

Select Board Minutes
August 7, 2018
Tuesday, 6:00 p.m.
Select Board Conference Room, Town Hall
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy
Vice-Chairman, Russell S. Fox
Clerk, Doug Moglin
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra S. Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 3 Page(s)

6:00 p.m. Convene in Open Session & Public Comments

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joseph J. Deedy at 6:00 p.m.

Public Comments: None.

6:00 p.m. Southwick Police Department Acting Sergeant Interviews:

6:00 p.m.	Roger Arduini
6:15 p.m.	Paul Miles
6:30 p.m.	Michael Taggart
6:45 p.m.	Michael Westcott

The Board interviewed the above 4 candidates for the Acting Sergeant Position. Each Candidate was asked the same questions. See Attachment "B" - 3 Page(s)

The Select Board recessed for 5 minutes.

******A moment of silence for:***

Kenny Larkin (Volunteer Fire Department) and Skip Landis (Dispatcher)***

7:00 p.m. Continuation Hearing: Manoli Pizzeria and Restaurant LLP d/b/a Village Pizza
RE: Transfer of All Alcohol License from EEG, Corp d/b/a Candlewood Inn – CANCELLED

Within the last week the applicant has requested that the: continuation hearing scheduled for tonight from the June 26, 2018/7:00 p.m. Select Boards Meeting be withdrawn. This hearing was for the transfer of the All Alcohol License from EEG, Corp d/b/a Candlewood Inn to Manoli Pizzeria and Restaurant LLP d/b/a Village Pizza. The applicant will resubmit for a future hearing a much more expanded application to accomplish more actions to secure the license which will include the alteration of premises. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the request for a cancellation. See Attachment "C" - 2 Page(s)

7:00 p.m. Wilderness Experience Sewer Abatement

Mr. Fox disclosed that his daughter works at Wilderness Experience.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to have Mr. Deedy run numbers for any type of abatement. See Attachment "C" – 7 Page(s).

Payroll/Payables Warrants:

- The Board acknowledged Payables Warrant 1903B, dated 7/30/18, in the amount of \$2,998,414.00.
- The Board acknowledged Payroll Warrant 1903, dated 8/6/18, in the amount of \$226,508.83.

Minutes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the Regular Session Minutes of 7/24/18.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the Executive Session Minutes of 7/24/18, as amended.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reaffirm signing the Release of Lien for 4 Boyce Road for Ronk/Booze.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reaffirm signing the Right of First Refusal Under Chapter 61A for College Highway for Brzoska/Brzoska-Puma/Filipone.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve a request for the placement of signs on Town property at the Sofinowski Preserve and Sterrett Farms Nature Walk property.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the placement of an Animal Shelter Facility Sign in front of the Police Department.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept a Municipal Vulnerability Preparedness Grant Engineering Services Agreement in the amount of \$15,000.00 with Fuss & O'Neill.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to sign the Engineering Services for Granville Road Culvert Replacement Project (Permitting, Bidding and Construction Phase) in the amount of \$40,700.00 with Tighe & Bond.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve a Clerical UPSEU Union request to combine 2 – ½ day holidays into 1 full day for the day before Christmas.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to sign the Southwick Fire Department Memorandum of Agreement Renewal for Shift Coverage.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept donation(s) to the Southwick Fire Department from: Rose Ellen Sweeny - \$100.00 and Mrs. Jean Weatherly, Mrs. Nancy Wolf, Carol Ginsbadr, Daniel Aafedt and Karen Aafedt - \$50.00.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) for the Chair to sign the Memorandum of Agreement for Southwick Fire Department Local Unit to edit the wording reated Agency Service Fee.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to reappoint the following for a 1 year term:

	Appointed/Elected	Length of Term	
Animal Inspector	<i>Nominated Official</i>		
Tracy Root		1 Year	
Pioneer Valley Planning Commission			
Alan Slessler		1 Year	
Local Emergency Planning Committee			
Charles H. Dunlap		1 Year	
Thomas FitzGerald		1 Year	
Kirk Sanders		1 Year	
Dennis Clark		1 Year	
Brian Houlihan		1 Year	

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve 2 – 1 Day Liquor and Entertainment Licenses for Rugged Maniac on 9/29/18 & 9/30/18 with stipulations.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept a Southwick Police Department Donation from Louise Alberti in the amount of \$25.00 for the Citizen's Police Academy Gift Account.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve Temporary Mutual Aid from the Agawam Electrical Inspector, Mr. Gary Turnbull, beginning 8/9/18. The current Electrical Inspector, Marc Simons' last day of employment will be 8/9/18.
- The Board was invited to the Council on Aging tomorrow when Herb Pace is given a plaque honoring him for all his COA service.

Old Business & Dates to Remember:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the Snow and Ice Policy standard revisions.
- Update on 250th Anniversary Meeting – next meeting 8/20/18 @ 6:30
- SB Goals and Objectives – tabled until a future meeting.
- Damage to Old Cemetery
- Employee Social Media Policy Second Reading - **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the Employee Social Media Policy.
- Discussion of Public Spaces Booking – Mr. Moglin is working on this.
- Part Time ACO Job Description & Posting - **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the ACO P/T ACO Job Description and to post same. Training will be at \$12.00 p/h and then \$14.75 p/h for regular duty..

New Business:

- Mr. Fox inquired into the line stripping. DPW Director Mr. Brown was asked to find out if they will be done before winter.

Old Business & Dates to Remember cont.:

- Mr. Deedy wants to request the Board to discuss budgeting for roads early in the next (FY20) budget process.
- The Board discussed their results of the earlier Sergeant interviews. They stated all the candidates were excellent and would fit into the position just fine. They then asked for Chief Bishop's recommendation. He recommended to the Board Officer Miles. **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to offer the Temporary Sergeant's Position (until Det. Lt. Landis's probationary period is over) to Officer Miles.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to go into Executive Session at 8:30 p.m. RE: M.G.L. Chap. 30A, S20 (b), S21 (2) (3) (6) & (7) Ch. 214, Section 1B and; CMR 29.03 (1) (b) not to reconvene to Open Session.

- Exception #2: XX Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and:
Not to reconvene into Open Session
- XX Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and:
Not to reconvene into Open Session
- XX Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and:
Not to reconvene into Open Session
- Exception #3: XX Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and:
Not to reconvene into Open Session
(Chair Must Declare).
- XX Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and:
Not to reconvene into Open Session
(Chair Must Declare).
- Exception #6: XX Move to go into Executive Session to consider the purchase, exchange, lease or value of real property, and that an open meeting the chair declare that an open meeting may have a detrimental effect on the negotiating position of the body and:
Not to reconvene into Open Session
(Chair Must Declare).

Exception #7: XX Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, and:

Not to reconvene into Open Session

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

Sergeant Interviews Questions
Payables Warrant 1903B, dated 7/30/18, in the amount of \$2,998,414.00
Acknowledge Payroll Warrant 1903, dated 8/6/18, in the amount of \$226,508.83
Regular Session Minutes of 7/24/18
Executive Session Minutes of 7/24/18
Release of Lien – 4 Boyce Road – Ronk/Booze
Right of First Refusal Under Chapter 61A – College Highway – Brzoska/Brzoska-Puma/Filipone
Request for placement of signs on Town property – Sofinowski Preserve and Sterrett Farms Nature Walk property
Animal Shelter Facility Sign Request Letter
MVP Planning Grant Service Agreement with Fuss & O'Neill
Engineering Services Granville Road Culvert Replacement Paperwork
Union request to combine 2 ½ days into 1 for Xmas
SFD MOA Renewal for Shift Coverage
Donation(s) Police Department
Agency Service Fee MOA for Southwick Fire Department Local Unit
FY19 Appointments
2 – 1 Day Liquor and Entertainment Licenses – Rugged Mania – 9/29/& 9/30/18 Requests
Southwick Fire Department Donation(s)
Temp. mutual aid – Agawam Electrical Inspector paperwork
Snow and Ice Policy update30
SB Goals and Objectives
Employee Social Media Policy
Public Spaces paperwork
Part Time ACO Job Description & Posting

The Administrative Assistant was asked to leave the meeting.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

Cc: Town Clerk