



**Select Board Meeting**  
**In-person and Remote Hybrid Format**  
**for Board Members and Public**  
**Monday October 16, 2023**  
**6:00 p.m.**

**Location: Select Board Conference Room**

**Notice: In the event of a closure of Town Hall due to inclement weather or any other emergency the Hybrid Format shall switch to remote meeting zoom only for the posted meeting.**

**All meetings of the Select Board are recorded except Executive Session**

Date of this meeting: October 16, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023  
Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Jason Perron  
Clerk, Diane Gale  
Chief Administrative Officer, Karl J. Stinehart  
Asst. C.A.O., Nadine Cignoni  
Secretary, Lisa Anderson

Join Zoom Meeting

<https://southwickma.zoom.us/j/88053482925?pwd=WXN6NWtXTjMvZnlnMjR4amtqRDhFUT09>

Meeting ID: 880 5348 2925

Passcode: 366023

One tap mobile

+13126266799,,88053482925#,,,,\*366023# US (Chicago)

+16469313860,,88053482925#,,,,\*366023# US

Find your local number: <https://southwickma.zoom.us/j/88053482925?pwd=WXN6NWtXTjMvZnlnMjR4amtqRDhFUT09>

**6:00 p.m. Public Comments:**

**6:05 p.m. FY25 Tax Classification Hearing w/Board of Assessors**

**6:15 p.m. Cultural Council Appointments**

- Bruce Kulas – 1<sup>st</sup> three year term for 6/1/2021 to 6/1/2024
- Steven Brudzinski – 1<sup>st</sup> three year term for 7/1/2022 to 6/30/2025
- Patricia McMahon – 2<sup>nd</sup> three year term for 11/13/2023 to 11/23/2026

**Payables, Payroll and Minutes:**

- Acknowledge Payables Warrant #2409B, dated 10/3/23, in the amount of \$343,506.93
- Acknowledge Payroll Warrant #2408, dated 10/10/2023, in the amount of \$285,246.80
- Accept Open Session Minutes dated 10/2/2023

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll:**

- Approve Fire Department surplus designation for turnout gear and firefighting helmets that have expired per NFPA codes.
- Note SFD Banquet 11/10/23 for retirees David Smith & Matt Gaugh
- Approve Town-Owner Contract Amendment #1 for 457 College Highway for the FY20 Southwick Community Development Program.
- Invite for STGRSD FY25 Budget Roundtable with Select Board and Finance subcommittee.
- Approve MOA between Southwick Police Officers Coalition and Town for Officer K. Allen for P.O.S.T. Training duty schedule.
- Approve MOA Agreement between Town & Southwick Police Officers Coalition for Kelly Miller for carried over leave pay for a FMLA leave.
- Approve and accept the donation of \$30.00 from Nancy Gay in appreciation of Police services provided by Officer Michael Bridges to be placed in Police Gift Account.
- Approve the Consultant agreement with Colonial Power for Management of the Towns Municipal Electric Aggregation Program and Energy
- Our Community Food Pantry is looking for donations towards a energy-efficient walk-in refrigerator/freezer unit.
- Vote to accept & create Gift/Grant Account for EDC per MGL Ch.44,Sec.53

**New Business:**

- Authorize Consultant Service Agreement with Michelle Hill for T/C/C office functions
- Authorize Chair and C.A.O. to seek candidates for T/C/C office vacancy
- Authorize contract amendment #1 with Tighe & Bond for \$27,000.00 for Powder Mill Road sidewalk extension design services.
- Authorize contract with Tighe & Bond for \$57,600.00 for Kline Road Culvert Replacement bidding/construction phase services under a State MVP Grant.

**Old Business & Dates to Remember:**

- Marijuana dispensary – research & options
- Municipal Aggregation for Electricity – Execute Agreement with Aggregation vendor
- Select Board Goals & Objectives -
- Noble Steed Development report from PB status – No update information
- Review of Land License for American Legion- Mr. Moglin will bring information back to the Board.
- MGL Ch. 61,61A,61B, Right of First Refusal policy review
- Town Administrator Recruitment panel and Job Description review. Related actions to carry out process. Review & Select Search Firm vendors for Interviews.
- T-Mobile Hometown Grants Application review, authorization, and pursuit - Jason to contact Boards.
- Protocols Update
- Board & Committee on-boarding and duty statement discussion
- STM review items, examine dates to consider & Coordinate with Moderator and Schools
- DPW Proposed FY24 Sewer Rate Discussion & adoption.

## **7:00 p.m. Executive Session**

**A MOTION** to go into Executive Session Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Labor Counsel. Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and:**

### **Exception #2:**

**Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to**

**Not to reconvene Open Session**

**(Chair Must Declare).**

**Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:**

**not to reconvene in Open Session**

**(Chair Must Declare).**

**RE: Ch. 214, Section 1B**

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.