

**Select Board
Meeting Minutes
REMOTE PARTICIPATION
for all or some Select Board Members**

Monday, June 2, 2020

6:00 p.m.

All meetings of the Select Board are recorded

Date of this Meeting: June 2, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order.

Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

ATTENDANCE:

Chairman, Russell S. Fox-Remote
Vice-Chairman, Doug Moglin- Remote
Clerk, Joseph J. Deedy-Remote
Chief Administrative Officer, Karl J. Stinehart – Remote
Administrative Assistant – Cindy Pendleton – Remote

OTHERS IN REMOTE ATTENDANCE:

Director Mass D.O.E.R. Green Communities

Brian Sullivan-

Mark Rabinski-Regional Coordinator, Green Communities
Lt. Landis-Licensing Agent, Southwick Police Department
Kristen Garcia-Co-Owner Z Catering
Zhen Gao-Manager/Co-owner-WOK on Water LLC
Jen Nolasco-Co-owner-WOK on Water LLC
Attorney Caruso
Attorney Rooke
Celeste St. Jacques
Marcus Phelps
Al Slessler
Arianna Cusick
Manion Mirabelli-Republican
Hope Tremblay-WENS
Melinda Wingate-Accounting

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman Russell S. Fox at 6:00 p.m.

The Board did the Pledge of Allegiance

Public Comments:

6:00 p.m. Brian Sullivan- Director Mass D.O.E.R. Green Communities
Mark Rabinski-Regional Coordinator, Green Communities
RE: Details on Green Energy Program

See attachment "A" – 45 Page(s)

The above went over the details of the Green Energy Program with the Board. This program helps Massachusetts and municipalities create a cleaner energy future. Up to \$20M/year in grants and loans are given to qualifying communities. Southwick could receive approximately \$140,000 in grants and loans if qualification criteria is met. The Board will schedule another meeting for more discussion and explanation in the near future.

6:15 p.m. Lt. Landis
Kristen Garcia-Co-Owner Z Catering
Zhen Gao-Manager/Co-owner WOK on Water LLC
Jen Nolasco-Co-owner WOK on Water LLC
Attorney Caruso
Attorney Rooke
Re: Incident @ Cove Banquet Parking Lot

See Attachment "B" – 6 Page(s)

The above joined a discussion with the Board in regards to an incident for serving food/alcohol out of a food and beverage truck/trailer in The Cove parking lot at 90 Point Grove Road on 5/4/2020.

Payables, Payroll and Minutes:

- The Board acknowledged Payables Warrant #2030B, dated 6/1/2020, in the amount of \$730,036.73.
- The Board acknowledged Payroll Warrant #2025, dated 5/29/2020, in the amount of \$1,846.80.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the Open Session Minutes of 5/21/2020. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the Open Session Minutes of 5/26/2020. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**

Meeting Discussion Items: Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Covid-19 Discussion and Action(s):
 - Mr. Stinehart stated outdoor dining and serving will be looked at in the near future in regards to food/liquor establishments.
 - Town Hall is back up and running with a full staff, however no public access yet.
 - Mr. Fox has discussed opening the building to the public with Health Director Tammy Spencer, however it is not suggested yet.
 - Mr. Deedy asked about possibly holding Select Board Meetings in the auditorium in a couple weeks. If so, it would be within the 6 foot social distancing.
- Review Joint CARES Act Small Business Grant Program w/Agawam.-A hearing was held 6/1/2020 in Agawam. Southwick will be pursuing funding with Agawam.
- Adopt FY21 Budget as agreed to with Finance Committee: **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to agree the FY21 Budget is complete and will send as a reconsideration along with the Finance Committee to the upcoming Annual Town Meeting. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
- Accept Donation(s) to Southwick Police Department: **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept a \$100.00 donation in memory of John Turrini. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
- Southwick Fire Department update on new EMT hires/related actions: Mr. Backman and Mr. Coleburn are all set with qualifications needed to start with the Southwick Fire Department.
- The Board stated they will have a Consent Agenda Meeting for Monday, 6/15/2020 at 11:00 a.m., prior to Town Meeting which is on 6/16/2020.
- Reminder Publication: **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to place an ad to recognize graduating Seniors at Southwick High School in the Reminder. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**

Meeting Discussion Items: Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- Discussion on Out Door Serving for Liquor Establishments: Inspections will need to be done and temporary Licenses will need to be issue through November. Mr. Deedy, Lt. Landis, Building Inspector and Fire will streamline the process to help get these establishments up and running. **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to designate Mr. Deedy to spearhead the licensing process. All entertainment is to end at 9:00 p.m. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
- Wick 338 Change in schedule: Mr. Stinehart informed the Board that Wick 338 has not paid for nor picked up their License.
- Head Custodian Position pool update: The Screening Committee has requested a increase from \$18.00 to \$20.00 p/h range in hopes they will get more of a pool of candidates.
- The Board set their Summer Schedule: The next meeting of 6/15/2020 will be the first of summer schedule and the Board will meet every other week through 10/6/2020.

Election/Town Meeting Dates:

- Local Election 6/9/2020
- STM/ATM 6/16/2020

Old Business & Dates to Remember:

- Southwick Fire Department: Designer is working on the bid documentation for the Fire Station Project (by Russo & Barr Designer - Contract under development)
- Mass DOT Congamond Road Project: Meeting for possibly this Friday.
- Emergency Rental Assistance Program: address in the future.
- 159 Berkshire Avenue: In violation of Storm Water Management.

New Business:

- The new Building Inspector Kyle Scott, Mr. Stinehart, Mr. Mazik and Art Lawler helped complete the ADA Act and will distribute to Open Space, etc.
- Mr. Moglin stated Chief Bishop did a Class Act when he attended a Protest for "Black Lives Matter". Keeping the protest calm and controlled.
- The Board also remarked what a great job done on the 2020 senior's parade. It was a 40 mile long parade, quite a procession and the organization was top notch.
- The Board is looking for a storage place for the Town's 250th Trolley for a year. Mr. Deedy will check into possibly storing it at the Fire Station.
- Mr. Stinehart stated that there will be a General Fund freeze continued into 6/30/2020.

Being no further business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote-Unanimous) to adjourn at 7:33 p.m. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

Cc: Town Clerk