

.07.11.23

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Tuesday July 11, 2023 @ 6:00 p.m.

All meetings of the Select Board are recorded

Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: July 11, 2023

Meeting Notice: This meeting held Pursuant to Chapter 2, Acts of 2023

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Acting Chairman at 6:00 p.m.

ATTENDANCE: Chairman, Doug Moglin – Present
Vice-Chairman, Jason Perron - Absent
Clerk, Diane Gale - Present
Chief Administrative Officer, Karl J. Stinehart –Present
Assistant C.A.O., Nadine Cignoni - Absent
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

There were none

Zoom: There were none

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2333, dated 6/28/23, in the amount of \$773,804.41
- Acknowledge Payroll Warrant #2401, dated 7/3/23, in the amount of \$318,528.98
- Acknowledge Special Payroll Warrant #2329, dated 6/20/23, in the amount of \$373.50
- **A MOTION** was made by Ms. Gale, seconded by Mr. Moglin (Vote: Unanimous) to approve the Open Session Minutes dated 6/26/23 as amended
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale, seconded by Mr. Moglin (Vote: Unanimous) to approve the Executive Session Minutes dated 6/26/23
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Review and approve the updated Head Custodian Job Description
A MOTION was made by Ms. Gale, seconded by Mr. Moglin (Vote: Unanimous) to approve the updated Head Custodian Job Description with a correction of a typo.
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- Review and approve the updated Accounting Clerk and Finance Secretary Job Description and authorize U.P.S.E.U. Memorandum of Agreement
- **A MOTION** was made by Ms. Gale, seconded by Mr. Moglin (Vote: Unanimous) to approve the updated Accounting Clerk and Finance Secretary Job Description
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Ms. Moglin (Vote – Unanimous) to approve a donation from Shurtleff's Children's Services, Inc. to the Library in the amount of \$1,312.76 to be deposited in the Library Gift Account
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Ms. Moglin (Vote – Unanimous) to approve \$320.00 Library Gift from Sarah Gillett Services for the Elderly Inc.
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- Mr. Moglin read Appreciation Letters from Police Chief Landis and Westfield Fire Chief recognizing Sgt. Westcott for heroic measures.
- **A MOTION** was made by Ms. Gale seconded by Mr. Moglin (Vote – Unanimous) to approve and authorize the Chairperson to sign an Agreement with Beacon Integration Solutions for Municipal Aggregation Project
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Mr. Moglin (Vote – Unanimous) to approve a Letter of Understanding and Appointment with COA/Park & Rec Director Cindy Sullivan for FY 24-26
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale, seconded by Mr. Moglin (Vote – Unanimous) to accept \$2,035.50 donation for SPD Animal Control for Medical Gift Account and Gift Account as read
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes
- **A MOTION** was made by Ms. Gale seconded by Mr. Moglin (Vote – Unanimous) to approve per Chapter 30B, to surplus the previous Chief Fire Department laptop to retired Chief Anderson
Roll Call Vote: D. Moglin: Yes, D. Gale: Yes

New Business:

- Renew Land Use License for 58 Berkshire Avenue Location for D. Booker
- **A MOTION** was made by Ms. Gale seconded by Mr. Moglin (Vote – Unanimous) to approve a three year license to Mr. Booker at 58 Berkshire Avenue

Roll Call Vote: D. Moglin: Yes, D. Gale: Yes

Old Business:

- North Pond violations site waiting for Fish & Game Agreement –waiting for delivery and installation of porta-potty and cameras for North Pond
- NRCS Preliminary Report for LMC for Congamond Lake
- Sewer IMA met with the Mayor of Westfield set up final meeting – Mr. Moglin
- Flag and Banner: 2nd and Final Reading Working on the form. Time not to exceed 30 days. \$25.00 fee.
- Marijuana dispensary – research & options
- SB Goals & Objectives – updated and revised
- SFD Dumpster permit fee
- Noble Steed
- FY 24 re-appointment/appointments to Boards, Committees and Commissions
- Emergency Management Director Position Recruitment

6:45 p.m. Executive Session

A MOTION to go into Executive Session at 6:35 p.m. Pursuant to M.G.L. Chap. c. 30A, S21 ((2) & (3) and Ch. 214, Section 1B Litigation Matters and Strategy for Collective Bargaining with Police Union Coalition, Fire IAFF, DPW, Non-Union Staff and Clerk Union UPSEU, **Executive Session RE: M.G.L. Chap. c. 30A, S21 (2) & (3) Ch. 214, Section 1B and;**

Exception #2:

Move to go into Executive Session to conduct collective bargaining sessions, with nonunion personnel and to:

not to reconvene in Open Session
(Chair Must Declare).

Move to go into Executive Session to conduct contract negotiations with nonunion personnel, and to:

not to reconvene in Open Session
(Chair Must Declare). declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to

not to reconvene in Open Session
(Chair Must Declare).

Exception #3: Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, and to

Not to reconvene Open Session
(Chair Must Declare).

Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:

not to reconvene in Open Session
(Chair Must Declare).

RE: Ch. 214, Section 1B

A person shall have a right against unreasonable, substantial or serious interference with their privacy. The superior court shall have jurisdiction in equity to enforce such right and in connection therewith to award damages.

Respectfully submitted,

*Robin A. Solek
Administrative Assistant*