

**Southwick  
Local Emergency Planning Committee**

**Southwick LEPC Meeting Minutes of October 28, 2021**

***LT. Rhett Bannish, LEPC Chair opened the meeting at 09:34 am after noting a quorum was represented.***

***Members who were present is as follows:***

***Karl J. Stinehart, Charles H. Dunlap, Rich Stefanowicz, Tammy Spencer, Rhett Bannish- Chairperson, Randal Brown- Vice Chairperson, Cindy Sullivan- Secretary, Joshua Towse, and Karen Wzorek  
Also in attendance: Scott Flebotte—MEMA Representative***

***Absent member: Russell Anderson, Marc Siegel, Jennifer Willard, Stephen Presnal, John Cain***

- I. Acceptance of Thursday September 22, 2021 minutes:  
LT. Rhett Bannish entertained a motion for acceptance of the September 22, 2021 meeting minutes as presented with a motion made by Karl Stinehart and seconded by Randy Brown. All in favor.
- II. New Business:
  1. **FY22 Local Hazard Mitigation Planning Pilot Program/Charles Dunlap:** Charlie updated the committee on the deadline of November 1, 2021. There is a \$3000.00 competitive grant we are eligible to apply for. Motion was made by Karl Stinehart and seconded by Charles Dunlap to authorize Randy Brown and Charles Dunlap to collaborate and submit the application and letter of intent for describing a project to the Local Hazard Mitigation Planning competitive grant to be submitted by the 11/1/2021 or when the grant is due based on extensions. All in favor.
  2. **Table Top Exercise:** Charles Dunlap facilitated a Table Top Exercise with the committee. He was assisted by Scott Flebotte.
- III. Old Business:
  1. **COVID Update:** Heath Director, Tammy Spencer, updated the committee on the status of the COVID-19 pandemic.
- IV. **Adjournment-** Motion to adjourn was made at 10:42am by Cindy Sullivan and seconded by Randy Brown. All were in favor.

**Next Meeting: January 27, 2022  
9:30 a.m. Town Hall location TBD**

# **Local Emergency Planning Committee**

Date of Meeting: October 28, 2021

## LEPC Member

## Present or Remote

Doug A Moglin	Absent
Karl J. Stinehart,	Present
Charles H. Dunlap	Present
Russell E Anderson	Absent
Rich Stefanowicz	Present
Tammy Spencer	Present
Rhett Bannish- Chairperson	Present
Marc Siegel	Absent
Randal Brown- Vice Chairperson	Present
Cindy Sullivan- Secretary	Present
Jennifer Willard	Absent
Stephen Presnal	Absent
John Cain	Absent
Karen Wzorek	Present
Joshua Towse	Present