

SELECT BOARD MINUTES
Tuesday - February 20, 2018 - 5:30 p.m.
Select Board Conference Room, Town Hall
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Doug Moglin
 Vice-Chairman, Joseph J. Deedy
 Clerk, Russell S. Fox
 Chief Administrative Officer, Karl J. Stinehart
 Administrative Assistant, Sondra Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" - 1 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Doug Moglin, at 6:00 p.m.

Work Session:

Opioid – Lawsuit

The Board received a correspondence from a law firm requesting the town engage in a lawsuit along with other cities and towns throughout Massachusetts against the manufacturers of opioids. Town Counsel has determined that the Town should wait and see how the case is progressing before joining. See Attachment "B" – 2 Page(s).

Social Media – Policy

Town Counsel went over a new updated policy. The Board will be bringing up a Social Media Policy for Elected and Appointed positions at their 2/27/18 for a possible vote. Currently there is only one that covers both Elected/Appointed Officials and Employees. The policies need to be separated. Labor Counsel is drafting update for employees version.

Marijuana – Issues

After some discussion the Board will vote later in the meeting to send Zoning By-Law changes back to the Planning Board for a hearing on this matter.

A Moment of Silence for Sue Sanders

A Moment of Silence for the victims at Marjory Stoneman Douglas High School in Parkland, Florida

Public Comments:

None.

Sharon Killips Alexander
RE: Donate Life Ceremony

Ms. Sharon Killips Alexander was unable to attend the meeting however the Board approved her request to hold a ceremony to raise and fly a Donate Life Flag for the month of April on the Town Hall, Police, Fire, Library, DPW and the Town Common Grounds. A short ceremony will be held prior to the Select Board Meeting. This year will be in honor of long time resident Susan Sanders who was a successful heart transplant recipient for at least 10 years however, recently passed away. Sue was a very strong advocate for Donate Life.

The Wick338 – Rick Johnson
RE: 2018 Racing Schedule

Mr. Johnson came to his yearly meeting to give an update regarding last year's race season and to solicit approval for this year's race schedule. **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-2 Yes, Mr. Deedy abstained) to approve the 2018 Wick 338 Race Schedule.

Payroll/Payables Warrants:

- The Board acknowledged Payables Warrant 1820B, dated 2/12/18, in the amount of \$532,849.47.
- The Board acknowledged Payroll Warrant 1820, dated 2/20/18, in the amount of \$192,282.61.
- **A MOTION** was made by Mr. Deedy, seconded by Fox (Vote-Unanimous) to accept the Regular Session Minutes of 2/6/18.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox, seconded by Deedy (Vote-Unanimous) to refer the Draft Marijuana Zoning By-Law and Overlay District to the Planning Board for a Public Hearing.
- The Board received the Class I, II, III Report for 2018 as submitted by the Administrative Assistant.
- The Board received the Liquor License Report for 2018 as submitted by the Administrative Assistant.
- **A MOTION** was made by Mr. Fox, seconded by Deedy (Vote-Unanimous) to appoint Mr. Joseph Sitler as Call Force Fire Fighter for the Southwick Fire Department.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Fire Department Donation(s) in the amount of \$100.00 from the Browns.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Fire Department Donation(s) in the amount of \$100.00 from the Vietnam Veterans.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to honor a request for a donation from the Melha Shriners in the amount of \$50.00 from the Select Board Gift Account.
- The Board discussed Lake Management Committee and Conservation Committee recommendations for the Harbormaster position. Chief Ricardi stated there is no "position" of Harbormaster in Southwick and in regard to lake issues he serves in the capacity as Chief of Police for Southwick and for the State of Massachusetts.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Police Department donation(s) from Mr. & Mrs. Erickson in the amount of \$25.00 in memory of Mr. Thomas Barwikowski.
- The Board received copies of Letters of Appreciation that the Chief wrote to the Govoni-Shulman-Family and the Davidson family for culinary delights sent to the department to show their appreciation.
- The Board was made aware that the following Southwick Police Department Officers received Letters of Appreciation:

Michelle Boudreau for Officers Malone and Smith
Brianna Cardwell for Officer Massai
Donna Beaudoin for Officer Parker

- The Board was introduced to the Full Time Career EMT/FF Candidate, Mr. Ian DiPietro, as recommended by the Fire Chief. Each Board Member asked a question. See Attachment "D" – 1 Page(s). **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to make Mr. Ian DiPietro an Offer of Employment contingent upon successful passage of the appropriate Physical Examination and proof of passing Physical Ability Test for Fire Department Personnel as established by Massachusetts HRD Standards.
- Approval of the Lake Management Grounds Maintenance/Ramp Attendant & Ramp Attendant Job Descriptions was tabled until the next meeting.

Old Business:

- Covered Bridge – residents will be put on notice that the only public safety vehicles deemed safe to go over the bridge are the ambulance and brush truck until such time as the bridge is deemed safe to handle more weight.
- North Pond PWC Bylaw – a scheduled hearing is being planned once the Police Chief and Town Counsel finish the wording.
- Sewer Abatement – Mr. Deedy is working on this.

Old Business continued:

- Social Media Policy – will be carried over to the next meeting for a vote.
- 250th Anniversary – beginning stages of planning are on track.
- School Facilities walkthrough – Mr. Fox gave an update on the walkthrough.

New Business:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign the Police IBPO Local Agreement for FY 18, 19, and 20.
- The Board received a CRC Invitation for their 1st meeting of the season on 4/10/18 @ 7 pm.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to donate \$400.00 to Donate Life in memory of Sue Sanders.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

- The Wick338 2018 Racing Schedule
- Payables Warrant 1820B, dated 2/12/18, in the amount of \$532,849.47
- Payroll Warrant 1820, dated 2/20/18, in the amount of \$192,282.61
- Minutes (Regular Session) of 2/6/18
- Draft Marijuana Zoning By-Law and Overlay District
- Class I, II, III Report for 2018
- Liquor License Report for 2018
- Call Force EMT/FF Joseph Sitler appointment paperwork
- Southwick Fire Department Donation(s) – Brown/Vietnam Veterans
- Request for Donation – Melha Shriners
- LMC/ConCom Harbormaster recommendations
- Southwick Police Department Donations–Mr. & Mrs. Erickson
- Southwick Police Department Letters of Appreciation-Govoni-Shulman-Family & Davidson's
- Southwick Police Department Letters of Appreciation-M.Boudreau for Officers Malone and Smith-B. Cardwell for Officer Massai D. Beaudoin for Officer Parker
- Southwick Fire Department paperwork for Ian Dipietrpo FF/Paramedic
- Lake Management Committee Job Descriptions
- Conservation Commission Donation – C. Fritz
- Draft Social Media Policy for Elected Appointed Officials
- Police IBPO Local Agreement for FY 18, 19, and 20
- CRC Invitation for 1st meeting on 4/10/18 @ 7

There was no Executive Session held.

Being that there was no further business to be brought before the Board **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:45 p.m.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant
Cc: Town Clerk