

**Select Board**  
**Meeting Minutes**  
*Town Hall - Select Board's Conference Room*  
**Monday September 11, 2023 @ 6:00 p.m.**  
*All meetings of the Select Board are recorded*

**Roll Call Attendance:**

**ATTENDANCE:** Chairman, Doug Moglin – In person  
Vice-Chairman, Jason Perron – In person  
Clerk, Diane Gale – In person  
Chief Administrative Officer, Karl J. Stinehart – In person  
Chief Administrative Officer Assistant, Nadine Cignoni -Absent  
Select Board Secretary, Lisa A. Anderson- In person

Buddy Vecchio lead the room in the Pledge of Allegiance.

Public Comment: Cindy Marshall, 45 Rosewood Lane, congratulated the Select Board on their Process to hiring a firm to help with the New C.A.O.

On Zoom: None.

**6:05 p.m. JoAnn Davidson Interview for School Committee Member**

**6:20 p.m. Russell Fox interview for School Committee Member**

**6:35 p.m. Kim Perron interview for School Committee Member**

The School Board Committee members Robert Stevenson, Ryan Korobkov, Erika Emmelmann, Desiree Melloni along with Select Board members Doug Moglin and Diane Gale interviewed three candidates to fill the remaining 2-year term of Patrick Jubb. At this time, Jason Perron left the room and abstained from the process because a family member was one of the applicants. See attachment A, questions that were asked of all 3 candidates. For full interviews please see the zoom recording of tonight's meeting. The Select Board and School Committee members interviewed candidates JoAnn Davidson, Russell Fox and Kim Perron.

Robert Stevenson stated that there were 3 very good candidates, with 3 different perspectives. After a discussion, Desiree Malloni made a motion.

- **A MOTION** was made by Desiree Malloni. **Seconded by** Ryan Korobkov to appoint Russell Fox for the remainder of Patrick Jubb term until 2025.  
**Roll Call Vote:** Doug Moglin – Yes, Diane Gale – No, Robert Stevenson – Yes, Ryan Korobkov – Yes, Erika Emmelmann – Yes, Desiree Melloni - Yes.
- **A MOTION** was made by Diane Gale to appoint Kim Perron to the School Committee. Due to lack of a second, the motion failed.

Since the Select Board were waiting for someone from Eversource to show for the Pole Hearings, they jumped ahead on the agenda.

The Board acknowledged Payroll Warrant #2405, dated 8/29/2023, in the amount of \$264,799.60.

The Board acknowledged Special Payroll Warrant #2406B, dated 8/29/2023, in the amount of \$420.00.

The Board acknowledged Payables Warrant #2407B, dated 9/5/2023, in the amount of \$337,095.02.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the minutes from 8/14/2023 as amended.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the minutes from 8/28/2023 as amended.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**ACTION:**

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the PVPC CDBG Grant City/Town-Owner Contract Amendment #2 for 52 Bungalow.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) approve the application for a 2 – 1 day Liquor License for Rugged Maniac on September 23<sup>rd</sup> and 24<sup>th</sup>, 2023, with the change of the 24<sup>th</sup> not starting till Noon.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Mr. Moglin asked for a motion to open the Pole Hearing for 85 Granville Road.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to open the Pole Hearing for 85 Granville Road.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Mr. Moglin read the petition request from Eversource for 85 Granville Road. Eversource is requesting permission to install a fully owned pole and anchor on Granville Road. This pole will be located approximately 33' southeast of existing pole 40/32 and approximately 44' west of existing pole 40/32. This pole will be used to provide service to a new home being built at 85 Granville Road.

Mr. Moglin asked the Board to continue the Pole Hearing till our September 25<sup>th</sup> meeting at 6:30p.m.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to continue the Pole Hearing for 85 Granville Road to our September 25<sup>th</sup> meeting at 6:30p.m.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Mr. Moglin asked for a motion to open the Pole Hearing for 25 Meadow Lane.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to open the Pole Hearing for 25 Meadow Lane.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Mr. Moglin read the petition request from Eversource for 25 Meadow Lane. Eversource is requesting permission to install (1) high voltage silo (3'x3') to feed primary to new house to be constructed at 25 Meadow Lane. This structure will be located approximately 43' East of the centerline of meadow lane and approximately 27' South of the Stagecoach Street centerline. We will then run a pair of conduits from the proposed structure to the new transformer location at 25 Meadow Lane and reside approximately 2'-5' behind the curb.

Mr. Moglin asked the Board to continue the Pole Hearing till our September 25<sup>th</sup> meeting at 6:40p.m.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to continue the Pole Hearing for 25 Meadow Lane at our September 25<sup>th</sup> meeting at 6:40p.m.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**7:00 p.m.** Annual Stormwater Report from Town Planner, Jon Goddard & DPW Director Randy Brown.

Mr. Brown stated that this permit has been in effect since 2018. It allowed the Town to take a good look at cleaning all the catch basins and sweeping the roads once a year. The Board should review the packet presented and sign the application which needs to be submitted to the State by September 28<sup>th</sup>. Mr. Goddard collects rain samples and sends them for quality analysis. This is year 5 of the permit. We are going into year 6. The State has yet to update the permit, but the Town will continue to do what we are doing. Mr. Brown talked about continuing public outreach to the homeowners by service announcements, billboards, letters to local landscapers and homeowners.

Mr. Moglin stated we will carry this on old business for the next meeting, we can review it at the office and be ready to sign at the next meeting.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve and sign the 3-year license for 58 Berkshire Avenue with David & Dorothy Booker for use of Town land.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to accept the following donations for the Animal Control Shelter totaling \$1990.00. Alpha Oil-\$50, Lisa A.-\$100, Patricia B.-\$100, Brzoska & Sons Plumbing - \$100, Jacqueline F.-\$50, Susan & Leonard F. \$65, Carrie L. - \$50, Lemonade Stand- \$75, David P.-\$1000, Hannah & James P.-\$50, Linda R.-\$50, Rosewood Consulting-\$100, St. Francis/Mt. Sinai Behavioral Health-\$100, Gary S.-\$100.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

The Board met with the Fire Chief Stefanowicz, who introduced Eric Hayes and Daryl Gagne to the Select Board. Both candidates have applied to be on call firefighters.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Eric Hayes as a on call firefighter to the Southwick Fire Department.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Daryl Gagne as a on call firefighter to the Southwick Fire Department.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

### **NEW BUSINESS:**

- The Board received the Board & Committee on-boarding and duty statement discussion from the Goals & Objectives list from Diane. The Board chose to put this under old business and review before the next meeting.
- The Board acknowledged the invite from COA Director, Cindy Sullivan for the annual Flu Clinic on October 5<sup>th</sup>, from 9-12pm. Signup forms can be obtained at the Council on Aging Center.

### **Other New Business:**

#### **Mr. Stinehart:**

Mr. Stinehart and the new Emergency Management Director Mr. Anderson went to the Agawam Regional MEMA office to meet the new Director of MEMA Dawn Brantley. Along with other Town Administrators, EMD and Fire Chiefs.

The FY24 tax rate process and assessor documents are being worked on with their consultant Roy Bishop.

#### **Mrs. Gale:**

Mrs. Gale would like to know how or what the process is to advance the Citizens petition at the May Town Meeting regarding Article 16: Changing the Conservation Commission appointed members to an elected board. The Attorney Generals letter stated they would take no action on that bylaw. Would that need a special act, can we get that to Town Counsel. Mr. Stinehart stated he brings that to Town Counsel.

- **A MOTION** was made by Diane Gale. **Seconded by** Jason Perron to bring this to Town Counsel.  
**Roll Call Vote:** Doug Moglin – No, Jason Perron – Yes, Diane Gale – Yes.

#### **Jason Perron:**

Mr. Perron said he did some research on the charging stations, and he knows that Mrs. Gale was in charge of the Green Energy assignments, so would you want him to continue the research and then hand it off to Mrs. Gale. Diane Gale stated that would be helpful and then he could submit his findings to the committee.

Celest St. Jacques, in the audience asked if the Board would think about where they are going to place such service stations. You might not want people parking their cars at the school parking lot for hours at a time. Mr. Perron stated that it would be on Municipal property.

Mr. Moglin:

Mr. Moglin stated that the Police & Fire will be hosting a baseball game to support Breast Cancer awareness on October 14, at Whalley Park 12:00pm.

Mr. Moglin reminded the Board that the Rotary will be hosting their Steak Roast at the American Legion Wednesday night at 6 p.m.

**OLD BUSINESS:**

- Sewer System IMA with City of Westfield – still finalizing with Westfields Attorney
- Marijuana – This went back to the Planning Board and their hearing is September 19, 2023.
- Aggregation for Electricity – Waiting on Town Counsel. Mr. Stinehart stated that the Municipal Light Plant check list came from Town Counsel.
- Review of Land License for American Legion – waiting on copies of what they have. Lisa will email Darcy Rock.
- Mr. Moglin suggested that we need to appoint the LEPC, with a new Emergency Management Director and might need to update members. Mr. Stinehart thought it was already done in June, but the office will check and put on the next agenda if needed. They will have their 1<sup>st</sup> meeting on September 28<sup>th</sup>.
- SB Goals & Objectives – Jason needs to get Lisa his additions so she can update the list.
- Noble Steed update – Jason said that the original paperwork did not have time frames for any of the items he needs to complete. Mr. Perron and Jon Goddard walked it with the Contractor, and he will be finishing the sidewalks, where the culvert road is going there will be safe access to the sidewalks, curbs will go in, the form that Conservation approves was the wrong form so that also will be corrected and sent in, and he would like to be able to get the topcoat before winter.
- MGL Ch. 61,61A, 61B, Right of First Refusal – Mr. Moglin asked if this was sent to Town Counsel, Mr. Stinehart informed the Board that it did not go to Counsel yet, because you wanted to talk about it first before sending to Counsel. Mr. Moglin stated that it doesn't look like they will get to it tonight either, so it is tabled till the next meeting on the 25<sup>th</sup>.
- Search RFP development to assist with Town Administration Recruitment – Nadine sent everyone the documents. Diane was concerned about the interviews in October since it states we meet only three weeks. Mr. Stinehart assured the Board that if you go in November the vendors will come when you schedule it. Diane will give Karl any edits she would like to address.

- T-Mobile Hometown Grants Application – Jason stated that he went on the site and made himself the designee representative for the Town. We need 5 letters of support for whatever projects we pick. This is done quarterly so we don't have to do it right now, its revolving. One of the things you could use it for is broadband, but we're not shovel ready. The Spray Park and Pickleball court are just a few that might be close. It is a \$50,000k grant. The deadline is November 1<sup>st</sup>. Mr. Stinehart stated that if Mr. Perron sent him the package, he could send it to all the Boards and Committees to see if any of them have something ready.
- Protocols update – Mr. Moglin said we should bring this to the next meeting for discussion. Mr. Moglin wanted to just point out that it says that Town meeting is the third Tuesday, but it is not our decision it is the law. The Town Code Chapter 20, Section 1 states it shall be held on the third Tuesday and starts at 7pm. We did change the start time, but we did not change the day.
- Mr. Moglin would also like it on record that as of now, he has work travel plans and will not be at the Annual Town Meeting in May.
- Agcom & ConCom vacancies – Mrs. Gale stated that she contacted the prior individuals that applied and didn't get on if they would resubmit their interest and send it to us via the portal. Mr. Moglin stated if we know anyone interested in going to the Planning Board to let us know, we should try and fill that vacancy expeditiously. Mr. Perron said he might have someone interested. We can carry this at the 9/25/23 meeting.

#### OLD BUSINESS SB:

Diane Gale:

- Green Community work group use PVPC for support role – Mrs. Gale stated that she would like to recommend the agreement that was submitted.
- **A MOTION** was made by Jason Perron. **Seconded** by Doug Moglin (Vote-Unanimous) to authorize the acceptance of the quote from the PVPC for support services to the Green Energy Community Committee.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Doug Moglin:

- Mr. Moglin just wanted to thank representative Boldiga and Senator Marks for presenting the Fire Department with a check for \$25,000.00 earmarked for firefighting equipment.
- Impact update – upcoming review with the planning board to present the draft master plan it is scheduled for October 5<sup>th</sup>. The committee made a motion to dissolve itself.

There was also something at the end of the meeting Mr. Moglin couldn't let go, the chairman suggested as the appointment of a master plan implementation committee that consisted of seven members. ConCom, AgCom, DPW, Finance Committee, EDC, planning Board and the C.A.O. Mr. Moglin objected to not having a member of the Select Board represent and maybe it should consist of the C.A.O., town planner, ConCom coordinator, keep it small, maybe have COA to represent that community, then Dave MacWilliams suggested that one or two members of the public should have a seat.

Notification from the office of appeals and disputes resolution regarding the Towns withdrawal of an appeal of the chapter 91 license at 141 Congamond Road has been withdrawn and now they can go forward with the issuance of the license.

Thank you Diane Gale for covering the Attorney General review of the Articles. Article 16 we discussed at length and Article 13 needs to go back to the planning board and to town meeting to adjust it.

Mr. Perron stated that he would like to let everyone know on September 19<sup>th</sup> at 11am we have the director of Rural Affairs Gobi along with Senator Marks and Representative Boldyga.

**A MOTION** was made by Jason Perron, **Seconded by** Diane Gale (Vote Unanimous) to Adjourn at 8:55 p.m.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Respectfully submitted,

Lisa A. Anderson