

**Southwick Public Library Board of Trustees Meeting Minutes
October 9, 2018**

Present: Michael McMahon (Chair), Carol Geryk, Maria Gallo, Suzanne Davis, Tammy Ciak-Bissailon,
and Diane Caruso (Library Director)

The regular meeting of the Southwick Public Library Board of Trustees was called to order at 7:00 PM on October 9, 2018 in the Community Room.

Public Comment – no public comment

Communications - Diane reported that the new carpet tiles have been installed and look very nice. The Library was closed Oct 4 through Oct 8.

- Cracks in the floor due to the concrete being poured in sections and settling over the years has been repaired. If new cracks appear, they will be easily accessible under the carpet tiles. There is still more carpeting and painting to be done.
- Diane will be attending a meeting in Town Hall on the Mobility Vulnerability Preparedness (MVP) and grants available to correct various problems due to climate change.
- Diane will attend a MLS meeting on a library-sponsored financial program - topics to include Social Security, Medicare, identity fraud, and investment and banking fraud.
- Diane reported that the Friends of the Southwick Public Library group is now registered with Amazon Smile (which gives the group 1/2 cent/dollar spent).
- Diane reported that Mobile Phone offers 'hot spots' (internet access for short term use) for \$72.00 each. (The service shuts off automatically when the subscription is over.)

Meeting Minutes – Minutes of the May 14, 2018 and Sept. 11, 2018 meetings were amended as discussed. Carol moved to accept those minutes as amended, and Tammy seconded the motion. Unanimously approved.

Director's Report– See attached spread sheet for October

Old Business - Copier replacement

Konica cannot do repairs since replacement parts are not available.

Ricoh can supply a new coin collection box.

The current copier cannot be repaired since new parts are not being made any longer.

New business - There was much discussion of the 5-Year Strategic Plan for the Library. Tammy moved to accept it with the corrections as discussed and as amended. Suzanne seconded the motion. Unanimously approved.

- The volunteer thank-you luncheon is to be held Nov 7, 2018 at 11:00 AM

Adjournment - The meeting was adjourned at 8:15 PM.

Move to adjourn by Tammy; seconded by Suzanne. Unanimously approved.

The next Trustees meeting will be Tuesday, November 13, 2018.