



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick
454 COLLEGE HIGHWAY SOUTHWICK, MA 01077
Department of Public Works

APPLICATION FOR SEWER CONNECTION PERMIT

Property Owner: _____

Property Address: _____

Phone Number: _____

Type of Use: ☐ Residential ☐ Commercial ☐ Industrial

Type Connection: ☐ Gravity ☐ Low Pressure

The following must be attached to this Application:

1. Permit application fee of one hundred dollars (\$100) made payable to Town of Southwick. This fee covers review and inspection costs for DPW personnel only.
2. A Connection Fee made payable to the Town of Southwick. See the *Sewer Use Regulations* for the formula used to determine the amount of the connection fee.
3. A plan showing details of installation including pipe material, pipe size, oil/water separator equipment (if necessary), tight tank equipment (if necessary), pipe inverts, and the horizontal layout in relation to other features (buildings, roads, utilities, etc.).

The Applicant agrees to comply with the following provisions:

1. This permit becomes void 12 months after signature of the DPW Director.
4. A completed Sewer System Hookup Checklist is included on the following pages. Applicant is responsible to secure the necessary sign-off's directly with the applicable Town Departments.
2. The Applicant may need to secure additional approvals from other Town agencies, such as Conservation Commission or Planning Board.
3. If applicable, existing septic tanks must be pumped by a licensed septage hauler. Tanks must then be crushed and filled.
4. All connections must be inspected and approved by various Town officials before the trench is backfilled. The Applicant must notify the various officials a minimum of 48 hours in advance of requesting an inspection. Inspections are only made during normal working hours.

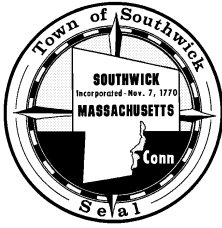
Signature of Applicant:

Date

Approved by:

Director, Department of Public Works

Date



COMMONWEALTH OF MASSACHUSETTS

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Department of Public Works

SEWER SYSTEM HOOK-UP CHECKLIST

Name of Property Owner: _____

Location of New Service: _____

Prior to construction, Applicant shall review the Permit Application with the designated Town Departments.

1. Review the *Application for Sewer Connection Permit* and plan showing the details of construction with the Board of Health. Plans must show the intended method to remove or decommission the existing septic tank. Identify the name of the licensed septage hauler.

Name of Hauler _____

License # of Hauler _____

BOH Approval _____

2. Review the *Application for Sewer Connection Permit* and plan with the Building Department and discuss the need for a water/oil separator and/or tight tank installation (applies for commercial and industrial uses only).

Building Dept. Approval _____

Not Applicable (residential use) _____

3. The Contractor proposed to do the work is a licensed and registered Drainlayer with the Town of Southwick, and the Drainlayer has provided an acceptable Certificate of Insurance naming the Town of Southwick as additionally insured.

Name of Drainlayer _____

DPW Approval _____

4. The Applicant has paid the Connection Fee charges due to the Town. See the *Sewer Use Regulations* for the formula used to determine the amount of the connection fee.

Connection Fee Amount _____

DPW Approval _____

The following sign-offs are required to be completed during construction with the assistance of designated Town Departments. All Town Departments must be notified at least 48 hours in advance to request an inspection.

5. Provide proof of septic tank pump-out by a licensed septage hauler to the Board of Health.

BOH Approval_____

6. The existing tank must be crushed and filled. The crushing operations must be inspected by the Board of Health.

BOH Approval_____

7. The new sewer pipe and connection must be inspected by the DPW and Plumbing Inspector prior to backfilling the pipe trench. Grinder pump installations also require the approval of the Electrical Inspector.

DPW Approval_____

Plumbing Insp. Approval_____

Electrical Insp. Approval_____