

***Select Board***  
***Meeting Minutes***  
*Town Hall - Select Board's Conference Room*  
***Monday August 14, 2023 @ 6:00 p.m.***  
*All meetings of the Select Board are recorded*

**Roll Call Attendance:**

**ATTENDANCE:** Chairman, Doug Moglin – In person  
Vice-Chairman, Jason Peron – In person  
Clerk, Diane Gale – In person  
Chief Administrative Officer, Karl J. Stinehart – In person  
Assistant Chief Administrative Officer, Nadine Cignoni – In person  
Select Board Secretary, Lisa A. Anderson- In person.

The Board asked Retired Firefighter Buddy Vecchio to lead in the Pledge of Allegiance

**Public Comments:**

Burt Hansen, Chairman of Agricultural Commission just wanted to plug the Open Farm Day August 20, 2023, in Town and you will see signs at the Farms.

**On Zoom:**

Joanne Leblanc, 38 Reservoir Road, just mentioned if Mr. Moglin had an answer to her question last week. Mr. Moglin stated he did get her an answer and he will send it to her.

- The Board acknowledged Payable Warrant 2403B, dated 8/7/2023 in the amount of \$622,309.18
- The Board acknowledged Special Payables Warrant 2404B, dated 8/10/2023 in the amount of \$1,575.00
- The Board acknowledged Payroll Warrant 2404, dated 8/14/2023 in the amount of \$271,737.38
- The Board approved the open session minutes dated 8/7/2023.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the open session minutes dated 8/7/2023.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Emergency Management Director Russ Anderson to RACES, SEMA and CERT and okay changes MGL268A S.M.E. Ethics Commission listing.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

The Board met with Maryssa Cook-Obregon regarding Chapter 61, 61A, 61B, Right to First Refusal Policy update process for discussion.

- Maryssa stated that she would give a summary of the proposed protocol for 61. They are part of Mass general law, the 3 components are Chapter 61, 61A and 61B are about the taxation of land for Agricultural, Recreational and Agroforestry.

When a homeowner wants to sell that land, the Town gets the Right of First Refusal. The town gets notice from the Assessor's office of any change that they are requesting for that land, taking it out of 61 and selling it or putting a house on it. The process now goes to some boards but not all boards and committees that may have an interest in the land. If the Town decides they are interested, they purchase it with Town monies.

Some changes would be to have the owner of the land send by certified mail or bring it to Town Hall by hand. It would need to go to all committees and boards to see if they are interested and given plenty of time to respond. The homeowner has 120 to give the Town the opportunity to purchase that land or consider it. Most boards hear about these 60 days today. She would like to propose this protocol that many Towns in the Commonwealth of Massachusetts use and reflect Mass General Law, she tweaked it to be relevant to Southwick. She set up a check list for the homeowner and town process. This has been endorsed by the Agricultural Commission, the Conservation Commission, Park & Recreation Commission, CPC, and she will speak with the Historical Commission at some point. This has been presented to the Planning Board and the Board of Assessors. We don't have to always purchase the land with Town monies, it can go into a land trust. We can find different avenues of funding to preserve strategic pieces of land.

She was here to make sure that Committees and Boards should have some say in how it's structured and an opportunity to get feedback so it's clear for both of us the Town and the landowner. We can also get through our side faster letting the landowner know that there is no interest on the Town side in a 30-day time frame this would allow the landowner to move forward faster.

Jason Perron asked if Maryssa knew that there is new legislation to change it. Maryssa stated that she has been in contact with the Senator who filed it but at this time there is no further update.

Mr. Moglin asked if someone could move chapters without them being subject to the right of first refusal so if someone took land and went from 61A to 61. Maryssa stated she didn't know their different eligibility requirements but if the eligibility requirements are met, she didn't think there would be an issue, if you move within the program, it doesn't trigger Right of First refusal.

If a homeowner wants to take it out of 61 completely and let's say put a house on it, well it is their land, and she has talked to Sue Gore in the assessor's office and she would have to figure out what the owners rollback tax is going to be.

Diane questioned section three, having a public hearing, and maybe extending the 120 days. Doug Moglin stated that they would send it to the Town Attorney for review.

- Economic Development Committee:

After a discussion and hearing from the Committee members that were present the Board discussed the option for a 7-person board and voted.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron to put the following people forward, Craig Samuelson for 5-year term, Jack Cote for 5-year term Inga Hotaling Washington – 4-year term, Greg Deily – 4-year term, Frank Grillo – 3 term, Pam Sclafani – 2-year term, Mark Fulco – 1 year term.

**A MOTION** was then made by Jason Perron a compromise to put the following people forward. Inga Hotaling-Washington, Greg Deily, Frank Grillo, Pam Sclafani, Mark Fulco, Serena Fuller and Amber Bach. No second.

Due to lack of full consensus, they subsequently voted the following members to the EDC after a motion was made to change the Board to a 9-member board.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron to make the EDC a 9-member board.

**Roll Call Vote:** Doug Moglin – No, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron (Vote-Unanimous) to appoint Amber Bach and Craig Samuelson to a 5-year term 7/1/2023 – 6/30/2028.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron to appoint Inga Hotaling-Washington and Jack Cote to a 4-year term 7/1/2023 – 6/30/27.

**Roll Call Vote:** Doug Moglin – No, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron (Vote–Unanimous) to appoint Serena Fuller and Frank Grillo for a 3-year term.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Diane Gale to appoint Greg Deily and Pamela Sclafani to a 2-year term. No second vote.

**A MOTION** was made by Jason Perron. **Seconded** by Diane Gale (Vote-Unanimous) to appoint Mark Fulco and Pam Sclafani for a 2-year term.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded** by Diane Gale (Vote-Unanimous) to appoint Greg Deily to a 1-year term.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- Lake Management Committee:

After a discussion and hearing from the Committee members that were present the Board voted the following members to LMC.

**A MOTION** was made by Diane Gale. **Seconded** by Jason Perron (Vote-Unanimous) to appoint Michael Coombs, Norm Cheever, Scott Graves and Paul Murphy to a 3-year term 7/1/2023 – 6/30/2026.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Since both Associate members of the Lake Management Committee were not present the board tabled this appointment for another time.

- Lake Management Canal Committee:

After a discussion and hearing from the Committee members that were present the Board voted the following members to Lake Management Canal Committee:

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Michael Coombs and Norm Cheever for a three-year term 7/1/2023 – 6/30/2026.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- Sewer Implementation Committee:

After a discussion the Board appointed the following members to the Sewer Implementation Committee.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Gerald Patria and Freda R. Brown for a 1-year term 7/1/2023 – 6/30/2024.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- High Speed Internet Committee:

After a discussion and hearing from Committee members that were present the Board appointed the following members to the HSIC Committee. The Board decided on a 5-member board, with 7 associate members with voting rights.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to make a 5-member board with 7 associate members all with voting rights.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Doug Moglin as the Select Board appointee for a 1-year term 7/1/2023 – 6/30/2024, he is one of the five members.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appointed Marlene Quinlan, James Johnson, Robert Boyd, Jessica Bishop, Jason Giguere, Justin Barnett and Ryan Pease as Associate Members with voting rights.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Christopher Boyd, Ian Creswell, Tom Kolek, and Jim Crowley as the four members to the 5-member board. All for a 1-year term 7/1/2023 – 6/30/2024.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- Agricultural Commission:

After a discussion and hearing from the Committee members present the Board appointed the following members to the Agricultural Commission.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Dan Cook, Sage Fury for a 3-year term 7/1/2023 – 6/30/2026 and Zachary Barnett for a 2-year term 7/1/2023 – 6/30/2025.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to appoint Tammy Ciak Bissaillon, Jessica Whitmore Parker, and Angelina Simone as Associate members for a 1-year term 7/1/2023 – 6/30/2024.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

- Conservation Commission:

After a discussion and hearing from the Committee members present the Board appointed the following members to the Conservation Commission.

**A MOTION** was made by Diane Gale. **Seconded by** Jason Perron (Vote-Unanimous) to appoint Norm Cheever and Mehmet Mizanoglu to a 3-year term 7/1/2023 – 6/30/2026.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**A MOTION** was made by Diane Gale. **Seconded by** Jason Perron to appoint Dennis Clark to a 1-year term to complete Brian Drennan term due to his resignation 7/1/2023 – 6/30/2024.

**Roll Call Vote:** Doug Moglin – abstained, Jason Perron – Yes, Diane Gale – Yes.

The Board reviewed and discussed the RFP search process for the Town Chief Administrative Officer replacement position.

- The Board acknowledged and accepted the donations totaling \$1,370.00 to be deposited in the Southwick Animal Control Medical Gift fund and Southwick Animal Control Gift fund. Donations from IBS- \$220.00, A Roc Concrete -\$100, Stella & Wayne D.-\$25, Timothy G-\$50, Cheryl B.-\$50, Southwick Electric - \$100, Rory C.-\$250.00, Sue&John D.-\$150.00, Mary&Kevin Q.-\$75, Robin&Carey S.-\$50.00, Donna&Kevin B.-\$50.00, Joan&Thomas H.-\$50.00, Food Bank for Pets-\$100 and Carey L.-\$50.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to Approve to authorize the use of Clerical Sick Bank draw down or a MOU with the union to accommodate DPW Office Manager on medical leave.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to Approve to authorize the agreement with R. Levesque Associate Inc. for Whalley Park – Spray Park for \$19,000.00 (plus job related pass throughs).  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**New Business:**

- Petition for Zone Change for property location Crepes Tea House, LLC at 157 Feeding Hills Road.

A **MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) To refer to the petition to the Planning Board for review and action per the M.G.L. process.

**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

**Old Business:**

- **Sewer System IMA** with City of Westfield. Randy, the Town Attorneys. Ben has sent information to Westfield, to finalize the agreement soon. It must be done in October. Once they agree to it, our Board will sign it. Then it would have to go to the City Council and Mayor signoffs.
- **Marijuana dispensary** – Mr. Moglin talked to the Town Planner, the planning board should send a proposed bylaw amendment change to the Select Board and then the Select Board would then ask the Planning Board to hold a hearing. A general consensus of the Select Board members to send this to the Planning Board to get the process started.
- **Municipal Aggregation for Electricity** – Jason is setting up a zoom call with Karl and Beth Greenblatt next week.
- **Select Board Goals & Objectives** – No Change.
- **SFD Dumpster permit Fee changes** – No Change.
- **Noble Steed Development** – There is a DPW Recommendation which will be in the next meeting folder for the Board.
- **FY24 Appointments to Boards, Committees and Commissions** – Update all that is left for appointments are Capital Projects Expend Committee, Cemetery – Graves Officer, Cultural Council, LEPC, Master Plan Committee, Planning Board Associate and PVPC designees.
- **Land License for American Legion** - The Board was given a packet that was given to Commander Darcy Rock for the American Legion who was researching legion records, missing bills and payments, and modifications on maps showing before and after the clearing of land and usage. We have a few more things to copy for the American Legion. The Chair has sent an email to Commander Darcy Rock requesting information from them.
- Mr. Moglin stated that we, the Town of Southwick, has officially been designated as a Green Community. The State came on Thursday August 11<sup>th</sup>, 2023, to Town Hall and presented Southwick along with other Towns the Green Community signs.
- Mr. Moglin said that he, Jason and Diane had taken a tour of the roads to see the conditions. Some of the roads they went down were Gargon Terrace, Ed Holcomb, Curtis and Honey Pot, just to name a few. They will discuss allocation of monies from Chapter 90 money once they talk to DPW Director Randy Brown.
- No Executive Session tonight.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to Adjourn at 9:20 p.m.  
**Roll Call Vote:** Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Respectfully submitted,

Lisa A. Anderson  
Select Board Secretary