



Town of Southwick

Master Plan Advisory Committee



MINUTES

February 2, 2023, 7:00 p.m.

**Joint “Hybrid” Meeting of the Master Plan Advisory Committee and the Planning Board:
In-person at the Town Hall Auditorium, Southwick Town Hall, 454 College Highway,
Southwick, MA and also open for participation via Zoom (*Per the Chapter 20 Acts of 2021*)**

Written Minutes

(Not verbatim - comments can be heard on recordings available at www.southwickma.org)

MEMBERS IN ATTENDANCE:

PLANNING BOARD MEMBER & MPAC MEMBER Marcus Phelps
PLANNING BOARD MEMBER & MPAC MEMBER David Spina
SELECT BOARD MEMBER Doug Moglin
DPW MEMBER Randy Brown
PARKS & RECREATION COMMISSION MEMBER David DeiDolori
AGRICULTURAL COMMISSION MEMBER Burt Hansen
CONSERVATION COMMISSION MEMBER Dave MacWilliams
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping
RESIDENT Jessica Whitmore Parker
RESIDENT Cori Rolland

TOWN STAFF:

TOWN PLANNER Jon Goddard

ABSENT:

PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty
PLANNING BOARD MEMBER Richard Utzinger
PLANNING BOARD MEMBER David Sutton
PLANNING BOARD ASSOCIATE MEMBER Jessica Thornton
SCHOOL COMMITTEE MEMBER Patrick Jubb
FINANCE COMMITTEE MEMBER Aleda DeMaria
ECONOMIC DEVELOPMENT COMMITTEE MEMBER Amber Bach
RESIDENT Dorrie Boyd
RESIDENT Roz Terry

RESIDENT Maryssa Cook-Obregón
STUDENT REPRESENTATIVE MEMBER Lucas Caron
STUDENT REPRESENTATIVE MEMBER Maria Michael
PLANNING BOARD SECRETARY Meghan Lightcap

Also attending the meeting were several people identified on Zoom.

The joint “hybrid” meeting of the Southwick Planning Board and Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and was called to order at 7:00 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if all persons could hear via Zoom.

1. Roll call for attendance of Committee Members

Mr. Phelps noted that there was no quorum of the Planning Board at this meeting.

2. Public Comment and Dialogue

Resident Diane Gale thanked the group for all of their efforts.

3. Old Business

- a. Update on Focus Groups Meetings. Mr. Goddard said that the last meeting they held was for Economic Development. Mr. Phelps said they had 8 people at the Economic Development meeting and 7 at the Historical meeting. He said the meeting was facilitated by members of the Pioneer Valley Planning Commission. Mr. Phelps said a common topic was preservation of the old tobacco barns around town. Mr. Lamon said he was at both of the meetings and advised the other committee members to participate in any meetings coming up as he learned a lot about the town.
- b. Review Draft Vision and Goals Statements. Mr. Goddard put the document on the screen to share with the group. Ms. Rolland explained the document to the group and said she combined the submissions of the members together to create this draft. The group discussed the draft and gave their opinions on it.

4. New Business

- a. Report on Historical/Cultural Focus Group – Mr. Goddard and Mr. Phelps shared that the focus group was well-attended by local experts (as noted under Old Business).
- b. District Local Technical Assistance Grant Application. Mr. Phelps said that Mr. Goddard has started putting together an application. Mr. Goddard said that the format is similar to what has been assembled in previous years and will incorporate a request for spatial analysis support that will complement Master Plan implementation efforts.

5. Routine Business

- a. Approval of January 19, 2023 meeting minutes.

A **MOTION** was made by Mr. Moglin and **SECONDED** by Mr. MacWilliams to approve the meeting minutes of January 19, 2023 as amended.

The motion passed by majority vote.

- b. Committee Member Comments. None

*Being no further business to be brought before the committee, A **MOTION** was made by Mr. Moglin and **SECONDED** by Mr. Spina to close the meeting at 8:08 p.m. The motion passed unanimously.*

The Next Scheduled Meeting is February 16, 2023.

Respectfully submitted,

Meghan Lightcap
Planning Board Administrative Assistant

Marcus Phelps

Jessica Whitmore Parker

David Spina

Doug Moglin

Randy Brown

David DeiDolori

Burt Hansen

Dave MacWilliams

Norm Cheever

Patrick Jubb

Aleda DeMaria

Amber Bach

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