

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, April 11, 2022 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Town Hall Auditorium

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: April 11, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 6:00 p.m.

ATTENDANCE: Chairman, Joseph J. Deedy – Present
Vice-Chairman, Russell S. Fox -Present
Clerk, Doug Moglin - Present
Chief Administrative Officer, Karl J. Stinehart – Remote
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

Public Comments: C. Lamoureux, 132 Granville Road asked the Select Board if they were in charge of hiring volunteers. Mr. Deedy replied that the Select Board Members are the Personnel Board.

Zoom: There were none.

6:05 p.m. Appointments Ag Commission Burt Hansen Members Composition Discussion:

After reviewing the Onboard Documentation provided, the Select Board determined there are no full-time vacancies at this time on the Agricultural Commission Co-Chairman Hansen agreed. Sage Fury was appointed as an Alternate at the SB last meeting. No appointment was made.

6:10 p.m. ConCom/CPC Coordinator Interview: Sabrina Pooler:

The Select Board asked a series of 7 questions, and explained to Ms. Pooler that she would have an opportunity to ask questions at the end of her interview. Ms. Pooler had several questions at the end which the Select Board answered. She made mention of the Employee Handbook being last revised in 2019. Mr. Stinehart, CAO informed the candidate and panel the current edition is being revised by Labor Counsel Roche and will be ready for adoption late Spring/early Summer.

6:20 p.m. R. Brown DPW Director re: Prifti Pump Station bid results: Water/Sewer rates for FY 23 Budget:

The DPW Director met with the Select Board to discuss the bids for the Prifti Park Pump Station Improvements. Only one bid was received at a base price of \$544,500.00 and total project cost of \$627,500.00. There is a shortfall of \$327,500.00 between funds and project costs. He presented 3 options. It was decided the best option at this time was to reject the bid and re-bid the project at a later date once additional funds are identified.

Payables, Payroll and Minutes:

- Acknowledge Payables Warrant #2222, dated 4/5/22, in the amount of \$254,059.70
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Open Session Minutes dated 04/04/22.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

The Select Board discussed the AG Office's findings on the OML complaints from September 2021.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to accept a donation to the SPD K-9 food expenses in the amount of \$500.00 from Mr. & Mrs. Gale. Mr. Deedy presented the donation, Sgt. Westcott and K-9 Officer General accepted. A group photo was taken with Diane Gale, Chairman Deedy, Sgt. Westcott and General. Many thanks for the generous donation.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- Town Counsel Beglane advised on Cell Phone Service of existing phone pole(s). A pole hearing date will be in place along with a certified mailing to the abutters.
- Information reviewed from the ABCC on outdoor expansions and extension.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to authorize the Chairman to sign MOA with Library Local 424 for medical backfills.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- A letter of interest to serve on the Cultural Council from Pauline Thomas. The Select Board will schedule a time on the 4/25/22 SB Agenda.
- A notification from the Buildings & Grounds Supervisor on a revised tractor quote and options. The Select Board will discuss at the Budget Work Session with the FinCom on 4/12/22.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve the ARPA Funds Declaration under Public Sector Revenue/Loss per US Treasury Guidelines for both allocations totaling \$2,911,352.54. To be expended pursuant MGL. Ch. 49, Section 53A.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

New Business:

- Tourism Grant Legislative earmarks for Downtown Lights and Banners.
The amount of the grant was for \$25,000.00. Presently only half of the lights are available and none of the banners. Mr. Fox is seeking additional funds in the amount of \$30,000.00 for the lights and \$15,000.00 for the banners from Senator Velis and Representative Boldyga as State Budget earmarks.
- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to support to get the balance needed for lights and banners to install on College Highway.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement.
- Town Hall Roof Design (Roof design and bidding underway) additional funds for Design Changes. CPC meeting 4/13/22.
- CPC Funding Application status for Town Hall Roof
- Select Board Work Session with FinCom & Accounting Staff 4/12/22.
- Sewer System IMA with City of Westfield update
- Board and Committee procedure to notify and appoint members
- Deputy Fire Chief Recruitment Process
- Job Description for Assistant to CAO position under review for revisions
- Review STM & ATM Articles, Bond Issues, ARPA Funds Utilization and FY 23 Budget Items
- Review Petition from Counsel for 141 Congamond Road (former Crabby Joe's) for parking easement or license. Chairman Deedy was designated to develop a license agreement.
Attorney Beglane advised a parking license would be a quicker solution to get the business up and running. All were in agreement it is in the owner's and the Town's best interest to have the business occupied.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to designate the Chairman to reach out to the interested parties and come to a reasonable compromise.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

- The Rotary Club held a successful collection/fundraiser to benefit the Animal Shelter.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:42 p.m.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

There was no Executive Session held.

Respectfully submitted,

Robin A. Solek
Administrative Assistant