



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**

**AMENDMENT #1**

**Monday August 14, 2023**

**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

Date of this meeting: August 14, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Chief Administrative Officer, Karl J. Stinehart  
Asst. C.A.O., Nadine Cignoni  
Secretary, Lisa Anderson

Lisa Anderson is inviting you to a scheduled Zoom meeting.

Topic: Select Board Meeting

Time: Aug 14, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://southwickma.zoom.us/j/86527659035?pwd=M1FSUGoyeHFZSkpNellxcUc0QVpYZz09>

Meeting ID: 865 2765 9035

Passcode: 708656

One tap mobile

+13052241968,,86527659035#,,,,\*708656# US

+13092053325,,86527659035#,,,,\*708656# US

Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Find your local number: <https://southwickma.zoom.us/u/kqPKYmn0k>

**6:00 p.m. Public Comments:**

**6:05 p.m. Maryssa Cook-Obergon; 61, 61A, 61B, Right to First Refusal process update discussion**

**6:20 p.m. FY24 Re-Appointments for Commissions, Committees and Boards**

- Economic Development Commission
  - EDC has 5 seats, Per Town Counsel, these seats should be staggered. The appointments will be one each for a period of 5, 4,3,2, and 1 year, and successive appointments shall be for 5 years. MGL Chapter 40, Section 8A.
  - Applicants
    - Michael McMahon (Current Member/Chair)
    - Amber Bach (Current Member)
    - Serena Fuller (Current Member)
    - Craig Samuelson (Current Member)
    - Jack Cote (Current Member)
    - Inga G. Hotaling-Washington
    - Frank Grillo
    - Greg Deily
    - Pamela Sclafani
    - Mark Fulco
  
- Lake Management Committee
  - Lake Management has 4 member seats and 2 associate member seats to be appointed. Member terms are 3 years, and associate term is 1 year.
  - Member Applicants
    - Michael E. Coombs (Current member)
    - Norm Cheever (Current member)
    - Scott Graves (Current member)
    - Paul Murphy (Current member)
  - Associate Applicants
    - Ken Phillips (Current Associate Member)
    - Rick Wylot (Current Associate Member)
  
- Lake Management Canal
  - Lake Management Canal has 2 Member and 1 Associate seat to be appointed. The Member term is 3 years, and the associate is 1.
  - Applicants
    - E. Michael Coombs (Current member)
    - Scott Graves (Current member)
  
- Sewer Implementation Commission
  - SIC has 3 open seats, for a term of 1 year
  - Applicants
    - Gerald Patria (Current member)
    - Freda R. Brown (Current member)
  
- High Speed Internet Committee
  - HSIC is an ad-hoc advisory subcommittee reporting to the Select Board, with a term of 1 year. Currently has 9 members.
  - Applicants
    - Select Board Appointee (Current Doug Moglin)
    - Marlene Quinlan (Current member)
    - James Johnson (Current member)
    - Christopher Boyd (Current member)
    - Robert Boyd (Current member)

- Jessica Bishop (Current member)
- Ian Creswell (Current member)
- Jason Giguere (Current member)
- Tom Kolek
- Justin Barnett
- Ryan Pease
- Jim Crowley
  
- Agricultural Commission
  - AgCom has 3 member seats for appointment. Two seats are for 3 years, and one is for 2 years due to a resignation.
    - Applicants
      - Tammy Ciak Bissaillon (Current member) **would like to transition to an Associate member**
      - Daniel Cook (Current member)
      - Sage Fury (Current Associate)
      - Zachary Barnett (Current Associate) **is looking to be a current member**
      - Angelina Simone **is looking to be a current member**
      - Jessica Whitmore Parker **is applying for Associate position**
      - **Lucas Caron**
  
- AgCom has up to 5 Associate Member seats for appointment.
  - Associate terms are 1 year
  - Current Associates
    - Sage Fury
    - Zachary Barnett
  
  - Conservation Commission
    - ConCom has 3 seats open, 2 seats for 3 years, and 1 seat for 1 year due to resignation
    - Applicants
      - Mehmet Mizanoglu (Current member)
      - Norm Cheever (Current member/Vice Chair)
      - Brian Pranka
      - Jennifer Bernier
      - Charles Sclafani
      - Christopher Pratt
      - Dennis Clark
      - Angelina Simone

### **Payables, Payroll and Minutes:**

- Acknowledge Payables Warrant #2403B, dated 8/7/2023, in the amount of \$622,309.18
- Acknowledge Special Payables Warrant 2404B, dated 8/10/202, in the amount of \$1,575.00
- Acknowledge Payroll Warrant 2404, dated 8/14/2023, in the amount of \$271,737.38
- Accept Open Session Minutes dated 8/7/2023

## Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:

- Appoint Russ Anderson Emergency Management Director to RACES, SEMA & CERT and okay changes MGL268A S.M.E. Ethics Commission listing.
- Acknowledge Patrick J. Jubb's resignation letter from STGRSD
- Review and Discuss the RFP search process for the Town Chief Administrative Officer replacement position
- Acknowledge and accept the following donations totaling \$1,370.00 to be deposited in the Southwick Animal Control Medical Gift Fund and Southwick Animal Control Gift Fund. IBS-\$220.00, A Roc Concrete-\$100, Stella & Wayne D.-\$25, Timothy G-\$50, Cheryl B.-\$50, Southwick Electric-\$100, Rory C.-\$250, Sue&John D.-\$150, Mary&Kevin Q.-\$75, Robin&Carey S.-\$50, Donna&Kevin B.-\$50, Joan&Thomas H-\$50, Food Banks for Pets-\$100 and Carey L.-\$50.
- **Motion to authorize use of Clerical Sick Bank draw down or Clerical Union MOA to accommodate DPW office Manager leave.**
- **Authorize Agent with R. Levesque Associates Inc. for Whalley Park – Spray Park for \$19,080.00 (plus job related pass throughs)**

### New Business:

- Petition for Zone Change for property location Crepes Tea House, LLC at 157 Feeding Hills Road, and referral to Planning Board for Action

### Old Business & Dates to Remember:

- Sewer System IMA with City of Westfield – finalize with Attorney
- Marijuana dispensary – research & options
- Municipal Aggregation for Electricity
- Select Board Goals & Objectives
- SFD Dumpster permit Fee
- Noble Steed Development report from PB status
- FY24 re-appointment/appointments to Boards, Committees and Commissions
- **Review of Land License for American Legion**

### 6:45 p.m. Executive Session

A MOTION to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and;**  
Exception #2:

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

**not to reconvene in Open Session**  
(Chair Must Declare).

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

**not to reconvene in Open Session**  
(Chair Must Declare). declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

**not to reconvene in Open Session**  
(Chair Must Declare).

Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to

**Not to reconvene Open Session**  
(Chair Must Declare).

Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

**not to reconvene in Open Session**  
(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.