

SELECT BOARD MEETING

February 27, 2018

Tuesday, 6:00 p.m.

Select Board Conference Room, Town Hall

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Doug Moglin
Vice-Chairman, Joseph J. Deedy
Clerk, Russell S. Fox
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra Pendleton

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Doug Moglin, at 6:00 p.m.

A MOTION was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to go into Executive Session RE: M.G.L. Chap. 30A, S20 (b), S21 (2) (3) & (7) Ch. 214, Section 1B and; CMR 29.03 (1) (b) at 6:00 p.m. to return to Open Session.

Collective Bargaining w/union and non-union personnel and strategy for
Collective Bargaining w/union and non-union personnel-Police Chief Selectee,
DPW, IBPO, Clerical and Litigation

Diane Caruso, Librarian

- Exception #2: XX Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to:
To reconvene into Open Session
XX Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:
To reconvene into Open Session
XX Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:
To reconvene into Open Session
Exception #3: XX Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to
To reconvene into Open Session
(Chair Must Declare).
XX Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:
To reconvene into Open Session
(Chair Must Declare).
Exception #7: XX Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, and to:
To reconvene into Open Session

RE: Ch. 214, Section 1B and; CMR 29.03 (1) (b) A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

A MOTION was made to go out of Executive Session RE: M.G.L. Chap. 30A, S20 (b), S21 (2) (3) & (7) Ch. 214, Section 1B and; CMR 29.03 (1) (b) at 6:33 p.m. and to return to Open Session. ROLL CALL VOTE: Mr. Moglin – Yes, Mr. Deedy – Yes, Mr. Fox – Yes

OTHERS IN ATTENDANCE: See Attachment “A” – 1 Page(s)

Public Comments:

Dan Call – Member of the Friends of the Columbia Greenway Rail Trail, came to the meeting to let the Board know that the City of Westfield will be donating a TRAFx Infrared Trail Counter to the Town to aid Southwick in tracking usage of the Rail Trail. The trail counter will be placed strategically along the Southwick part of the trail. Westfield will maintain the trail counter donated to Southwick along with their 2 counters. The Board thanked Mr. Call for the good news.

Payroll/Payables Warrants:

- The Board acknowledged Payables Warrant 1821B, dated 2/26/18, in the amount of \$632,629.23.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the Regular Session Minutes of 2/20/18.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Police Department donation from David A. Driver/Maureen E. Bowler, in memory of Thomas Barwikowski, in the amount of \$100.00.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept a Southwick Police Department donation from Louise Alberti in the amount of \$25.00. (Ms. Alberti gave 13 donations in 2017)
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve updated Job Descriptions for the Library and Assistant Library Directors.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve updated Job Descriptions for Lake Management Ramp Attendant and Ground Maintenance/Ramp Attendant.
- DPW Director, Mr. Brown, gave the Board the status on the 2001 Sterling Dump Truck (Truck 12) damage. The dump truck suffered significant damage while plowing during the 1/17/18 snowstorm. In response, the Town placed a claim into MIIA for damages. This past week, MIIA responded by denying the claim and noted the vehicle damage was caused by wear and tear and therefore excluded from coverage by MIIA. DPW recommended permanently removing Truck 12 from service and approving a new truck purchase, (discussions were taking place to remove this vehicle off the road when the new 2018 Freightliner was put into service to replace this vehicle). In the meantime they will continue to use Truck 6, only when absolutely necessary, until a permanent and reliable vehicle is secured. The Board has approved surplusizing the 2001 dump truck.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- The Select Board received a Shurtleff Brook Bridge Update – the DPW Director will send out notification to all involved that a meeting for road closure will be held in the next few weeks.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to have the Chair sign the Mass DOT Agreement for the Congamond Road Improvement Project.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Mary Jane Connolly as a Council on Aging Associate Member.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Patricia Phillips as a Council on Aging Full Member.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Moglin (Vote-2 Yes, Mr. Fox abstained) to donate \$100.00 to the Southwick Rotary Club for the Summer Concert Series.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the following Flag and Banner Fund Donation(s):

Business	Banner		Flag	
Village Pizza	Yes	\$150.00	Yes	\$50.00
Mrs. Murphy's Donuts, Inc.	Yes	\$150.00		
Scibelli's Mobil, Inc.	Yes	\$150.00	Yes	\$50.00

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign a Contract Amendment #2 for Nexamp Net Meter Credit.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the following Southwick Fire Department donation(s):

Russell Duval - \$50.00
Full Circle - \$50.00
Barbara Lecrenski - \$100.00
Donald Molta - \$25.00
Francis O'Brien - \$30.00
James Johnson - \$25.00

- The Board received notification of the FY19 Chapter 90 Award money in the amount of \$372,729.00.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Michael Bryant as DPW Solid Waste Division Foreman. Training will be required by DPW Supervisor/Director since individual is new to the Operation and Position.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to hire Cary Bedor to fill the Town Hall Custodian vacancy pending passage of all employee requirements.

New Business:

- A petition was received by the Select Board. See Attachment “C” – 4 Page(s). The document sets forth concerns about the operations and maintenance activities undertaken at Depot Court. The Housing Authority is a quasi governmental unit separate and distinct from the Town. However, they will be asked to contact the Select Board’s office to set up an appointment to come meet the Select Board or one of its members to inform us on the resolution to these stated resident’s concerns.

Old Business:

- The Board reviewed a new Social Media Policy on 2/6/18 and 2/20/18 for Appointed and Elected Board/Committee Members. **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the policy.
- Reminder - CRC Meeting 4/10.
- 250th Anniversary – Letters of Interest being accepted.
- Budget Hearing follow up – ConCom looking into the upkeep for haying/mowing of Open Space Land.
- Feedback on recording meetings – stated it could be done totally automatic to put meeting recordings on web/channel 15.

Being as there was no more business to be brought before the Board **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:30 p.m.

The following is a listing of all documents viewed or discussed during the Open Session part of the meeting:

- Payables Warrant 1821B , dated 2/26/18, in the amount of \$632,629.23
- Regular Session Minutes of 2/20/18
- Southwick Police Department donations:
David Driver/Maureen Bowler
Louise Alberti

The following is a continued listing of all documents viewed or discussed during the Open Session part of the meeting:

- Job Descriptions for Library and Assistant Library Directors
- Lake Management Job Descriptions for Ramp Attendants and Ground Maintenance/Ramp Attendant
- DPW Director Letter RE: 2001 DPW Truck damage status, coverage, and repair decision
- DPW Director Letter RE: Shurtleff Brook Bridge Update
- Mass DOT Agreement for Congamond Road Improvement Project
- Request letter for Mary Jane Connolly as COA Associate Member
- Request letter for Patricia Phillips as COA Full Member
- Southwick Rotary Club Request for Summer Concert Donation
- Request for acceptance of Flag and Banner Fund Donation(s)
- Contract Amendment #2 for Nexamp Net Meter Credit
- Southwick Fire Department letter RE: Donation(s)
 - Duval
 - Full Circle
 - Lecrenski
 - Molta
 - O'Brien
 - Johnson
- Letter RE: FY19 Chapter 90 Award
- DPW Director Letter RE appointment DPW Solid Waste Division Foreman
- Request Letter to hire Town Hall Custodian
- Social Media Policy
- CRC Meeting reminder

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

Cc: Town Clerk