

Select Board Meeting Minutes *June 11, 2018*

Monday, 5:30 p.m.

Select Board Conference Room, Town Hall

All meetings of the Select Board are recorded

A MOMENT OF SILENCE WAS HELD FOR RETIRED BUILDING INSPECTOR Menio Benetti

ATTENDANCE: Chairman, Joseph J. Deedy
Vice-Chairman, Russell S. Fox
Clerk, Doug Moglin
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra S. Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 1 Page(s)

Convene in Open Session

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joseph J. Deedy at 5:30 p.m.

VFW/American Legion RE: Veterans War Memorial Policy

Representatives of the VFW and American Legion came to the meeting to meet with the Board concerning the Veterans War Memorial Policy. All agreed it was ready to be approved as a policy. See Attachment "B" – 3 Page(s). A second reading will take place at the next Board Meeting on 6/27/18.

Continuation Hearing

Southwick Motors LLC Reissuance of Class II Car Dealership License

A MOTION was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to open the hearing. All issues and concerns of the Board have been resolved. See 6/4/18 Select Board Minutes. The fencing will be removed in the back. And there are no issues with parking next to the Inn. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to close the hearing. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Southwick Motors LLC Reissuance of Class II Car Dealership License.

Minutes:

- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Executive Session Minutes of 6/4/18.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes:

- Food Establishment and Serving Licenses: Mr. FitzGerald, Health Inspector, came to discuss how to best make sure all Food Establishments who serve Liquor have picked up and paid for all the licenses, which are attached to their Liquor Licenses, during renewal time. The Select Board's Administrative Assistant and the Secretary of Inspectional Services will work closely during renewal time.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- The Board received notification of a \$1,000.00 donation from Granville, to the district, for the School Track AED Project.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to have the Chair sign a PVPC CDBG City/Town Owner Agreement, for 76 Bungalow Street, in the amount of \$24,000.00.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to accept the resignation of Sean M. Bissaillon from the Historical Commission and to post.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote: 2 Yes, Mr. Deedy abstained) to donate \$2,500.00 for Fireworks to the Southwick Civic Fund.
- The Board received a Notice of Vacancy from the Clerk's Office on the elected position for Park & Rec. held by Christopher J. Grabowski. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to post.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Southwick Volunteer Agreement Form as submitted by Labor Counsel.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to table the FY19 Appointments to Staff/Boards/Committees and Commissions until a future date.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve an Emergency Procurement for the DPW Well Water repair (Ch.8-2 of the Town Code).
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve Ch. 90 funds to be used for various Road Paving, Cracksealing and Drainage Work. The Board requested quotes to do "patching" of other roads (i.e. Vining Hill Road, George Loomis, etc.).
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to award the FY19 Landscape Services Quote to Tynic Landscaping. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to award the FY19 Snow Removal at the Library to Total Home Services.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Water Pump Station Design Amendment for College Highway.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the DPW Director to move forward with a Mass Development Grant opportunity.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc. – Possible Motions/Votes continued:

- The Board signed a Citation for McDonald's of Southwick's Grand Re-Opening. A Select Board Member will attend the Grand Re-opening Ceremony on 6/12/18 at 11 am.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to have the Chair sign a Municipal Vulnerability Preparedness Program Grant.

Old Business & Dates to Remember:

- The Board tabled the review of the Conservation Commission's request for a Coordinator stipend for auto/cell phone use.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the FY19 DPW Bid Awards. See Attachment "C" – 4 Page(s).
- The Board will attend the 6/13/18 - 5pm Westfield Savings Bank Chamber of Commerce Event.
- Ad Hoc Open Space and Recreation Committee: tabled.
- Snow and Ice Policy Work Session
- Invitations have gone out to attend the 250th Anniversary Meeting on 6/18/18 at 6:30 in the Town Hall Auditorium.
- Notifications have gone out for the mandatory Social Media Policy Meeting with Boards/Committees and Commissions on 6/20/18 at 6:30 pm.
- Interviews for the Southwick Fire Department Deputy Chief finalists will be on 6/26/18. The Board will submit questions and they will be sent to Labor Counsel for approval.
- Select Board Goals and Objectives: tabled.
- The Personal Watercraft By-law has been sent to the Attorney General's Office.

New Business:

- There is a Southwick Recreation Center Comedy Show Fundraiser on 6/16/18.
- Mr. Fox asked Lieutenant Bishop if there were any existing By-laws or ordinances regarding drones. Lieutenant Bishop stated there are not.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to go into Executive Session at 7:05 p.m. RE: M.G.L. Chap. 30A, S20 (b), S21 (2) (3) (6) & (7) Ch. 214, Section 1B and; CMR 29.03 (1) (b) not to reconvene.

Collective Bargaining w/union and non-union personnel and strategy for Collective Bargaining w/union and non-union personnel, DPW, Clerical, Cell Tower Lease and Litigation

DPW Director/Labor Counsel

- Exception #2: XX Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and:
Not to reconvene into Open Session
XX Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and:
Not to reconvene into Open Session
XX Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and:
Not to reconvene into Open Session
- Exception #3: XX Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and:
Not to reconvene into Open Session
(Chair Must Declare).
XX Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and:
Not to reconvene into Open Session
(Chair Must Declare).
- Exception #6: XX Move to go into Executive Session to consider the purchase, exchange, lease or value of real property, and that an open meeting the chair declare that an open meeting may have a detrimental effect on the negotiating position of the body and:
Not to reconvene into Open Session
(Chair Must Declare).
- Exception #7: XX Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, and:
Not to reconvene into Open Session

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:05 pm.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

Veterans War Memorial Policy
Southwick Motors LLC Reissuance of Class II Car Dealership License paperwork
Minutes:
Regular Session Minutes 6/4/18
Executive Session Minutes of 6/4/18
Food Establishment and Serving Licenses email
Donation from Granville for School Track AED Project
CDBG City/Town Owner Agreement, 76 Bungalow
Resignation of Sean M. Bissaillon from Historical Commission
Request for Donation for Fireworks from Southwick Civic Fund
Notice of Vacancy on Park & Rec.
Southwick Volunteer Agreement Form

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting continued:

FY19 Appts.to Boards and Staff Appts.
Emergency Procurement for DPW Well Water repair Ch.8-2 Town Code
Ch. 90 approvals for various Road Paving, Cracksealing and Drainage Work
Award FY19 Landscape Services Quote
Water Pump Station Design Amendment
MassDevelopment Grant opportunity
Citation for McDonald's of Southwick Grand Re-Opening
Municipal Vulnerability Preparedness Program Grant
ConCom request for Coordinator stipend for auto/cell phone use
FY19 DPW Bid Awards
McDonalds Grand Re-opening Ceremony
WSB Chamber of Commerce Event
Ad Hoc Open Space and Recreation Committee
SB Goals and Objectives

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

Cc: Town Clerk