



Town of Southwick

Master Plan Advisory Committee



MINUTES

May 18, 2023, 7:00 p.m.

**Joint “Hybrid” Meeting of the Master Plan Advisory Committee and the Planning Board:
In-person at the Southwick Town Hall, 454 College Highway, Southwick, MA, and also
open for participation via Zoom (*Per the Chapter 20 Acts of 2021*)**

Written Minutes

(Not verbatim - comments can be heard on recordings available at www.southwickma.org)

MEMBERS IN ATTENDANCE:

PLANNING BOARD MEMBER & MPAC MEMBER Marcus Phelps
SELECT BOARD MEMBER Doug Moglin
DPW MEMBER Randy Brown
CONSERVATION COMMISSION MEMBER Dave MacWilliams
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever
PARKS & RECREATION COMMISSION MEMBER David DeiDolori
SCHOOL COMMITTEE MEMBER Patrick Jubb
RESIDENT Dorrie Boyd
RESIDENT Jessica Whitmore Parker
RESIDENT Maryssa Cook-Obregón
RESIDENT Cori Rolland
RESIDENT Roz Terry
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping

TOWN STAFF:

TOWN PLANNER Jon Goddard

ABSENT:

PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty
PLANNING BOARD MEMBER & MPAC MEMBER David Spina
PLANNING BOARD MEMBER Richard Utzinger
PLANNING BOARD MEMBER David Sutton
PLANNING BOARD ASSOCIATE MEMBER Jessica Thornton
PLANNING BOARD SECRETARY Meghan Lightcap
ECONOMIC DEVELOPMENT COMMITTEE MEMBER Michael McMahon

AGRICULTURAL COMMISSION MEMBER Burt Hansen
FINANCE COMMITTEE MEMBER Aleda DeMaria
STUDENT REPRESENTATIVE MEMBER Lucas Caron
STUDENT REPRESENTATIVE MEMBER Maria Michael

Also attending the meeting were several people identified on Zoom.

The joint “hybrid” meeting of the Southwick Planning Board and Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and was called to order at 7:00 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if everyone could hear via Zoom.

1. Roll call for attendance of Committee Members

Mr. Phelps noted that there was no quorum of the Planning Board.

2. Public Comment and Dialogue

Linda Schomer of 22 Wynnfield Circle asked about seeing master plans from other towns. Ken Comia mentioned plans that the Committee has looked at. Jon Goddard will follow up with her.

3. Old Business

- a. Discussion of Master Plan Format and Contents- Mr. Comia provided a handout to the group and Mr. Goddard pulled it up onscreen for them to go over. The document started with a community vision statement that the group had previously worked on, an overview of the plan and a review of the survey. After discussing different ideas with the members Mr. Phelps said they have expanded the material that will be presented under each chapter and they would add a bullet for current conditions, trends, issues and opportunities, goals and strategies and recommendations and actions. The members discussed further changes and asked Mr. Comia to update the document.
- b. Planning for “Did We Hear You” Workshop- Mr. Phelps said this is June 1, 2023 at 6:00 pm. The members discussed hosting more than one meeting with the public and also another meeting with the students. They agreed on potentially having another community engagement on June 17.

4. New Business

- a. Proposed Work Session during June 15 Meeting- Mr. Phelps would like to have some teams set up to focus on the chapters during this meeting. He recommended members for different sections of the master plan.

5. Routine Business

- a. Approval of May 4, 2023, meeting minutes.

A **MOTION** was made by Mr. Jubb and **SECONDED** by Mrs. Terry to approve the meeting minutes of May 4, 2023. The motion passed by a majority vote.

- b. Committee Member Comments- Mr. Phelps mentioned that there will be a listening session hosted by the State at Springfield College on May 19 about Economic Development. Ms. Boyd asked if a chapter on farming could be added to the Master Plan. After discussion, it was agreed that it would be addressed in existing chapters.

*Being no further business to be brought before the committee, A **MOTION** was made by Mr. Jubb and **SECONDED** by Ms. Boyd to close the meeting at 8:46 p.m. The motion passed unanimously.*

The Next Scheduled Meeting is June 1, 2023.

Marcus Phelps

Jessica Whitmore Parker

David Spina

Doug Moglin

Randy Brown

David DeiDolori

Burt Hansen

Dave MacWilliams

Norm Cheever

Patrick Jubb

Aleda DeMaria

Michael McMahon

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