



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**

**AMENDMENT #1**

**Monday December 11, 2023**

**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023, Hybrid Meeting

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Chief Administrative Officer, Karl J. Stinehart  
Nadine Cignoni, Assistant Chief Administrative Officer  
Secretary, Lisa Anderson

Join Zoom Meeting

<https://southwickma.zoom.us/j/84681745719?pwd=aXdDS3J0YXNvOUROWjBGSCtTSk9vZz09>

Meeting ID: 846 8174 5719

Passcode: 571899

One tap mobile

+13126266799,,84681745719#,,,,\*571899# US (Chicago)

+1 929 205 6099 US (New York)

Find your local number: <https://southwickma.zoom.us/u/kdrZqse2GL>

**6:00 p.m. Public Comments:**

**6:05 p.m. Discussion regarding Local Permit Program renewal alternative versus Ch91 process for Suffield, CT. with ConCom Chair, LMC Chair, SPD Harbormaster.**

**6:15 p.m. Appointments for SFD, with Maddy Landis to the Call Force as FF/EMT and Jim Goldrick, as a Per Diem Paramedic.**

**Payables, Payroll and Minutes:**

- Acknowledge Payroll Warrant #2412, dated 12/5/23, in the amount of \$304,432.25.
- Accept Open Session Minutes dated 12/5/2023.
- Approve 12/6/2023 Minutes at School District Meeting.

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:**

- 3<sup>rd</sup> Reading on Policy increasing Capital Expenditures Classification threshold amount from \$1000 to \$5000, per outside auditor recommendation.
- Authorize Cara Cartello for Acting Director C.O.A. and Park/Recreation Services.
- Approve Agreement with Cindy Sullivan for Consulting services with C.O.A./Park and Recreation Department.
- Acknowledge the Police Chief Robert Landis retirement letter dated June 30, 2024.
- Approve Police Chief's request to transfer the former Police Patrol Boat and trailer as payment to Saunder's for the procurement and installation of a 90 HP Mercury outboard

motor and controls, to the Town of Southwick Lake Management pontoon boat under sole source disposition.

- Sign the CPC Grant Agreements for Pickleball courts at Whalley Park and Prifti Park.
- Acknowledge resignation of Lisa Anderson from the Southwick Fire Department as FF/EMT and S.A.F.E. Coordinator
- Review and Approve Bungalow Street Design Amendment with Fuss & O'Neil – CDBG Project
- Accept donations from Patricia H - \$50.00, Rose D. - \$100.00, IBS - \$232.50, Doris A. - \$100.00, WF Young - \$50.00, Nancy Z - \$100.00, Patricia T. - \$100.00, and Carrie L. - \$50.00, totaling \$782.50 to the Southwick Animal Control Shelter to be put in the Southwick Animal Control Medical Gift Fund and Southwick Animal Control Gift Fund.
- Accept donation for \$100 for the Master Plan Gift Account from Marcus & Barbara Phelps.
- Approve Community Compact IT Grant Award \$139,397.00 and authorize Chair to sign.

### **New Business:**

- Southwick Cultural Council letter regarding artistic visual displays of our community heritage.
- Review and Approve the Select Board meeting calendar for 2024.
- Discuss vacancies on Planning Board (alternate) and EDC (Grillo resignation)
- Authorize Chair to sign Cybersecurity Grant Community Compact Program for \$139,307.00

### **Old Business & Dates to Remember:**

- SRO prospect w/ School District
- Board evaluations and appointed progress
- HSIC recommendation for an Internet provider
- Rail Trail Parking at Depot Street
- Marijuana dispensary, next step is submission of approved warrant articles to AG office.
- Hunting bylaw proposal related to private land and review by SPD.
- Select Board Goals & Objectives Updated
- Review of Land License for American Legion
- MGL Ch. 61,61A,61B, Right of First Refusal policy review
- Town Administrator Recruitment panel meetings, approve Job Ad w/compensation range and Job Description review.
- T-Mobile Hometown Grants Application review, authorization, and pursuit.
- Board & Committee on-boarding and duty statement discussion
- Proposed Parking Lot expansion for Town Hall (South)
- Liquor Quota Breakdown from State Alcoholic Beverage Control Commission

### **7:00 p.m. Executive Session**

**A MOTION** to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and:**

**Exception #2:**

**Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:**

**not to reconvene in Open Session  
(Chair Must Declare).**

**Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:**

**not to reconvene in Open Session  
(Chair Must Declare).** declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to  
**not to reconvene in Open Session  
(Chair Must Declare).**

**Exception #3:** Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to

**Not to reconvene Open Session  
(Chair Must Declare).**

**Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:**

**not to reconvene in Open Session**  
**(Chair Must Declare).**

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.