

## Select Board Meeting Minutes #2

### REMOTE PARTICIPATION

for all or some Select Board Members

Tuesday, July 21, 2020

6:00 p.m.

Date of this Meeting: July 21, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order.

Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

#### **ATTENDANCE:**

Chairman, Doug Moglin-Remote  
Vice-Chairman, Joseph J. Deedy-Remote  
Clerk, Russell S. Fox-Remote  
Chief Administrative Officer, Karl J. Stinehart-Absent  
Administrative Assistant, Cindy Pendleton-Town Hall

#### **OTHERS IN ATTENDANCE thru Zoom:**

Attorney David Berson	Marcus Phelps
Jessica Thornton	Lt. Robert Landis
Michael Doherty	Mike McMahon
Annalia Hanson	Kyle Scott
Alisha Sullivan	Deputy Chief Stefanowicz
Hope Trembley	(413) 244-8927
Art?	Dave Sutton
Celeste St. Jaques	Chief Anderson

#### **Pledge of Allegiance**

~Moment of Silence~

**Barbara Pooler – Ex-Treasurer/Collector/Clerk**

**6:00 p.m.** Town Counsel – Atty. Berson RE: Air B and B Update

Attorney Berson joined the meeting to discuss Air B and B's in the Town of Southwick. A Short Term Rental zoning By-law will need to be drawn up. They are presently not allowed, a Zoning By-law Amendment will need to go to Town Meeting. The Planning Board was asked to create a sub-committee to further the writing/submittal of a short term rental by-law and submit an amendment to the by-laws so it can be brought to Town Meeting.

**6:15 p.m.** High Speed Internet Committee Update: Alisha Sullivan gave a presentation to the Board of the knowledge the High Speed Internet Committee has gained by forming the committee in regards to internet choices.

**6:30 p.m.** Planning Board RE: Joint Appt. for Associate Member

**A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint, Jessica A. Thornton, as an Associate Member to the Planning Board. This appointment is for a 1 year term. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes, Mr. Fox-Yes, Mr. Doherty-Yes, Mr. Sutton-Yes, Mr. Phelps-Yes and Mr. Spina-Yes.**

**6:40 p.m.** Southwick Police Department - Lt. Landis

RE: Discussion: Request to Reorganize Auxiliary Police Function

**A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to allow the Southwick Civil Defense Auxiliary Police to serve as a larger resource when the Police Department needs to fill extra police detail requests. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.** Lt. Landis will work out more details with SEMA Director, Mr. Dunlap.

**Public Comments:** None.

**Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:**

- Southwick Fire Department Request: **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) for a transfer of status for Lisa Anderson from Support Role to an on Call ForceFF/EMT-B. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to authorize a 120 day extension for Southwick Fire Department FF/EMT Josh Girard as a provisional status. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve the Southwick Fire Department Call Force Command Officer Promotions as follows:  
Captain: Mr. Ferraccio  
Captain: Mr. Johnson  
Lt: Mr. Garvey  
Lt: Mr. Moccio
- **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to authorize the sale of the Southwick Fire Department Fire Engine and to hold the Rescue Unit. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- Re-appointments to Positions, Boards, Committees and Commissions for FY21 will be addressed at a future meeting.
- Coordinator for Planning Board Support Services on the Sawgrass Subdivision for John Goddard. It will be filed with the T/C/C Office to comply with MGL. Ch. 268A. The Board acknowledged a Conflict of Interest Disclosure acknowledgement for DPW Stormwater
- Resolution for Holyoke's Soldier's Home requested by VFW: **A MOTION** was by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign the Resolution for the Holyoke Soldier's Home. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.** The Resolution will be mailed directly to the Commander of the VFW.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a Sewer Abatement for 11 Sefton Drive, Leo and Mary-Ellen Gagnon in the amount of \$77.67. **CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to authorize the Chair to sign the Municipal Modernization Act sign off for FY20 end transfer. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- The Board received notification of cancellation of Wick338 Nationals.
- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to appoint Mr. John Cain to LEPC for the Business Representative category. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- Southwick Police Department Donation(s): **A MOTION** was by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to approve a donation from Mrs. Turini, in the amount of \$500.00, in the memory of Mr. John Turrini. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**
- 2020 Business and Industry Journal ad: The Board will take out a ¼ page advertisement in the journal. When Southwick's birthday celebrations commence next year a larger ad might be decided on.
- Discharge of Lien on Real Estate – 12 Point Grove Road: **A MOTION** was by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to sign the 12 Point Grove Road Discharge of Lien. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**

**Payables, Payroll and Minutes:**

- The Board acknowledged Payroll Warrant #2101, dated 7/7/2020, in the amount of \$265,743.18.
- The Board acknowledged Payables Warrant #2012B, dated 7/13/2020, in the amount of \$4,489,023.73.
- The Board acknowledged Payroll Warrant #2102, dated 7/23/2020, in the amount of \$235,605.41
- **A MOTION** was by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to accept the minutes of 7/7/2020. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**

**Old Business & Dates to Remember:**

- Decision on P/T Board Secretaries/Floater FY21 Rates
- Cable Contract renewal
- Common Victuallers/Hawkers and Peddlers
- Update on a site visit of Select Board for Paving Projects
- Discussion on Retirement Notice from Chief of Police, Kevin Bishop, for 6/30/2021.
- Water drainage issue at 325/327 College Hwy.
- Green Energy Program
- Mr. Fox stated all necessary actions were taken regarding a letter receive about Edgewood/Board of Health

**New Business:**

- Review and update Select Board Goals and Objectives for FY21 – to address next meeting.
- The Board had good things to say about the Back to Blue Parade.

Being no further business to be brought before the Board **A MOTION** was by Mr. Deedy, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:50 p.m. **ROLL CALL VOTE: Mr. Moglin-Yes, Mr. Deedy-Yes and Mr. Fox-Yes.**

***Respectfully submitted,***

Sondra S. Pendleton  
Administrative Assistant