



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**  
**Monday February 26, 2024**  
**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023, Hybrid Meeting

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Chief Administrative Officer, Karl J. Stinehart  
Assistant Chief Administrative Officer, Nadine Cignoni  
Secretary, Lisa Anderson

Join Zoom Meeting

<https://southwickma.zoom.us/j/88017733670?pwd=V2x3UkdCL1laNU9iWXBnQVNCWjlsZz09>

Meeting ID: 880 1773 3670

Passcode: 414141

One tap mobile

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Find your local number: <https://southwickma.zoom.us/j/88017733670?pwd=V2x3UkdCL1laNU9iWXBnQVNCWjlsZz09>

**6:00 p.m. Public Comments:**

**6:05 p.m. Liquor License update from Westfield River Brewing Co. Sergio Bonavita**

**Payables, Payroll and Minutes:**

- Acknowledge Payables Warrant #2420B, dated 2/20/2024, in the amount of \$513,027.83
- Approve Open Session meeting minutes from 2/13/2024.
- Approve Executive minutes from 2/13/2024.

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:**

- Approve the Hawkers & Peddlers Permit for Fox Brothers Inc. at the Mobil Station for Plants/Flowers Sales 3/29,3/30 & 3/31 and 5/10, 5/11, 5/12.
- Approve the One Day Liquor Licenses for the Rotary Club of Southwick for their "Summer Concert Series" for 7/10, 7/17, 7/24, 7/31, 8/7, 8/14, 8/21, and 8/28 2024.
- Approve the deposit of \$53.50 in cash donations into the Library's Gift Account.
- Approve the PVPC Invoice #28 for FY20 for services from October 2023 to December 2023.
- Approve the PVPC Invoice #29 for FY20 for services from October 2023 to December 2023.
- Approve the PVPC Invoice #30 for FY20 for services from October 2023 to December 2023.

- Approve a social media account for Conservation Commission for public outreach.
- Approve access to Sofinowski Farm for a Springfield Stargazer Club member at night to stargaze with telescope.
- Approve Contract Agreement #1 between Robert D. Landis and Town of Southwick
- Approve and appoint Robert D. Landis, as acting Town Administrator/C.A.O. from 3/30/2024 through 6/30/2024.
- Acknowledge retirement notification of Southwick Police Department Sgt. Paul Miles effective 6/6/2024.

### **New Business:**

- Approve short term borrowing of General Obligation Bond Anticipation Notes for \$4,579,213.00 from March 1, 2024 and payable to October 16, 2024 to Fidelity Capital Markets for N.I.C. of %3.268800.
- Approve LMC application for CPC funds related dredging of South Boat Ramp Cove to leverage state grants.

### **Old Business & Dates to Remember:**

- Police Chief Internal Recruitment Process: Announce Candidates and determine next timeline steps in process.
- Board evaluations and appointed progress
- HSIC IMA for WG&E for ISP
- Marijuana dispensary, Webpage posting, HCA process and template RFI Evaluation and scoring
- Hunting bylaw proposal related to private land and review by SPD.
- Review of Land License for American Legion
- MGL Ch. 61,61A,61B, Right of First Refusal policy review
- Town Administrator Recruitment panel meetings and Job Description review.
- T-Mobile Hometown Grants Application review, authorization, and pursuit.
- Board & Committee on-boarding and duty statement discussion
- Discussion and approval of Town Clerk internal Job Description and posting
- MPI letter to Planning Board regarding Subcommittee

### **7:00 p.m. Executive Session**

**A MOTION** to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, interm CAO designee **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and:**

#### **Exception #2:**

**Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:**

**not to reconvene in Open Session**  
(Chair Must Declare).

**Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:**

**not to reconvene in Open Session**  
(Chair Must Declare). declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

**not to reconvene in Open Session**  
(Chair Must Declare).

**Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to**

**Not to reconvene Open Session**  
(Chair Must Declare).

**Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:**

**not to reconvene in Open Session**  
(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.