

***Select Board Minutes***  
***December 11, 2017***  
***Monday, 5:15 p.m.***  
***Select Board Conference Room, Town Hall***  
***All meetings of the Select Board are recorded***

**ATTENDANCE:** Chairman, Doug Moglin  
Vice-Chairman, Joseph J. Deedy  
Clerk, Russell S. Fox  
Chief Administrative Officer, Karl J. Stinehart  
Administrative Assistant, Sondra Pendleton

**OTHERS IN ATTENDANCE:** See Attachment "A" - 2 Page(s)

**Public Comments:**

Roger Cataldo – 4 Field Street

Mr. Cataldo came to the meeting to comment about personal watercraft on North Pond. He stated people need to know the rules and regulations because it is not jet skis that are the problem on North Pond it is the Pontoon boats.

**Payroll/Payables Warrants:**

- The Board acknowledged Payables Warrant #1814B, dated 12/4/17, in the amount of \$2,437,191.96
- The Board acknowledge Payroll Warrant #1814, dated 12/11/17, in the amount of \$241,191.32
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the Regular Session Minutes of 11/27/17.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the Executive Session Minutes of 11/27/17.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-2 Yes, Mr. Deedy abstained) to accept the Regular Session Minutes from School Budget Roundtable of 11/30/17.

The Board held:

*Moment of Silence: Fire Chief Stephen P. Frye of Montgomery, Massachusetts,  
who died in the line of duty on December 6, 2017.*

**5:20 p.m.                      Hearing: The American Legion – Southwick Post No. 338, Inc. –  
Change of Manager**

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to open the Hearing at 5:20 p.m.
- Mr. Moglin read the Hearing Notice which did not need to be advertised in its' entirety.

**Hearing: The American Legion – Southwick Post No. 338, Inc.  
Change of Manager continued (See Attachment “B” – 1 Page(s))**

- There was no paperwork to be “entered into the record”.
- The Chairman asked for anyone to speak *in favor* of the change of manager  
None
- The Chairman asked for anyone to speak *against* the change in manager  
None
- No one had anything to say regarding a **General Discussion** regarding change of manager.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to close the Hearing.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Change of Manager from Michelle Rozinski to Chassity Angela Crowell-Miller for the American Legion – Southwick Post No. 338, Inc. on premises All Alcohol License located at 46 Powder Mill Road, Southwick, MA.

**5:30 p.m. Police Chief Interviews:**

Mr. Fox verbalized his disclosure as far as his personal relationships with each candidate.

The Board conducted Police Chief Interviews for the following: See Attachment “C” – 2 Page(s)  
Sergeant Rhett E. Bannish  
Lieutenant Kevin Bishop  
Detective Sergeant Robert Landis

Sergeant Kirk Sanders, who was expected to interview, informed the Board he was withdrawing his letter of interest because he was going to retire in approximately 3 years. He stated he hoped the Board would make a logical decision and that all were qualified candidates.

**7:30 p.m. Joint Meeting with Planning Board  
RE: Associate Member Appt.**

**A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to appoint David Spina to the Associate Position opening on the Planning Board. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes, Mr. Doherty-Yes, Mr. Sutton-Yes, Ms. Ackerman-Yes, Mr. Phelps-Yes.**

**Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:**

- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to approve the lending of our soon-to-be surplus 1996 DPW truck to Sandisfield due to a recent fire which destroyed their highway building and equipment.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Ray Davignon to the position Transfer Station Solid Waste Foreman. The Board requests that the DPW Director and Supervisor create a detailed list of requirements for the job due to the fast turnover of employees who have held the position. They feel with a detailed list of responsibilities that the Transfer Station can run more smoothly going forward.

**Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:**

- The Board received a South Boat Ramp Reconstruction update.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Special Town Meeting Warrant Article for a Council on Aging Revolving Fund Account.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a request from the Conservation Commission for a Payroll Change from \$12.27 to \$13.08 for their Secretary. This will also apply to all the other Board Secretaries (Board of Health, Lake Management and Cemetery)
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Erica Baker as Cemetery Commission Secretary.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve signature of the Chair to the Shurtleff Brook Bridge Design Contract with Gill Engineers.
- The Board discussed the FY19 Budget Meeting Schedule. They would prefer 2/17/18 and 3/10/18 as Budget Hearing dates and will wait on the Finance Committee choices.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote – Unanimous) to approve the Police Department to surplus 8 – 45 caliber pistols in order to purchase 5 – 9mm pistols for a simulator Program.
- The Board was informed of the Southwick Firemen's Association Annual Christmas Party.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Deedy (Vote-Unanimous) to approve the Chairman to sign the Mass DOT Traffic Control Agreement for Congamond Road.
- Per Town Policy Procedure **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote – Unanimous) to approve the Agricultural Commission's request for a Facebook Page.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote – Unanimous) to approve Michael W. Bryant an Offer of Employment as the Heavy Equipment Operator for the DPW Transfer Station pending passage of all requirements as set for by the DPW Director.

**Old Business:**

- Covered Bridge – owners and engineer, by their request, are to have their attorney review the engineers report by 12/18/17 or the Town will go to court over the matter.
- North Pond PWC Bylaw – no news.
- TCC Office Service Enhancements – next meeting.

**Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:**

**New Business:**

- War Memorial Name Placement Eligibility – Mr. Stinehart request a policy be drawn up to go by. He will reach out to the Veteran's Agent, VFW and Legion for their opinion. **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote – Unanimous) to designate Mr. Deedy for this project.
- Mr. Deedy requested the Board switch to Tuesday beginning 1/2/18 due to scheduling conflicts on Mondays.
- The Board will be voting on the new Police Chief at their next meeting.

***There was no Executive Session held.***

**A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote – Unanimous) to adjourn at 8:00 p.m.

*Respectfully submitted,*

Sondra S. Pendleton  
Administrative Assistance

Cc: Town Clerk