



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**  
**AMENDMENT #1**

**Monday November 13, 2023**

**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

Date of this meeting: November 13, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Chief Administrative Officer, Karl J. Stinehart  
Asst. C.A.O., Nadine Cignoni  
Secretary, Lisa Anderson

Join Zoom Meeting

<https://southwickma.zoom.us/j/86598113574?pwd=Nng3Y0F0Y2lZa1JNeE1jMzNsUWdwUT09>

Meeting ID: 865 9811 3574

Passcode: 904056

One tap mobile

+13017158592,,86598113574#,,,,\*904056# US (Washington DC)

+13052241968,,86598113574#,,,,\*904056# US

Dial by your location

+1 301 715 8592 US (Washington DC)

Find your local number: <https://southwickma.zoom.us/j/86598113574?pwd=Nng3Y0F0Y2lZa1JNeE1jMzNsUWdwUT09>

**Moment of Silence: Giles “Wally” Daigneau – Fire Commissioner, John Andrews - Graves Officer, Joan M. Hagan – Third grade teacher at Woodland School and member of the Housing Authority.**

**6:00 p.m. Public Comments:**

**6:05 p.m. Appointment with EDC members: Inga Hotling-Washington, Craig Samuelson and Greg Deily, Mission Statement & upcoming initiatives**

**6:15 p.m. Liquor License update from Hilltop Café on status of use**

**6:30 p.m. Liquor License update from Franklin House on status of use**

**Payables, Payroll and Minutes:**

- Acknowledge Payroll Warrant #2410, dated 11/7 /23, in the amount of \$281,310.85
- Accept Open Session Minutes dated 11/6/2023
- Accept Executive Minutes dated 11/6/2023

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:**

- Approve One Day Liquor License for Southwick Rec Center for 12/2/2023 Agawam Karate Christmas Party.
- Approve DPW Snow & Ice Removal Contractor vendors lists
- Approve the donation of \$31 to go into the Library's gift account
- Request to Authorize to surplus and dispose of old computer equipment
- Request from Police Chief to make Sergeant Thomas Krutka the designated Liquor License Agent and Liaison to the Local Licensing Board.
- **Review and Approve the Proposed Parking Expansion Adjacent to Town Hall**
- **Approve the Southwick Police Chief to pursue a Department of Mental Health Grant**

**New Business:**

- Review update on Prime Steak House Liquor License Renewal
- Review letter from Lucky Stop, Maunish Shah looking for a full liquor license
- Discussion on increasing Capital Expenditures Classification threshold amount from \$1000 to \$5000, per outside auditor recommendation.
- Discuss request for hunting bylaw
- **Discuss Cancellation or rescheduling of the December 4<sup>th</sup>, Select Board meeting, due to STM on December 5<sup>th</sup>.**

**Old Business & Dates to Remember:**

- Marijuana dispensary
- Select Board Goals & Objectives Updated
- Review of Land License for American Legion
- MGL Ch. 61,61A,61B, Right of First Refusal policy review
- Town Administrator Recruitment panel (set names and appoint) and Job Description review. Interview search Firms 11/6/2023.
- T-Mobile Hometown Grants Application review, authorization, and pursuit.
- Protocols
- Board & Committee on-boarding and duty statement discussion
- STM review items on draft 12/5/2023 STM warrant & Coordinate with Town Clerk, Moderator and Schools
- Liquor Quota Breakdown from State Alcoholic Beverage Control Commission

**7:45 p.m. Executive Session**

**A MOTION** to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and:**

**Exception #2:**

**Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**declare that an open meeting may have a detrimental effect on the**

**bargaining position of the body, and to**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to**

**Not to reconvene Open Session**

**(Chair Must Declare).**

**Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**RE: Ch. 214, Section 1B**

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.