



Town of Southwick

Master Plan Advisory Committee



MINUTES

March 3, 2022, 7:00 p.m.

**Joint “Hybrid” Meeting of the Master Plan Advisory Committee and the Planning Board:
In-person at the Town Hall Auditorium, Southwick Town Hall, 454 College Highway,
Southwick, MA and also open for participation via Zoom (*Per the Chapter 20 Acts of 2021*)**

Written Minutes

(Not verbatim - comments can be heard on recordings available at www.southwickma.org)

MEMBERS IN ATTENDANCE:

PLANNING BOARD MEMBER & MPAC MEMBER Marcus Phelps
PLANNING BOARD MEMBER & MPAC MEMBER David Spina
SELECT BOARD MEMBER Doug Moglin
DPW MEMBER Randy Brown
PARKS & RECREATION COMMISSION MEMBER David DeiDolori
AGRICULTURAL COMMISSION MEMBER Burt Hansen
CONSERVATION COMMISSION MEMBER Dave MacWilliams
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever
SCHOOL COMMITTEE MEMBER Patrick Jubb
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping
RESIDENT Dorrie Boyd
RESIDENT Roz Terry RESIDENT Jessica Whitmore Parker
RESIDENT Maryssa Cook-Obregón
STUDENT REPRESENTATIVE MEMBER Maria Michael
STUDENT REPRESENTATIVE MEMBER Lucas Caron

TOWN STAFF:

TOWN PLANNER Jon Goddard
PLANNING BOARD SECRETARY Meghan Lightcap

ABSENT:

PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty
PLANNING BOARD MEMBER Richard Utzinger
PLANNING BOARD ASSOCIATE MEMBER Jessica Thornton

PLANNING BOARD MEMBER David Sutton
FINANCE COMMITTEE MEMBER Aleda DeMaria
ECONOMIC DEVELOPMENT COMMITTEE MEMBER Amber Bach
RESIDENT David Massai

Also attending the meeting were 4 members of the public and several people identified on Zoom.

The joint “hybrid” meeting of the Southwick Planning Board Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and in-person at the Town Hall Auditorium and was called to order at 7:00 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if all persons could hear via Zoom.

*Peter Currier of the Westfield News stated that he was recording the meeting.

1. Roll call for attendance of Committee Members

Mr. Phelps noted that there was no quorum of the Planning Board at this meeting.

2. Public Comments and Dialogue

Roz Terry said that she wanted to comment on the Facebook conversation from the previous meeting as she had been out. She referred to Open Meeting Law and reminded the committee that they are a public body therefore they have to abide by Open Meeting Law so when they deliberate they need a quorum. Mrs. Terry said she did not think Facebook is good because the public will comment on posts and it may give them a false sense of being “heard”. She feels this method of communication could get the Committee in trouble. Diane Gale said she disagreed with Mrs. Terry as comments could be turned off on Facebook so they don’t need to be addressed. She said this is simply a means to inform people.

3. Old Business

- a. Update on Imagine Southwick 2040 project: Lucas Caron and Maria Michael, student representative members, displayed a power point presentation they worked on with help from MPAC member Dorrie Boyd and volunteer consultant Cori Rolland. The presentation started with the acronym PESTLE which broke down to Place, Economy, Social, Technology, Land use and Environment, and continued with the students taking turns to present the trends identified in each category.
- b. Identify potential community survey questions: Ken Comia of the Pioneer Valley Planning Commission discussed the details of the survey questions and explained how and when they would utilize them in the process. Mr. Jubb suggested prioritizing questions in order of importance.

4. New Business

- a. Committee Member knowledge, skills and abilities: Mr. Goddard said he got responses from several members and the question then becomes how do we apply those skill sets to specific tasks.
- b. Discussion of communication with the public: Maryssa Cook-Obregon mentioned publishing a notice that the MPAC is meeting and wants to address the social media concern and affirm that it's only a means to communicate information to the residents of the town. Mr. Jubb said the committee should agree not to respond to any comments made on social media.

5. Routine Business

- a. Approval of February 3, 2022 Minutes

A **MOTION** was made by Mr. Moglin and **SECONDED** by Mrs. Terry to approve the amended Meeting Minutes of February 3, 2022.

The motion passed by majority vote.

- b. Committee Member Comments. Dorrie Boyd said that resident Sage Fury had asked about doing an event for community outreach and she thought it would be good to ask for a table at the Southwick Civic Fund. MPAC members will provide dates of events that might prove helpful for outreach and engagement efforts.

*Being no further business to be brought before the committee, A **MOTION** was made by Mr. Moglin and **SECONDED** by Mr. DeiDolori to close the meeting at 8:28 p.m. The motion passed unanimously.*

The Next Scheduled Meeting is March 17th, 2022.

Respectfully submitted,

Meghan Lightcap
Planning Board Administrative Assistant

Marcus Phelps

Jessica Whitmore Parker

Dorrie Boyd

Randy Brown

Norm Cheever

Maryssa Cook- Obregon

David DeiDolori

Patrick Jubb

Scott Lamon

David Massai

Doug Moglin

David Spina