



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Lake Management Committee

454 COLEGE HIGHWAY, SOUTHWICK, MA 01077
 Telephone (413) 569-0515 Fax (413) 569-0515

Minutes of meeting held October 25, 2018, 7:00 P.M. at Town Hall College Highway, Southwick, MA, with attendance as follows:

		Voting	Present	Absent
Norm Cheever	Associate	No	X	
Mike Coombs	Member	Yes	X	
Malcolm DeBay	Member	Yes	X	
Mike DeBay	Member	Yes	X	
Dick Grannells	Chair	Yes	X	
Scotty Graves	Member	Yes	X	
Sue Hepburn	Secretary	No	X	
Deborah Herath	Member	Yes		X
Eric Mueller	Vice-Chair	Yes		X
Ken Phillips	Member	Yes	X	
Steve Schmid	Associate	No	X	
Rick Wylot	Member	Yes		X

Guest(s): None

1. Reviewed the corrected minutes from October 11, 2018, **a motion to accept with a minor correction was made by Mike DeBay, Scotty Graves seconded. All were in favor and the motion passed.**
2. LPP - Members reviewed drafts of revised LPP forms and made suggestions to simplify same. Dick will forward suggestions to Con Com. Members again discussed the need to better control the issuing of LPP permit renewals, as well as structure and boat stickers to ensure that a valid dock permit application exists for the address and that renewal forms are complete and that private "mini-marinas" are being created which is contrary to DEP' position that a dock is an "accessory use" to a home for a couple of boats belonging to the homeowner/immediate family.
3. 84 Point Grove Road Docks - Dick provided a copy of a letter that Con Com sent to the owners requiring that they come to LMC with a plan to be compliant with LPP before placing docks in the water in 2019 since their Chapter 91 license was voided by MassDEP.
4. North Pond PWCs - The Town Bylaw is still in the Attorney General review process. Members discussed the Westfield News article on the PWC bylaw and expressed concern about the seemingly incessant approval delays.
5. Ramp Attendant & Maintenance Job Descriptions - Members reviewed the draft descriptions and commented that the 100 pound lift in past approved version violated OSHA rules. Dick

will send comments to Karl to forward Town labor attorney. LMC will likely need to hire 2 to 3 Ramp Attendants and one Grounds Maintenance person for CY2019 operations.

6. CY2019 Pay Rates - Dick provided a draft CY2019 pay rate schedule for Ramp Attendants. Members discussed the recommended rates. **Malcolm made a motion to recommend these rates the Select Board for their approval. Mike C seconded and the motion passed.**
7. Buoys - Mike D, Mike C and Norm will try to remove the buoys on Wednesday the 31st as Rick who had planned to do them has been sidelined.
8. Boarding Docks - The current plan is to remove the docks with DPW assistance at 9:00 AM on Saturday 11/2. Malcolm, Mike C, Mike D, Norm, Ken and Dick plan on being there, weather permitting.
9. Sue Hepburn - Sue presented her letter of planned retirement from the position as LMC Secretary and Ramp Coordinator effective 12/31/2018. Sue has been part of the LMC for 22 years and will be greatly missed. Accordingly, members really didn't want to accept the letter, but ultimately **Malcolm made a motion to accept. Mike C seconded and the motion passed.**
10. **Malcolm made a motion to adjourn. Mike C seconded. All were in favor and the meeting was adjourned at 7:45 PM.**
11. Our next scheduled meeting will be held on December 13, 2018. There will be no meeting on November 22, 2018 (Holiday).

Respectfully submitted,

Richard Grannells - Chair

Cc (11): BOH, Con Com, DPW, Fin Com, Historical Com, J. Middleton (email), Park & Rec, Planning Board, SPD Chief/Harbormaster, K. Stinehart, Town Clerk, File (1)