

Trustees of the Southwick Public Library  
July 11, 2023  
Meeting Minutes

Called to Order 7:03 PM

Present: Tammy Ciak-Bissailon, Tracy Meczywor, Michael McMahon,  
Maria Gallo, Jennifer Belden, Cindy Warner (Zoom), and Lynn  
Blair (Library Director)

There are no public comments.

Acceptance of Minutes: Tracy moved to accept May minutes  
Tammy seconded the motion  
Vote: Unanimous to accept  
Maria moved to accept June minutes  
Tammy seconded the motion  
Vote: Unanimous to accept

Communications: Lynn will send a letter to Karl and the Select Board  
informing them about our policies/procedures concerning “banned”  
books, etc.

Lynn reports that the summer reading program is off to  
a good start and going well.

Monies from the Sarah Gillette grant and the Shurtleff  
grant have been received.

Director’s Report: See attached. Numbers, in general, are all up. Note  
that 51 new library cards were issued this month

Old Business: Stephanie, our summer page, started today. She does  
have some library experience.

New Business: Motion to update the Community Room Policy to include a  
statement concerning use by non-profit organizations (with  
changes as discussed) made by Tracy; seconded by Tammy  
Vote: Unanimous to accept motion.

Motion to update the 'Lost Child' policy. To remove it from the Library's policy notebook since it's already covered in our Emergency Policy made by Tammy' seconded by Tracy  
Vote: Unanimous to accept motion.

ByLaws for the Board of Library Trustees: See handout.  
Motion made by Jenn, seconded by Tammy to approve the changes "in red" (in the handout) and as discussed.  
Vote: Unanimous to accept motion.

Nominations for office on the Board of Trustees:

Chair: Michael

Vice Chair: Tammy

Secretary: Maria

Motion to accept the nominees for office made by Tracy;  
seconded by Maria. Vote: Unanimous to accept the  
motion.

Adjournment: Motion made by Tammy; seconded by Tracy to adjourn the  
meeting. Vote: Unanimous to accept the motion.