

Select Board Meeting
Tuesday, October 29, 2019 @ 6:30 p.m.
Select Board Conference Room
All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Russell S. Fox
Vice-Chairman, Doug Moglin
Clerk, Joseph J. Deedy
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Cindy Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 1 Page(s)

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Russell S. Fox, at 6:30 p.m.

Public Comments:

Kathleen Cook, Our Community Food Pantry, came to the meeting to request a donation from the Select Board. **A MOTION** was made by Mr. Deedy to donate \$300.00 and Mr. Moglin amended **THE MOTION** to donate \$500.00 (Vote: Unanimous) to donate \$500.00 from the Select Board Gift Account.

Payables, Payroll and Minutes:

- The Board acknowledged Payables Warrant #2012B, dated 10/21/19, in the amount of \$3,327,209.67.
- The Board acknowledged Payroll Warrant #2009, dated 10/28/19, in the amount of \$241,635.66.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve the Regular Session Minutes of 10/15/19.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Deedy, seconded by Mr. Fox (Vote: 2-Yes, Mr. Moglin abstained) to approve a change of use under Sewer Regulations for 491 College Highway, which is going to be turned into a deli. They will be adding 1 more EDU in the amount of \$2,648.26.
- The Board received notification of another unfunded mandate regarding early voting. Effected would be the primary elections set for 2020 – the March presidential primary and the September primary highlighted by the heavy weight contest for U.S. Senate.
- The Ribbon Cutting Ceremony for the Playground (Powder Mill School) on 11/1/19 @10 am was POSTPONED.
- Mr. Fox and Mr. Deedy will be attending a Ribbon Cutting Ceremony for My PT, at 108 Congamond Road, on 10/30/19 @ 12:30 pm.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve a Library Instagram account.

**6:40 p.m. Double A. Management, LLC d/b/a Crepes Tea House
RE: Transfer of Liquor License**

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to open the Hearing at 6:40 p.m.
- Mr. Fox inquired as to the Liquor Licensing Agents recommendation. Lt. Landis was in favor of the transfer, however since a member of the LLC is not an American Citizen he requested he provide his own CORI.
- Mr. Fox read the Legal Ad in its' entirety.
- Attorney Maio and Mr. Ribinskas gave the Board a synopsis of the plans of the establishment if they receive a Liquor License.
- Mr. Fox asked for any paperwork to be "entered into the record" – None.
- Mr. Fox asked for anyone to speak **in favor** of the transfer: The establishment's neighbor came in and spoke in favor of the transfer.
- Mr. Fox asked for anyone to speak **against** the transfer: None.
- The Board had a **General Discussion** regarding the transfer.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to close the Hearing at 7:08 p.m.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve the transfer, new LLC, Members: Arturas Ribinskas and Mihails Cvetkovs and approve a Pledge of the On Premises All Alcohol License (00011-RS-1222) at 157 Feeding Hills Road, Southwick, MA, previously owned by GEDE, Inc. d/b/a D'Georgios, Manager of Record Diane Arnold, (Court Appointed Fiduciary, Jenelle Barna).

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- The Board received an update on the MA DEP Recycling Program which will start costing more money in the FY21 budget.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to appoint Carissa Lisee, Westfield Building Commissioner, the Alternate Building Inspector.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve the contract and allow the Chair to sign the Southwick Fire Station Repairs Design Award/Contract with Russo & Barr.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to accept a Western Mass Rendering Gift in the amount of \$8573.00.
- FEMA notification was received regarding the Field Survey in Support of Floodplain Mapping Updates in the Westfield Watershed.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve a request to surplus turnout gear and helmets from the Southwick Fire Department.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to appoint Donald Rickson as LEPC Alternate from Noble Hospital.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to accept the retirement of Building Inspector, Art Lawler on 4/1/20 and for Mr. Moglin and Mr. Stinehart to recruit new inspector, set the salary range, and update the Job Description.
- A Certificate of Appreciation was signed for Karen Demaio who resigned from the Community Preservation Committee.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to accept request from Park and Rec. to surplus a Ferris Rail Trail Mower as long as the Cemetery has no use for it.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to approve filing a MVP Grant Application for Johnson Brook.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to accept the resignation of COA voting member Joan Plancon.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to appoint Joan Plancon as Associate Member to COA Board.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to appoint Harvey Hollm as voting member of COA Board.

Old Business & Dates to Remember:

- The Veteran's Day Parade will be 11/11/19 at 11 am.
- Mr. Fox, Mr. Moglin and Mr. Stinehart will be attending the Annual MMA Conference on 1/24/20 and 1/25/20.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Fox (Vote: 2 Yes, Mr. Deedy abstained) to pay for 1 Police Officer for the Animal Parade out of the Select Board Gift Account.
- Mr. Stinehart is working on the Fire Department Project.
- Mr. Fox thank the Board for sponsoring the Better Angels.
- Mr. Moglin attended the Spirit Walk and Trunk or Treat.
- Mr. Fox attended the Franklin Land Trust Ceremony at North Pond.
- Mr. Stinehart informed the Board of the Rotary Club Certificates: Susan Kochanski, Officer Taggart, Fire Chief Anderson and Alan Slessler.

New Business:

- Fall and Winter Select Board Meeting Schedule set thorough December.

Being no further business before the Board A MOTION was made by Mr. Moglin, seconded by Mr. Deedy (Vote: Unanimous) to go into **Executive Session RE: M.G.L. Chap. c. 30A, S21 (3) Ch. 214, Section 1B and; CMR 29.03 (1) (b).**

Re: Collective Bargaining Strategy with Local 384 IBPO Unit/Dispatch Local 424 Unit

- Exception #3: ☐ Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the body, and to
☐ reconvene in Open Session ☐ not reconvene into Open Session
(Chair Must Declare).
- ☐ Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body, and to:
☐ reconvene in Open Session ☐ not reconvene into Open Session
(Chair Must Declare).

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant