



Town Administrator Selection Panel

In-person and Remote Hybrid Format

Monday, November 27, 2023 at 6:00 p.m.

Location: Select Board Conference Room

Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

ATTENDANCE: Select Board Chairman, Doug Moglin
Asst. C.A.O., Nadine Cignoni
Town Moderator, Celeste St. Jacques
Ex Town Moderator & Former FinCom Member, James Putnam
Police Chief, Robert Landis
Planning Board Chairman, Michael Doherty
Citizen Representative, John Coward
Citizen Representative, Greg Hamelin

Join Zoom Meeting

<https://southwickma.zoom.us/j/85135805974?pwd=eHVPSyYtYtltLN0l5U2JnOHd1VE1Bdz09>

Meeting ID: 851 3580 5974

Passcode: 136343

Find your local number: <https://southwickma.zoom.us/u/kd2WI1ozXF>

1. Select Board Chairman convene meeting in Open Session per MGL Ch.30A.
2. Introduce panel members and roles they represent
3. Election of Committee Chairperson and Vice Chairperson
4. Affirm Open Meeting Law requirements under AG Office and Confidentiality of process by all committee members
5. All votes roll call
6. Introduction of MRI Firm with key personnel who will assist panel in candidate recruitment for Town Administrator (C.A.O.) position
7. Discuss process and time frame schedule for search
8. Any other business
9. If necessary, roll call vote into Executive Session pursuant to MGL Ch.30A S21 (8)
To Consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and whether need to reconvene into open session. Chapter 214, Section 1B, A person shall have a right against unreasonable, substantial, or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.
10. Move into Executive Session Section under Subsection #8

SOUTHWICK TOWN CLERK
NOV 27 2023 11:21 AM