1,267.68	0.00	0.00	0.00
CLERICAL PART-TIME	425.52	0.00	0.00	0.00	425.52	425.52	0.00	0.00	0.00
SEWER SUPERVISOR	551.49	0.00	0.00	0.00	551.49	551.49	0.00	0.00	0.00
TOTAL	5,528.56	0.00	0.00	0.00	5,528.56	5,528.56	0.00	0.00	0.00
<b>OPERATIONS</b>									
SEWAGE FLOW FEES	80,510.28	0.00	0.00	0.00	80,510.28	70,312.52	10,197.76	0.00	10,197.76
STOCK SUPPLIES	617.60	0.00	0.00	0.00	617.60	329.65	287.95	0.00	287.95
TELEPHONE MONITORING	889.39	0.00	0.00	0.00	889.39	148.06	741.33	0.00	741.33
PUMP STATIONS	4,851.16	0.00	0.00	0.00	4,851.16	4,661.41	189.75	0.00	189.75
CONTRACTED EQUIPMENT / SERVICES	6,492.32	0.00	0.00	0.00	6,492.32	6,492.12	0.20	0.00	0.20
TOTAL	93,360.75	0.00	0.00	0.00	93,360.75	81,943.76	11,416.99	0.00	11,416.99
<b>CAPITAL</b>									
INFILTRATION/INFLOW REMOVAL	16,550.00	0.00	0.00	0.00	16,550.00	0.00	16,550.00	0.00	16,550.00
SCADA UPGRADES	55.00	0.00	0.00	0.00	55.00	55.00	0.00	0.00	0.00
TOTAL	16,605.00	0.00	0.00	0.00	16,605.00	55.00	16,550.00	0.00	16,550.00
<b>GRAND TOTAL PRIOR YEAR SEWER DEPARTMENT</b>	<b>115,494.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>115,494.31</b>	<b>87,527.32</b>	<b>27,966.99</b>	<b>0.00</b>	<b>27,966.99</b>

OFFICIAL RESULTS

**DOINGS AT THE SPECIAL TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS  
May 16, 2023**

The Special Town Meeting was called to order by the Moderator, Celeste A. St. Jacques at 6:30 PM on Tuesday, May 16, 2023 Southwick Regional School, 93 Feedings Hills Road, in the Auditorium, with approximately 154 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately.

**PASSED  
UNANIMOUS**

**ARTICLE 1:** The Town voted to appropriate and transfer from available funds (General Fund Salary Reserve, EMS, Water and Sewer Salary Reserves) the sum of \$83,700.00 for the following salary accounts:

Town Accountant-----	\$2,500.00	Council on Aging Clerical Part-Time-	\$100.00
Assistant Town Accountant-----	\$2,165.00	Council on Aging Longevity -----	\$120.00
Accounting Overtime-----	\$1,500.00	Library Director -----	\$275.00
Treasurer/Collector/Clerk -----	\$3,000.00	Library Assistant Director -----	\$305.00
Part Time Planner-----	\$1,550.00	Park and Rec Director-----	\$920.00
Board of Appeals Clerical -----	\$570.00	Park and Rec Rails to Trails -----	\$285.00
Town Hall Custodial Salaries-----	\$6,000.00		Total 78,300.00
Police Department Secretary-----	\$1,110.00		
Police Department Full Time Officers--	\$9,000.00		
Police Department Records Clerk-----	\$980.00	SEWER	
Police Department Overtime-----	\$6,000.00		
Police Department Holiday Straight Time-	\$1,300.00	DPW Special Assistant – Sewer-----	\$410.00
EMS Daytime EMT/Firefighter -----	\$10,000.00	DPW Overtime – Sewer -----	\$2,090.00
EMS Overtime -----	\$25,600.00	Total	\$2,500.00
Emergency Management Director -----	\$250.00		
Lake Management Clerical -----	\$150.00	WATER	
DPW Special Assistant – Highway-----	\$410.00		
DPW Overtime – Highway -----	\$1,500.00	DPW Full Time – Water -----	\$380.00
Solid Waste Overtime -----	\$1,200.00	DPW Special Assistant – Water----	410.00
Cemetery Sexton-----	\$335.00	DPW Overtime – Water -----	\$2,110.00
Cemetery Salaries -----	\$255.00	Total	\$2,900.00
Council on Aging Director -----	\$920.00		

The Finance Committee recommends that the Town vote to appropriate and transfer the sum of \$58,300.00 from General Fund Salary Reserve and the sum of \$20,000.00 from EMS Salary Reserve and the sum of \$2,500.00 from Sewer Salary Reserve and \$2,900.00 from Water Salary Reserve for a total of \$83,700 for Salary Accounts

**PASSED  
UNANIMOUS**

TOWN MEETING MINUTES & ELECTION DOCUMENTATION



**ARTICLE 2:** The Town voted to appropriate and transfer from available funds (Free Cash) the sum of \$235,000 for the following Operational Line items or take any other actions relative thereto:

Snow/Ice Removal	\$235,000.00
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**PASSED  
UNANIMOUS**

**ARTICLE 3:** The Town voted to appropriate and transfer from available funds (Free Cash) the sum of \$25,000.00 to the Other Post Employment Benefits Trust Fund (O.P.E.B.) established under the provisions of M.G.L. Chapter 32B, Section 20, as amended or take any other actions relative thereon.

**PASSED  
UNANIMOUS**

**ARTICLE 4:** The Town voted to appropriate and transfer from available funds (Free Cash) the sum of \$675,000.00 for the following Capital Item or take any other actions relative thereto:

DPW- Hwy Road Machinery One Ton Pick-Up Truck	\$175,000.00
DPW Paving Projects	\$500,000.00

**PASSED  
UNANIMOUS**

A Motion was made and seconded to dissolve the Special Town Meeting at approximately 6:40 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

Michelle L. Hill  
Michelle L. Hill, Town Clerk  
Doings STM 05.16.23  
TOWN CLERK, SOUTHWICK, MA

**DOINGS AT THE ANNUAL TOWN MEETING**  
*COMMONWEALTH OF MASSACHUSETTS*  
**May 16, 2023**

The Annual Town Meeting was called to order by the Moderator, Celeste A. St. Jacques at 7:00 PM on Tuesday, May 16, 2023 Southwick Regional High School, 93 Feedings Hills Road, in the Auditorium, with 302 registered voters in attendance.

A Pledge Allegiance to the Flag of the United States was recited.

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Nadine Cignoni, Assistant Chief Admin. Ofc	Chief Robert Landis, Southwick Police
Michelle L. Hill, Town Clerk, Treasurer, Collector	Jon Goddard, Town Planner
Benjamin Coyle, Town Counsel Attorney	Chief Richard Stefanowicz, Southwick Fire
Jen Willard, Superintendent of Schools	Lynn Blair, Library Director
Joseph Turmel, Business Manager Schools	Tom Hibert, Board of Health Director
Kyle Scott, Building Inspector	Brian Sullivan, Westfield Gas & Electric
Cindy Sullivan, COA & Park & Rec Director	Rob Levesque, R.L.A.
Eric Wicander, Supervisor Bldgs & Grounds Schools	

**PASSED**  
**UNANIMOUS**

A moment of silence was observed for the following individuals;

Louise Tagliavini- Historical Commission  
Donna Charron- C.O.A. Board of Directors Member  
Irene Waniewski – Retired Assistant Town Treasurer/Collector/Clerk  
Cary Bedor – Building & Grounds Professional  
William K. Sanders – Town Complex design and implementation committee  
Mary Fedora – VFW Member  
Cal Chunglo- Planning Bd and Capital Expenditures Committee  
Warren Baker Sr – Water Commissioner  
Lou Campagnari – Southwick Fire Department  
Irene Wolfe – Town Accountant  
Marie Alamed – American Legion  
Clyde Jones – Southwick Police Department & Planning Board  
Jean Cass – Conservation Commission Secretary

All US Servicemen and Women

Assistance with microphones and counting

Robert Stevenson	Michelle St. Jacques
David A. Pierce	Sarah Shaw
Patrick Judd	Kenneth Stomski

**ARTICLE 1.           BALLOTS**

In the name of the Commonwealth of Massachusetts the Town Clerk is hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 9, 2023 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers:

One Selectman for a three-year term, Two District School Committee members for a three-year term. One Assessor for a three-year term. One Board of Health member for a three-year. One Board of Health member for a two-year. One Cemetery Commissioner for a three-year term. One Cemetery Commissioner for a one-year term. One Community Preservation Committee member for a three-year term. One Moderator for a three-year term. One Dickinson School Trustee for a three-year term. Two Library Trustees for a three-year term. Two Park and Recreation Commission members for a three-year term. One Planning Board member for a five-year term. One Southwick Housing Authority for a five-year term. One Southwick Housing Authority for a two-year term. One Water Commissioner for a three-year term.

**ARTICLE 2. TOWN REPORTS – CONSENT AGENDA**

The Town voted to accept the reports as published in the Annual Town Report of the Select Board, Assessors, Town Accountant, Town Clerk, Water Commissioners, and all others to be acted thereon, or take any other action thereon.

**ARTICLE 3. APPOINTMENT OF MINOR OFFICERS – CONSENT AGENDA**

The Town voted to instruct the Select Board to appoint minor officers or to take any other action relative thereon.

**ARTICLE 4. SELL OR TRADE OBSOLETE EQUIPMENT – CONSENT AGENDA**

The Town voted to authorize the Select Board to sell or trade obsolete equipment or take any action relative thereon.

**ARTICLE 5. APPLY AND ACCEPT GRANTS – CONSENT AGENDA**

The Town voted to authorize the Select Board to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

**ARTICLES 2-5  
PASSED – UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 6. AMENDMENT/ADDITION TO REVOLVING ACCOUNTS**

The Town voted to amend Chapter 25 §25-5 Departmental Revolving Fund Bylaw to include the following revolving accounts in addition to the existing revolving accounts:

A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or other receipts credited to fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Police Cruiser Fee Fund	Police Chief	Fees for police cruisers used at private details	Expenses related police cruiser maintenance and all expenses incidental and related thereto	NONE	NONE	Fiscal Years that begin on or after July 1, 2023

**PASSED - UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 7. BORROWING AUTHORIZATION – ROAD RECONSTRUCTION**

The Town voted to appropriate a sum of money, to pay costs of roadway reconstruction, including costs of paving, resurfacing and for the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Motion: That the sum of \$1,000,000.00 is appropriated to pay costs of roadway reconstruction, including costs of paving, resurfacing and the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**PASSED - UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 8. BORROWING AUTHORIZATION – DUMP TRUCK AND PLOW**

The Town voted to appropriate a sum of money to pay costs of purchasing a dump truck with plow package, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Motion: That the sum of \$318,000 is appropriated to pay costs of purchasing a dump truck with plow package, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**PASSED - UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 9. ANNUAL BUDGET**

The Town voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Select Board, Cable Ch. 15,

Computer, Police, Fire, EMS, Lake Management, Lake Restoration, Council on Aging, Planning Board, Library, Cemetery Commission, Park and Recreation Commission, Town Hall, Public Safety Buildings and DPW (various Divisions) and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town including debt and interest for the ensuing FY24 (July 1, 2023 to June 30, 2024) or to take any other action relative thereon.

*The Finance Committee recommends* that the Town vote to raise and appropriate the sum of \$14,502,582 and appropriate and transfer from Free Cash \$2,057,000 and appropriate and transfer from Sale of Lots \$12,000 and appropriate and transfer from Cable Peg Access the sum of \$60,900 and appropriate and transfer from Overlay Surplus the sum of \$80,000 and appropriate and transfer from Sewer Capital Account the sum of \$23,000 and appropriate and transfer from Recycling Grant the sum of \$6,000 and appropriate and transfer from Water Retained Earnings the sum of \$50,000 and transfer from Sewer Retained Earnings the sum of \$200,000 for the grand total of \$16,991,482 which represents the general fund budget in the amount of \$12,792,744 and the water fund budget of \$1,574,333 and the sewer budget of \$1,327,043 and the emergency medical services budget for \$1,297,362

**PASSED - UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 10. DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMIT AUTHORIZATION**

The Town voted to fix the maximum amount that may be spent during fiscal year 2024 beginning on July 1, 2023 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2, or take any other action relative thereto.

**MOTION:** Moved that the Town fix the maximum amount that may be spent during fiscal year 2024 beginning on July 1, 2023 for the revolving funds established in Chapter 25 of the Code of the Town of Southwick for certain departments, boards, committees, agencies or officers in accordance with M.G.L. c. 44, §53E1/2 as follows:

Revolving Fund	Department, Board, Committee, Agency or Officer	Limit on Spending
Inspector's Revolving	Inspectors	\$40,000
HAZ-MAT Revolving	Police & Fire	\$40,000
Boat Ramp Revolving	Lake Mgmt	\$50,000
Police Chief Lake Revolving	Police	\$20,000
Local Lake Permitting Revolving	Police & Conservation	\$40,000
Custodial Service Fund	Maintenance Dept.	\$5,000
COA Revolving Fund	COA	\$10,000
COA Classes Revolving Fund	COA	\$10,000
Sidewalk Revolving	DPW	\$80,000
COA House Numbering Program Revolving Fund	COA	\$10,000

Local Wetland Application	Conservation Commission	\$50,000
Police Cruiser Fee Fund	Police Chief	\$25,000

**PASSED - UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 11. REGIONAL SCHOOL DISTRICT BUDGET**

The Town voted to raise and appropriate or transfer from available funds the sum of \$12,940,426.00 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2024 commencing July 1, 2023 and ending on June 30, 2024, or take any other action thereon.

**PASSED - MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 12. REGIONAL SCHOOL DISTRICT – DEBT AUTHORIZATION**

The Town voted to not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated March 31, 2023, which reads as follows:

“Voted: approve the authorization to incur debt by the issuance and sale of bonds or notes up to the amount of \$515,000.00 for the purchase of all items specified in the STGRSD FY2024 Capital Improvement Plan, as follows:

- |                                       |              |
|---------------------------------------|--------------|
| Grounds Improvements                  | \$515,000.00 |
| • Network Improvements - \$450,000.00 |              |
| • Maintenance Van - \$65,000.00       |              |

A motion was made and seconded to allow the following non-voter on to the town meeting floor:  
Garland Green, Director of Technology of Schools

**PASSED - UNANIMOUS**

**PASSED - MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 13. ZONING BYLAW AMENDMENT - SHORT TERM RENTALS BYLAW**

The Town voted to add Chapter 185, §38 of the Code of the Town of Southwick and further that the Town authorize non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick, as follows:

**CHAPTER 185, §38: SHORT-TERM RENTALS**

**§ 38-1 Purpose.**

The purpose of this chapter is to provide for administration and enforcement of the Southwick Short-Term Rental Bylaw, which provides for registration of Short-Term Rentals in order to protect the health, safety, and welfare of both the occupant(s) of those rental housing units and the general public and to maintain the quality of life in residential neighborhoods of the Town. Further, this bylaw is intended to provide for the orderly operation of Short-Term Rentals within the Town and prevent negative impacts on neighborhood character, housing availability, house prices, availability of long-term rental units and impacts on infrastructure services such as water, sewer, parking, access, fire codes, building code enforcement and snow removal. These regulations are also intended to assist the Zoning Enforcement Officer, Board of

Health, Building Department, Police Department, and the Fire Department in the enforcement of state and local health and safety laws and regulations related to Short-Term Rental units and to provide a method for correcting violations when conditions require immediate attention in situations associated with Short-Term Rentals.

### **§ 38-2 Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**DWELLING UNIT.** Any building or area in a building used or intended for use for human habitation, including, but not limited to, cottages, guesthouses, or residential buildings/dwellings not to exceed two units, except those licensed under any state or local laws or regulations other than those registered under this chapter.

**OCCUPANCY.** The use or possession of or the right to use or possess a Short-Term Rental of not more than 31 consecutive days.

**OCCUPANT (GUEST).** Any individual residing overnight in a Short-Term Rental.

**OPERATOR (HOST).** Any Person or entity operating a Short-Term Rental.

**OPERATOR'S AGENT.** A Person who, on behalf of an operator of a Short-Term Rental: (i) manages the operation or upkeep of a property offered for rent; or (ii) books reservations at a property offered for rent. An "operator's agent" shall include, but not be limited to, a property manager, property management company or real estate agent.

**OWNER.** Any Person, as defined immediately below, whom alone or severally with others has legal or equitable title or a beneficial interest in any dwelling unit; a mortgagee in possession; or agent, trustee or other person appointed by the courts.

**PERSON.** An individual, partnership, trust or association, with or without transferable shares, joint stock company, a corporation which is not publicly traded, society, club, firm, organization, institution, estate, receiver, trustee, assignee or referee any other person acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, or any other combination of individuals, directly or indirectly or through any agent, employee, stockholder, officer or other person or any subsidiary whatsoever acting as a unit, including a governmental unit other than the Town of Southwick or any of its agencies.

**SHORT-TERM RENTAL.** Any rental of all or part of a dwelling unit rented out through the use of advance reservations, for a fee, for a period of not more than 31 consecutive calendar days, excluding: hotels licensed under M.G.L. Chapter, 140, Section 6; motels licensed under M.G.L. Chapter 140, Section 32B; or lodging establishments licensed under M.G.L. Chapter 140, Section 23.

### **§ 38-3 Short-Term Rental Registration.**

Local registration is required. Short Term Rentals shall only be allowed in Dwelling Units (excluding accessory buildings).

- A. No owner shall rent, or offer to rent, any Short-Term Rental prior to registering with the Zoning Enforcement Officer. No tenant or lessee of a dwelling unit shall let or sub-let it as a Short-Term Rental.
- B. Registration applications shall be made on a form approved by the Zoning Enforcement Officer and shall include a certified abutters list within 300 feet of the property, to whom the applicant has provided notice of the application, and an affidavit of service, on forms approved by the Zoning Enforcement Officer. Completed applications shall be submitted to the office of Zoning Enforcement Officer. Completed applications shall be reviewed and either a Certificate of Registration shall be issued or the application denied within thirty (30) days from the date of submission.
- C. A dwelling unit used as a Short-Term Rental shall at all times be in compliance with the provisions of all state and local health and safety laws, bylaws and regulations, including, but not limited to; Chapter 198-24 Noise, Litter and Smoke Standards, Chapter 198-23 Home Occupations, the Fair Housing Act, G.L. c. 151B and local equivalents and regulations related thereto, and all other regulations applicable to residential dwellings, except as specifically set forth otherwise herein.
- D. The Zoning Enforcement Officer shall, in accordance with the terms of this section, issue a Certificate of Registration that shall be valid for a period to begin on April 1 and shall end on March 31 of the following year the certificate is issued, regardless of when the registration is applied for or approved and issued.
- E. Registration Renewal. Completed applications for registration renewals shall be submitted and received by February 15 of each calendar year along with payment of a renewal fee.
- F. Fees. The fee for a Short-Term Rental registration and a renewal of a registration shall be established by the Zoning Enforcement Officer.
- G. Non-Transferability. Short-Term Rental registrations shall be granted solely to an Owner and shall not be transferable or assigned to any other person, legal entity, or address. The registration does

not run with the property; it shall be terminated upon sale or transfer of the property for which the registration has been issued.

H. Certificate of Registration - Denial. The Zoning Enforcement Officer may deny a certificate of registration on the following grounds:

- (1) Failure to pay the registration fee;
- (2) The property in question has outstanding uncorrected law, regulation or code violation;
- (3) An outstanding fine against either the applicant owner or against the property;
- (4) An outstanding order issued by the Zoning Enforcement Officer which has not been complied with;
- (5) Outstanding taxes or other municipal assessments due to the Town of Southwick with respect to the property sought to be registered or against the applicant;
- (6) If the applicant is a corporation, limited liability company or other entity in the Commonwealth and such entity is not currently registered with the Commonwealth;
- (7) Past history of violations by the applicant for the subject property or other property in Southwick owned by applicant violating this Bylaw or Orders of the Zoning Enforcement Officer or other officer of the Town respecting repeated violation of health, safety, zoning, fire or building codes;
- (8) Outstanding complaints received on file with the Town regarding outstanding violations of the Short-Term Rental Bylaw with respect to the property sought to be registered or with respect to any of the legal or beneficial owners of the applicant;
- (9) Inability of proposed premises to be able to meet requirements of this Bylaw such as no off-street parking; and/or
- (10) Other reasons which may impact the health, safety, and welfare of the inhabitants of the Town of Southwick.

#### **§ 38-4 Publication of Registration Number.**

The Town-issued registration number shall be included on any listing offering the Short-term Rental for rent.

#### **§ 38-5 Contact Information of Owner, Operator and/or Operator's Agent.**

- (1) An Owner of a Short-Term Rental shall provide the Zoning Enforcement Officer with his/her current residential address and telephone number upon application for a Registration as well as a full and complete list of persons (as defined above) or who have a direct or indirect interest in any property for which a Short-Term Rental Registration in the Town of Southwick has been issued or for which a Short-Term Rental Registration application is pending.
- (2) If the Owner is a corporation, the name, address, and telephone number of the president and legal representative of the corporation shall be provided. If the Owner is a realty trust or partnership, the name, address, and telephone numbers of the managing trustee or partner shall be provided.
- (3) The name and contact information of the Operator must be provided, along with the name and contact information of an Operator's Agent, if different from the Operator, who is able to respond in person to any issues or emergencies that arise during occupancy within one (1) hour of contact by Southwick officials to complaints regarding the condition or operation of the Short-Term Rental. Contact information must include a telephone number that is available 24 hours per day, 7 days a week to Short-term Rental Occupants and the above-stated public safety agencies. This contact information shall be included in the application for a Short-Term Rental Registration and shall be posted conspicuously within the rental unit as well as on the exterior of the unit. If the contact changes, the Owner shall provide the new contact information within 7 days of the change.

#### **§ 38-6 Posting of Notices**

The Town shall provide information to each registered Operator summarizing the regulations for Short-term rentals. For each Short-Term Rental Registration issued, this will include, but shall not be limited to: the name and 24-hour contact information of the Operator or Operator's Agent designated in the application, requirements for trash removal, occupancy requirements, parking, and noise restrictions. The Operator shall:

- A. Provide each occupant a copy of the provided information; and
- B. Post the information, along with the Short-Term Rental Registration, in a conspicuous location within the Short-Term Rental

#### **§ 38-7 Specific Standards of Short-Term Rental Properties**

- A. Trash Removal. The Short-Term Rental Operator shall be responsible for ensuring that household trash is removed from the premises immediately after Occupancy is concluded or once per week, whichever is more frequent.
- B. Parking. On-site parking of one space per Short-Term Rental bedroom.
- C. Renting for durations of less than twenty-four (24) consecutive hours shall not be permitted.



- D. Each Short-Term Rental shall comply with current fire codes applicable for the age of the home as it relates to smoke and carbon monoxide detectors. In addition, the Operator shall provide and maintain one 2.5 lb. multi-purpose operational or working fire extinguisher on each floor. Location shall be determined by the Fire Department during the annual inspection.

**§ 38-8 Occupancy Requirements**

The maximum number of Occupants in a Short-Term Rental shall be two per each bedroom, plus an additional two total in accordance with State standards for fitness for habitation, the State Building Code and fire regulations.

**§ 38-9 Keeping of Register**

The Operator or Operator's Agent shall be responsible for keeping a register containing the name of the Occupant who is the leaseholder, total number of occupants, and dates of occupancy. The register shall be retained for a period of two (2) years.

**§ 38-10 Ineligible Units**

The following are not eligible to be rented or offered to rent as Short-Term Rentals:

- A. Dwellings designated as below market rate or income-restricted, that are subject to affordability covenants, or that are otherwise subject to housing or rental assistance under local, state, or federal law;
- B. Family Apartments or Accessory Affordable Apartments;
- C. Dwellings subject to any requirement of local, state, or federal law that prohibits the leasing or subleasing of the unit or use of the unit as a Short-Term Rental;
- D. Dwellings that are the subject of any outstanding building, sanitary, zoning, or fire code violations, orders of abatement, stop work orders, unsafe orders, or cease and desist orders.

**§ 38-11 Failure to Pay Municipal Taxes, Fees, Assessments, and Charges.**

The privilege of receiving or holding a Short-Term Rental Registration is contingent upon the timely payment of municipal and district taxes, fees, assessments, and charges. Failure of a Person to comply with this requirement shall be cause, after notice and hearing pursuant to the requirements of G.L. c. 40, § 57, for denial, suspension, amendment, or revocation of a Short-Term Rental Registration for any and all property in which the person holds a direct or indirect ownership interest, as above defined.

**§ 38-12 Inspections**

Short-Term Rentals shall be subject to a mandatory joint inspection annually by the Zoning Enforcement Officer, Fire Department, Health Department, and/or other duly authorized authority from the Town.

**§ 38-13 Complaint Process, Violations**

- A. Complaint. A complaint alleging that a Short-Term Rental is in violation of this Chapter or any applicable law, code or regulation may be filed with the Zoning Enforcement Officer. The complaint must contain the Short-Term Rental address, unit number, date and nature of alleged violation(s), and name and contact information of complainant.
- B. The Zoning Enforcement Officer shall investigate complaint(s) within a reasonable timeframe and shall determine whether there may be a violation. If the alleged violation is under the jurisdiction of another municipality or agency, the Zoning Enforcement Officer shall refer the complaint to such agency for further action. Upon a finding of a potential violation, the Zoning Enforcement Officer or designee shall serve notice of the violation upon the Owner of the Short-Term Rental. The Zoning Enforcement Officer shall keep records of all complaints received and determinations made.
- C. A person upon whom a notice of violation has been served may request a hearing by filing a written petition requesting a hearing on the matter with the Zoning Enforcement Officer within fourteen (14) days after the day the notice of violation was served. The hearing shall be jointly conducted by the Zoning Enforcement Officer, one designee of the Police Department, and one designee of the Fire Department no later than three (3) weeks after the date the Zoning Enforcement Officer receives the petition for hearing. The time period in which violations must be remedied shall be stayed upon receipt of the petition for a hearing until such time as the hearing is held and the Hearing Officer has issued a decision.
- D. Within fourteen (14) to twenty (20) days after the conclusion of the hearing, the Town shall inform the person upon whom a notice of violation has been served, in writing, of its decision and the reasons therefor. If the Zoning Enforcement Officer sustains or modifies the notice of violation, said violation shall be remedied within the time period allotted as issued or in the modification.

- E. Violations of an unoccupied dwelling shall be corrected prior to occupancy. Violations found in an occupied dwelling shall be corrected within the time specified as determined by the Zoning Enforcement Officer.
- F. If a written petition for a hearing is not filed within fourteen (14) days after the notice of violation has been served, or if, after a hearing, the notice of violation has been sustained in any part, each day's failure to comply with the notice of violation within the time allotted as issued or modified shall constitute a separate violation.

**§ 38-14 Registration Suspension, Modification and Revocation**

In addition to, and not in lieu of, the penalties that may be assessed pursuant to this chapter, the Zoning Enforcement Officer, after notice and public hearing, may suspend, revoke or modify any or all registration approvals issued hereunder to an Owner for violation of these regulations or of any conditions, notwithstanding that a violation may have been found with respect to one or more, but not all of the registered properties held by an owner. These remedies shall be non-exclusive.

**§ 38-15 Appeals**

Any person aggrieved by a final decision with respect to a notice of violation or any other order issued under this section may seek relief by filing an appeal with the Board of Appeals within 14 days of the decision or enforcement action and shall be heard within 45 to 60 days of filing. All appeals shall be heard at a duly noticed public hearing and any party filing such an appeal shall have the right to be represented by counsel. A decision of the Board of Appeals shall be final. Further relief of a decision of the Board of Appeals made under this bylaw shall be reviewable in a court of competent jurisdiction pursuant to Massachusetts General Laws Chapter 40A.

**§ 38-16 Penalties**

If any Occupant, Operator or Owner violates any provision of this chapter, the Owner may be subject to a fine in accordance with the following: 1<sup>st</sup> Offense – warning; 2<sup>nd</sup> Offense - \$150; 3<sup>rd</sup> and subsequent offenses - \$300. Each day that a violation exists constitutes a separate offense.

**§ 38-17 Enforcement** In addition to any other penalties provided in this Bylaw, the Town may enforce the provisions of this chapter by any or all of the following: the noncriminal disposition process of M.G.L. c. 40, s. 21D; by seeking to restrain a violation by injunction; and by filing a complaint in any court of competent jurisdiction.

**§ 38-18 Severability**

Each provision of this Chapter shall be construed as separate. If any part of this Chapter shall be held invalid for any reason, the remainder shall continue in full force and effect. In the event of a conflict between this Chapter and any other Chapter of the General Code of Southwick, this Chapter 185, §38 shall control.

**PASSED**  
**TWO THIRDS REQUIRED**  
*YES-223 NO -41*

**ARTICLE 14. LANDOWNER PETITION – ZONING MAP AMENDMENT**

For the Town of Southwick to vote to amend the Town of Southwick Zoning Map as referenced under Chapter 185-5 of the Town of Southwick Zoning By-Laws by re-designating 771 College Highway, Southwick, Massachusetts 01077, as referenced by the Town of Southwick Assessor's Database with a Parcel ID of 027-004-000-000-000, currently zoned Business Restricted (BR) to the zone of Residential 20A (R-20-A), with no age restriction. Said land for re-designation is real estate in the Town of Southwick located along the westerly side of College Highway in Hampden County of the Commonwealth of Massachusetts. The subject property, as described in, is recorded under the Hampden County Registry of Deeds in Book 22473, Page 375. Said land is currently assessed to DePalma Realty, Inc. and re-zoning is described as follows:

1. The westerly portion of College Highway to re-zone 771 College Highway, Southwick, Massachusetts, (Map 27, Parcel 4), which is currently zoned Business Restricted (BR) to be

changed to Residential 20A (R-20-A), with no age restriction. Said land is recorded under the Hampden County Registry of Deeds in Book 22473, Page 375.

Requested by the DePalma Realty, Inc., Ralph DePalma & Tina DePalma

**NO ACTION**

**ARTICLE 15. CITIZEN'S PETITION – TERM LIMIT FOR SELECT BOARD**

To see if the Town of Southwick will support the adoption of term limits on elected members of the Select Board. We, the undersigned voters, are petitioning to limit any one individual from serving more than three (3) consecutive elected terms (9 years) with a break of one term, being 3 years, before being eligible to run for a new Select Board Term.

**FAILED**  
**MAJORITY REQUIRED**  
*YES-96 NO –168*

**ARTICLE 16. CITIZEN'S PETITION – CONSERVATION COMMISSION – ELECTION OF 3 MEMBERS**

The Town voted to amend the adoption of MGL CH40 §8C, accepted ATM 3-20-1967, Article 37, to provide for the election of three (3) members of the Conservation Commission, and authorize the Town of Southwick Select Board to take any other action relative thereto.

In the Town of Southwick, the composition of the Conservation Commission, the number to be elected, the appointing authority and the term of office of the Commission Members shall be as follows:

Four (4) members shall be appointed by the Select Board; Three (3) members shall be elected by the voters at the Annual Town Election, and all shall reside in the Town and be registered voters therein.

B. Each member of the Commission shall serve for a term of three years or until the person no longer serves in the position or on the commission, board or authority as set forth above, whichever is earlier. The initial terms of the three (3) persons elected by the voters at the next Annual Town Election shall be one person for one (1) year, one (1) persons for two (2) years and one (1) person for a three (3) years term. Thereafter, these members shall be elected for three (3) year terms at the Annual Town Election.

C. Should any of the commissions, boards or authorities who or which have appointing authority under this chapter be no longer in existence for whatever reason, that position that would have been appointed shall thereafter be elected by the voters and whomever is elected must be a resident of and a registered voter in the Town.

D. Any member of the Commission may be removed for cause by his respective appointing authority after hearing.

E. Any vacancy occurring in the Commission from any cause shall be filled for the remainder of the unexpired term by the commission, board, or authority that made the appointment, such appointment shall be made not less than twenty-one (21) days following notice of such vacancy.

F. Any vacancy occurring in one of the positions elected by the voters shall be filled by appointment by the Select board but only until the next Annual Town Election at which time the vacant position shall be filled by election by the registered voters of the Town of Southwick for the balance of the unexpired term if any otherwise for the new term.

**PASSED**  
**MAJORITY REQUIRED**  
*YES-195 NO –69*

**ARTICLE 17. Non-Medical Marijuana Establishments - General Bylaw Amendment**

The Town voted to amend the General Bylaws of the Town of Southwick, Chapter 130, §130-1 to as follows:

**Current:**

Non-medical “marijuana retailers” as defined in M.G.L. c. 94G, §1 shall be prohibited within the Town of Southwick.

**Proposed change:**

Non-medical “marijuana retailers” as defined in M.G.L. c. 94G, §1 shall be **ALLOWED** within the Town of Southwick.

**PASSED  
MAJORITY REQUIRED  
YES-210 NO – 92**

**ARTICLE 18. COMMUNITY PRESERVATION ANNUAL BUDGET**

The Town voted to act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2024 Community Preservation Fund, appropriation to be set aside as follows.

**MOTION:** To see if the town will vote to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2024 with each item to be considered a separate reserve.

Proposed Fiscal Year 2024 Community Preservation Reserves

- To reserve \$57,385 from FY2024 Community Preservation Fund revenues for Open Space (10%).
- To reserve \$57,385 from FY2024 Community Preservation Fund revenues for Historic Resources (10%).
- To reserve \$57,385 from FY2024 Community Preservation Fund revenues for Community Housing (10%).
- To reserve \$401,691 from FY2024 Community Preservation Fund revenues for Community Preservation General Unreserved Fund (70%).

Reserves	
Open Space.....	\$ 57,385
Historic Resources.....	\$ 57,385
Community Housing.....	\$ 57,385
General unreserved.....	<u>\$401,691</u>
Total.....	\$573,846

Estimated FY2023 revenues = State match to be received on or about 10/15/23	\$182,916
+ estimated new surcharge collections for FY2024	<u>\$390,930</u>
Total	\$573,846

State match = FY2023 CPA commitments minus abatements  
 Estimated new surcharge collections for FY2024 = FY2023 collections  
 10% of estimated FY2024 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.  
 70% of estimated FY2024 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 19. COMMUNITY PRESERVATION COMMITTEE – ADMINISTRATIVE AND OPERATING EXPENSES**

The Town voted to act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation Budget and appropriate 5% (\$28,692.00) of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

**MOTION:** To see if the Town will vote to appropriate from the Community Preservation General Unreserved Fund \$28,692.00 as recommended by the Community Preservation Committee.

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 20. ALUM TREATMENT DEBT SERVICE**

The Town voted to appropriate the sum of \$71,600 from Community Preservation General Unreserved Fund, for the purpose of making the 4<sup>TH</sup> interest and principal payment on the \$600,000 bond issued for the Alum Treatment of the Congamond Lake.

Motion: For the Town vote to appropriate the sum of \$71,600 from the Community Preservation General Unreserved Fund, for the purpose of making the 4<sup>TH</sup> interest & principal payment on the \$600,000 bond for the Alum Treatment of the Congamond Lake.

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 21. RESTORATION OF BRONZE MEMORIAL PLAQUES**

The Town voted to appropriate and transfer the sum of \$16,500 from the Community Preservation Historical Fund in order to restore five war memorial bronze plaques, four of these plaques are located at the War Memorial, 488 College Highway, Assessors Map 089 Parcel 022, registered at the Hampden County Registry of Deeds Book 1922, Page 75 and one plaque located at the Old Cemetery Assessors Map 111, Parcel 004, registered at the Hampden County Registry of Deeds Book 2099 Page 510, or take any other action relative thereto.

**Motion:** Move to appropriate and transfer the sum of \$16,500 from the Community Preservation Historical Fund in order to restore five war memorial bronze plaques, four of these plaques are located at the War Memorial, 488 College Highway, Assessors Map 089 Parcel 022, registered at the Hampden County Registry of Deeds Book 1922, Page 75 and one plaque located at the Old Cemetery Assessors Map 111, Parcel 004, registered at the Hampden County Registry of Deeds Book 2099 Page 510

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 22. WHALLEY SPRAY PARK**

The Town voted to appropriate and transfer the sum of \$294,000 from the Community Preservation Open Space and Recreational Fund to pay for all costs incidental and related to the installation of a spray park to be located at Whalley Park, Assessors Map 090, Parcel 014, registered at the Hampden County Registry of Deeds Book 19495 Page 325, or take any other action relative thereto.

**Motion:** Move to appropriate and transfer the sum of \$294,000 from the Community Preservation Open Space and Recreational Fund to pay for all costs incidental and related to the installation of a spray park to be located at Whalley Park, Assessors Map 090, Parcel 014, registered at the Hampden County Registry of Deeds Book 19495 Page 325.

**PASSED  
MAJORITY REQUIRED  
YES-113 NO –96**

**ARTICLE 23. THE MOORE HOUSE REPAIR**

The Town voted to appropriate and transfer the sum of \$29,075 from the Community Preservation Historical Fund in order to replace one horizontal timber with posts under the north attic window, repair/replace the trim and clapboards as needed and to scrape/sand/prime/paint the exterior, Assessors Map 157, Parcel 002, registered at the Hampden County Registry of Deeds Book 7492 Page 42-43, or take any other action relative thereto.

**Motion:** Move to appropriate and transfer the sum of \$29,075 from the Community Preservation Historical Fund in order to replace one horizontal timber with posts under the north attic window, repair/replace the trim and clapboards as needed and to scrape/sand/prime/paint the exterior, Assessors Map 157, Parcel 002, registered at the Hampden County Registry of Deeds Book 7492 Page 42-43

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 24. HAZARDOUS TREE REMOVAL AT OLD CEMETERY**

The Town voted to appropriate and transfer the sum of \$105,000 from the Community Preservation Historical Fund in order to remove 44 trees that pose a hazard to monuments, gravestones, visitors and cemetery workers at the Old Cemetery, Assessors Map 111, Parcel 004, registered at the Hampden County Registry of Deeds Book 2099 Page 510, or take any other action relative thereto.

**Motion:** Move to appropriate and transfer the sum of \$105,000 from the Community Preservation Historical Fund in order to remove 44 trees that pose a hazard to monuments, gravestones, visitors and cemetery workers at the Old Cemetery, Assessors Map 111, Parcel 004, registered at the Hampden County Registry of Deeds Book 2099 Page 510.

**PASSED MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 25. REPAIR OF SLATE ROOF AND CUPOLA AT POLICE DEPARTMENT**

The Town voted to appropriate and transfer the sum of \$70,000 from the Community Preservation General Unreserved Fund in order to repair the slate roof and cupola at the Police Station, 11 Depot Street, Assessors Map 088, Parcel 001, registered at the Hampden County Registry of Deeds Book 2283 Page 461, or take any other action relative thereto.

**Motion:** Move to appropriate and transfer the sum of \$70,000 from the Community Preservation General Unreserved Fund in order to repair the slate roof and cupola at the Police Station, 11 Depot Street, Assessors Map 088, Parcel 001, registered at the Hampden County Registry of Deeds Book 2283 Page 461.

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 26. FLOORING REPLACEMENT – SOUTHWICK HOUSING AUTHORITY – DEPOT STREET**

The Town voted to appropriate and transfer the sum of \$45,000 from the Community Preservation Housing Fund in order to replace all tile flooring in 20 common hallways with commercial vinyl plank at the Southwick Housing Authority facility, 12 Depot Street Assessors Map 089 parcel 026, or take any other action relative thereto.

**Motion:** Move to appropriate the sum of \$45,000 from the Community Preservation Housing Fund in order to replace all tile flooring in 20 common hallways with commercial vinyl plank at the Southwick Housing Authority facility, 12 Depot Street Assessors Map 089 parcel 026.

**PASSED MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 27. MUNICIPAL AGGREGATION OF ELECTRICAL LOAD**

The Town voted to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, § 134 and, further, to adopt the following resolution:

WHEREAS, the Commonwealth of Massachusetts has engaged in a process to establish a competitive market place through the restructuring of the electricity market; and

WHEREAS, citizens of Southwick have a substantial economic and social interest in terms of greater customer choice and opportunities for savings in this restructured market; and

WHEREAS, the Town of Southwick hereby finds that it may be in the interest of its citizens who are electric ratepayers, both residential and commercial/industrial, to develop and secure such approvals and enter into appropriate agreements with consultants, experts and attorneys in connection with the establishment and operation of an electricity aggregation plan.

BE IT THEREFORE RESOLVED that the Town of Southwick hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to reestablish such plan if its operation is suspended; and

To negotiate and enter into such contracts for power supply pursuant to the plan or services for such plan, with the understanding that if a power supply contract is executed, individual consumers would retain the option not to participate in the aggregation plan and, instead, to choose any electricity alternatives the desire and, further, to take such other action relative hereto as may be appropriate and necessary.

**PASSED MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 28. INTERMUNICIPAL AGREEMENT – CITY OF WESTFIELD WASTEWATER**

The Town voted to authorize the Select Board to enter into an intergovernmental agreement, and to ratify such agreement, between the Town of Southwick and the City of Westfield, pursuant to M.G.L. c 40, §4A, as amended, and any special or general law, for the provision of services, activities and undertakings in connection with the treatment

and disposal of domestic, commercial, and industrial wastewater including septage from the Town of Southwick through the City of Westfield's wastewater works and wastewater treatment facilities; or take any other action relative thereto.

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 29. ACCEPTANCE OF M.G.L c. 59, §5N**

The Town voted to accept the provisions of M.G.L c. 59, §5N which provides for the Select Board to establish a program to allow veterans to volunteer to provide services to the Town of Southwick in exchange for a reduction in the real property tax obligations of that veteran

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 30. ZONING BYLAW AMENDMENT PARKING AND ACCESS**

The Town voted to amend Chapter 185, §14A.(2)(c)(5) of the Code of the Town of Southwick by deleting the following strike-through language and adding the following bolded and underlined language, and further that non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick:

Parking and access. At least two parking spaces shall be provided for each dwelling unit. The parking areas shall be ~~hard-surfaced and~~ located on the site not more than 200 feet from the dwelling units to be serviced **and shall either be hard-surfaced or, subject to review and approval by the Department of Public Works Director of the construction details and long-term maintenance plan, constructed with engineered permeable paving materials and substrate.** Each parking space shall not be less than 10 feet by 20 feet in size. Accessways shall be constructed to the street specifications contained in Chapter 315, the Southwick Subdivision Regulations. The location and arrangement of access and parking shall be consistent with public safety and shall provide no undue hindrance to the safety of existing or proposed ways. Parking will not be permitted on accessways or within any front yard requirements.

**PASSED UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 31: SAWGRASS LANE ACCEPTANCE**

The Town voted to accept as a Town way, sawgrass Lane, as shown on the street layout plan entitled "Owners: Fiore Realty Holdings, LLC 104 Feeding Hills Road Southwick MA, and Henry F. Kaczman, Steven C. Yucha and Suzanne L. Yucha 769 College Highway Southwick MA, Definitive Subdivision Plan The Greens of Southwick (West) Southwick Massachusetts Surveyed and Mapped for Crestview Construction & Trucking, Inc. 25 Industrial Road Southwick, MA 01077 June 20, 2018 Scale 1" = 100' Prepared by R Levesque Associates, Inc..." which plan is recorded in the Registry of Deeds for the County of Hampden in Book of Plans 384, Page 68; and to see if the Town will further vote to authorize the Select Board to acquire by gift certain utility easements, sanitary sewer, access easements, stormwater drainage easements and slope easements including an easement to use said street for all purposes for which public ways are used in the Town of Southwick which easements are recorded in the Hampden County Registry of Deeds in Book 22442, Page 310 and Book 22804, Page 350; or take any other action relative thereto

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 32. ZONING BYLAW AMENDMENT – ESTATE LOTS**

The Town voted to amend Chapter 185, §21B.(12)(b) of the Code of the Town of Southwick by deleting the following strike-through language and adding the following bolded and underlined language, and further that non-



substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick:

A width of at least 15 feet, **but may be as narrow as 12 feet when adequately justified by the applicant to the Planning Board and accepted by the Safety Officer, Fire Chief, and Department of Public Works Director,** with provision for adequate drainage and drainage culverts where necessary.

**PASSED UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 33. ZONING BYLAW AMENDMENT - RESIDENTIAL COMMON DRIVEWAY**

The Town voted to amend Chapter 185, §30.1 of the Code of the Town of Southwick and further that the Town authorize non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick, as follows:

**To amend the definition of *Compacted Surface* under Chapter 185, §30.1B. by adding the following bolded and underlined language so that said section is amended as follows:**

COMPACTED SURFACE

A surface which shall consist of a minimum of eight inches of base gravel with a minimum four inches processed stone aggregate or three inches of asphalt on top. **Alternatively, engineered permeable paving and substrate may be utilized subject to review and approval by the Department of Public Works Director of the construction details and long-term maintenance plan.**

**To amend Chapter 185, §30.1F.(1) by deleting the following strike-through language and adding the bolded and underlined language so that said section is amended as follows:**

- (1) The shared portion of the common driveway shall have:
  - (a) An easement area that is a minimum of ~~30~~**35** feet wide;
  - (b) A length of no more than 800 feet from the entrance from the public way to the point where the common driveway serves individual lots;
  - (c) A compacted surface which is ~~a minimum of~~**at least** 15 feet wide **but which may be as narrow as 12 feet when adequately justified by the applicant to the Planning Board and accepted by the Safety Officer, Fire Chief, and Department of Public Works Director;**
  - (d) Three-foot maintained shoulders;
  - (e) Passing turnouts for emergency vehicles, which shall be required at intervals of not more than 400 feet. The turnouts shall be of a compacted surface consisting of a total widened driveway surface width of 24 feet and 40 feet long. The Planning Board may require a lesser distance between turnouts, if warranted for safety considerations;
  - (f) A slope or grade not to exceed 9% at any point; and
  - (g) Culvert(s) installed if deemed necessary by the Director of the Department of Public Works. Any bridge or culvert crossings on the common portion shall be designed to accommodate H2O loading.

**PASSED UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 34. ZONING BYLAW AMENDMENT - OFF STREET PARKING AND LOADING**

The Town voted to amend Chapter 185, §30 of the Code of the Town of Southwick and further that the Town authorize non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick, as follows:

**To amend Chapter 185, §30A.(1)(f)[2] by adding the following the bolded and underlined language so that said section is amended as follows:**

Areas and access driveways should be hard-surfaced **or, subject to review and approval by the Department of Public Works Director of the construction details and long-term maintenance plan, constructed with engineered permeable paving materials and substrate, and also** graded and drained to dispose of all surface water accumulation.

**To amend Chapter 185, §30A.(2)(a) by adding the following the bolded and underlined language so that said section is amended as follows:**

At least 70% of the spaces in a parking area shall have a minimum width of 10 feet and a minimum length of 20 feet. The remaining 30% may have a reduced parking space size of nine feet in width and a length of 16 feet to accommodate smaller vehicles. This size standard is independent of any requirement for the provision of accessible spaces on the site. Spaces for all non-residential uses shall be hard-surfaced **or, subject to review and approval by the Department of Public Works Director of the construction details and long-term maintenance plan, constructed with engineered permeable paving materials and substrate,** and each space shall be marked with visible lines. Aisles shall not be less than 24 feet in width.

**To amend Chapter 185, §30D.(2) by adding the following the bolded and underlined language so that said section is amended as follows:**

The loading and unloading area must be of sufficient size to accommodate the numbers and types of vehicles that are likely to use this area, given the nature of the proposed development. However, no off-street loading space shall be less than 12 feet in width, 25 feet in length and 14 feet in height and shall be hard-surfaced **or, subject to review and approval by the Department of Public Works Director of the construction details and long-term maintenance plan, constructed with engineered permeable paving materials and substrate.** The Planning Board may require more or less loading and unloading area if it deems such increases or decreases reasonably necessary to satisfy the requirements of this section.

**PASSED UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 35: SPECIAL ACT – ELIMINATION OF APPOINTED TAX COLLECTOR/TOWN CLERK/TREASURER**

The Town voted to authorize the Select Board to petition the General Court for a Special Act authorizing the elimination of the appointed tax collector/town clerk/treasurer in the Town of Southwick and the creation of an appointed town clerk and appointed town treasurer-collector as follows:

SECTION 1. Chapter 331 of the acts of 1971 is hereby repealed.

SECTION 2. Notwithstanding any general or special law to the contrary, the office of town clerk for the Town of Southwick shall be separate from the office of treasurer and from the office of the collector of taxes. The office of the town clerk shall be an appointive office. The town clerk shall perform all functions of the town clerk's office and shall continue to be an ex-officio member of the board of registrars in accordance with section 15 of chapter 51 of the General Laws. The town clerk shall be appointed by the Select Board for a term of 1, 2 or 3 years, and may be removed by the Southwick Select Board at its discretion. The Select Board may enter into a personal services contract with the town clerk to provide for salary, fringe benefits and other conditions

of employment, including, but not limited to, severance pay, reimbursement for expenses incurred in the performance of the duties of office, liability insurance and conditions of discipline, termination, dismissal, reappointment, performance standards and leave.

SECTION 3. The office of treasurer and the office of collector of taxes of the town of Southwick shall be separate from the office of town clerk. The offices of town treasurer and collector of taxes of the town of Southwick shall be merged into 1 office to be known as the treasurer-collector. The office of the treasurer-collector shall be an appointive office. The treasurer-collector shall have all the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred and imposed by law on town treasurers and town collectors of taxes. The treasurer-collector shall be appointed by the Select Board for a term of 1, 2 or 3 years, and may be removed by the Select Board at its discretion. The Select Board may enter into a personal services contract with the treasurer-collector to provide for salary, fringe benefits and other conditions of employment, including, but not limited to, severance pay, reimbursement for expenses incurred in the performance of the duties of office, liability insurance and conditions of discipline, termination, dismissal, reappointment, performance standards and leave.

SECTION 4. Notwithstanding any general or special law to the contrary, nothing in this act shall prevent the Select Board from appointing 1 person to service as town clerk and treasurer-collector.

SECTION 5. This act shall take effect upon passage.

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 36: ESTABLISHMENT OF MUNICIPAL LIGHTING PLANT - FIBER**

The Town voted to authorize the Select Board to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of Chapter 164 of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and the Department of Telecommunications & Cable, a municipal lighting plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunication system and any related services, or to take any other action relative thereto.

**PASSED DECLARED 2/3  
TWO-THIRDS REQUIRED**

**ARTICLE 37: BORROWING AUTHORIZATION – FIBER OPTIC BROADBAND**

The Town voted to appropriate a sum of money to pay costs of the design, construction, installation and start-up of a fiber optic broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Motion: That the Town appropriates \$3,000,000 to pay costs of the design, construction, installation and start-up of a fiber optic broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8(8) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any appropriate officials of the Town are authorized to undertake any and all activities necessary or convenient to carrying out the purposes of this vote.

**PASSED UNANIMOUS  
TWO-THIRDS REQUIRED**

**ARTICLE 38: TIME OF ANNUAL TOWN MEETING**

The Town voted to amend the Code of the Town of Southwick Chapter 20 §20-1 as follows or take any other action relative thereto:

Delete Crossed Out wording and replace with **bolded wording**:

The annual election of Town officers shall be held on the second Tuesday of May of each year, and the Annual Town Meeting of each year shall be held on the third Tuesday of May starting at ~~7:00 p.m.~~ **a time as determined by the Select Board, but in no event shall be said Annual Town Meeting be scheduled before 5:30 pm.**

**PASSED UNANIMOUS  
MAJORITY REQUIRED**

A Motion was made and seconded to dissolve the Annual Town Meeting at 10:57 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

*Michelle L. Hill*

Michelle L. Hill, Town Clerk  
Doings ATM 05.16.23  
TOWN CLERK, SOUTHWICK, MA

**DOINGS AT THE SPECIAL TOWN MEETING**  
*COMMONWEALTH OF MASSACHUSETTS*  
**December 5, 2023**

The Special Town Meeting was called to order by the Moderator, Celeste A. St. Jacques at 6:15 PM on Tuesday, December 5, 2023 Southwick Regional School, 93 Feedings Hills Road, in the Auditorium, with approximately 230 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

**PASSED  
UNANIMOUS**

A Pledge Allegiance to the Flag of the United States was recited.

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Nadine Cignoni, Assistant Chief Admin. Ofc  
Michelle L. Hill, Town Clerk, Treasurer, Collector Chief Robert Landis, Southwick Police  
Benjamin Coyle, Town Counsel Attorney Jon Goddard, Town Planner  
Chief Richard Stefanowicz, Southwick Fire Cindy Sullivan, COA & Park & Rec Director  
Arturas Ribinskas – Crepes Tea House

A moment of silence was observed for the following individuals;

Lt. Robert Laughlin – Southwick Police Department  
Giles Daigneau – Fire Commissioner  
John Andrews – Graves Officer  
Joan Hagen – Teacher at STRGS, and Housing Authority  
Peg Smith – COA Volunteer

All US Serviceman and Women

Assistance with microphones and counting:

Robert Stevenson Keith Deyo  
Kristen Andrade Marcie Shaw  
Lena Michael

**ARTICLE 1:**

The town voted to accept M.G.L. Ch. 64N, §3 to impose a local sales tax upon sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at a rate of three percent (3%) or take any action relative thereto.

**PASSED – UNANIMOUS  
MAJORITY REQUIRED**

**ARTICLE 2:**

The town voted to amend Chapter 185, §35.2 of the Code of the Town of Southwick and further that the Town authorize non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick, as follows:

To amend the list of prohibited uses under Chapter 185, §35.2 by deleting the section in its entirety as shown below in strike-through font:

~~C. Prohibited uses. Non-medical "marijuana retailers," as defined in MGL c. 94G, § 1, shall be prohibited within the Town of Southwick.~~

Or take any other action relative thereto

**PASSED – DECLARED 2/3  
TWO-THIRDS REQUIRED**

### **ARTICLE 3.**

The town voted to amend Chapter 185, §35.2 of the Code of the Town of Southwick and further that the Town authorize non-substantive changes to the lettering and numbering of the Bylaw be authorized in order to make it consistent with the numbering format as sequencing of the code of the Town of Southwick, as follows:

**To amend Chapter 185, §35.2 by deleting the language in strike-through font and adding the underlined language so that the section is amended as follows:**

§ 185-35.2. Medical and recreational marijuana.

A. Purposes.

- (1) It is recognized that the nature of the substance cultivated, processed and/or sold by ~~medical marijuana dispensaries and recreational marijuana establishments~~ Medical Marijuana Treatment Centers and Marijuana Establishments have unique operational characteristics and should be located in such a way as to ensure the health, safety and general well-being of the public as well as patients and customers seeking the substance. The specific and separate regulation of marijuana uses is necessary to advance these purposes and to minimize adverse impacts on abutters and other parties in interest within the Town of Southwick.
- (2) Subject to the provisions of this Zoning Bylaw; Chapters 40A, ~~and 94G, and 94I~~ of the Massachusetts General Laws; 105 CMR 725.000; ~~and 935 CMR 500.000, and 935 CMR 501.000,~~ registered medical marijuana dispensaries, registered recreational marijuana establishments and off-site marijuana dispensaries Medical Marijuana Treatment Centers and Marijuana Establishments may be permitted upon issuance of a special permit and site plan approval from the Planning Board to provide for marijuana production and/or distribution and other uses allowed for licensed Medical Marijuana Treatment Centers and Marijuana Establishments under M.G.L. 94G and 94I that meets or exceeds state regulations as established by the Massachusetts Department of Public Health and the Massachusetts Cannabis Control Commission.

B. Definitions.

~~OFF-SITE MARIJUANA DISPENSARY (OMD)~~

~~A marijuana retailer that is located off-site from an RRMD or an RRME and which serves only to dispense processed marijuana, related supplies and educational materials to registered qualifying patients or their personal caregivers in accordance with the provisions of 105 CMR 725.000 or which serves only to dispense processed recreational marijuana, related supplies and educational materials to customers in accordance 935 CMR 500.00.~~

#### REGISTERED MEDICAL MARIJUANA DISPENSARY (RMMD)

~~A use operated by a not-for-profit entity registered and approved by the Massachusetts Department of Public Health in accordance with 105 CMR 725.000 and pursuant to all other applicable state laws and regulations, also to be known as a medical marijuana treatment center, that may acquire, cultivate, possess, process (including development of related products such as food, tinctures, aerosols, oils, or ointments), test, research, transfer, transport, sell, distribute, dispense and/or administer marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. An RMMD shall explicitly include facilities which cultivate and process medical marijuana, and which may also dispense and deliver medical marijuana and related products.~~

#### Colocated Marijuana Operations (CMO)

An MTC operating under a License pursuant to 935 CMR 501.000: Medical Use of Marijuana and a Marijuana Establishment operating under at least one License pursuant to 935 CMR 500.000 on the same Premises. Colocated Marijuana Operations pertain to cultivation, product manufacturing, and retail licenses, but not any other adult-use License.

#### Marijuana Courier

An entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Goods directly to Consumers from a Marijuana Retailer, or directly to Registered Qualifying Patients or Caregivers from an MTC, but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional license type under M.G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002 or 500.050 and shall be subject to 935 CMR 500.050(1)(b).

#### Marijuana Cultivator

An entity licensed to cultivate, Process and package Marijuana, and to Transfer Marijuana to other Marijuana Establishments, but not to Consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

#### Marijuana Delivery Operator

An entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Products acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label, sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional license type under M.G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002 or 500.050 and shall be subject to 935 CMR 500.050(1)(b).

#### Marijuana Establishment

A Marijuana Cultivator (Indoor or Outdoor), Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Microbusiness, Independent Testing Laboratory, Marijuana Retailer,

Marijuana Transporter, Delivery Licensee, Marijuana Research Facility Licensee (as defined in 935 CMR 500.002: Marijuana Research Facility Licensee) Social Consumption Establishment (as defined in 935 CMR 500.002: Social Consumption Establishment) or any other type of licensed Marijuana-related business, except a Medical Marijuana Treatment Center (MTC).

### **Marijuana Research Facility**

The Premises at which a Marijuana Research Facility Licensee is approved to conduct research.

### **Marijuana Retailer**

An entity licensed to purchase, Repackage, White Label, and transport Marijuana or Marijuana Product from Marijuana Establishments and to Transfer or otherwise Transfer this product to Marijuana Establishments and to sell to Consumers. Unless licensed, retailers are prohibited from offering Marijuana or Marijuana Products for the purposes of on-site social consumption on the Premises of a Marijuana Establishment.

### **Marijuana Transporter**

An entity, not otherwise licensed by the Commission, that is licensed to possess Marijuana Products solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments or MTCs, but not to Consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third-party Transporter.

### **Medical Marijuana Treatment Center (MTC), (formerly known as a Registered Marijuana Dispensary (RMD))**

An entity licensed under 935 CMR 501.101 and pursuant to all other applicable state laws and regulations, that acquires, cultivates, possesses, processes (including development of related products such as edibles, MIPs, tinctures, aerosols, oils, or ointments), repackages, transports, sells, distributes, delivers, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to Registered Qualifying Patients or their Personal Caregivers for medical use. Unless otherwise specified, MTC refers to the site(s) of dispensing, cultivation, and preparation of Marijuana for medical use.

### **Social Consumption Establishment**

An entity licensed to sell Marijuana or Marijuana Products and allow Consumers to consume Marijuana or Marijuana Products solely on its Premises.

- ~~C. Prohibited uses. Non-medical "marijuana retailers," as defined in MGL c. 94G, § 1, shall be prohibited within the Town of Southwick.~~
- C. Prohibited uses. Social Consumption Establishments as defined in 935 CMR 500, shall be prohibited within the Town of Southwick.
- D. Permitted uses. A Medical Marijuana Treatment Center (MTC), Marijuana Retailer, Marijuana Courier, Marijuana Cultivator, Marijuana Delivery Operator, Marijuana Research Facility, or Marijuana Transporter. A registered medical marijuana dispensary (RMMD), registered recreational marijuana establishment (RRME) or off-site marijuana dispensary (OMD) may only be involved in the uses permitted by its definition and not otherwise prohibited herein, and may not include other businesses or services.



E. Permitted locations.

- (1) ~~A Marijuana cultivation Cultivator~~ may be permitted in the Agriculture and Conservation District [[§ 185-11B\(1\)](#)], Industrial and Industrial Restricted Zones. ~~A Marijuana Cultivator and on a minimum tract of five acres in the succeeding~~ may be permitted in the Residential Zone R-40 [[§ 185-12A\(1\)](#)] and Residential Zone R-20 [[§ 185-13A\(1\)](#)] on a minimum tract of five acres.
- (2) A Marijuana Courier, Marijuana Delivery Operator, Marijuana Research Facility, and/or Marijuana Transporter may be permitted in the Industrial and Industrial Restricted Zoning Districts.
- (3) ~~Registered medical marijuana dispensaries and registered recreational marijuana establishments~~ A Marijuana Retailer may be permitted in the Business, Business Restricted, Industrial, and Industrial Restricted Zoning Districts ~~Registered Medical and Recreational Marijuana District.~~
- (4) A Medical Marijuana Treatment Center (MTC) may be permitted in the Industrial and Industrial Restricted Zoning Districts. If an MTC does not cultivate marijuana, it may also be permitted in the Business and Business Restricted Zoning Districts.
- ~~(3) Off-site marijuana dispensaries may be permitted in the Off-site Marijuana Dispensary District.~~
- ~~(4) The Registered Medical and Recreational Marijuana District and the Off-site Marijuana Dispensary District are overlay districts located as shown on a map on file with the Town Clerk of the Town of Southwick identified as the "Marijuana Districts Overlay," dated December 19, 2017.~~
- ~~(5) The above districts will be construed as overlay districts and the regulations of the underlying zoning districts shall remain in effect, except that where the above districts impose additional regulations, such regulations shall prevail.~~

F. General requirements.

- (1) A Special Permit with site plan approval is required from the Planning Board for all ~~marijuana facilities~~ Medical Marijuana Treatment Centers and/or Marijuana Establishments.
- (2) All aspects of the use relative to the acquisition, cultivation, possession, processing, sale, distribution, dispensing, testing, researching or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location.
- (3) No outside storage is permitted.
- (4) All signage shall be subject to the requirements of 105 CMR 725.000 or 935 CMR 500.00 and the requirements of [§ 185-29](#) of the Zoning Bylaws of the Town of Southwick.
- (5) Security measures shall be provided in accordance with 105 CMR 725.110 or 935 CMR 500.110, and a copy of the security plan shall be provided to the Southwick Police Department.
- (6) Community Host Agreement: No Special Permit with Site Plan Approval shall be granted without first having an executed Community Host Agreement with the Town of Southwick.
- (7) Community Outreach Meeting: No application for a Special Permit with Site Plan Approval shall be deemed complete by the Planning Board until a Community Outreach Meeting in accordance with 935 CMR 500 has occurred.

(8) License requirements:

- (a) The applicant shall submit proof that the application to the Cannabis Control Commission (CCC) has been deemed complete pursuant to 935 CMR 500.102 or 935 CMR 501.102. Copies of the complete application, to the extent legally allowed, shall be provided as integral component of the application to the Planning Board and no Special Permit with Site Plan Approval application shall be deemed complete by the Planning Board until this information is provided.
- (b) No Special Permit with Site Plan Approval shall be granted by the Planning Board to an applicant without the Marijuana Establishment first having been issued a Provisional License from the Commission pursuant to 935 CMR 500 or 935 CMR 501. For Delivery Operator and Courier applicants, a dated notice of approval of Pre-Certification from the CCC pursuant to 935 CMR 500.101(2)(b)(3) shall be accepted in lieu of a Provisional License.
- (c) No person shall operate a Medical Marijuana Treatment Center and/or Marijuana Establishment without having a license in good standing from the Commission.

G. Specific requirements.

- (1) No ~~marijuana dispensary or establishment~~ Medical Marijuana Treatment Center or Marijuana Establishment shall be located within 500 feet of any property line of a public or private elementary or secondary school, preschool, or child care center.
- (2) No ~~marijuana dispensary or establishment~~ MTC or Marijuana Retailer shall be located within 1,000 feet (~~to be measured in a straight line from the nearest points on each building or storefront~~) of another ~~marijuana dispensary or establishment~~ MTC or Marijuana Retailer, to be measured in a straight line from the nearest points on each building or storefront.
- (3) No Medical Marijuana Treatment Center, Marijuana Retailer, or Marijuana Establishment shall ~~abut or be located within 250 feet of any dwelling, to be measured in a straight line from the nearest points on each building or storefront.~~  
*Amendment 1 proposal submitted by James Jaron 188 Berkshire Avenue*  
*No Medical Marijuana Treatment Center, Marijuana Retailer, or Marijuana Establishment shall abut or be located within 150 feet of any dwelling, to be measured in a straight line from the nearest points on each building or storefront.*

Failed

  
*Amendment 2 Proposal submitted by Josph Deedy 258 Feeding Hills Rd*  
*No Medical Marijuana Treatment Center, Marijuana Retailer, or Marijuana Establishment shall abut or be located within 350 feet of any dwelling, to be measured in a straight line from the nearest points on each building or storefront.*

Failed
- (4) No marijuana shall be smoked, eaten or otherwise consumed or ingested on the site of ~~an OMD~~ any Medical Marijuana Treatment Center or Marijuana Establishment except when used in conjunction with a licensed Marijuana Research Facility.
- (5) Up to two (2) Marijuana Retailers or Medical Marijuana Treatment Centers shall be permitted in the Town of Southwick at any given time. A third Special Permit may be granted by the Planning Board only if a) the marijuana retailer is established as a Colocated Marijuana Operations with a Medical Marijuana Treatment Center, and b) if no other Medical Marijuana Treatment Centers are currently permitted.

H. Issuance/transfer/discontinuance of use.

- (1) Special Permits/Site Plan Approvals shall be issued to the ~~marijuana dispensary or marijuana establishment~~ Medical Marijuana Treatment Center or Marijuana Establishment registered entity.
- (2) Special Permits/Site Plan Approvals shall be issued for a specific site/parcel.
- (3) Special Permits/Site Plan Approvals ~~shall~~ may be transferable to another licensed operator after submission of documentation of the approved transfer of the state license by the CCC with the approval of to the Southwick Planning Board and the Board's acceptance thereof.
- (4) Special Permits/site plan approvals shall have a term limited to the duration of the applicant's ownership or control of the premises, and shall lapse:
  - (a) If the permit holder ceases operation, and/or
  - (b) The permit holder's license/registration expires or is terminated.

- I. Bond. Prior to the issuance of a building permit/occupancy permit for a ~~marijuana-related business~~ Medical Marijuana Treatment Center or Marijuana Establishment, the applicant may be required to post with the Town Treasurer a bond or other form of financial security acceptable to said Treasurer in an amount set by the Planning Board. The amount shall be sufficient to cover the costs of the Town securing the facility and removing all materials, plants, equipment and other paraphernalia if the applicant fails to do so. The Building Inspector shall give the applicant 45 days' written notice in advance of taking such action. Should the applicant remove all materials, plants, equipment and other paraphernalia to the satisfaction of the Building Inspector prior to the expiration of the 45 days' written notice, said bond shall be returned to the applicant.

Or take any other action relative thereto.

Purpose:

The Southwick Planning Board requests consideration of this bylaw amendment primarily to align marijuana-related definitions with current state law, to better define the sequence of an applicant's activities under F. above, to do away with the existing "Marijuana Districts Overlay" Map and more clearly define the allowable locations for various Medical Marijuana Treatment Centers and Marijuana Establishments, to cap the number of Marijuana Retailers or Medical Marijuana Treatment Centers that may be permitted, and to better define the conditions under which the Special Permit/Site Plan Approval granted for a Medical Marijuana Treatment Center or Marijuana Establishment may be transferred.

**PASSED – DECLARED 2/3  
TWO-THIRDS REQUIRED**

**ARTICLE 4:**

For the Town of Southwick to vote to amend the Town of Southwick Zoning Map as referenced under Chapter 185-5 of the Town of Southwick Zoning By-law by redesignating a portion of the property at 157 Feeding Hills Road, Southwick, Massachusetts 01077, as referenced by the Town of Southwick Assessor's Database as Parcel ID: 068-052-000, currently zoned Agricultural-Conservation (AC) to the zone of Business Restricted (BR). Said land for re-designation is real estate in the Town of Southwick located along

the southerly side of Feeding Hills Road (a.k.a. Route 57) in Hampden County of the Commonwealth of Massachusetts. The subject property is more particularly described in the deed recorded in the Hampden County registry of Deeds in Book 22714, Page 451. Said land is currently assessed to Crepes Tea House, LLC and the re-zoning is described as follows:

The portion of the property that lies between the southerly line of Feeding Hills Road and a line drawn 230 feet south of and parallel to the said southerly line of Feeding Hills Road (a.k.a. Route 57). Containing 78,000 Square Feet of land, more or less.

Being the northerly portion of the premises described in the deed recorded in the Hampden County Registry of Deeds in Book 22714, Page 451.

Or take any other action relative thereto.

**FAILED  
TWO-THIRDS REQUIRED  
YES-123 NO -66**

**ARTICLE 5:**

The town voted to appropriate and transfer the sum of \$207,990.12 from the Community Preservation General Fund in order to construct four pickleball courts at Whalley Park, 42 Powder mill Road, Assessors Map 090 Parcel 014, registered at the Hampden County Registry of Deeds Book 19495 Page 325, or take any other action relative thereto.

**PASSED MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 6:**

The town voted to appropriate and transfer the sum of \$115,006.00 from the Community Preservation General Fund in order to construct two pickleball courts at Prifti Park, 454 College Highway, Assessors Map 088 Parcel 001, registered at the Hampden County Registry of Deeds Book 2286 Page 0461, or take any other action relative thereto.

**PASSED MAJORITY  
MAJORITY REQUIRED**

**ARTICLE 7:**

The town voted to authorize the Select Board to petition the General Court for a Special Act authorizing the Town to enact special legislation relative to the election and composition of the Conservation Commission within the Town of Southwick as follows:

In the Town of Southwick, the composition of the Conservation Commission, the number to be elected, the appointing authority and the term of office of the Commission Members shall be as follows:

A. Four (4) members shall be appointed by the Select Board; Three (3) members shall be elected by the voters at the Annual Town Election, and all shall reside in the Town and be registered voters therein.

B. Each member of the Commission shall serve for a term of three years or until the person no longer serves in the position or on the commission, board, or authority as set forth above, whichever is earlier. The initial terms of the three (3) persons elected by the voters at the next Annual Town Election shall be one person for one (1) year, one (1) person for two (2) years and one (1) person for a three (3) years term. Thereafter, these members shall be elected for three (3) year terms at the Annual Town Election.

C. Should any of the commissions, boards or authorities who or which have appointing authority under this chapter be no longer in existence for whatever reason, that position that would have been appointed shall thereafter be elected by the voters and whomever is elected must be a resident of and a registered voter in the Town.

D. Any member of the Commission may be removed for cause by his respective appointing authority after hearing.

E. Any vacancy occurring in the Commission from any cause shall be filled for the remainder of the unexpired term by the commission, board, or authority that made the appointment, such appointment shall be made not less than twenty-one (21) days following notice of such vacancy.

F. Any vacancy occurring in one of the positions elected by the voters shall be filled by appointment by the Select board but only until the next Annual Town Election at which time the vacant position shall be filled by election by the registered voters of the Town of Southwick for the balance of the unexpired term if any otherwise for the new term.

And further to authorize the Board of Selectmen to take any and all actions necessary to petition the General Court as aforesaid, or take any other action relative thereto.

**PASSED MAJORITY  
MAJORITY REQUIRED**

A Motion was made and seconded to dissolve the Special Town Meeting at approximately 7:59 PM.

**UNANIMOUS**

A TRUE COPY OF ATTEST:

Jessica M. Menzone  
Jessica M. Menzone, Town Clerk  
Doings STM 12.05.23  
TOWN CLERK, SOUTHWICK, MA

**TOWN MEETING MINUTES & ELECTION  
DOCUMENTATION**

**TOWN OF SOUTHWICK  
OFFICIAL RESULTS OF THE LOCAL ELECTION  
TUESDAY May 9, 2023**

**OFFICIAL RESULTS**

	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>SELECT BOARD</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			1	3	1	5
RUSSELL S. FOX	R		324	239	252	815
DIANE GALE	U	X	306	239	305	850
WRITE IN			0	0	3	3
TOTALS			631	481	561	1673
<b>DISTRICT SCHOOL COMMITTEE</b>						
<b>3 YEAR TERM VOTE FOR NOT MORE THAN TWO</b>						
BLANKS			494	394	408	1296
RYAN W. KOROBKOV	R	X	380	273	357	1010
ERIKA L. EMMELMANN	R	X	382	291	353	1026
WRITE IN			6	4	4	14
TOTALS			1262	962	1122	3346
<b>BOARD OF ASSESSORS</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			162	122	132	416
ALAN L. HOYT	R	X	469	357	428	1254
WRITE IN			0	2	1	3
TOTALS			631	481	561	1673
<b>CEMETERY COMMISSION</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			145	112	129	386
GENE HENRY THEROUX	R	X	482	364	427	1273
WRITE IN			4	5	5	14
TOTALS			631	481	561	1673

	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>CEMETERY COMMISSION</b>						
<b>1 YEAR TERM VOTE FOR ONE</b>						
BLANKS			149	108	139	396
HAROLD J. ODIORNE, JR.	R	X	467	350	416	1233
WRITE IN			15	23	6	44
TOTALS			631	481	561	1673
<b>COMMUNITY PRESERVATION COMMITTEE</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			6	123	109	238
JOHN HENRY WHALLEY III	U	X	472	355	446	1273
WRITE IN			153	3	6	162
TOTALS			631	481	561	1673
<b>DICKINSON SCHOOL TRUSTEES</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			172	132	150	454
GENE HENRY THEROUX	R	X	457	348	409	1214
WRITE IN			2	1	2	5
TOTALS			631	481	561	1673
<b>BOARD OF HEALTH</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			186	136	146	468
DR. TERRY HANNAH PUTNAM	D	X	441	343	411	1195
WRITE IN			4	2	4	10
TOTALS			631	481	561	1673
<b>BOARD OF HEALTH</b>						
<b>2 YEAR TERM VOTE FOR ONE</b>						
BLANKS			170	122	138	430
EMILY SUSAN BRZOSKA	U	X	459	356	423	1238
WRITE IN			2	3	0	5
TOTALS			631	481	561	1673

	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>LIBRARY TRUSTEE</b>						
<b>3 YEAR TERM VOTE FOR NOT MORE THAN TWO</b>						
BLANKS			534	394	418	1346
MARIA G. GALLO	D	X	387	306	363	1056
MICHAEL J. McMAHON	D	X	333	257	335	925
WRITE IN			8	5	6	19
TOTALS			1262	962	1122	3346
<b>MODERATOR</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			184	146	144	474
CELESTE A. ST. JACQUES	R	X	441	331	406	1178
WRITE IN			6	4	11	21
TOTALS			631	481	561	1673
<b>PARK AND RECREATION COMMISSION</b>						
<b>3 YEAR TERM VOTE FOR NOT MORE THAN TWO</b>						
BLANKS			476	360	359	1195
MICHAEL T. SHEIL	U	X	334	270	352	956
JOHN HENRY WHALLEY III	U	X	449	327	406	1182
WRITE IN			3	5	5	13
TOTALS			1262	962	1122	3346
<b>PLANNING BOARD</b>						
<b>5 YEAR TERM VOTE FOR ONE</b>						
BLANKS			191	143	143	477
JESSICA ANN THORNTON	U	X	435	336	417	1188
WRITE IN			5	2	1	8
TOTALS			631	481	561	1673
<b>SOUTHWICK HOUSING AUTHORITY</b>						
<b>5 YEAR TERM VOTE FOR ONE</b>						
BLANKS			175	144	152	471
JASON T. GRUNWALD	R	X	455	337	407	1199
WRITE IN			1	0	2	3
TOTALS			631	481	561	1673



	Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS
<b>SOUTHWICK HOUSING AUTHORITY</b>						
<b>2 YEAR TERM VOTE FOR ONE</b>						
BLANKS			574	433	503	1510
KEVIN LAFRANCE	R	X	0	4	0	4
WRITE IN			57	44	58	159
TOTALS			631	481	561	1673
<b>WATER COMMISSION</b>						
<b>3 YEAR TERM VOTE FOR ONE</b>						
BLANKS			170	133	140	443
JOHN FRANCIS CAIN	R	X	456	343	412	1211
WRITE IN			5	5	9	19
TOTALS			631	481	561	1673
VOTER REGISTRATION 4/28/2023			2701	2243	2360	7304
TOTAL VOTED MAY 9, 2023			631	481	561	1673
% VOTED MAY 9, 2023			23.36%	21.44%	23.77%	22.91%

A TRUE COPY ATTEST:

Michelle L. Hill

## TOWN APPOINTMENTS

		Calculated Start Date	Calculated End Date	Appointed date
<b>Agricultural Commission</b>				
Zachary	Barnett	7/1/2022	6/30/2025	8/14/2023
Jennifer	Bernier	7/1/2023	6/30/2024	10/2/2023
Ronald	Cecchini	7/1/2022	6/30/2025	8/8/2022
Tammy	Ciak-Bissaillon	7/1/2023	6/30/2024	8/14/2023
Daniel	Cook	7/1/2023	6/30/2026	8/14/2023
Maryssa	Cook-Obregon	7/1/2022	6/30/2025	8/8/2022
Thomas	Dziodosz	7/1/2023	6/30/2024	10/2/2023
Sage	Fury	7/1/2023	6/30/2026	8/14/2023
Burt	Hansen	7/1/2021	6/30/2024	9/27/2021
Angelina	Simone	7/1/2021	6/30/2024	10/2/2023
Jessica	Whitmore Parker	7/1/2023	6/30/2024	8/14/2023
Cynthia	Barton	8/3/2022	Life Term	
<b>Board of Appeals</b>				
Paul	Gregoire	7/1/2022	6/30/2025	8/8/2022
William	Lis	7/1/2023	6/30/2026	8/7/2023
Christopher	Mastroianni	7/1/2021	6/30/2024	
Michael	Parent	7/1/2023	6/30/2024	8/7/2023
Dan	Tobias	7/1/2023	6/30/2024	8/7/2023
Wendy	Cordeiro	7/1/2019	Life Term	7/1/2019
<b>Board of Assessors</b>				
Hollie	Hamelin	5/18/2021	5/20/2024	5/11/2021
Dean	Horacek	5/17/2022	5/19/2025	5/10/2022
Alan	Hoyt	5/16/2023	5/18/2026	5/9/2023
<b>Board of Health</b>				
Emily	Brzoska	5/17/2022	5/19/2025	5/9/2023
Mikenzie	Cain	5/18/2021	5/20/2024	5/11/2021
Terry	Putnam	5/16/2023	5/18/2026	5/9/2023
<b>Board of Registrars</b>				
Don	Morris	4/1/2022	3/31/2025	4/1/2022
Shirley	Morris	4/1/2023	3/31/2026	4/1/2023
Nancy	Zdun	4/1/2022	3/31/2024	4/1/2022
Jessica	Menzone	1/4/2024	Life Term	1/4/2024

**Calculated Start Date   Calculated End Date   Appointed date**

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**Capital Projects Expend Committee**

Aleda	DeMaria	7/1/2023	6/30/2026	8/29/2023
Douglas	Moglin	5/21/2022	5/20/2025	5/23/2022
Jeffrey	Turcotte	7/1/2021	6/30/2024	1/18/2022
Joseph	Deedy	7/1/2023	6/30/2026	8/29/2023
Patrick	Jubb	7/1/2022	6/30/2025	6/7/2022
Karl	Stinehart	7/1/2018	Life Term	7/1/2018

**Cemetery Commission**

Gene	Theroux	5/16/2023	5/18/2026	5/9/2023
Harold	Odiorne	5/18/2021	5/20/2024	5/9/2023
Norman	Boucher	5/17/2022	5/19/2025	5/10/2022
Lisa	Anderson	7/2/2021	Life Term	7/1/2021

**Community Emergency Response Team**

Russell	Anderson	7/1/2023	6/30/2024	8/14/2023
Eric	Carroll	7/1/2023	6/30/2024	6/12/2023
Charles	Darling	7/1/2023	6/30/2024	6/12/2023
Charles	Dunlap	7/1/2023	6/30/2024	6/12/2023
Pauline	Dunlap	7/1/2023	6/30/2024	6/12/2023
Keith	Stromgren	7/1/2023	6/30/2024	6/12/2023
Iain	White	7/1/2023	6/30/2024	6/12/2023

**Community Preservation Committee**

Cassandra	Bach	7/1/2021	6/30/2024	11/1/2021
Dennis	Clark	7/1/2021	6/30/2024	10/2/2023
Joanne	Horacek	5/17/2022	5/17/2027	7/25/2022
Christopher	Pratt	5/17/2022	5/19/2025	5/10/2022
Jeanne	Reed	5/18/2021	5/17/2024	9/14/2022
David	Spina	5/17/2022	5/17/2027	5/24/2022
Beth	Thomas	5/17/2022	5/19/2025	5/10/2022
Bryan	Walker	5/18/2021	5/20/2024	5/18/2021
John	Whalley	5/16/2023	5/18/2026	5/9/2023

**Conservation Committee**

Norm	Cheever	7/1/2023	6/30/2026	8/14/2023
Dennis	Clark	7/1/2021	6/30/2024	8/14/2023
Mehmet	Mizanoglo	7/1/2023	6/30/2026	8/14/2023
Gerald	Patria	7/1/2021	6/30/2024	9/27/2021
Christopher	Pratt	7/1/2021	6/30/2024	9/25/2023
Andrew	Reardon	7/1/2022	6/30/2025	8/8/2022
Kevin	Solek	7/1/2022	6/30/2025	8/8/2022
Jean	Nilsson	7/1/2021	Life Term	

**Calculated Start Date    Calculated End Date    Appointed date**

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**Constables**

Kelly	Magni	5/17/2022	5/19/2025	5/10/2022
William	Terry	5/17/2022	5/19/2025	5/10/2022

**Council on Aging**

Elaine	Boucher	7/1/2021	6/30/2024	3/21/2022
Harriet	Fischer	7/1/2021	6/30/2024	7/1/2021
Donna	Foisy	7/1/2021	6/30/2024	7/1/2021
Harvey	Hollm	7/1/2022	6/30/2025	8/8/2022
Carol	Laughlin	7/1/2023	6/30/2026	8/7/2023
Paula	Leblanc	7/1/2023	6/30/2026	8/7/2023
Jack	Pocai	7/1/2021	6/30/2024	7/1/2021
Theresa	Rogers	7/1/2021	6/30/2024	7/1/2021
Carol	Smith	7/1/2023	6/30/2026	8/7/2023

**Cultural Council**

Steve	Brudzinski	7/1/2022	6/30/2025	8/8/2022
Karen	Deyo	7/1/2020	6/30/2023	8/11/2020
Maria	Gallo	7/1/2022	6/30/2025	8/8/2022
Susan	Kochanski	7/1/2020	6/30/2023	8/11/2020
Bruce	Kulas	7/1/2021	6/30/2024	7/1/2021
Ellen	Miles	7/1/2021	6/30/2024	7/1/2021
Pauline	Thomas	7/1/2022	6/30/2023	8/8/2022
Cynthia	Warner	7/1/2021	6/30/2024	7/1/2021
Barbara	Westcott	7/1/2020	6/30/2023	1/28/2020
Laura	Zides-Lucier	7/1/2021	6/30/2024	7/1/2021

**Dickinson School Trustees**

Patricia	Odiorne	5/17/2022	5/19/2025	5/10/2022
Dean	Rankin	5/18/2021	5/20/2024	5/11/2021
Gene	Theroux	5/16/2023	5/18/2026	5/9/2023

**District School Committee**

Erika	Emmelmann	5/16/2023	5/18/2026	5/9/2023
Russell	Fox	5/17/2022	5/19/2025	9/11/2023
Ryan	Korobkov	5/16/2023	5/18/2026	5/9/2023
Desiree	Melloni	5/17/2022	5/19/2025	8/22/2022
Donald	Stevenson	5/18/2021	5/20/2024	5/11/2021

**Calculated Start Date   Calculated End Date   Appointed date**

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**Economic Development**

Amber	Bach	7/1/2023	6/30/2028	8/14/2023
John (Jack)	Cote	7/1/2023	6/30/2027	8/14/2023
Greg	Deily	7/1/2023	6/30/2024	8/14/2023
Mark	Fulco	7/1/2023	6/30/2025	8/14/2023
Serena	Fuller	7/1/2023	6/30/2026	8/14/2023
Gene	Kube	7/1/2023	6/30/2026	3/4/2024
Craig	Samuelsen	7/1/2023	6/30/2028	8/14/2023
Pamela	Sclafani	7/1/2023	6/30/2025	8/14/2023
Inga	Washington	7/1/2023	6/30/2027	8/14/2023

**Finance Committee**

Paul	Connolly	7/1/2023	6/30/2026	6/15/2023
Joseph	Deedy	7/1/2022	6/30/2025	6/13/2022
Karen	DeMaio	7/1/2023	6/30/2026	6/15/2023
Aleda	DeMaria	7/1/2021	6/30/2024	7/1/2021
Robert	Horacek	7/1/2022	6/30/2025	7/1/2022
Sheri	Knowlton	7/1/2021	6/30/2024	8/29/2022
David	Methe	7/1/2021	6/30/2024	10/7/2022
Richard	Zalowski	7/1/2023	6/30/2026	6/15/2023
Elizabeth	Smolen	1/2/2023	Life Term	1/2/2023

**High Speed Internet Committee**

Jessica	Bishop	7/1/2023	6/30/2024	8/14/2023
Bob	Boyd	7/1/2023	6/30/2024	8/14/2023
Christopher	Boyd	7/1/2023	6/30/2024	8/14/2023
Ian	Creswell	7/1/2023	6/30/2024	8/14/2023
Jim	Crowley	7/1/2023	6/30/2024	8/14/2023
Jason	Giguere	7/1/2023	6/30/2024	8/14/2023
James	Johnson	7/1/2023	6/30/2024	8/14/2023
Tom	Kolek	7/1/2023	6/30/2024	8/14/2023
Douglas	Moglin	7/1/2023	6/30/2024	8/14/2023
Ryan	Pease	7/1/2023	6/30/2024	8/14/2023
Marelene	Quinlan	7/1/2023	6/30/2024	8/14/2023

**Historical Commission**

Cassandra	Bach	7/1/2022	6/30/2025	8/8/2022
Richard	Marcil	7/1/2021	6/30/2024	8/8/2022
Linda	McQuade	7/1/2023	6/30/2026	8/7/2023
Mark	Rankin	7/1/2021	6/30/2024	9/27/2021
Kirk	Sanders	7/1/2023	6/30/2026	8/7/2023

**Calculated Start Date   Calculated End Date   Appointed date**

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**Lake Management**

Deborah	Herath	7/1/2022	6/30/2025	8/8/2022
E.	Coombs	7/1/2023	6/30/2026	8/14/2023
Eric	Mueller	7/1/2021	6/30/2024	9/27/2021
Malcolm	DeBay	7/1/2021	6/30/2024	9/27/2021
Michael	DeBay	7/1/2021	6/30/2024	9/27/2021
Norm	Cheever	7/1/2023	6/30/2026	8/14/2023
Paul	Murphy	7/1/2023	6/30/2026	8/14/2023
Richard	Grannells	7/1/2021	6/30/2024	9/27/2021
Rick	Wylot	7/1/2023	6/30/2024	8/14/2023
Scott	Graves	7/1/2023	6/30/2026	8/14/2023
W.K.	Phillips	7/1/2023	6/30/2024	8/14/2023
Karen Ann	Shute	7/1/2022	Life Term	

**Lake Management Canal Commission**

E.	Coombs	7/1/2023	6/30/2026	8/14/2023
Malcolm	DeBay	7/1/2021	6/30/2024	9/27/2021
Michael	DeBay	7/1/2021	6/30/2024	9/27/2021
Richard	Grannells	7/1/2021	6/30/2024	9/27/2021
Scott	Graves	7/1/2023	6/30/2026	8/14/2023
Deborah	Herath	7/1/2022	6/30/2025	8/8/2022
Eric	Mueller	7/1/2021	6/30/2024	9/27/2021
W.K.	Phillips	7/1/2023	6/30/2024	9/25/2023
Karen Ann	Shute	7/1/2022	Life Term	

**Local Emergency Planning Committee**

Russell	Anderson	7/1/2023	6/30/2024	9/25/2023
Rhett	Bannish	7/1/2023	6/30/2024	9/25/2023
Jessica	Bishop	7/1/2023	6/30/2024	9/25/2023
Randal	Brown	7/1/2023	6/30/2024	9/25/2023
John	Cain	7/1/2023	6/30/2024	9/25/2023
Nadine	Cignoni	7/1/2023	6/30/2024	9/25/2023
Thomas	Hibert	7/1/2023	6/30/2024	9/25/2023
Cecil	Lewis	7/1/2023	6/30/2024	9/25/2023
James	Lynch	7/1/2023	6/30/2024	9/25/2023
Paul	Miles	7/1/2023	6/30/2024	9/25/2023
Jason	Perron	7/1/2023	6/30/2024	9/25/2023
Sabrina	Pooler	7/1/2023	6/30/2024	9/25/2023
Richard	Stefanowicz	7/1/2023	6/30/2024	9/25/2023
Karl	Stinehart	7/1/2023	6/30/2024	9/25/2023
Cindy	Sullivan	7/1/2023	6/30/2024	9/25/2023
Joshua	Towse	7/1/2023	6/30/2024	9/25/2023
Joseph	Turmel	7/1/2023	6/30/2024	9/25/2023
Jennifer	Willard	7/1/2023	6/30/2024	9/25/2023

		Calculated Start Date	Calculated End Date	Appointed date
<b>Moderator</b>				
Celeste	St.Jacques	5/16/2023	5/18/2026	5/9/2023
<b>Parks &amp; Recreation Commission</b>				
David	DeiDolori	5/17/2022	5/19/2025	5/10/2022
Richard	Harriman	5/18/2021	5/20/2024	5/11/2021
Jeanne	Reed	5/18/2021	5/20/2024	5/11/2021
Michael	Sheil	5/16/2023	5/18/2026	5/9/2023
John	Whalley	5/16/2023	5/18/2026	5/9/2023
Cara	Cartello	7/1/2022	Life Term	
<b>Pioneer Valley Planning Commission</b>				
Jessica	Thornton	7/1/2023	6/30/2024	5/23/2023
<b>Planning Board</b>				
Michael	Doherty	5/19/2020	5/19/2025	6/9/2020
Diane	Juzba	7/1/2023	6/30/2024	1/29/2024
David	Spina	5/17/2022	5/17/2027	5/10/2022
David	Sutton	5/21/2019	5/20/2024	5/14/2019
Jessica	Thornton	5/16/2023	5/15/2028	5/9/2023
Richard	Utzingar	5/18/2021	5/18/2026	5/11/2021
Meghan	Lightcap	6/2/2021	Life Term	
<b>Radio Amateur Civil Emergency Service</b>				
Russell	Anderson	7/1/2023	6/30/2024	8/14/2023
Eric	Carroll	7/1/2023	6/30/2024	6/12/2023
Charles	Darling	7/1/2023	6/30/2024	6/12/2023
Charles	Dunlap	7/1/2023	6/30/2024	6/12/2023
Pauline	Dunlap	7/1/2023	6/30/2024	6/12/2023
Keith	Stromgren	7/1/2023	6/30/2024	6/12/2023
Iain	White	7/1/2023	6/30/2024	6/12/2023
<b>Select Board</b>				
Diane	Gale	5/16/2023	5/18/2026	5/9/2023
Douglas	Moglin	5/18/2021	5/20/2024	5/11/2021
Jason	Perron	5/17/2022	5/19/2025	5/10/2022
Lisa	Anderson	4/5/2021	Life Term	
<b>Sewer Implementation Committee</b>				
Freda	Brown	7/1/2023	6/30/2024	8/14/2023
Gerald	Patria	7/1/2023	6/30/2024	8/14/2023
Randal	Brown	7/1/2018	Life Term	7/1/2018

**Calculated Start Date   Calculated End Date   Appointed date**

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**Southwick Emergency Management Agency**

Russell	Anderson	7/1/2023	6/30/2024	8/14/2023
Eric	Carroll	7/1/2023	6/30/2024	6/12/2023
Charles	Darling	7/1/2023	6/30/2024	6/12/2023
Charles	Dunlap	7/1/2023	6/30/2024	6/12/2023
Pauline	Dunlap	7/1/2023	6/30/2024	6/12/2023
Keith	Stromgren	7/1/2023	6/30/2024	6/12/2023
Iain	White	7/1/2023	6/30/2024	6/12/2023

**Southwick Housing Authority**

Glynis	DeVerry	5/21/2019	5/20/2024	6/6/2022
Jason	Grunwald	5/16/2023	5/15/2028	5/9/2023
Joanne	Horacek	5/17/2022	5/17/2027	5/10/2022
Sharon	Horacek	5/18/2018	5/17/2023	5/31/2018
Kevin	Lafrance	5/19/2020	5/19/2025	5/9/2023

**Southwick Public Library**

Cynthia	Warner	5/17/2022	5/19/2025	5/10/2022
Jennifer	Belden	5/18/2021	5/20/2024	5/11/2021
Maria	Gallo	5/16/2023	5/18/2026	5/9/2023
Michael	McMahon	5/16/2023	5/18/2026	5/9/2023
Tammy	Ciak-Bissaillon	5/17/2022	5/19/2025	5/10/2022
Tracy	Meczywor	5/18/2021	5/20/2024	5/11/2021

**Water Commissioners**

John	Cain	5/16/2023	5/18/2026	5/9/2023
Edward	Johnson	5/17/2022	5/19/2025	5/10/2022
David	Meczywor	5/18/2021	5/20/2024	5/11/2021
Christina	Myette	7/1/2022	Life Term	





*Morning Fishing on South Pond*

***Stay Safe, Stay Well, and Be Kind!***