

Select Board Meeting Minutes
January 29, 2019
Tuesday, 5:30 p.m.
Select Board Conference Room, Town Hall
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy
Vice-Chairman, Russell S. Fox
Clerk, Doug Moglin
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra S. Pendleton

OTHERS IN ATTENDANCE: Greg FitzPatrick
Hope Tremblay
Chief Anderson
Art Pinell
Randy Brown

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joseph J. Deedy at 5:30 p.m.

Public Comments:

None.

5:40 p.m. DPW Director, Randy Brown
RE: Review of FY20 Budget/Road and Culvert Projects

The DPW Director, Mr. Brown, came to the meeting to give the Board a preview of some of his larger budget requests. He will now meet with the Finance Committee and Select Board jointly in early March.

Mr. Fox inquired as to the best way to hook up a water line to the Old Cemetery. Mr. Brown will get together some options and numbers for him. It won't be a lot but water will be needed when restoration of the old gravestones is being done.

Mr. Fox also stated brackets for the banners that will be showcased down the 10/202 corridor for the 250th Celebration have been purchased and they will need to be installed around November 2019 and will stay up through 2020. Rental of equipment to put them up and take them down will be paid for out of the Flag and Banner Fund.

6:00 p.m. SIC, Randy Brown and Arthur Pinell
RE: Lakewood Village Sewer System

The above SIC Members met with the Board to discuss the potential of connecting more of the apartment units at Lakewood Village to the sewer system. Mr. Brown met with Mary Thayer, owner of Lakewood Village and she would like to do at least 3 more of the buildings on the property. Currently the sewer main stops within a half mile of them. There are also 13 properties not affiliated with Lakewood Village Apartments that could tie in. The connection fee is now lower than previously due to the new Sewer Regulations. Installation of the sewers in this area would be beneficial to all involved. Mr. Brown will move forward with the Board's support.

Payables, Payroll and Minutes:

- The Board acknowledged Payroll Warrant #1917, dated 1/22/19, In the amount of \$212,119.77.
- The Board acknowledged Payables Warrant #1918B, dated 1/28/19, in the amount of \$122,699.94.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Moglin (Vote-Unanimous, Mr. Fox abstained) to approve the Regular Session Minutes of 1/15 /19.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the following Southwick Police Department donations.
 - Frances & Shari Trasko - \$15.00
 - Mildred Smith - \$50.00
 - Louise Alberti - \$25.00
 - David B. Hart - \$200.00
- The Citizens Restoring Congamond has sent an invitation for one of the Board Members to attend their 4/6/19 meeting. Mr. Fox or Mr. Moglin will attend.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to have the Chair sign a letter stating that the Board supports the Southwick Fire Department's efforts to upgrade to Advance Life Support – Paramedic level of service. The support letter will be forwarded to the Office of Emergency Medical Services.
- Mr. Moglin will look into trailer replacement for the Transfer Station.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to accept the first reading of the update to the Employee Handbook regarding leave eligibility for long term temporary employees.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept State 911 Grant Funds for \$37,905.00 for Southwick Police Department.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to authorize the Chair to sign the Nexamp Agreement related to the Whately Site due to termination of older version contracts
- The Board discussed Regulations and Local Permit Fees for Short-Term Rental (Ch. 337 Acts of 2018). A meeting will be set up between Building, Board of Health, Fire Department, Planning Board, Police Department, and Town Counsel to discuss and report back to the Board within 60 days.
- The Board discussed the Assessor's Office Clerk Internal Vacancy due to the resignation of Victoria Hickey and will proceed with posting the vacancy both to union and non-union.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- The Board was informed that review of the Transportation Improvement Program for J.T.C. related Road Projects will begin shortly.
- The Board received a report from Gene Theroux regarding a visit from Historic Gravestone Services for recommendations on restoration of Old Cemetery gravestones.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reaffirm Execution of Discharge of Liens for 4 Housing Rehab Projects under the CDBG Program, 76 Bungalow, 16 Granville Road, 94 Summer Drive, and 426 Main Road, Granville.
- The Board was made aware of Mr. Deedy submitting a request for DLTA Assistance for water planning purposes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to sign a PVPC CDBG Warrant #26 in the amount of \$2,694.74.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to sign a Reserve Fund Transfer in the amount of \$8,000 for school expense for the Southwick Police Department and to authorize the Chair and CAO to work with the Chief to send a current Reserve/Provisional Officer to the Full-Time Mass Police Training Academy.

Old Business & Dates to Remember:

- 250th Anniversary Meeting of 2/11/19 @ 6:30: The Committee will be inviting area businesses and non-profits to attend the meeting as a "Kick Off" type meeting to involve the community.
- Annual Town Elections Ballot Questions deadline is 4/9/19.

New Business:

- Mr. Stinehart stated he attended the last LEPC Meeting and there will be a presentation set up for a new vendor to be considered for our reverse 911 system.
- Mr. Stinehart was asked to request the last 3 years of Board of Health revenue from fees which will be reviewed by the Board.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

- DPW FY20 Budget/Road and Culvert Projects
- Regular Session Minutes of 1/15/19
- Southwick Police Department Donations
- Citizens Restoring Congamond Invitation
- Employee Handbook Update
- State 911 Grant Funds Letter for \$37,905.00
- Regulation and Local Permit Fees for Short-Term Rental Ch. 337 Acts of 2018
- T.I.P. Update for J.T.C. related to Road Projects
- Report on Old Cemetery

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting continued:

- Discharge of Liens for 4 Housing Rehab Projects under CDBG Program-76 Bungalow, 16 Granville Road, 94 Summer Drive, 426 Main Road Granville
- PVPC CDBG Warrant #26 in the amount of \$2,694.74
- Reserve Fund Transfer - \$8,000 for school expense for SPD
- Update on 250th Anniversary Meeting—Meeting of 1/23/19 @ 6:30 in the auditorium
- Annual Town Elections Ballot Questions deadline is 4/9/19.
- PVPC Technical Assistance request for a Drinking Water Study
- Authorize SPD Reserve/Provisional for Full-Time MPTC Academy

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to go into Executive Session RE: M.G.L. Chap. 30A, S20 (b), S21 (3) Ch. 214, Section 1B and; CMR 29.03 (1) (b).

RE: Litigation and strategy for Collective Bargaining and Collective Bargaining with Clerical Unit, Police Chief, Town Accountant, Fire Chief, DPW Director and Buildings and Grounds Supervisor

Exception #3: Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

Move to go into Executive Session to discuss strategy with respect to collective bargaining, and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and not to reconvene to Open Session.

RE: Ch. 214, Section 1B A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

The Administrative Assistant was excused from the Executive Session.

Respectfully submitted,

Sondra (Cindy) Pendleton

Cc: Town Clerk