

Select Board Meeting Minutes

Town Hall - Select Board's Conference Room

Monday, April 4, 2022 @ 6:00 p.m.

All meetings of the Select Board are recorded

Location: Town Hall Auditorium

All meetings of the Select Board are recorded except Executive Session

Date of this meeting: April 4, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 6:00 p.m.

ATTENDANCE: Chairman, Joseph J. Deedy – Remote
Vice-Chairman, Russell S. Fox -Present
Clerk, Doug Moglin - Present
Chief Administrative Officer, Karl J. Stinehart – Present
Administrative Assistant, Robin A. Solek – Present

Chairman roll call attendance of Board Members present for meeting.

****MOMENT OF SILENCE FOR Don Prifti****
Fire Commissioner

Public Comments: Ken Eggleston, Mountain Road, Suffield CT, seeking direction on a petition for license for additional parking at 141 Congamond Road (former Crabby Joe's)

Zoom: Attorney Donahue representing Mr. Eggleston seeking additional parking so the business can re-open.

Payables, Payroll and Minutes:

- Acknowledge Payroll Warrant #2223, dated 3/28/22, in the amount of \$239,589.03
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Open Session Minutes dated 03/28/22.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Executive Session Minutes dated 03/28/22.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve the Budget Work Session Minutes dated 03/19/22.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

6:05 p.m. Appointments:

Ag Commission Chairperson & Candidate Sage Fury.

Discussion of appointments and re-alignment of other current members.

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to appoint Sage Fury as an Alternate on the Ag Commission until 6/30/22.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

The re-alignment of other members will be addressed at a future meeting.

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

Chairperson Shirley recommended re-appointment of Board of Registrars.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to appoint the following to the Board of Registrars; Don Morris 3 year appointment; Nancy Zdun 2 year appointment and Shirley Morris 1 year appointment.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve Sick Leave Bank request for Town Hall Employee for C. Bedor.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote - Unanimous) to approve AG Office Opioid Settlement Agreement for MA Municipalities.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- The Select Board acknowledged the DPW FY 23 Budget price increase for the tractor, hot box and paving box.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve Letter of Understanding for DPW Director R. Brown for FY 23-25.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve SFD Station Project close out invoice and change order #1 from Russo Barr for Silktown Roofing.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve Design Services change order with Russo Barr for Town Hall Roof/HVAC Design Project. Mr. Deedy and DAO Stinehart will identify fund sources.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to accept SPD Donation in the amount of \$15.00 from Kenneth Pepka.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Moglin seconded by Mr. Fox (Vote-Unanimous) to approve Agreement with Jablonski DeVriese Architect for Police Station roof/cupola assessment (2k).

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.

- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve DPW requests for Klaus Anderson – Johnson Brook bid award \$791,000.00 to Kenefick Corp; allocate \$160k from FY 22 1 million dollar bond; and authorize Mort Vining paving for the entire length. (3 Actions)
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- ***A request from Westfield News Business & Industry Journal Advertisement. The Select Board will purchase a small ad.***

New Business:

- Review of STM and ATM Articles received (CPC Brass Rail & other recurring votes, Gregoire Lincoln Road, School Votes, Town Hall Roof/HVAC Design funds, Planning Board) The Select Board discussed with Mr. Gregoire his Warrant Article request. Mr. Moglin explained that it needed further review/or a survey. Mr. Gregoire was referred to the Conservation Commission.
- LMC request to appeal Planning Board Decision regarding 141 Congamond Road. Mr. Moglin met with Mr. Doherty (Planning Board Chairman) and Mr. Grannells (Lake Management Chairman). The Planning Board did not change their vote. Mr. Moglin said it was not in the best interest of the Town to expend Town funds to appeal one board against another. Mr. Fox concurred. Mr. Doherty indicated that the 150' dock in question for navigation of the culvert can be reconfigured on a final site plan. No action taken.
- Final interviews for Conservation/CPC Coordinator to be held on 4/11/22. Need 2 questions each from the Select Board.
- Flags Half Staff notifications should be posted on Channel 15. CAO will ask State Agency to distribute the mailing list to others.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement.
- Town Hall Roof Design (Roof design and bidding underway) additional funds for Design Changes. Site Visit 4/5/22. CPC meeting 4/13/22.
- Select Board Work Session & Accounting Staff 4/6/22.
- Sewer System IMA with City of Westfield update – CAO & Chairman met with Mayor
- Board and Committee procedure to notify and appoint members
- CPC Funding Application status for Town Hall Roof
- Deputy Fire Chief Recruitment Process
- Job Description for Assistant to CAO position under review for revisions
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:24 p.m.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

Respectfully submitted,

Robin A. Solek
Administrative Assistant