

Select Board Meeting Minutes

Tuesday June 25, 2019 @ 6:30 p.m.

Select Board Conference Room

All meetings of the Select Board are recorded

ATTENDANCE: Chairman, Russell S. Fox
Vice-Chairman, Doug Moglin
Clerk, Joseph J. Deedy
Chief Administrative Officer, Karl J. Stinehart
Administrative Assistant, Cindy Pendleton

OTHERS IN ATTENDANCE: See Attachment "A" – 2 Page(s)

~Moment of Silence~

Pauline Fedora – Past Council on Aging Volunteer/School Committee Member
Norm Crowley – Past Assessor and Town Moderator

The Public Body convened in Open Session according to M.G.L. c.30A, S21 (b) (1). The scheduled meeting of the Select Board was called to order by Chairman, Joseph J. Deedy, at 6:30 p.m.

Public Comments:

None.

6:35 p.m. Payables, Payroll and Minutes:

- The Board acknowledged Payables Warrant #1931B, dated 6/6/2019, in the amount of \$26,446.81.
- The Board acknowledged Special Payroll Warrant #1930, Dated 6/5/19, in the amount of \$9,054.48.
- The Board acknowledged Payroll Warrant #1927, dated 6/11/19, in the amount of \$289,716.46.
- The Board acknowledged Payables Warrant #1930B, dated 6/17/19, in the amount of \$240,851.51.
- The Board acknowledged Payables Warrant #1932B, dated 6/24/19, in the amount of \$2,725,000.00
- The Board acknowledged Payables Warrant #1931B, dated 6/24/19, in the amount of \$236,114.22
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept the Minutes of 6/4/19.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept the Work Session Minutes of 6/11/19.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes:

- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to reaffirm approval of the new Library Director Letter of Understanding for Lynn E. Blair.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Southwick Police Department to post the Police Sergeant position.
- The Board has assigned Mr. Moglin to be the Select Board designee on LEPC and Mr. Deedy to be the Select Board designee on Capital Expenditures Committee.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chair to sign the FY19 Year End transfers.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the 2nd and final reading to amend the Non-Union Sick Leave Bank Policy.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve a maintenance position transfer in Buildings and Grounds Department for Carey Bedor.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve Attorney Beglane to draw up an easement for the Chair to sign regarding the sale of a parcel at 106 Berkshire Avenue.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to appoint Southwick Fire Department Clarke Robinson from Call Force EMT to Call Force EMT/FF effective 6/25/19.
- The Board signed a Certificate of Appreciation for Ellen Miles who resigned from the Historical Commission.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept a donation to Southwick Police Department Citizen's Police Academy in the amount of \$25.00 from Louise Alberti.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to accept \$265.00 in donations from Joan Birmingham, Kevin & Carol Bishop, Susan & Edward Hepburn, Kenneth Johnson, and Dante Molta in memory of Mrs. Janice Cammisa.
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve the FY20 DPW Bid(s) Awards as recommended by DPW Director, Mr. Brown. See Attachment "B" – 2 Page(s).
- The Board received an Invite on 7/12/19 at 4pm from the Chamber of Commerce for a Ribbon Cutting for Rail Trail Ale House.

Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions, Payroll Actions, Old Business, New Business, Etc.-Possible Motions/Votes continued:

- The Board received a request for additional work on 30 Congamond Road by Mr. Crosler. A letter will be sent to Mr. Crosler from Chairman Fox with the Board's determination.

Old Business & Dates to Remember:

- Southwick Greenhouse Host Agreement – waiting on numbers.
- Southwick Police Department Shooting Range approval for Transfer Station land – **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to approve when the facility closed, no services are taking place in the cemetery and complete with donations.
- Lakewood Village Sewer Connections Project update - **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to authorize the Chair to sign after our attorney approves to form.

New Business:

- The Town will be paying to renew the insurance policy for the Old Library coverage until transfer of property.
- Re-organize Ch.15 Operations w/volunteers and stipend – Mr. Boissonault will be helping to organize.
- Create High Speed Internet Committee – to be advertised.
- FY20 Appointments – ongoing See Attachment "C" – 15 Page(s).
- **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to donate \$2,500.00 from the Select Board Gift Account for the fireworks.

There was no executive session held.

Being no further business, **A MOTION** was made by Mr. Moglin, seconded by Mr. Deedy (Vote-Unanimous) to adjourn at 8:00 P.M.

Respectfully submitted,

Sondra S. Pendleton
Administrative Assistant

CC: Town Clerk