



# *Town of Southwick*

## Master Plan Advisory Committee



### MINUTES

**May 19, 2022, 7:00 p.m.**

**Joint “Hybrid” Meeting of the Master Plan Advisory Committee and the Planning Board:  
In-person at the Town Hall Auditorium, Southwick Town Hall, 454 College Highway,  
Southwick, MA and also open for participation via Zoom (*Per the Chapter 20 Acts of 2021*)**

#### **Written Minutes**

*(Not verbatim - comments can be heard on recordings available at [www.southwickma.org](http://www.southwickma.org))*

#### **MEMBERS IN ATTENDANCE:**

PLANNING BOARD MEMBER & MPAC MEMBER Marcus Phelps  
PLANNING BOARD MEMBER & MPAC MEMBER David Spina  
SELECT BOARD MEMBER Doug Moglin  
CONSERVATION COMMISSION MEMBER Dave MacWilliams  
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever  
RESIDENT Roz Terry  
RESIDENT Dorrie Boyd  
RESIDENT Jessica Whitmore Parker  
RESIDENT Maryssa Cook-Obregón  
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping  
PLANNING BOARD ASSOCIATE MEMBER Jessica Thornton

#### **TOWN STAFF:**

TOWN PLANNER Jon Goddard  
PLANNING BOARD SECRETARY Meghan Lightcap

#### **ABSENT:**

PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty  
PLANNING BOARD MEMBER Richard Utzinger  
PLANNING BOARD MEMBER David Sutton  
DPW MEMBER Randy Brown  
PARKS & RECREATION COMMISSION MEMBER David DeiDolori  
AGRICULTURAL COMMISSION MEMBER Burt Hansen  
ECONOMIC DEVELOPMENT COMMITTEE MEMBER Amber Bach  
SCHOOL COMMITTEE MEMBER Patrick Jubb

FINANCE COMMITTEE MEMBER Aleda DeMaria  
RESIDENT David Massai  
STUDENT REPRESENTATIVE MEMBER Maria Michael  
STUDENT REPRESENTATIVE MEMBER Lucas Caron

Also attending the meeting were 3 members of the public and several people identified on Zoom.

The joint “hybrid” meeting of the Southwick Planning Board Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and in-person at the Town Hall Auditorium and was called to order at 7:02 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if all persons could hear via Zoom.

1. Roll call for attendance of Committee Members

Mr. Phelps noted that there was no quorum of the Planning Board at this meeting because Jessica Thornton is an Associate Member of the Planning Board and her participation does not constitute a quorum of the Planning Board.

2. Public Comment and Dialogue

None

3. Old Business

- a. Final review of Community Survey: Mr. Phelps stated that the Committee got more than halfway through the survey at the last meeting and would begin working on the second half. Mr. Cheever asked a question about addresses being used with Mr. Ken Comia the representative from Pioneer Valley Planning Commission. After discussion, the committee agreed to keep the need for an address as a required item. Ms. Cook-Obregon asked about changing the wording of another question to say parents with children instead of school age children. Ms. Boyd discussed some wording changes on some of the questions that didn’t make sense. The committee decided to add “Minimal residential development” to one of the housing questions. When the committee got to the section on infrastructure and services Ms. Boyd asked Mr. Comia to change one of the items from Cable to Public Access TV, Channel 15. The committee discussed re-wording the way some of the questions were asked so that they made more sense and covered all bases. The committee discussed the school section and land use section and made appropriate changes. Mr. Comia recommended a change of wording to ask should the town encourage additional non-residential development as some questions came up about it. There was discussion about the type of developments to be encouraged in the Land Use section by several committee members and resident Cori Rolland as well as Jessica Thornton, Associate Planning Board member, who suggested wording the question to say that the Town or Planning Board has the option to allow zoning changes to allow increases, decreases and certain growth within town and then offer categories

like Residential; more or less, stay the same. Mr. MacWilliams suggested leaving it as is and moving on. The committee decided to change the title to Land Use Strategies and remove Encourage Agro Tourism and remove Encourage Agro Business. The committee continued talking about the remaining questions, making suggestions for changes. Mr. Phelps said the committee should finish the survey at the next meeting and have it ready to go out to the public and come back by August 31<sup>st</sup>.

- b. Website and Facebook Page. Mr. Phelps said Mr. Goddard is setting up and managing.

4. New Business

- a. Mailing for Community Survey. Mr. Phelps asked Ms. Cook-Obregon to work with Mr. Goddard on preparing a postcard and setting up the mailing.
- b. Future Public Outreach. Mr. Phelps handed out a sheet with some upcoming events in town and suggested the committee discuss the next few events to attend.

5. Routine Business

- a. Approval of April 21, 2022 minutes.
- b. Approval of May 5, 2022 minutes.

A **MOTION** was made by Mr. Moglin and **SECONDED** by Mr. MacWilliams to approve the Meeting Minutes of April 21, 2022 and May 5, 2022.

The motion passed by majority vote.

- c. Committee Member Comments. None

*Being no further business to be brought before the committee, A **MOTION** was made by Mr. Moglin and **SECONDED** by Mr. Cheever to close the meeting at 9:55 p.m. The motion passed unanimously.*

*The Next Scheduled Meeting is June 2, 2022.*

Respectfully submitted,

Meghan Lightcap  
Planning Board Administrative Assistant

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Marcus Phelps

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Jessica Whitmore Parker

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David Spina

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Doug Moglin

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Randy Brown

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David DeiDolori

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Burt Hansen

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Dave MacWilliams

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