

Select Board and Finance Committee Jointly Meeting Minutes

Town Hall - Select Board's Conference Room

Monday January 10, 2022 @ 5:30 p.m.

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Joseph J. Deedy – Present
Vice-Chairman, Russell S. Fox -Remote
Clerk, Doug Moglin - Present
Chief Administrative Officer, Karl J. Stinehart – Remote
Administrative Assistant, Robin A. Solek – Present
Art Pinell – Finance Committee Chair - Present
Karen DeMaio – Finance Committee - Present
Aleda Demaria_ Finance Committee - Present
Sheila Chamberlin – Finance Committee Remote

Location: Town Hall Auditorium

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Date of this meeting: January 10, 2022

Meeting Notice: This meeting held Pursuant to Chapter 20, Acts of 2021

Notice: Hybrid meeting with limited technology until new equipment comes in the future. In the event of any technical difficulties, we will ensure a recorded tape of the proceedings is placed upon the Town Web page after the meeting.

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Joe Deedy at 5:30 p.m.

Chairman roll call attendance of Board Members present for meeting.

Public Comments: There was none.

Zoom: There were no Public Comments.

5:35 p.m. Russo Barr Re: Town Hall Roof and HVAC Design Update with FinCom, Buildings & Grounds and Clerk of Works to discuss 50% submission and any actions related to finalize documents and release for bidding options to finalize project etc :

The Select Board met with related departments, FinCom and designees to discuss the next steps to begin the bid process, advertisement and central register along with Combuys. Everything is on schedule to move forward. Timing is critical for the installation of the HVAC. More detail is necessary on HVAC specifications and load calculations. Mr. Sutton, Mr. Lawler and Mr. Deedy will work with Russo Barr on that.

6:00 p.m. Cindy Sullivan Volunteer Companionship through Southwick Senior Center:

Cindy Sullivan, COA Director briefed the Select Board on a new program that she would like to implement with the Senior Center. She did not create the program but modified the concept for the Southwick Senior Center. Volunteers would be trained, CORI checked along with release of liability certificates to assist seniors in the Companion Program.

Volunteers will provide a variety of services including transportation for groceries, errands and medical appointments. Friendly visits to home bound adults along with outings.

Payables, Payroll and Minutes:

- Acknowledge Payroll Warrant #2217, dated 01/04/22, in the amount of \$255,322.01.
- **A MOTION** was made by Mr. Fox, seconded by Mr. Moglin (Vote-Unanimous) to approve Open Session Minutes dated 01/03/22.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to approve use of ARPA funds for test kits and possible site test services for Board of Health and other Departments. The potential retrofits to Municipal Building HVACs systems to address CV-19 will be examined by Chairman Deedy, CAO, and Supervisor of Buildings & Grounds.
- **Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.**
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to accept \$6,500.00 gift from Save Southwick for Planning Board Master Plan update project.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes.
- **A MOTION** was made by Mr. Fox seconded by Mr. Moglin (Vote-Unanimous) to authorize Chairman & CAO to purchase FY 23 Gasoline/Diesel fuels via L.P.R.V.E.C. Cooperative Bid.
Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

New Business:

There was no New Business.

Old Business:

- North Pond violations site waiting for Fish & Game Agreement. Starting to get some input. Working on a plan. Police Department possible MOU. Meet with Conservation.
- Town Hall Roof / HVAC Design & Project Status – Carry Forward
- Sewer System IMA with City of Westfield update – Carry forward
- Appointments for Town Boards/Committees Ad-Hoc Cable TV and High Speed Internet, and Agricultural Commission, still lacking farmers – Carry Forward.

- Conservation Coordinator position options will meet with Conservation Chairman. CAO will meet with Dave McWilliams, Chairman Conservation Commission and CPC to discuss possibilities and combine roles with CPC for more hours. Meeting 1/11/22 with Select Board, Dave MacWilliams and Jeanne Reed Waldron.
- Board and Committee procedure – Waiting to hear from Attorney General Office.
- COA Transportation Software with FRTA Support – Completed on January 3, 2022.

There was no Executive Session.

A MOTION was made by Mr. Fox, seconded by Mr. Moglin (Vote – Unanimous) to adjourn at 6:25 p.m.

Roll Call Vote: J. Deedy: Yes, R. Fox: Yes, D. Moglin: Yes

Respectfully submitted,

Robin Solek
Administrative Assistant