

SELECT BOARD MINUTES FOR:
January 30, 2018
Tuesday, 6:00 p.m.
Select Board Conference Room, Town Hall
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Doug Moglin
Vice-Chairman, Joseph J. Deedy
Clerk, Russell S. Fox
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Sondra Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" - 2 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Doug Moglin, at 6:00 p.m.

Public Comments:

Charlie Dunlap – Mr. Dunlap came to the meeting to tell the Board that in June of 2017 Emergency Management scored 10th in the United States and Canada regarding their Emergency Training Exercise.

Lee Hamburg – Mr. Hamburg brought up the 250th Anniversary for Southwick. He wanted the Board to start the planning, however the Board discussed it last meeting and preliminary planning is in the works.

Career FF/EMT Candidate:

The Board was introduced to the Career FF/EMT Candidate, Mr. Zachary D. Kareta, as recommended by the Fire Chief. Each Board Member asked a question. See Attachment "B" - 1 Page(s). **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to make Mr. Kareta an Offer of Employment contingent upon successful passage of the appropriate Physical Examination and proof of passing Physical Ability Test for Fire Department Personnel as established by Massachusetts State Human Resources Division.

Chief Anderson FY18 Budget Overview

The Fire Chief, Russ Anderson, gave the Board an overview of his FY18 Budget requests. He will meet jointly with the Select Board and Finance Committee in the near future to go over all budget requests. See Attachment "B" 13 Page(s). It includes potential restructure or reorganization.

3 T/C/C Office Clerk Candidates

The Board held a “Meet and Greet” with the 3 finalists for the T/C/C Office Clerk Position. No decision was made. It will be voted on at the next meeting.

Payroll/Payables Warrants:

- The Board acknowledged Payables Warrant 1819B, dated 1/29/18, in the amount of \$482,365.26
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Minutes (Regular Session) of 1/23/18.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- The Board acknowledged receipt of Hampshire Trust FY 19 Insurance Rates.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Danielle Zering to the newly created Assistant T/C/C Position per MGL Ch. 41, Sec. 19, 39A and 39C. See Attachment “B” 13 Page(s).
- The Board reviewed the PVPC JTC Transportation Project List.
- Mr. Clark will be invited into the next meeting to clarify/discuss a New England Trail Grant support letter which he has requested the Chair to sign.
- The Board reviewed the FY19 Veteran District Budget and acknowledged the Chief Administrative Officer as representative on the Board of Governor’s.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to purchase a ½ page in the Westfield News Business & Industry Journal for 2018.
- The Board will review the Pavement Management Plan again next year.
- The Board acting in their capacity as Sewer Commissioners:
A MOTION was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to abate 10% on the sewer portion of the bill for 504 College Highway.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to vote to accept a donation for Southwick Police Department for \$100.00 from Todd and Terri Brown.
- Mr. Deedy will be listening to a Stormwater Funding Webinar by CBI & EPA.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to increase the Paper Application Fees in the Building Department by \$5.00 and to reduce applications done online by \$5.00
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-2 Yes, Mr. Deedy abstained) to approve the J-Day Race on 2/18/18 for the The Wick 338.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Reserve Fund Transfer for Legal Ads in the amount of \$3,000.00.

Old Business:

- Covered Bridge: No update.
- North Pond PWC Bylaw: The Harbormaster and Select Board will be holding an information session at the end of February or early March once Town Counsel revises.
- Sewer Abatements: Mr. Deedy is addressing this.
- Social Media Policy: The Board will review information received against our policy.
- 250th Anniversary: Mr. Stinehart was asked to request an appropriation through Senator Humason.
- Mr. Moglin stated the Marijuana Sub Committee is finalizing the draft by-laws, which will go to the Planning Board for review. Mr. Fox had a conversation with Attorney Coyle regarding a ballot question at the next election and a warrant article for the next Town Meeting.
- Mr. Stinehart did a mandatory walk through at the Library regarding carpeting and painting project, an addenda will be added to the bid package for another future walk through.

New Business:

- Mr. Moglin discussed a local option tax on the sale of recreational marijuana in Southwick. **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to add an article to the next Town Meeting Warrant.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to go into **Executive Session at 7:55 p.m. RE: M.G.L. Chap. 30A, S20 (b), S21 (2) (3) & (7) Ch. 214, Section 1B and; CMR 29.03 (1) (b).**

Collective Bargaining w/union and non-union personnel and strategy for Collective Bargaining:

Police Chief
DPW, IBPO
Clerical
Litigation
IAFF Negotiations
Non Union Personnel Matters
Litigation

- Exception #2: XX Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to:
Not to reconvene into Open Session
XX Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:
Not to reconvene into Open Session
XX Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:
Not to reconvene into Open Session
Exception #3: XX Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to
Not to reconvene into Open Session
(Chair Must Declare).
XX Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:
Not to reconvene into Open Session
(Chair Must Declare).
Exception #7: XX Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, and to:
Not to reconvene into Open Session

RE: Ch. 214, Section 1B

Section 1 B. A person shall have a right against unreasonable, substantial or serious interference with his privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Respectfully submitted,

Cindy (Sondra) Pendleton

Sondra Pendleton
Administrative Assistant