

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, October 17, 2022 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Select Board Conference Room

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: October 17, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Hybrid Meeting

In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed on the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russ Fox at 6:00 p.m.

ATTENDANCE: Chairman, Russell S. Fox – Present
Vice-Chairman, Doug Moglin - Present
Clerk, Jason Perron - Present
Chief Administrative Officer, Karl J. Stinehart – Zoom
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

6:00 p.m. Public Comments:

There were no public comments.

Zoom: There were no public comments.

Payables, Payroll and Minutes:

- Acknowledge Payroll Warrant #2308, dated 9/27/22, in the amount of \$254,320.75
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Perron (Vote-Unanimous) to approve the Open Session Minutes 10/3/22.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Executive Session Minutes 10/3/22 as amended.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to appoint Russ E. Anderson to SFD non-emergency role for support functions.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.
- Discussion of Holiday Party. Tentative Date set for 12/16/22.
- An invitation to Spaghetti Dinner at the American Legion on October 19, 2022 to benefit the SDP K-9 Unit.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to authorize Town Accountant Contract Amendment #1. (Certification)
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve Animal Control Donations in the amounts of \$1,000.00, \$1,500.00 Gift Card from Ocean State Job Lot, \$30.00 from Helga Heiden, \$25.00 from Carey Lecki and \$100.00 from Terry Ann & Andrew Pignatare.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.
- Hidden Heroes Celebration Invitation from the Southwick Civic Fund to be held on October 25, 2022 @ 6:00 p.m. at the STGRSD Auditorium.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to sign off on the State Election Warrant for November 8, 2022.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.
- **Library Holiday Schedule.**
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to authorize Mass DOR FY 23 Sewer Rate Relief grant submission.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to approve contract for T/C/C M. Hill through FY 25 as part of office re-organization.
Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.

New Business:

- Conservation Commission Funding – the Select Board discussed solutions. It was decided the C.A.O. and Town Accountant will either request a Reserve Fund Transfer or charge to the Town Hall Part-time line item. This should be addressed at the Budget Hearings.
- Review and Discuss WCA TIF Agreements., Mr. Moglin, Vice-Chairman recused himself from the meeting. Mr. Fox, Chairman reviewed the agreement and held a brief discussion on the procedure for the TIF agreement.
- **A MOTION** was made by Mr. Perron seconded by Mr. Fox (Vote – Yes: 2) to approve the WCA TIF Agreement.
Roll Call Vote: R. Fox: Yes, and J. Perron: Yes.
- **A MOTION** was made by Mr. Perron seconded by Mr. Fox (Vote – Yes: 2 Abstain:1) to approve the STM November 15, 2022 Warrant Articles
Roll Call Vote: R. Fox: Yes, J. Perron: Yes, D. Moglin: Abstain.
- Two bids were received for Town Hall HVAC General Contract. The vendor from North Adams was recommended by the architect. There will be additional funds needed. Consideration of ARPA remaining funds to be used.
- Channel 15 vendors are lined up to move equipment to the location on Town Hall 2nd floor.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement – working on security.
- HVAC – recommendation from Russo Barr
- Sewer System IMA with City of Westfield update. Meeting this week.
- Review Southwick PB Comprehensive Impact Statement Hand Book – assigned to Mr. Moglin

- **A MOTION** was made by Mr. Perron seconded by Mr. Fox (Vote – Yes: 2 Abstain: 1 D.M.) approve a STM Warrant Article for a T.I.F. Tax Increment Funding Agreement with Whalley Computer Associates on November 15, 2022 at STGRSD.

Roll Call Vote: R. Fox: Yes, D. Moglin: Abstain, J. Perron: Yes.

- Marijuana dispensary – Carry forward
- Spirit Walk on 10/29/22 @ Old Cemetery
- Assistant C.A.O. position recruitment, candidate withdrew there will be a need to re-advertise and increase salary base.
- Master Plan Committee survey results were reviewed on Thursday. Mr. Moglin and Mr. Perron were in attendance. There was good attendance.
- Mrs. Guay organized a clean-up at Sofonowski's Land Preserve on 10/15/22, there were approximately 15 volunteers. Mr. Moglin acknowledged their efforts, much appreciated.

NO EXECUTIVE SESSION WAS HELD.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Perron (Vote - Unanimous) to adjourn at 6:53 p.m.

Roll Call Vote: R. Fox: Yes, D. Moglin: Yes, J. Perron: Yes.

Respectfully submitted,

Robin A. Solek
Administrative Assistant