

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, February 6, 2023 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: February 6, 2023

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russ Fox at 6:00 p.m.

ATTENDANCE: Chairman, Russell S. Fox – Present
Vice-Chairman, Doug Moglin - Present
Clerk, Jason Perron - Present
Chief Administrative Officer, Karl J. Stinehart – Zoom
Assistant C.A.O., Nadine Cignoni - Present
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

188 Berkshire Avenue, James Jaron offered his services

132 Granville Road, Cindy Lamoureux applauded Jason Perron for researching better electric rates. She is appalled at the BOH Meeting held on 12/15/22 that Joe Deedy, Chair Finance Committee to attend the interview and using a profane word during the meeting. She also claimed Mr. Moglin, Vice-Chair was in attendance and appeared to not be concerned about Mr. Deedy's taking part of the interview and the language.

Zoom: There were none.

6:05 p.m. PVPC Gabriel Filer Federal FY 22 CDBG Grant Application Public Hearing:

Mr. Fox read the Hearing Notice in its entirety.

A MOTION to Open the Hearing was made by Mr. Moglin, seconded by Mr. Perron (Vote Unanimous).

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

Mr. Gabriel Filer stated an overview about the Grant Application and its purpose for Infrastructure and the Southwick Community Food Pantry.

Meeting was Open to the Public to speak.

There was no comments on Zoom.

Sally Munson spoke briefly on behalf of the Food Pantry.

A MOTION to was made by Mr. Moglin, seconded by Mr. Perron (Vote Unanimous) to:

Authorization of PVPC to submit the proposed FY22 Southwick Community Development Fund grant application to the Massachusetts Department of Housing and Community Development in an amount not to exceed \$1,160,000 as detailed in the public hearing and to include infrastructure improvements for Phase II construction of Bungalow Street as well as social service programs assisting residents in Southwick.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

A MOTION to was made by Mr. Moglin, seconded by Mr. Perron (Vote Unanimous) to:

Authorization for the Chair of the Board of Select, or Acting Chair, to sign all required forms, documents and authorizations pertaining to the proposed FY22 Southwick Community Development Fund grant application.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

6:15 p.m. Cindy Sullivan, COA & Park & Rec Director and Cara Cartello Assistant FY 24 Beach Salaries:

Ms. Sullivan & Ms. Cartello met with the Select Board to request an increase in the Town Beach Salaries. There is enough money in the salary line item to open in June, but they will have to increase the FY 24 Budget Seasonal Staff Salary Line item. The Select Board agreed.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve the Salary Line Item increases. (Manager \$18.00 per hour, Assistant Manager \$17.00 per hour, Lifeguard \$16.50 per hour and Gate attendant \$15.00 per hour)

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

The Senior Tax Incentive currently holds an income guideline. Ms. Sullivan has spoken with the Town Auditor who agrees to remove the current income eligibility requirement of \$54,300.00. Please see Attachment A

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to remove the income guideline currently at \$54,300.00

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

6:30 p.m.: Art Lawler, Clerk of the Works, David Sutton, Supervisor of Buidings & Grounds, Historical Commission, Kirk Sanders Re: SPD Slate Roof & Cupola:

Mr. Lawler & Mr. Sutton met with the Select Board to discuss the status of the project. It will go before the CPC Meeting on February 15, 2023.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve the Chairman to sign the application for submission to CPC for action.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2318, dated 1/31/23, in the amount of \$252,387.78
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote: Unanimous) to approve the Open Session Minutes 1/30/23

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote: Unanimous) to approve the Executive Session Minutes 1/30/23 as amended.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve SPD request for use of FY 21 911 Incentive Grant for Back Up Dispatch Console.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- The Select Board reviewed the Goals & Objectives. They will continue to update.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve Nick Chambers to SFD Provisional Career F/T EMT – Paramedic.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve SPD Assistant ACO position for Mr. Jeffrey Brown.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept donations in the amount of \$119.34 for the Southwick Library Gift Account some amounts may have to be sent to the General Fund.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- Rotary Corporate Membership
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept donations in the amount of \$350.00 for the Southwick Animal Control Gift Account.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to authorize the Chief Administrative Officer to attend and set Western Hampden Veteran's District FY 24 Budget.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve a SPD Drug Take Back Grant Award in the amount of \$1,300.00
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve a Sewer Abatement in the amount of \$267.97 for address 581 College Highway.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes
- Budget Hearing Dates March 11th and March 25th 2023
- The Select Board Office received a letter of interest to serve on the Housing Authority Jason Grunwald. Set interview for 2/15/2023
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to accept PRIM3 ST3AKHOUS3 modifications to comply with ABCC guidelines for Liquor License Transfer at 101 Point Grove Road.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

New Business:

Professional Conduct Policy per MIIA recommendation, first reading at the Select Board Meeting 2/15/23

Old Business:

- North Pond violations site waiting for Fish & Game Agreement – meeting in February
- Sewer System IMA with City of Westfield update.
- Marijuana dispensary – Carry forward
- Calyx Pistils at 74 College Highway for an update on the marijuana grow facility.
- Survey is ready to be included with Census
- Opening on Housing Authority – waiting for applicant
- Speed limits in Deer Run area
- Research Veteran's Tax Break
- Municipal Aggregation for Electricity
- Greens West Road Acceptance
- Flag Policy

“Mr. Moglin addressed the Public Comment portion of the Select Board Meeting and reminded attendees that the Chairman of each Board, Committee, or Commission conducts the order of business and what is acceptable during that particular meeting. Mr. Moglin was in the capacity as an attendee at the fore mentioned Board of Health Meeting and it was not his duty to oversee the meeting. He expressed being offended in an open public meeting.”

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to adjourn at
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes

There was no Executive Session held.

Respectfully submitted,

Robin A. Solek
Administrative Assistant