

Select Board Meeting
REMOTE PARTICIPATION
for all or some Select Board Members
Tuesday, May 12, 2020
6:00 p.m.

Date of this Meeting: May 12, 2020

Pursuant to the Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. C.30A, 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Southwick Select Board is being conducted both at Town Hall and via remote participation by some members.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for the Order.

Despite our best efforts, we are not able to provide for real-time access, and will post a record of the meeting on the Town's website as soon as we are able.

ATTENDANCE: Chairman, Russell S. Fox-Remote
Vice-Chairman, Doug Moglin-Remote
Clerk, Joseph J. Deedy-Remote
Chief Administrative Officer, Karl J. Stinehart-Remote

The Board did the Pledge of Allegiance.

Others Remotely in Attendance: Cindy Pendleton, Administrative Assistant
Celeste St. Jacques
Randy Brown – DPW Director
Deputy Fire Chief – Richard Stefanowicz
Hope Trembley – Westfield Evening News

Meeting Discussion Items:

- Covid-19 Discussion and Action(s): Mr. Stinehart updated the Board on how Southwick will deal with the public coming into Town Hall for voting at the Special Election for State Senator on 5/19/2020. He will be working closely with Health Director, Tammy Spencer, while trying to get Town Hall Offices back to up and running full time. See Attachment "A" – Governor Briefing notes from Mr. Stinehart from 5/11/2020 – 1 Page(s).
- Lake Management Committee - Ramp Launch Fees adjustments: **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to **TABLE** and solicit a recommendation from Lake Management Committee to adjust the boat ramp launch fees, for the first time in approximately 20 years, from \$5.00 to \$8.00. At this time this pertains to Massachusetts residents. Mr. Deedy will contact the Lake Management Committee to discuss this in more detail. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to authorize Chairman Fox to sign the Municipal Assistance Grant Application to design a culvert on Kline Road in the amount of \$85,000.00. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to authorize the Chairman, Mr. Fox, to sign a Town Owner CDBG Agreement for 7 Renney Avenue. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**

Meeting Discussion Items cont.:

- Southwick EMS staffing, actions, and approvals:
 - **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to approve a 60 day extension for Mr. Stephen Backman to forgo his PAT test. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
 - The Board will interview Neil Colburn via a Zoom Meeting on 5/21/2020. Mr. Moglin and Mr. Fox will go over to meet Mr. Colburn prior to the interview.
 - **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to table until the next meeting to address an extension of the current status of Joshua Girard who was hired as a provisional status until 8/31/2020. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**
 - **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to approve a PVPC Invoice #1 for FY 19 CDG/CDF grant administration services. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.**

Payables, Payroll and Minutes:

- The Board acknowledged Payroll Warrant #2023, dated 5/11/2020, in the amount of \$216, 607.13.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to approve the Open Session Minutes dated 5/5/2020. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

Election/Town Meeting Dates:

- Special Election State Senator 5/19/2020
- Local Election 6/9/2020
- STM/ATM 6/16/2020
- FY 21 Budget Work Session with Finance Committee Wednesday 5/13/2020 @ 5:30 p.m.

Old Business & Dates to Remember:

- The Southwick Fire Department Station Project bid recommendations by Russo & Barr Designer will be discussed with the Finance Committee.
- Mass DOT Congamond Road project – no meeting date with Mass DOT as of yet.
- DPW Brush Program and White Goods/Bulk items ends on 5/18/2020.
- Emergency Rental Assistance Program – on hold.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to have the Building Inspector Letter of Understanding taken care of by Chairman Fox and Chief Administrative Officer Mr. Stinehart. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**
- New flags have been received for the Town Common, Old Cemetery and New Cemetery. Secured flags for veterans will be put on stones. It will be inquired of John Andrews if he needs assistance this year.

New Business:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote - Unanimous) to table setting up a meeting with the Green Energy Program until a future meeting. **ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes**

Being no further business to be brought before the Board **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to adjourn at 6:51 p.m.
ROLL CALL VOTE: Mr. Fox-Yes, Mr. Moglin-Yes, Mr. Deedy-Yes.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant