



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**  
**Tuesday May 28, 2024**  
**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

**Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023, Hybrid Meeting**

Join Zoom Meeting

<https://southwickma.zoom.us/j/81806754363?pwd=ZGY1anlTVVBSWFZrbWxKc0Yvb1FFQT09>

Meeting ID: 818 0675 4363

Passcode: 398472

One tap mobile

+13126266799,,81806754363#,,,,\*398472# US (Chicago)

+16469313860,,81806754363#,,,,\*398472# US

Find your local number: <https://southwickma.zoom.us/u/kF8qbY3XV>

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Acting Chief Administrative Officer, Robert D. Landis  
Assistant Chief Administrative Officer, Nadine Cignoni  
Secretary, Lisa Anderson

**6:00 p.m. Public Comments:**

**6:05 p.m. Interview with Sergeant Roger Arduini for the Lieutenant position**

**7:05 p.m. Interview with Sergeant Thomas Krutka for the Lieutenant position**

**8:05 p.m. Interview with Sergeant Michael Taggart for the Lieutenant position**

**9:05 p.m. Interview with Sergeant Michael Westcott for the Lieutenant position**

**Payables, Payroll and Minutes:**

- Acknowledge Payables Warrant #2427B, dated 5/13/2024, in the amount of \$435,066.32
- Acknowledge Payroll Warrant #2424, dated 5/21/2024, in the amount of \$334,531.40.00
- Acknowledge and Approve Open Session meeting minutes from 5/13/2024.
- Review and Approve Executive Session meeting minutes from 5/16/2024.
- Review and Approve Executive Session meeting minutes from 5/22/2024.

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:**

- Ratify the agreement with Nicole Parker as Chief Administrative Officer a for FY25-FY27 and approve three year appointment through June 30, 2027.
- Designate one Select Board member for an Economic Incentive project.

- Reorganize Select Board Officers for Chairperson, Vice-Chairperson and Clerk
- Assign Select Board members to CapCom/LEPC and other duties.
- Warrant signature(s) delegation for payroll and payables warrants.
- Authorize Chair/CAO for hiring approvals and all other personnel actions below department head level.
- Authorize Chair to handle year end Municipal Modernization Act transfers between line items and FinCom Reserve Requests through 6/30/2024.
- Acknowledge the Police/Fire review of White Street safety for continuous “No Parking” signs.
- Approve the Hampden County Sheriff’s Department Marine Unit members to be added as Southwick Reserve Police Officers in accordance with the MOA between the Town of Southwick and the Hampden County Sherriff’s Office. See attached list of Officers.
- Approve the request for Robert D. Landis and Jeremiah Cain to be considered for appointment as Traffic Control Officer (TCOs) effective July 1, 2024.
- Approve the request for Sergeant Paul A. Miles to be appointed as a reserve officer effective June 9<sup>th</sup>, 2024.
- Acknowledge and approve the Chair to sign the CDBG grant extension.
- Review and Approve Chair to sign the PVPC agreement between the Town of Southwick for the FY22/23 Award.

### **New Business:**

- Approve the Application for the Massachusetts Department of Environmental Protection Bureau of Water Resources for Cybersecurity Improvements in the amount of \$27,765.10.
- Approve the FY25 Transfer Station Sticker Rates.

### **Old Business & Dates to Remember:**

- Acknowledge filing with MA DPU for Southwick Municipal Electric Aggregation Program.
- South Pond Four Season’s Association boundary issue. Walk through in June.
- Appointments process and status.
- Discuss and deliberate the new appointment for the new Lt. from the pool of candidates.
- C.O.A. Director Internal & External postings done. Interviews next step.
- HSIC IMA for WG&E for ISP – Agreement signed by SB (next step for process) awaiting Town Counsel recommendation process to activate municipal light plant board.
- Marijuana dispensary, Webpage posting, HCA process and template RFI Evaluation and scoring. Host application link on town website and 6 Applicants notified.
- MGL Ch. 61,61A,61B, Right of First Refusal policy review – Joint meeting, June 2024.
- T-Mobile Hometown Grants Application review, authorization, and pursuit.
- Select Master Plan Implementation subcommittee members.
- Proposed Plan to incorporate Buildings & Grounds Department under DPW.

#### **9:00 p.m. Executive Session**

A **MOTION** to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE:** M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and:

#### **Exception #2:**

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

**Not to reconvene in Open Session**

**(Chair Must Declare).**

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

**Not to reconvene in Open Session**

**(Chair Must Declare).** declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

**Not to reconvene in Open Session**

**(Chair Must Declare).**

**Exception #3:** Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to

**Not to reconvene Open Session**

**(Chair Must Declare).**

Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

**Not to reconvene in Open Session**

**(Chair Must Declare).**

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.