

***Select Board***  
***Meeting Minutes***  
*Town Hall - Select Board's Conference Room*  
***Monday September 25, 2023 @ 6:00 p.m.***  
*All meetings of the Select Board are recorded*

**Roll Call Attendance:**

**ATTENDANCE:** Chairman, Doug Moglin – In person  
Vice-Chairman, Jason Perron – In person  
Clerk, Diane Gale – In person  
Chief Administrative Officer, Karl J. Stinehart – Remote  
Chief Administrative Officer Assistant, Nadine Cignoni -In person  
Select Board Secretary, Lisa A. Anderson- In person

Randy Brown led the room in the Pledge of Allegiance.

Public Comment: Greg Deily, 10 Salem Road, was displeased with the vote for school committee results. See zoom video for more information.

On Zoom: None.

**6:05 p.m. Appointments of Boards & Committees**

**Lake Management Committee:**

This is to change the term years to the correct ones for each member.

Dick Grannells to a 3-year term, Malcom DeBay 3 years, E. Michael Coombs 3 years, Michael DeBay 2 years, Eric Mueller 2 years, Norm Cheever 2 years, Paul Murphy 1 year, Scott Graves 1 year, Deborah Herath 1 year, W.K. Phillips Jr. Associate 1 year, Rick Wylott Associate 1 year.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the changes for term limits as read.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**Lake Management Canal Committee:**

Appoint the following members to the Lake Management Canal Committee for a 1 year term 7/1/2023 to 6/30/2024. Dick Grannells, Scott Graves, Deborah Herath, Michael Coombs, Malcolm DeBay, Michael DeBay, Eric Mueller. W.K. Phillips as Associate member.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint all the listed members to a 1-year term 7/1/2023 – 6/30/2024.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**Cultural Council:**

The Cultural Council follows under the State, they are appointed to 3 consecutive 2 year terms. Then they must take off a year, before getting reappointed. Susan Kochanski is going for her 1 year off as of 10/5/2023. The following two people are coming off their 1 year and would like to be reappointed. Steve Brudzinski 9/1/2023 – 9/1/2029 and Bruce Kulas 6/1/2023 – 6/1/2029.

This information all came from the Chairman Susan Kochanski and doesn't necessarily match the Town Clerk's information, we need to confirm the information.

- **A MOTION** was made by Jason Perron **Seconded by** Diane Gale to carry this to the next Select Board meeting on October 2, 2023.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes

### **Capital Expenditures Committee:**

Mark Krynicki is looking for an appointment to the Capital Expenditures Committee as the town resident member.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Mark Krynicki as the town resident member to the Capital Expenditures Committee for 7/1/2023 to 6/30/2023 .

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **LEPC:**

The following is a list of the members for a 1-year appointment to the LEPC, Cecil Lewis (Noble Hosp. Alternate), Cindy Sullivan (COA), Jason Perron (SB), Jennifer Willard (Supt. of Schools), Deputy Jessica Bishop (Fire Alternate), Jim Lynch (Transportation for Schools), Joseph Turmel (Dir. of Fin. Schools), John Cain (Bus. Comm. Rep), Joshua Towse (Noble Hosp.), Karl Stinehart (C.A.O.), Marc Siegel (Police Alternate), Nadine Cignoni (C.A.O. Alternate), Russell Anderson (EMD), Rhett Bannish (Police), Chief Rich Stefanowicz (Fire), Randy Brown (DPW), Sabrina Pooler (ConCom), Tom Hibert (BOH).

Doug Moglin said we needed to add Paul Miles as (Police Alternate).

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint the members as listed to the LEPC Committee with the addition of Paul Miles as (Police Alternate) all for a 1-year term 7/1/2023 – 6/30/2024.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **Agriculture Committee:**

Angelina Simone is an Associate member and would like to be appointed as a full member Filling Lenita Bober vacancy.

Jennifer Bernier and Thomas Dziadosz is looking to get appointed as Associate members.

Mr. Moglin stated that he would like to hear from Burt Hansen the AgCom Chairman.

- **A MOTION** was made by Doug Moglin. **Seconded by** Jason Perron (Vote-Unanimous) to carry this to our next meeting and see if Burt Hansen can attend.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **Conservation Commission:**

This is to fill David MacWilliams last year of his 3-year term 7/1/2023 – 6/30/2024.

Bill Terry was in person and Mr. Pratt was remote via Zoom. Brian Pranka was absent due to a work trip but along with Jennifer Bernier had put their request in via the portal. Sabrina Pooler the Towns CPC/Conservation Coordinator was able to ask questions two of the applicants.

- **A MOTION** was made by Diane Gale. **Seconded by** Jason Perron to appoint Christopher Pratt to the Conservation Commission for the remaining year of Dave MacWilliams term 7/1/2023 – 6/30/2023.

**Roll Call Vote:** Doug Moglin – Abstained, Jason Perron – Yes, Diane Gale – Yes.

### **The Planning Board Vacancy:**

Mr. Moglin stated that we should all try and think about anyone that is interested in being appointed to the Planning Board as the Associate Member, as that is a joint appointment of the Planning Board and the Select Board.

### **6:30 p.m. Pole Hearing for Eversource #85 Granville Road:**

Mr. Moglin read the Pole Hearing notice for #85 Granville Road. Mr. Jason Ferrero was in attendance representing Eversource. Eversource is requesting permission to install 1 fully owned pole and anchor on Granville Road. This pole will be located approximately 33' southeast of existing pole 40/32 and approximately 44' west of existing pole 40/32. This pole will be used to provide service to a new home being built at 85 Granville Road. Mr. Ferrero also provided a drawing.

- **A MOTION** was made by Jason Perron. **Seconded by** Doug Moglin (Vote-Unanimous) to close the Pole Hearing for #85 Granville Road for Eversource.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the request of the new pole for #85 Granville Road.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **6:40 p.m. Pole Hearing for Eversource #25 Meadow Lane:**

Mr. Moglin read the Pole Hearing notice for #25 Meadow Lane. Mr. Jason Ferrero was in attendance representing Eversource. Eversource is requesting permission to install 1 high voltage silo (3'x3') to feed primary to new house to be constructed at 25 Meadow Lane. This structure will be located approximately 43' East of the centerline of Meadow Lane and approximately 27' South of the Stagecoach St centerline. They will run a pair of conduits from the proposed structure to the new transformer location at 25 Meadow Lane and reside approximately 2'-5' behind the curb.

Mr. Moglin asked if there was anyone that had questions. Mr. Jeff Parentella from 1 Stage Coach Road, would like to see the dimensions on the right of way marked out, so he can be sure it is not on his property, he believes #8 is not in the right of way.

Mr. Jeff Linquist represents his client, Mr. Filios of 23 Meadow Lane. There is an abandoned Road/Right of Way that belonged to the Town years ago, not sure if they took it back.

After a lengthy discussion the Board tabled this one to next meeting in order to provide Mr. Parentella and Mr. Linquist more information to answer their questions.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to continue this #25 Meadow Lane Pole Hearing to our next meeting on 10/2/2023 at 6:30 p.m.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

#### **6:45 p.m. Review Employee Handbook with Labor Counsel Kim Roche:**

After some questions from the Board and some agreed upon changes, the Board voted to adopt the new Employee Handbook as amended.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to adopt the Employee Handbook as amended.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

#### **Payables, Payroll and Minutes:**

The Board acknowledged Payroll Warrant #2406, dated 9/11/2023, in the amount of \$267,365.80

The Board acknowledged Payables Warrant #2408B, dated 9/19/2023, in the amount of \$327,656.47

The Board acknowledged Payroll Warrant #2407, dated 9/25/2023, in the amount of \$267,472.64.

The Board accepted the Minutes dated 9/11/2023 as amended.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the minutes from 9/11/2023 as amended.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

#### **ACTION:**

- The Agricultural Commission is being continued to the next meeting.
- Planning Board Associate is being continued to the next meeting.
- Lake Management Committee term lengths were corrected.
- The reviewed the ACO report for 39 Berkshire Avenue Dog Hearing disposition showing full compliance.
- The Board acknowledged the Conservation Commission flyer for their Autumn Stargazing which will be at Sofinowski Land Preserve on October 20<sup>th</sup>, 6-9pm.
- The Board acknowledged and accepted the donation from Jack Kurty for \$100 to be put in the COA Gift Account.
- The Board reviewed and approved the One Day Liquor License for Southwick Inn Block Party for their 20 year Anniversary on 10.13.23. At the request of Mr. Perron, Mr. Moglin recused himself left the meeting, and Mr. Perron handled this item.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the One Day Liquor License for Southwick Inn for 10/13/2023.  
**Roll Call Vote:** Jason Perron – Yes, Diane Gale – Yes.
- Mr. Moglin returned to the meeting.

- The Board reviewed and approved the PVPC Invoice #12 for FY21 for \$5,094.42.
  - **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the PVPC Invoice #12 for FY21 for \$5,094.42.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
- The Board reviewed and approved the PVPC Invoice #26 for FY20 for \$1,449.63.
  - **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) approve the PVPC Invoice #26 for FY26 for \$1,339.63  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
  - **A MOTION** was made by Jason Perron. Seconded by Diane Gale (Vote-Unanimous) to approve and sign the 3-year license for 58 Berkshire Avenue with David & Dorothy Booker for use of Town land.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

The Board met with the Fire Chief Stefanowicz, who announced the promotions for Firefighter Michael Moccio to Lieutenant, and received his red helmet from the Chief and Lieutenant Brandon Johnson to Captain, receiving his helmet also.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve Michael Moccio to Lieutenant. and Brandon Johnson to Captain.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **NEW BUSINESS:**

DPW Director Randy Brown reviewed the FY24 Snow/Ice removal contractor rates increase.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the Snow/Ice removal contractor rates increase.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Director Brown went over the Sewer Rate and options recommendations with the Board. Mr. Moglin suggested they put this under Old Business and discuss it next week.

The Sewer IMA was signed by Westfield and was being signed by our Town Accountant and Town Counsel.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (VoteUnanimous) to approve to execute the Sewer IMA with Westfield.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **Other New Business:**

Mr. Stinehart: Stated they are working on roof & HVAC project changes in order to gain substantial completion. He also went to the FRTA meeting, working with our managed service provider for a new IT community compact grant that would be ready for submission in October.

Mrs. Gale:

- We did get approval for a local technical assistance grant from the PVPC for the Green Communities Energy project.
- Mrs. Gale distributed a map of all the Town owned property that were not on the tax rolls to see if there might be some bike trail access and potential locations for housing. One of those properties is currently owned by the Southwick Housing Authority. It went before all the Town Boards, required public hearings and on September 24<sup>th</sup> 1990 they were issued a decision by the Board of Appeals for a comprehensive permit for low to moderate income housing, it was three duplexes for six families. For some reason it was never completed and the heavily wooded lot is still vacant. There are \$675,000 of CPC Funds for housing available. Mr. Stinehart and Mrs. Gale will be meeting with Housing Authority. Mrs. Gale is looking to get approval from the Board to say this project can go forward. This shall be carried under old business.

**OLD BUSINESS:**

- Sewer System IMA with City of Westfield – this can come off as of tonight.
- Marijuana – Mr. Perron would like this to go on the STM so we need to see if there is going to be one. Mr. Moglin stated that we need to consult with the Moderator on dates that she will be around and then bring those dates back to this board and a facility to have the STM.
- Aggregation for Electricity – Town Counsel will speak with Beth, and then Mr. Perron stated we need a plan so we can get it in front of the town for a public hearing.
- Review of Land License for American Legion – waiting on copies of what Darcy has. Jason spoke with Darcy, and will make a list of what they donate to and she also has an outstanding bill that needs to be paid.
- SB Goals & Objectives – Jason needs to get Lisa his additions so she can update the list. This is only one sheet.
- Noble Steed update – Same plan as last week.
- MGL Ch. 61,61A, 61B, Right of First Refusal – Mr. Moglin has not heard back from Town Counsel.
- Search RFP development to assist with Town Administration Recruitment – Mr. Stinehart stated the RFP was released last week. Mr. Perron stated he knows Mr. Moglin and Mrs. Gale have put together a town-based selection committee, but he doesn't want any interference with this process and feels the company that they pick should bring the potential candidates forward for them to then decide from that. Mr. Moglin disagreed with Mr. Perron, and that the subcommittee would make sure the candidates are a good fit for our town. Mrs. Gale agreed. Mr. Moglin carried this topic to our next meeting.
- T-Mobile Hometown Grants Application – Jason stated that he sent out an email for a shovel ready project. Mrs. Gale suggested to propose the 'building for the Muni Fiber project, but Mr. Moglin stated that T-Mobile would be a competitor to this service, and thus not likely to get much consideration for the Grant.
- Protocols update – Mr. Moglin said we should bring this to the next meeting for discussion.
- Annual Storm Water was executed last week so we can take this off our old Business.

**OLD BUSINESS SB:**

Mr. Moglin just wanted to congratulate the Rugged Maniac the weather was absolutely horrible but people had an absolutely great time.

We also had our first reorganized HSIC last Tuesday night we are going to meet every other Tuesday and we will have 3 potential providers coming into the meeting.

- **A MOTION** was made by Jason Perron. **Seconded** by Diane Gale (Vote-Unanimously) the Board took a roll vote to go into executive session at 8:25 p.m.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Respectfully submitted,

Lisa A. Anderson